

BAIVABI NAYAK

COMMERCE GRADUATE



Career Objective

I am Baivabi Nayak who aims to be able to find an exciting and challenging entry level position in the Finance & Accounting industry alongside a company who will continuously motivate and drive me to do my best and improve on my skills and abilities in order to be able to assist the company in achieving its company mission and goals.

Education

2018 - 2020	MASTER IN COMMERCE PONDICHERRY UNIVERSITY, PUDUCHERRY Masters with the specialization Accounting and Taxation
2015 - 2018	BACHELOR IN COMMERCE D.D AUTONOMOUS COLLEGE, ODISHA Specialization in Accounting
2013 - 2018	HIGHER SECONDARY D.D JUNIOR COLLEGE, ODISHA Commerce
2013	MATRICULATION NIRMALA CONVENT SCHOOL, ODISHA Passed out from ICSE board

Projects

2019	MANIPULATION IN FINANCIAL STATEMENTS(DIAGNOSTIC STUDY IN SELECTED AUTOMOBILE COMPANIES IN INDIA) PONDICHERRY UNIVERSITY
2018	STUDY OF CONSUMER BEHAVIOUR TOWARDS USE OF RELIANCE JIO D.D AUTONOMOUS COLLEGE

Contact

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Skills

Technical

Microsoft Excel	<div><div></div></div>
Microsoft Powerpoint	<div><div></div></div>
IBM SPSS	<div><div></div></div>
STATA	<div><div></div></div>
EViews	<div><div></div></div>
Tally	<div><div></div></div>

Soft Skill

Communication	<div><div></div></div>
Leadership	<div><div></div></div>
Adaptability	<div><div></div></div>
Problem Solving	<div><div></div></div>
Critical Thinking	<div><div></div></div>
Time Management	<div><div></div></div>
Teamwork	<div><div></div></div>
Analytical skill	<div><div></div></div>

Languages

English	<div><div></div></div>
Hindi	<div><div></div></div>
Odia	<div><div></div></div>

Course

- 2020** **DIGITAL MARKETING**
INTERSHALA
This is 6 weeks online training program. The training consisted of Blogging and web analytics, SEO, Email marketing, Online advertising.
- 2016** **PGDCA**
NIAT, ODISHA
Post Graduate Diploma in Computer Applications (PGDCA). This program allows professional knowledge in computer applications. It's a one year program.
- 2016** **TALLY**
NIAT, ODISHA
An accounting program that lets you track and manage all of your accounts, sales, debts, and everything else related to the running business.

Volunteer work

VANICOM
PONDICHERRY UNIVERSITY | 2020
It's a National level fest organized by Commerce department. And I was involved as a sub-coordinator for this event.

FLASH MOB
PONDICHERRY UNIVERSITY | 2020
I have been the choreographer and the part of event management team.

PROVIDING NECESSITIES
PONDICHERRY UNIVERSITY | 2019
It was a class program for providing necessities for the new student getting admission in the university and also for the hostel inmates.


LUMEIRE & ALOHA
PONDICHERRY UNIVERSITY | 2019
These are the 2 events of department. It's a department event where I was involved as the program coordinator

Referees






Dr. D LAZAR
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of
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in

Dr. S. SHIJIN
Assistant professor
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Additional activities

- GST SEVA**
KENDRA, PUDUCHERRY-
 **Attended a 3 day workshop on GST in GST Seva Kendra, Puducherry.**

Interests

-  **Dance**
-  **Music**
-  **Doodle Art**
-  **DIYs**
-  **Travelling**

