

SANJAYA KUMAR SWAIN

INDIAN ARMY VETERAN
Corps of Signals



SKILLS

- Fire & Safety Management
- Security & Manpower Management
- Team Building & Good Leadership
- Operations Management
- Excellent Communication Skill
- Time Management & handling pressure situations
- Commitment ,Teamwork
- Exemplary Management Skill
- Quick Learner
- Office Operation Executive Trainer & Accessor

LICENSE AUTHORITY

- Driving License (LMV)

LANGUAGE KNOWN

- Hindi , English & Odiya

ARMY GALLANTRY AWARDS

- 9, 20 & 30 year's Long Service And Good Conduct Medal
- 50&75 Years Independence Day
- OP Rakshak Medal
- OP Parkaram Medal
- OP Rhino Medal
- High Altitude Medal
- CI Ops (J&K) Medal
- Videsh Seva Medal

STRENGTHS

- Leadership
- Competent
- Ambitious.
- Analytical
- Cooperative.
- Hard-working.
- Versatile.

PERSONAL DETAILS

- Phone : 9438206458
- Email sanjay22jun@gmail.com
- DOB : 22/06/1973
- Marital status - Married
- Address -
 - Vill - Mathakaragola
 - Post - Mathakaragola
 - Teh - Kamakhyanagar
 - Dist - Dhenkanal
 - State - Odisha
 - PIN - 759024

OBJECTIVE

Indian Army Veteran with 32 Year, 05 Months of experience in having excellent management skills and computer knowledge. Looking to work in the corporate sector to use my skill set.

EDUCATION

- 12th Passed from Utkal University, in 1990
- Equivalent Graduation from Indian Army (MoD) in 2024.

CERTIFICATE

- Security Training Certificate (Indian Army)
- Technical Training Certificate (Indian Army)
- Government Certification in Fire Fighter Course (MEPSC).
- Diploma in Industrial Fire & Safety (RIFS) 6 Months Duration.
- Government Certification in Security Officer Course (MEPSC).
- Certificate in Security Officer Course (RIFS) 6 Months Duration.
- Office Operation Executive (PMKVY)
- Platoon Weapons (OAS) Infantry School ,Mhow
- Leader Ship & Men Power Management Rajiv Gandhi Institute Bareilly
- Computer Fundament (Data Entry)

ARMY EDUCATION

- Operator Communication Center (OCC)Class - I
- Map Reading Class - I
- Junior Leader Communication Course
- Potential Subedar Major Man Management
- Weapon Training Inf School Mhow

KEY PERFORMANCE AREA

- Store Keeping of Technical / Signal Store.
- All Security & Man Management.
- Monitoring of security aspects (Technical /Physical security)
- Store Management & Account
- Administrative & Management Duties
- Office Work & Accts

WORK EXPERIENCE

SUB MAJ (OCC) INDIAN ARMY

Corps of Signals - Jabalpur (30-04-1992 To 30-09-2024)

- Worked in Indian Army for 33 Year, 05 Months Radio Operator/ Duty Exchange Officer Exchange Supervisor TP & Data Entry on Sending to Other & In Corps of Signals.
- Operated and handled communication equipment's of VHF UHF and HF frequency diligently and efficiently .Can handle and operate radio sets and generators of state of art technology. Can also undertake minor electrical repairs.
- Over a period of time, trained to man and manage communication centers, telephone exchanges for System period. Proficient in conversation can operate and manage exchange efficiently in large establishment.
- Trained in frequency hopping to track and monitor the enlisted frequency for sustained period. Proficient in decoding the text of message to ascertain information of any nature.
- SVC equipment operator UAV drone operator CO-Pilot.
- Instructor Duty in Various Training Center

CHARACTER

- EXEMPLARY