

John Doe

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EDUCATION

Master of Science Data Science <i>Private University, Anytown, USA</i>	Apr 2023 - Jun 2024 GPA: 4.0
Master of Arts German Studies (Joint Masters Degree) <i>University of Europe City 1, Europe University, French University</i>	Oct 2013 - Feb 2017 GPA: 3.9

EXPERIENCE

Lead Distribution Supervisor <i>Global Logistics Company</i>	Aug 2021 - Aug 2022 Anytown, USA
<ul style="list-style-type: none">Supervised a team of 15-20 employees, promoting effective collaboration and communicationProvided daily support to 9 international clients via email and telecommunicationAnalyzed daily order and shipment data to optimize operations and identify performance trends achieving over 95% on quarterly KPIsUtilized Power BI dashboards to track KPIs, gaining insights into facility revenues, costs, employee salaries, and shipment earnings	
Freelance Translator and Copywriter <i>Entrepreneur- Self-Employed</i>	Nov 2015 - Present Anytown, USA
<ul style="list-style-type: none">Translates German to English financial documents, contracts, and real-estate agreements (contracts, rental, etc.),Translates prose & fictional texts in German/French to EnglishProofreads documents of all types written by non-native English speakers for fluency and accuracyEdits a wide variety of research, academic texts, and scholarly articles	
Supply Chain Specialist <i>Global Logistics Company - Healthcare</i>	Feb 2021 - Jul 2021 Anytown, USA
<ul style="list-style-type: none">Conducted daily cycle counts of 200-400 products, ensuring inventory accuracy and data integrityUtilized PITO equipment to move merchandise, informed by inventory data for efficient warehouse operationsMonitored inventory, performing audits to identify and resolve discrepancies using RF devices and SAP systemsMaintained meticulous records of information using GxP principles, shortages, and discrepancies to ensure data-driven decision-making	
Doctoral Research Fellow <i>Public University</i>	Oct 2016 - Feb 2021 Somewhere, Germany
<ul style="list-style-type: none">Analyzed large-scale English language corpora (Old English to Present Day), extracting tokens relevant for linguistic analysis of a specific semantic/pragmatic phenomenonParsed thousands of language tokens, applying linguistic judgments to ensure data quality and meaningful interpretationUtilized Python to search and analyze linguistics dataEmployed R for statistical analysis, extracting data-driven insights to inform decision-makingDemonstrated project management and research design skills	
Senior Lecturer for English Language and Linguistics <i>Public University</i>	Feb 2020 - Mar 2021 Somewhere, Germany
<ul style="list-style-type: none">Taught undergraduate and graduate courses in Syntax, Phonology & Phonetics, and Semantics, adapting standard curricula to promote active learning during the COVID-19 PandemicContinuously evaluated and revised course materials, ensuring dynamic and student-focused learning experiencesPresented research at conferences on work in Semantics/Pragmatics	