# **SWATI YADAV**



Tiwarigali, khetrajpur Sambalpur, ODISHA 6371128442 | yadavswati395@gmail.com

## Objective

To keep growing using adaptive and learning skills and to enhance myself as a professional committed to her work while concurrently maximizing efficiency.

## Experience

- 1-Magnet Mind & 2-Balaji hallmarking center
  - 1- Sales Assistant & Telecalling 2- Deputy Quality Manager

1-Worked as a sales Assistant & Tele calling for 6 months from August,2018 till January,2019 in a company named MAGNET MIND and having experience in dealing with the people, making them understand about the services offered by the company, filing up of the form.

2-Working as a Deputy Quality Manager company name BALAJI HALLMARKING CENTER

#### Education

- B.COM(Hons.) in Accounting and Finance with 58.48% from Gangadhar Meher University in 2019
  - Cleared Intermediate with 66% from Gangadhar Meher Junior College, Sambalpur Under C.H.S.E Board in 2016
  - Passed Matriculation with 7.6 CGPA from Guru Nanak Public School Under C.B.S.E Board in 2014

#### **Skills**

Confidence • Hard working & Self Motivated • Team Playing Skills • Basic Computer knowledge

#### Language

English • Hindi

#### **Interests**

Traveling • Reading Mythology • Playing Badminton • listening Music

#### Declaration

• I hereby declare that the above details furnished by me are true & correct to the best of my knowledge and belief.

## **Postal Address**

• Swati Yadav

C/O- Rabindra Yadav

At- Tiwarigali, Po- Khetrajpur

Dist-Sambalpur (ODISHA)

Pin Code - 768003

## **Personal Information**

• NAME- Swati Yadav

Father's Name-Rabindra Yadav

Date Of Birth- 16th September,1998

Nationality Status- Indian

Marital Status- Single/Unmarried

Contact Mobile Number- 6371128442

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