



HITESH BHARGAVA

Managing Operations

My Contact

✉ littlehitesh1995@gmail.com

☎ 7976362349, 7733951048

📍 Jaipur, Rajasthan

🌐 www.comingsoon.com

Hard Skill

- Excel and Data analysis
- SAP , PaGOS
- HTML , CSS , Bootstrap
- Php
- Quality Analysis

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education Background

- Rajasthan University
Masters in Commerce
Completed in 2017
- Rajasthan University
Bachlore in Commerce
Completed in 2015

Achievements

All India Radio - Announcer
First Prize in Badminton
Star Sports - Contracts

About Me

Detail-orientated managing operations with 5 years of professional experience. At Ubuy Technologies, I implemented policy, planning, and strategy to improve turnover and sale. Passionate about leading operations for Company, where I can use my skills to improve operations for the benefit of the stakeholders.

Professional Experience

Ubuy Technologies | Operations management
2019 – Present

- Lead, motivate, and support a large team within a time-sensitive and demanding environment, including career development plans for direct reports and problem resolution
- Manage data collection for the updating of metrics to achieve productivity targets, reduce cost per unit, eliminate errors, and deliver excellent customer service
- Partner with cross-functional teams to improve proprietary tools and systems
- Work closely with legal and safety departments to ensure that activities remain compliant
- Oversee materials and inventory
- Conduct budget reviews and report cost plans to upper management

Bosch | Warehouse Supervisor
2017 – 2019

- Recruit, select, orient, coach and motivate employees. Produce reports and statistics regularly (IN/OUT status report, dead stock report etc)
- Strategically manage warehouse in compliance with company's policies and vision
- Oversee receiving, warehousing, distribution and maintenance operations. Setup layout and ensure efficient space utilization
- Prepare annual budget. Liaise with clients, suppliers and transport companies
- Plan work rotas, assign tasks appropriately and appraise results
- Recruit, select, orient, coach and motivate employees. Produce reports and statistics regularly (IN/OUT status report, dead stock report etc)

Ericsson | Facilities Coordinators
04/2017 – 11/2017

- Manage end to end travel plans pan India efficiently and cost-effectively – Employees and Cab Service Provider.
- Negotiate on best rates through vendors every time there is a travel occurrence.
- Communicate with the person travelling regularly to keep them updated on logistics.
- Manage emergency changes/cancellations in a professional and calm manner.
- Handle all incoming travel requests and the processes that follow after.
- Update HR on travel/leaves to be properly recorded.