

RESUME

PUSPANJALI DAS

EMAIL : *daspuspanjali053@gmail.com*
Present Address : *S115, Phase 1, Maitree Vihar, Bhubaneswar, Odisha, 751023*
Mobile No : *8114334578, 6370634011*

PROFESSIONAL OBJECTIVE

Seeking a challenging job to build a career in a reputed company where my Communication, Interpersonal, Management, Analytical, and technical skills are enhanced.

PERSONAL SKILLS

Ability to interact with people cordially, equally comfortable while working as a part of team or when leading a group, and to learn new concepts and technologies.

- Good knowledge in AutoCAD 2D Drafting (Building Drawing, Slab Culvert, and Water tank)
- AutoCAD productivity tools.
- Home space design and landscape
- Computer fundamentals

EDUCATIONAL QUALIFICATION

- B. Tech in Civil Engineering from Sophitorium Engineering College, Khurdha With 74%.
- Diploma in Civil from Odisha School of Engineering Polytechnic, Berhampur with 79.36%.
- HSC from Govt. UG High School, Nolianuagam with 35.16%.

MANAGERIAL SKILLS/STRENGTH

- Good leadership, decision making and teamwork capabilities.
- Punctual and discipline
- Positive attitude with target-oriented approach
- Fast learner dedicated and hardworking.
- Good communication skills.
- Time oriented.
- Adjusting to the situation.
- Ability to motivate people and develop them.

HOBBIES

- Playing Kabaddi, Carom and reading books

PERSONAL DETAILS

- Sex : Female
- Date of Birth : 7 March 1998
- Marital status : Single
- Religion : Hindu
- Language's skill : Odia, Hindi, English
- Permanent Address : At- Nolianuagam, Agasthinuagam, Ganjam, Odisha, 761026

DECLARATION

I hereby declare that the above-mentioned details are correct true to the best of my knowledge. I assure you that given a chance I will carry out my duties to the best of my ability and to your full contentment.

Date:

Place:

Puspanjali Das