

SUMMARY

An ambitious and results-driven individual with academic credentials combined with “real world” professional experience and a diverse background of other activities and interests. Possess leadership skills along with the ability to deal creatively and practically with legal issues and interact effectively with colleagues and clients.

Experiences;

▪ **Blueridge Consultancy Services, Chennai**

Period: 11th November 2019 to 13th May 2020

(Role - Consultant)

Areas Handeled

- Internal Financial Control Testing in Limited company like Ashok Leyland Limited; (Audited in SAP environment)

Process study as well as testing of existing controls Chennai Head office as well as Chennai Main Manufacturing unit;

(Processes are ; Receivables, Payables, Hire to retire, Inventory, Book keeping , Tax related, Warranty related to reverse logistics , Extended Warranty and Compliance including Secretarial as well as legal and inbound logistics.

- Internal audit in Anderson's Diagnostic and labs

▪ **M /s MAS & CO, Chennai**

Period: 2nd May 2017 to 30th September 2019

(Role – Assistant Manager, Accounts)

Areas Handled

- Book keeping of Private limited companies
- Accounts Finalization of Companies
- Preparation of Annual Report of Companies as per the Companies Act
- ITR filings for Individual, Company, Trust and Partnership firms
- ROC filings of Private Companies (director appointments/removal, filing of balance sheet, profit and loss account and annual accounts, mortgage of property, increase of Authorize as well as paid up capital, incorporation of companies, din application, change of address MOA and AOA preparation)
- GST filings

Articleship in Chartered Accountants Firms

- **Singaravelu K , Chartered Accountants, Puducherry**

Period; 29th August 2016 to 22nd September 2016 – 42 days Extended

(Role ; Articleship)

Areas Handeled

- Internal audit of different departments of Sri Aurovindo ashram trust
- Finalisation Statement of Affairs and Income and expenditure account handed over to statutory auditor.

- **M/s Vijaya Sriram & Co, Chartered Accountants, Chennai**

Period; 15th February 2013 to 14th February 2016

(Role- Articleship)

Areas Handeled

- Internal Audit in Group Companies of Brakes India Limited
Like ; Lumiere Coolants limited, Task Pressings Limited
Audited in SAP environment of Manufacturing units
Areas covered in Internal Audit ;
GL scrutiny , Physical Verification of Inventory, vouching of expenses and income, Verification of Assets. Visiting of newly established units and ascertain of Controls.
- S10 TECHNOLOGIES Private limited;
Preparation of Consolidation of financial statements
Due Diligence of S10 technologies private limited
Preparation of financials
- Sunbeam Generators Pvt Limited ;
Leading team for statutory audit
XBRL preparation for Company
Tax audit preparation for Company
- Appeal and Assessments in Direct tax Laws for individuals and companies
- Internal audit of ICSI
- ITR filings of Individuals, Companies, Trusts and Partnership firms
- Advance tax computation for individuals, companies

- ROC filings for Private Companies
- Tax Audit assignments
- Accounts finalisation of proprietors and firms
- Preparation of annual accounts of companies
- Statutory Audit of Sunderpandian Bone and Join Hospital
- Internal Audit of Xenia Adobe Services Private Limited
- Statutory Audit of Corporation Bank, Chennai
- Concurrent Audit of Indian Overseas Bank and Uco Bank

EDUCATION :-

CA Inter May 2017		Institute of Chartered Accountants of India With 51%
2007 – 2010	- B.Com	N. C. College UTKAL UNIVERSITY, Orissa 1 ST Division with Accounting (Hons.) with 62.17%
2005 – 2007	- I.Com	Council Of Higher Secondary Education, Orissa 2 nd Division with 54.78%
2005	-10th	Board Of Secondary Education, Orissa 1 st Division With 60.93%.

Computer Skill And Other Curricular Activities:

- Proficient in MS excel and MS word
- Proficient in Tally ERP
- **SAP – Fico (Use In Audited Environment)**
- Certified for Information Technology Training by ICAI
- Certified for orientation Programs By ICAI
- Certified for General Management and Communication Skills by ICAI
- Certified for Diploma in Insurance Business by Narasingha Choudhury (Autonomous) College, Jajpur ,Odisha
- Certified for Course in Insurance Business by Narasingha Choudhury (Autonomous) College, Jajpur, Odisha

Personal Details:

Father Name: Gatikrushna Sahu

Mother Name : Saraswati Sahu

DOB: 15/07/1990

Language Known: Oriya, English, Hindi.

Correspondence Address: No;53/38, Jaya Mansion, Mohammed Hussain Street, Royapettah, Chennai-600014.

I hereby declare that the above details are true and fair to the best of my knowledge and belief.

Date:

-SD-
Signature