

SUBHADARSINI PANDA

AT-CHARDIA, PO-KUJANG, DIST-JAGATSinghpur, PIN-754141
7978218849
subha03071994@gmail.com



Objective

To participate as a team member in a dynamic work environment focused on promoting business growth by providing superior value and service.

Academic Details

AJAY BINAY INSTITUTE OF TECHNOLOGY

MASTER IN COMPUTER APPLICATION, 8.0 CGPA, 2018

SARALA MOHAVIDYALAYA

BACHELOR OF SCIENCE, 59%, 2015

Work Experience

SMA E EXPERTS PVT LTD

BACK OFFICE EXECUTIVE, Jul 2018 - till date

Role : BACK OFFICE EXECUTIVE, EMPLOYMENT VERIFICATION, MIS MAINTAIN , TEAM HANDLING

GOLD CASH PVT LTD

OPERATION EXECUTIVE, Jan 2018 - Jul 2018

Role : BACK OFFICE WORK, MAINTAIN DAILY DATABASE , SALE AND PURCHASE OF GOLD

Field of Interest

AUTHOR, JOURNALISM, PAINTING

Skills

MICROSOFT OFFICE , C , C++ , HTML, JOHO PORTAL

Achievements

VIDYASHREE AWARD FROM AMUL

Curricular Activities

Co-Curricular

STORY WRITING, PAINTING, ACTING, DEBATE

Hobbies

PAINTING , HAND CRAFT

Declaration

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Place : BHUBANESWAR

Subha Panda

(SUBHADARSINI PANDA)