

CURRICULUM VITAE

Sonali Mohapatra

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OBJECTIVE

To perform in an organization whereby exploiting my progressive skills, innovativeness and persistence, I will be able to elevate the output of the organization.

ACADEMIC PROFILE

- B.Com (Accountancy Hons.) from B.J.B Autonomous College, Bhubaneswar with 64 %.
- Intermediate Science from K.N. Women's College, C.H.S.E with 56% in 2003.
- Class 10th from ST. Joseph's High School, I.C.S.E with 68% in 2001.

PROFESSIONAL QUALIFICATION

- Completed Masters in Finance and Control (2006-08) from Utkal University with 72%.
- Completed ICWA Intermediate in June 2013.
- Cleared NCFM Capital Market (Dealers') Module.
- Completed Certificate in Trade Finance from IIBF.

WORK EXPERIENCE

- Worked with PEC Ltd. (A Govt. of India Enterprise under Ministry of Commerce & Industry) as Senior Manager (Finance) and hold an experience of over 12 years from May 2008 to June 2020. My work profile is mainly based on financial planning, credit appraisal, investigating credit applications, arranging buyer/supplier credit for associates; negotiating inland L/Cs and retirement/discounting of Bills; financial analysis and scrutiny of creditworthiness of clients for sanction of trade credit, handling all finance, accounts and audit related matters, responsible for division's audit and statutory compliances, tax payments, return filing, etc. Well-versed with Tally ERP software.
- Currently working in Academy of Technocrats as Lecturer in Management subjects since July 2020. My responsibilities are to teach BBA and BCA students subjects like Managerial Behaviour and Principles, HRM, Entrepreneurship Development and Organizational Behavior.

LAST PAY DRAWN

Pay Scale : Rs. 29,100 – Rs. 54,500 (Grade – E4 – IDA Scale 2007)

Gross CTC: 17.45 Lacs P.A.

SOFTWARE SKILLS

- Completed course in Advanced Computer Application Programming from SSI.
- Completed course on Computing, Accounting and Finance certified by The Institute of Cost & Works Accountants of India

ACHIEVEMENTS

- Won 1st prize in Essay competition in the college level.
- Won 3rd prize in Rangoli competition in the college level.
- Presented Paper entitled The Impact of VAT on Commodity Prices in the 27th All Orissa Commerce Conference and National Seminar in 2007
- Presented Paper entitled The Role of SME Sector in India in the UGC Sponsored National Seminar on WTO and SME Sector in India in 2008
- Participated in the Management Development Programme on International Trade Law in 2011 conducted by IIFT
- Participated in the Management Development Programme on Managing Export Business in Turbulent Times in 2012 conducted by BIMTECH
- Participated in the Management Development Programme on International Payment Methods and Letter of Credit with Implication of UCP-600 in 2012 conducted by IIFT
- Participated in the Seminar on Revised ISBP & URBPO in 2013 conducted by International Chamber of Commerce India and Standard Chartered Bank
- Awarded 2nd Prize in Shrutlekh Competition on the eve of Hindi Pakhwada organized by PEC Ltd. in 2013

PERSONAL PROFILE

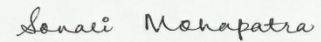
Synopsis	:	A gregarious person backed by determination.
Father's Name	:	Bipin Bihari Patra
Date of Birth	:	26 th April, 1985
Address for Correspondence	:	C/o – B. B. Patra, Plot No. 764/3535, Lane-C, Santoshi Vihar, Canal Road, Bhubaneswar – 751006, Odisha.
Gender	:	Female

Marital Status	:	Married
Nationality	:	Indian
Languages Known	:	English, Hindi & Oriya
Strengths	:	Self-confidence, Determination
Areas of Interests	:	Painting, Creative-writing
Mobility	:	Anywhere in India
Reference	:	Available on request

DECLARATION

I do hereby declare that all the information furnished by me is correct to the best of my knowledge and belief. If any of the information is found to be incorrect, my candidature shall be liable to be cancelled.

Date: 16/07/2021
Place: Bhubaneswar



(SONALI MOHAPATRA)