



Suryakanta Nayak

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EDUCATION

B.Com

Angul Govt Autonomous College

Apr 2018 – May 2021

73%

Council of Higher Secondary Education

Angul Govt Junior College

2018

50%

Board Of Secondary Education

Dhamnagar Govt High School

2016

63%

PERSONAL SKILLS

- Can handle criticism well, communicate effectively, and sets realistic expectations and goals.
- Ability to work on my own without the need for constant supervision. Can take ownership of the tasks assigned.
- Possesses great analytical and problem-solving skills. Ability to think rationally and thoughtfully.
- Have an ability to focus and pursue a goal or activity with ruthless drive.
- Attentive listener and effective oral communication skills.

SKILLS

Negotiation

Expert

Microsoft Word

Expert

Microsoft Excel

Intermediate

Content Writing

Intermediate

LANGUAGES

English

Advanced

Hindi

Advanced

Odia

Advanced

HOBBIES

Cooking

Cricket

Theatre

Traveling

History

Declaration:

I hereby confirm that all the details furnished above are authentic and accurate to the best of my belief.