

NEELESH KUMAR TIWARI

M.N.: 07828809919

Email: neelesh.tiwari14@gmail.com**CAREER OBJECTIVE**

- Associating self with an organization that provides learning & growth opportunities.
- Always perform in manner that contributes to the growth of the organization & helps it in achieving the leadership position.

PROFESSIONAL & ACADEMIC QUALIFICATION

Year	Examination	Board/University	Marks/Total	% & Remarks
2008-2014	Chartered Accountancy	The Institute of Chartered Accountant of India	458/800	
2005-2008	B.COM (Additional TAX)	Guru Ghasidas University Bilaspur	1230/1900	64.74% DISTN in Indirect Tax
2005	Class XII	Chhattisgarh Board Raipur	338/500	67.60% DISTN in Accounts
2003	Class X	Chhattisgarh Board Raipur	390/600	65.00% DISTN in Mathematics

WORK EXPERIENCE**Total 5 Years of Experience in Accounts, Finance, Cost and Good Exposure in SAP System.**

Orient Paper & Industries Limited		Deputy Manager	September 2019 - Present
Roles & Responsibilities	<ul style="list-style-type: none"> • Planning & Budgeting, Cost Sheet, MIS Activity. • Review & Monitoring of Financial Statement & Variance Analysis. • Preparation of Tax Audit Reports. • Preparation of TDS liability. • Monitoring and Controlling of Monthly Payroll. • Co-ordination with IFSC auditor. • Monitoring and Controlling in Vendor Payable. 		

UltraTech Cement Limited		Senior Officer	July 2018 - September 2019
Roles & Responsibilities	<ul style="list-style-type: none"> • Planning & Budgeting, Cost Sheet, MIS Activity, • Review & Monitoring of Financial Statement & Variance Analysis, • Preparation of TAX Audit Report, • Preparation of Deduction under Section 80IA, • Preparation of TDS liability. • A good exposure in internal and statutory audit. • Handling audit related requirement and dealing with issues identity by auditor. • Reply to management of audit observation. • Preparation of Working Capital Statement. 		

Emami Cement Limited		Senior Officer	March 2016 - July 2018
Roles & Responsibilities	<ul style="list-style-type: none"> • Preparation of Cost Report & Financial Balance Sheet, • Preparation of Annual Budget and Monthly Projection. • Preparation of TDS liability and Day to Day Accounts Activities in SAP. • A good exposure in internal and statutory audit. • Handling audit related requirement and dealing with issues identity by auditor. • Reply to management of audit observation. • Preparation of TDS liability. 		

ARTICLE SHIP & TRANING DETAILS

Organization:- M/s. Manoj Shukla & CO. (Chartered Accountants),
Bilaspur, CG.
Period:- From 10/08/2010 to 09/08/2013
Designation:- Article Assistance
Key Assignments:- Audit of Government Sector, Statutory Audit Bank and Insurance Company,
Internal Audit SECL.

Organization: - M/s. OMPRAKASH S. CHAPLOT & CO. (CA Firm)
Raipur, CG.
From May 2015 to March 2016 (11 Months)
Department: - Financial Management Technical Support Agency
Designation: - FMTSA Team Member
Key Assignments: - Government Sector
National Rural Livelihood Mission

COMPUTER EXPOSRE

- Diploma in Computer Application, AISECT Bhopal.
- Completed 100 hours of 'Information Technology Training' by ICAI.
- Good Exposure of SAP.
- Knowledge Course in MS-Office, Tally.

PERSONAL DETAILS

Date of Birth : 17- Sep- 1987

Father's Name: Mr. Kaushal Kumar Tiwari

Mother's Name: Mrs. Rekha Tiwari

Marital Status: Married

Address: Raja para, Sarangarh, Dist. – Raigarh, State: Chhattisgarh, PIN- 496445

Declaration: I do hereby confirm that the above mentioned information is true to the best of my knowledge and belief.

CA. NEELESH KUMAR TIWARI