

Chinmay Chintan Rout

Mobile: 7978932249

Email: chinurout35@gmail.com

OBJECTIVE:

To work in an organization where I can make the best use of my sales and recovery skills, upskill myself and grow with the organization while being resourceful, innovative and flexible.

PROFESSIONAL EXPERIENCE:

● **New Opportunity Consultancy Pvt. Ltd., Jaleshwar**

Role: Relationship Executive (RO4) – OD Recovery (Axis BC)

Duration: December 2020 – till date

Major Responsibilities:

- Collection from defaulter clients as per the list given by manager.
- Compile various data regarding the defaulters, collection %, due date etc.
- Customer Profile verification (CPV)

● **Muthoot Microfin Ltd., Basudevpur**

Role: Relationship Officer – Grade 3

Duration: August 2019 – December 2020

Major Responsibilities:

- Brought in sales worth Rs. 1.5crores through IGLs, TPPs, Sanitation Loans and Education Loans.
- 100% recovery from regular clients.
- Assisting new and existing customers for various form fillings.
- High-mark entry for loan processing, Analyzing daily collection and business data.
- Trained group members on regular repayment.

● **Birla Tyres Ltd., Balasore**

Role: Trainee Engineer

Duration: May 2017 – June 2018

Major Responsibilities:

- Responsible for Condition Based Maintenance (CBM) of motors and generators.
- Lining up technicians in proper shifts.

EDUCATION:

Degree	Institution	Specialization	Graduation	Percentage/ CGPA
B.Tech	MEMS, BPUT – Odisha	Electrical	2015	7.00/10
12 th	CHSE, Odisha	Science	2011	47.00
10 th	BSE, Odisha	-	2008	51.00

PROFICIENCIES:

- Proficient in computer operations – MS office.
- Certification: Diploma in Professional Computer Application.
- Languages known: English, Hindi, Odia.

EXTRA CURRICULARS:

1. Mentored students in competitive coaching classes.
2. Data entry of ration cards for Civil Supply department
3. Hobbies: Gym, Running, Cricket.