

SANJIT KUMAR DHAR

Dhanupali, Sambalpur (Odisha)

Email: sanjitdhar18@gmail.com

Mob No. 9090013215,7682826830

Date of Birth: - 18th April 1986



Value Profile:

Have the tenacity to patiently work through an area, for achieving result also can take initiative, work under pressure and balance multi-task assignment.

Can take initiative, work under pressure and balance multi-task assignment.

Personality traits:

- Creative
- Friendly & Dedicated
- Hardworking
- Good communication
- Take pride in delivering quality work

Lifetime motto: true labor has no substitution

Educational Qualification:

Year	Institution/University
2008	B.Com, Sambalpur University
2004	+2, C.H.S.E
2001	10 TH , H.S.E

Professional Qualification:

Name of the Examination	Name of the Board/ University	Year of Passing	Marks		% of Marks
			Max.	Obtained	
PGDCA	NICET	2011	800	654	81.75
' O' Level	DOEACC	2012	600	354	59.00
OSCIT	OKCL	2015	800	791	98.99
TALLY ERP 9	MSCE	2016	300	258	' A'

Experience:

Sl No.	Post Held	Name of the Organization	Duration	Experience
1	Project Instructor	Atharv conserve pvt. Ltd	23.03.2017 to 04.10.2018	1.6 year
2	DEO	Kendriya Vidyalaya, Deogarh (A Central Govt. Organization)	04.02.2016 to 31.01.2017	1 Year
3	Computer Instructor	Govt. High School, Burla (A State Govt. Organization)	21.04.2014 To 21.09.2015	1.6Year
4	Computer Operator	OSL Pvt. Ltd (A Private Organization)	20.05.2011 To 18.05.2013	2 Year

Computer Knowledge**SOFTWARE:**

- Operating System : Windows XP, 98 & Windows-7
- Office Suite : Ms Word, Ms Excel, Ms Power Point,
- Others : Internet Access, E-mail, download
Internet & web Design, 'C', C++, Tally

WAREWARE:

Assemble the computer system like CPU, Monitor, Printer, Scanner, Routers all the Peripheral Devices.

- Update existing computer equipment so that it will work with new software

Achievements: -

Got prizes in sports in school and college level competition.

Participating in various extracurricular activities in school level.

Personal Profile:

Father's Name:	Mr. LAMBODAR DHAR
Nationality:	Indian
Marital Status:	Unmarried
Language known:	English, Hindi, and Oriya.
Address/permanent:	Putibandh [Schoolpada] Dhanupali, Sambalpur Orissa Pin; 768005

Declaration

I do hereby declare that the information and enclosures submitted here with are true and correct to the best of my knowledge and belief

Place: Sambalpur
Date: 01.12.2020

Sanjit Kumar Dhar.
Signature of Candidate

Thank you