

Resume

SURYAKANTA BEHERA
DOB – 07/01/2000
AT- MALPUR
PO- PIRAHAT
DIST- BHADRAK, ODISHA-756131
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CAREER OBJECTIVE

To be associated with a company and to attain responsible position in office coordinating several compels assignment in above fields and where there would be opportunity for long-term personal as well as professional growth.

EDUCATIONAL BACKGROUND

Course	Board / University	Mark(%)	Year of passing
MBA	Nalanda Institute of Technology Biju Patnaik University, Bhubaneswar, Odisha		Continue
Graduation-(B com)	Bhadrak autonomous college Bhadrak, Odisha	59%	2020
12th (Com)	Bhadrak Junior college Bhadrak, Odisha (CHSE).	71.5%	2017
10th	P.S.S High School, Bhadrak, Odisha Board of Secondary Education(BSE)	61.6%	2015

TECHNICALSKIL

- PGDCA(Post Graduation Diploma In Computer Application)
- Tally

PERSONAL SKILL

- Excellent Written and verbal communication skill highly organized and certificate ability to work independently or as part of team proven leadership skill and ability to motivate, ability to procedure best result in Pressure situation.
- Eager to learn new things.

PERSONAL STRENGTH

- Can work both in team and individually.
- Providing punctuality. Efficient work and performance.
- Process a cool mind and analytical approach, open and hardworking.
- Challenging to do work and responsibility given to me in a proper manner.

PERSONAL DETAILS

Father's Name	: Mr. Subash Ch. Behera
Mother's Name	: Mrs. Sanjulata Behera
Gender	: Male
Nationality	: Indian
Religion	: Hindu
Martials Status	: Unmarried
Blood Group	: O +ve
Language Known	: English, Hindi, Odia

DECLARATION

I hereby declare that all the above-mentioned details are correct up to My knowledge and I bear the responsibility for the correctness of the above mentioned particular.

Date:
Place: Bhubaneswar

Suryakanta Behera
Signature