

**Biswajeeta Behera**

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+9173270-51949

**CAREER OBJECTIVE**

An independent and self-motivated professional with enthusiasm to learn new things and looking for an opportunity to utilize my acquired skills and training to help the company and my future peers grow. I want my efforts to make a considerable difference to the company and help in their consequent success.

**SKILLS**

- Software: Microsoft Office.
- Operating system: Window 10, Window 7.
- Presentation skills, Team leading.

**EDUCATION**

Degree/Course	Year of Passing	
<b>Master in personnel management and industrial relations</b> Niis institute of information science and technology, Utkal University.	Pursuing	
<b>Bachelors of commerce</b> Gangadhar Meher University with 2 <sup>nd</sup> division	2021	
<b>Higher secondary</b> Gangadhar meher autonomous college, CHSE with 1 <sup>st</sup> division	2018	
<b>Matriculation</b> Guru Nanak public school, CBSE with 1 <sup>st</sup> division	2016	

**STRENGTHS**

Self- motivated, quick learner, positive mindset

**AREAS OF INTERESTS**

Human Resources and Administrative

**HOBBIES**

Dancing, gardening, learning new things

**PERSONAL DETAILS**

Address	Shrusti Nursing Home Lane, Budharaja, Sambalpur, Odisha, 768004
Date of Birth	9th March, 2001
Gender	Female
Nationality	Indian
Marital Status	Single
Languages Known	English, Hindi, Odia

**DECLARATION**

I hereby declare that all the details furnished here are true to the best of my knowledge and belief.