Sudhansu Sekhar Sabat

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PRINCIPAL MANAGER – IT PROCUREMENT / Project Management / VENDOR MANAGEMENT / TEAM MANAGEMENT/ Technical Support

Strong credentials in steering in Asset Management, procurement and vendor management for global & Indian suppliers

ITIL V3 Foundation Certification; GNIIT

Dynamic and accomplished professional with 14 years of experience in varied business domains including Information Technology & Services, Financial Services and Application Support.

PROFESSIONAL SUMMARY:

- ⇨ **11 years** of experience in IT Asset Management, Planning and Infra delivery
- ⇨ **6 years** of experience in Mobility and SIM Management
- ⇨ **8 years** of experience in **IT Procurement**
- ⇨ Work on Connectivity Project of PAN India around 2200 branches.
- ⇨ Work on **MS Dynamic** for PO Release, Invoicing, Packing Slip and Others.
- ⇨ Actively participated **in IT Asset Migration**.
- ⇨ **3 years** of experience in **Application / Database maintenance** using VB 6 and MS Access.
- ⇨ **Lead a team** of 65 technical staff across 17 states.
- ⇨ Handle **Training Program** in Head Office and Regional Offices on process of New Application.
- ⇨ Managing different stake holders on Monthly and Annually Reports.
- ⇨ **Lead Projects** for Application pilot testing and Implementation.
- ⇨ **2 years** of experience in **Technical Support** on base level include support on windows, Outlook, MS Office and In-House Application.

TECHNICAL PROFICIENCY:

Programming Language: VB.Net, SQL, MCP, MCSE, ITIL
Database: SQL, MS Access
Operating System: Windows 10 Professional

Professional Experience

Bharat Financial Inclusion Limited., Hyderabad
Principal Manager – IT (May 2006 onwards)

Company Profile: BFIL was a leading finance company distributing small loans from Rs. 2K to Rs. 15K to poor women for starting & expanding simple businesses and increasing their incomes. Now BFIL merged with IndusInd bank and become a 100% subsidiary of IndusInd bank.

Key Profile: Reporting to the VP – IT Infra, leading a team of 4 personnel in steering procurement, vendor management, contract management, asset and process management functionalities. Heading a team of 60 personnel all over India who reports with regards to IT Asset Management.

- Financial Year IT Budget preparation regards to IT Asset
- Planning and managing product wise requirement and delivery
- Handling capital equipment's including purchase of Desktops, Laptops, Tablets, Servers, Licenses, etc.
- Monitoring complete IT Asset Life Cycle for PAN India, including annual requirement and disposal.
- Responsible for complete connectivity solution between Branch Office, Regional Office and Head Office.
- Ensure mobile connectivity across the organization and review services on timely basis.
- Identifying potential suppliers for procurement of IT hardware and services.

- Selecting & coordinating with vendors for process migration and negotiating & closing contracts.
- Managing vendor account reconciliation, resolving disputes and acquiring vendor sign off.
- Managing IT assets around 1.5 lac on PAN India basis including 2200 Branch Offices and 52 Regional Offices.
- Submitting reports to the management for capex / opex expense, payments, vendor performance, etc.
- Acting as a single point of contact for conducting internal & external audits.
- Managing account payables, ensuring timely material supply, preparing budget estimates and monitoring departmental expenditures.
- Implementing service level agreements
- Presenting all kinds of reports related to Asset Requirement & Others

Achievements:

- Successfully executed Head Office relocation project.
- Pivotal role in the execution of data center relocation project.
- Streamlined purchasing activities and reduced supplier issues related to purchase orders, invoice payment and delay in commercial matters.
- Streamlined complete asset records including data card and SIM cards
- Developed and implemented IT asset management policy.
- Develop IT Asset Management System using VB.Net & SQL
- Develop and Implement Mobility portal to track and delivery and reporting.
- Successfully migrate VPN to Internet connectivity of 1500 branches
- Successfully deploy 35000 tabs across organization and maintain
- Planning and deployment of infra of two major projects (RDSP and RLMS)

Previous Profile:

- Troubleshooting the software (Both OS and SKS Software Related) and hardware issue.
- Handling the training session at Regional Office and Head Office.
- Database Management.
- Write Script for Database Updation.(VB.6)
- Generating Weekly and Monthly Reports.
- Managing 45 technical staff across 5 states.
- Software functional testing, rollout and maintenance.
- Database finalization on monthly basis (Write script for errors, Clear consistency and un-tally-issue)
- Tracking IT Asset
- Lead on Pilot Projects and rollout across PAN India Branches.
- Direct on Year End Process of Database.

Professional Development

- ITIL Foundation Certification
- Microsoft Certified Professional (MCP)
- Microsoft Certified System Engineer (MCSE)
- GNIIT from NIIT
- Certification in Computing (IGNOU)

Academics

- Graduation from BJB College, Bhubaneswar, Orissa in 2002
- 10+2 from BJB College, Bhubaneswar, Orissa in 1999
- 10th From Capital High School, Bhubaneswar Orissa in 1997

Personal Particulars

- Date of Birth: 20th October 1982
- Languages: English, Hindi and Oriya
- Permanent Address: B-52, Sidhi Vihar, Barabari, Jagamara, Bhubaneswar, Odisha
- Preferred Location: Bhubaneswar