

CURRICULUM - VITAE

Ram Krishna Sen

N-406, Prateek Laurel Group Housing Society

Sector-120 , Noida -201301

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Career Objective:

- ✓ To gain professional expertise.
- ✓ To improve technical and interpersonal skills through continuous learning.
- ✓ To deliver above expectations.
- ✓ To contribute towards the achievement of organization objectives and growth
- ✓ To set new standards of performance.
- ✓ To have a place of recognition in corporate world.

Professional Work Experience:

Over 20 years of experience in different fields of Accounts, Finance, Human Resources & Management Operation

Present Employment

As a Sr Manager Finance & Accounts with Blue Moon Travels Pvt Ltd, effective from 1st of Sept 2012 to till date Key role to arrange credit facilities from bank and financial institutional, Audit Closing , Budgeting, Taxation. Project Costing. Cash Flow Control , GST Compliance and Filling .

Previous Employment(Nov 2009-Aug 2012)

As a Manger Finance & Admin with Eflag Technology Services India Pvt Ltd, 100% subsidiary of Eflag Technology Services SDN BHD , Malaysia, Main objective of business is RF Survey for Turnkey & Man-Month Project .

Managing a Team of 6 People and Over all accountability for Accounting , Audit, Taxation, Cash Flow, Collection and Management report to HQ as per their variable requirement. Liaison with Various Local authority , related to different local tax law and FDI related matter for smooth functioning of Indian Operation.

Past Employment(Feb 2008 to Nov 2009)

Associated with Rosenberger Shilpi Cable Technologies Ltd as Manager Accounts at its Corporate Office.RSCTL is a leading Company in manufacturing of Radio Frequency Cables, a Joint Venture with Rosenberger GMBH

Work profile:

Overall Supervision of Rosenberger Shilpi Cable Technologies Ltd and also taking active part in day to day function at Corporate office accounting and other matters, detailed job description is as follows.

- ✓ Active participation in weekly, monthly and quarterly review meetings with top management.

- ✓ Consolidation of accounts and MIS with Subsidiaries.
- ✓ Annual Budget preparation and consolidation with Subsidiaries.
- ✓ Monthly, quarterly and yearly accounts preparation and finalization.
- ✓ Variance analysis budget vs. actual and reporting on the same.
- ✓ Cost Center accounting.
- ✓ Project Costing and monitoring of the same.
- ✓ Providing active support and information for quarterly as well as annual audits.
- ✓ Providing active support and information for the purpose of Internal Audit.
- ✓ Monthly TDS finalization & deposit and filling of the same.
- ✓ Quarterly FBT and Advance Tax calculation & Finalization.
- ✓ Monthly Service Tax Deposit and half yearly return preparation.
- ✓ Monthly MIS preparation and variance analysis and presentation to management.
- ✓ Reconciliation excise record with books of accounts.
- ✓ Inter Company reconciliations with Group
- ✓ Receivables Management.
- ✓ Payables Management.

Past Employment -: Worked as a Asst Manager Accounts with TT Fusion Creations India Pvt Ltd an Italian Garments Buying House from June 2004 to Jan 2008. Liasing office of Fusion Creations SRL Italy.

Was looking after total operation of Indian office and daily reporting to Head Office at Florence, Italy

Work Profile:-Stake holder between the foreign buyers and Indian vendors

- ✓ Monthly accounts preparation.
- ✓ Preparation of un-audited quarterly results.
- ✓ Monthly deposit of TDS and Service Tax and half yearly return
- ✓ Quarterly TDS return submission and FBT Calculations.
- ✓ Assisting in Tax audit, quarterly limited review and yearly statutory audit.
- ✓ Vendor export documents process

Past Job-:

As a Sr Executive Accounts with Vimoni India Pvt Ltd from 1st Jan to 2002 to May 2004, a Plastic Packaging Industry having annual turn over of Rs5 Crore.

Job Profile-:

Independent in charge of Accounts Department and was reporting to the Director

- ✓ Looking after the entire accounting systems as per accrual accounting policy
- ✓ Weekly MIS report to the Director
- ✓ Debtors Statement, Control, Collection and arrangement of Fund
- ✓ Monthly stock, Debtors, Creditors statement for cash credit account
- ✓ Monthly cash, bank creditor. Debtors and Imprest reconciliation
- ✓ Maintain Sales tax register, return filling and assessment
- ✓ Tds deduction deposits and returns filling
- ✓ Reconciliation excise records for raw material and capital goods with books .
- ✓ Monthly salary statement and tax computation of employees
- ✓ Import & Export documentation
- ✓ Liasing with banker, sales tax, income tax and other Govt. department and financial institution.
- ✓ Preparation of Periodical profit loss account and balance sheet for management and financial institution

✓ Coordination with auditors for statutory audit

Earlier Job-:

As an accounts executive with Clips India Pvt. Ltd, a chain of retail outlet of office stationery from April 99 to dec-2001

Job Profile-:

Was reporting to Finance controller on daily basis.
Details of Job Profiles

- ✓ Maintain of cash, bank sales tax, pf and other subsidiary ledger
- ✓ Preparation of cash, bank, debtors & creditors reconciliation
- ✓ Payroll finalization along with monthly salary comparison, and tax computation
- ✓ Monthly cash flow, expenses budgets and variance analysis
- ✓ Monthly sales tax, tds, pf deposit and return filling
- ✓ Aging analysis of debtors and creditors
- ✓ Monthly stock statement and stock analysis
- ✓ Lisioning with various Govt. departments
- ✓ Service tax computation return filling and assessment

Past Job-:

As an accounts asst. with Lark Laboratories India Ltd a pharmaceutical manufactures from Jan-97 to April 99

Job Profile-:

Book Keeping, Vouching, and Filling, Excise, sales Tax, stock record maintaining and aging analysis of debtors

Personal Information

Name-: Ram Krishna Sen

Father's Name-: Hemant Kumar Sen

Date of Birth-: 7th May 1973

Marital status-: Married

Educational Qualification-: Bachelor Degree in Commerce

Professional Qualification – ICWA(Inter)

Other Qualification-: Diploma Computer Application

Operating Systems-: Ms Dos, Advance Excel Windows 95 and 2000, Window XP

Financial Accounting Pkg.-: Tally 4.5, 5.4, 6.3, 7.2, 8.3. 9.2 ERP Cardinal, Yatra

Quicken, Fact and Payroll, Outlook Express

Handle Statutory Audit with Deloitte, SC Vasudeva & Co , Internal Audit with PWC

Salary Expected-Negotiable

Ram Krishna Sen

New Delhi

Date