

Debasis Mohapatra

Senior Associate at Mvn Financial Advisors Private Limited

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Gurgaon

Summary

- Experience with Enterprise Resource Planning (ERP) systems (i.e. Tally, SAP).
- Ability to work in a cross-functional and complex environment to lead/drive complex operational initiatives.
- Ability to guide teams and identify/mitigate risks.
- Ability to manage diverse tasks and ensure accuracy, timeliness, and attention to detail.
- Excellent negotiating and communication skills.
- Excellent business partnership, problem solving, and analytical skills.
- Result oriented person.
- Each assignment provides the opportunity to show adaptability and flexibility, because of verity of industries, personal and level of change involved.
- Highly trained and experienced accounting professional skilled at keeping records current, accurate, and compliant.
- Diligent and detail-oriented team player spots and corrects issues quickly to minimize impacts.
- Familiar with forecasting operations and establishing budgets.
- Successful at overseeing work of others to maintain records accuracy and compliance.

Responsibilities

- Ensure compliance with accounting standards, regulatory requirements, and tax regulations, including management of external audit and tax compliance.
- Perform regular analysis on the financials, ensuring the integrity and financial accuracy of local books/records.
- Represent Accounting and Finance to business partners through effective communication with in-country business managers, Technical Accounting, Tax, Treasury, Legal, Regulatory Compliance, Internal Audit, and Financial Planning.
- Prepare and present financial information to different audiences, including finance leaders, business partners, auditors, and regional accountants.
- Develop knowledge of tools and applications in support of the accounting function and highlight opportunities for improvement

Work Experience

Senior Associate

Mvn Financial Advisors Private Limited

Nov 2020 – Current

Gurgaon, Haryana

- Preparing and maintaining important financial reports. Preparing tax returns and ensuring that taxes are paid properly and on time
- Ensuring compliance's under Companies Act, Income Tax and Goods and Service Tax, TDS.
- Understand the level of risk & propose mitigation plans and partner with other support teams to resolve requests/issues in a timely manner.
- Evaluating financial operations to recommend best-practices, identify issues and strategize solutions, and help organizations run efficiently

Accounts Officer

Pure & Cure Healthcare Private Limited (Subsidiary of Akums Drugs & Pharmaceuticals Limited)

Feb 2020 – March 2020

Pritampura, Delhi

- Accounts Payable, P2P
- Prepare indirect tax returns and file (where applicable) these returns via the country specific filing tool.

Accounts Executive

Garg Bros. & Associates

Nov 2017 – Feb2020

Nehru Place, Delhi

- Assisted in statutory audit of ACCESS Health International, Inc. and B.C. Power Controls Ltd
- Internal audit of The County Club
- Day to day accounting
- Billing
- Maintain petty cash
- Bank Reconciliation
- Preparation and filling of income tax returns
- Handled GST independently

Education

Swami Vivekanand Subharti University, Meerut Uttar Pradesh i.e. Now attending Master's in business administration - Financial Management & Human Resource Management and Organizational Leadership

Fakir Mohan University, Balasore, Odisha

Bachelor of commerce – Business accounting, finance, economics, and general management

Language

Odia, Hindi, English

Working Software

MS Office, Tally Erp, Xero, Busy, Sap, Compu office