



SOMIN KANG

WEB DEVELOPER & ACCOUNTANT

SKILLS

Coding Languages

JavaScript, HTML/CSS

Frameworks/Systems

jQuery, bootstrap, Responsive Design, Visual Studio, Git, CFS Payroll System, ADP, Springbrook, QuickBooks, ProSeries, Tax Wise, Sage 50, Adobe Photoshop

Bilingual

Korean

EDUCATIONAL TRAINING

University of Los Angeles, Extension

Certificate of the Coding Bootcamp

- Attending from Mar. 2020 to present
- An intensive 24-week long boot camp dedicated to designing and building web applications

Cal State University, Northridge

Bachelor of Science in Accountancy

- Attended from Sept. 2012 to June 2016
- Dean's List, Fall 2013 and 2015
- CSUN Volunteer Income Tax Assistance Program (VITA), Supervisor, Spring 2016 and 2015

HOW TO REACH ME

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CAREER SUMMARY

Finance Management Analyst

City of South Pasadena | Dec. 2019 to present

- Prepares bi-weekly payroll; coding the timesheets; prepares payroll taxes, quarterly tax reports and corrected W-2s
- Assist payroll system conversion
- Reconciles bank statement; prepares month end journal, general ledger, and mid year budget

Financial Analyst

Robert Half | Step. 2018 to Dec 2019

- Analyzed financial data
- Reviewed financial documents to identify inaccurate financial documents
- Summarized deposition and findings to Support the experts in charge of limitations

Accountant

Minnie Lee, CPA | Jan. 2018 to July 2018

- Performed bookkeeping and payroll services
- Prepared all business filing of federal and state payroll taxes, sales/use taxes, property taxes, statement of information and business licenses
- Assisted in the preparation of Income Tax Return Preparation - Individual, Partnership, and Corporation

Accountant

One Design Lab, Inc | July 2016 to Oct. 2017

- Monitored and forecasted cash flow with daily bank reconciliation
- Initiated the payment process in prioritizing subcontractor payments and identifying urgent payables
- Managed invoice, change orders, and reimbursement for all billable project