

# First Last

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## EXPERIENCE

### Company A

December 2022 - Present

#### Associate Product Manager, Department

City, State

- Minimized EPA compliance and regulatory risk to **(Co. A)** by effectively monitoring and managing lead-safe service jobs through receiving LRRP documentation on 100% of applicable service jobs, improving quality support specialist first check compliance from 91% to 99%, and enabling lead response scorecards for 100% of providers involved in installing a lead safe category.
- Reduced integrations with legacy systems in favor of modernized enterprise systems to help to improve customer data accuracy.

### Company B

August 2022 - October 2022

#### Product Manager Intern

City, State

- Worked on credit analysis team to build debt schedule feature that provides more flexibility for users in capturing and manipulating debt information to analyze data and make credit decisions.
- Worked in sprints to create user stories in Jira, product requirements and workflow documentation in Confluence & Miro, and collaborated with UX for design mockups in Figma.

### Company C

June 2022 - August 2022

#### Product Manager Intern

City, State

- Utilized an agile approach to define the product vision, roadmap, features, and user stories for an expense tracking and management web application for retail banking customers.
- Enabled the ability for users to forecast and view expense metrics including a system generated analysis, a dashboard to change system generated categories, the ability to create your own forecasts for expenses, and a comparison tool of user forecasted data to actual expense data.

### Company D

June 2019 - January 2022

#### Wholesale Product Specialist

City, State

- Client-facing role responsible for building relationships and lead-generation of customers.
- Enabled growth by increasing sales revenue 15% from \$6.0 million to \$6.9 million at Location A, and 28% from \$2.1 million to \$2.7 million at Location B.

## EDUCATION

### University

City, State

Bachelor of Science, Computer Science

2019 - 2022

GPA: 3.67

### University

City, State

Bachelor of Business Administration, Professional Finance

2013 - 2016

## SKILLS

**Skills:** Writing User Stories, Product Backlog Management, Feature Prioritization, Sprint Planning, User Research, UX/UI Design, User Acceptance Testing

**Languages:** C++, C, Java, JavaScript, R, Fortran, Ruby, Perl, HTML, CSS

**Tools:** Jira, Confluence, Figma, Miro, Mural.co, Notion, Power BI, Microsoft Office, Google Suite, Git