



# MANISH CHOPRA

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**DOB** 14/10/1999

**in**

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## Objective

Looking for a position where I can grow and gain experience as I am an enthusiastic, self-motivated, reliable, responsible and hard-working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work under pressure and adhere to strict deadlines.

## Education

### ***S.S.Jain Subodh College, University of Rajasthan***

Bachelor of Commerce (B.com)

2022 —

### ***Tagore Public School, Jaipur***

12th Class from CBSE Board

2019 — **Commerce**

### ***Tagore Public School, Jaipur***

10th Class from CBSE Board

2017 —

### ***Institute of Company Secretary of India***

Company Secretary

Clear CSEET exam

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### ***Preparing for ielts exam from Meridean overseas***

IELTS

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## Skills

- Adaptability
- Communication Skills
- Microsoft Office
- Ability to Work in a Team

## Qualities

Strong Decision Making

Creative and Innovative

Detail-oriented

Multitasking

## Hobbies

Sports: Cricket and Volleyball enthusiast

Investing: Habit of finding new ways to invest

## Languages

English

Hindi

## Extracurricular activities

Participated in extra-curricular activities in school.

