

## RESUME



Name: Swadhini Subhrajit Pany  
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Cell No: 9090584644, 9777002278 (Wh.No.)

### CAREER OBJECTIVES

- Seeking a position to utilize my skill that offers professional growth being resourceful and flexible.

### Professional Skill

- Comprehensive problem solving abilities, excellent verbal and written communication skill ability to deal with people, willingness to learn team facilitator.

### EDUCATION PROFILE

Examination	Name of the University/Board	% of marks
M.A. English	Indira Gandhi National open University	61 %
+3 Arts English honours	Indira Gandhi National open University	59 %
+2 Science	CHSE, Odisha, Bhubaneswar	45 %
HSC Exam.	BSE, Odisha, Cuttack	54 %

### Experience:

4 year Experience as Insurance Agent  
and completed successfully IRDA in 2016

### Strength:

Hard working, Loyal, Obedient and sincere for job.

### Personal quality:

Honest & punctual,  
Dedication to work,  
Adaptability to change,  
Hard working & Team work.

### Computer Knowledge:

- ❖ Successfully completed Skill Development Training Programme on Computer Fundamental, MS Office, Internet & Soft Skill conducted by Govt. of Odisha.
- ❖ Successfully completed (1) MS Words & Excel, (2) Create, Analyze and Format Data, (3) Prepare & Present Power Point, (4) Use of Internet & email under NCVT, Govt. of India.

### Personal Details

❖ Name : Swadhini Subhrajit Pany  
❖ Father's Name : Binay Kumar Pany  
❖ Sex : Male  
❖ Language known : English, Hindi, Odia

### DECLARATION

I hereby declare that the above mentioned information is correct to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Swadhini Subhrajit Pany

(SWADHINI SUBHRAJIT PANY)

Place: Angul, Odisha

Date