

Biswajeeta Behera

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**CAREER OBJECTIVE**

An independent and self-motivated professional with enthusiasm to learn new things and looking for an opportunity to utilize my acquired skills and training to help the company and my future peers grow. I want my efforts to make a considerable difference to the company and help in their consequent success.

SKILLS

- Software: Microsoft Office.
- Operating system: Window 10, Window 7.
- Presentation skills, Team leading.

EDUCATION

Degree/Course	Year of Passing	
Master in personnel management and industrial relations Niis institute of information science and technology, Utkal University.	Pursuing	
Bachelors of commerce Gangadhar Meher University with 2 nd division	2021	
Higher secondary Gangadhar meher autonomous college, CHSE with 1 st division	2018	
Matriculation Guru Nanak public school, CBSE with 1 st division	2016	

STRENGTHS

Self- motivated, quick learner, positive mindset

AREAS OF INTERESTS

Human Resources and Administrative

HOBBIES

Dancing, gardening, learning new things

PERSONAL DETAILS

Address	Shrusti Nursing Home Lane, Budharaja, Sambalpur, Odisha, 768004
Date of Birth	9th March, 2001
Gender	Female
Nationality	Indian
Marital Status	Single
Languages Known	English, Hindi, Odia

DECLARATION

I hereby declare that all the details furnished here are true to the best of my knowledge and belief.