

PRIYADARSI PRIYABRATA SATPATHY.
C/O Dr. Gajanan Bode,
Pratap Nagar, Behind Tukdo ji ground
Wardha-442001, Maharashtra
Mob. No.+91-8007773015
E-mail – mail2priyabrat@gmail.com

Dear sir/madam

This is in reference to the open position in your Organisation, I am writing to express my interest in joining your team. My resume is enclosed for your review and consideration.

To describe myself in a nutshell, I am hardworking, ready to take up any challenge of life abreast with the latest trends and a team player with excellent communication skills, Excellent Relationship Management skills, with the ability to conceive profitable and efficient solutions while working effectively with all levels of management and the people therein. Motivated and goal driven with a strong work ethics, continuously striving for improvement coupled with excellent Administrative aptitude with an eye for detail and the commitment to offer quality work.

My basic objective is to hone in my skills for comprehensive personality development and be an epitome of trust and reliability in the corporate world. My prime goal is to understand professional environment and capitalize on opportunities.

Professionally I am looking for an opportunity that will help me utilizing my skills in the above areas. My detailed resume is enclosed herewith for your kind perusal and consideration.

I am confident that you would find my strong initiatives and commitments to excellence coupled with demonstrated experience and exposure ideal for the position.

I would welcome a personal meeting to further discuss your requirements and my ability to meet the same.

Thanking you for your consideration and forthcoming response.

Yours Sincerely

Priyadarsi Priyabrata Satpathy

Place: Wardha
Date : 30/11/2020

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DETAILED PROFILE

Offering over **13 years of experience** with challenging assignments across the field of Accounts and Finance.

Current CTC	Rs.9,60,000/- P.A
Notice period	1 Month
Expected CTC	Rs.12,00,000/- P.A and Negotiable
Current location	Wardha, Maharashtra

PROFESSIONAL EXPERIENCE

Currently Working as **Senior Manager- Accounts** since **May 2011** in **SMW ISPAT PRIVATE LIMITED, WARDHA (A SANGAM GROUP COMPANY)**, engaged in the Manufacturing of **TMT Bars, MS billets & Sponge Iron with over Rs.1400 Crore turnover**)

Key Accountabilities:

- Supervising and Guiding Staff for Proper Accounting of Expenses and Revenues, Adjustments, MIS Reports etc.
- Developing accounting systems, internal control and reporting systems to ensure seamless operations.
- Data Interaction with MIS Dept. of the unit.
- Drafting Monthly as well as Year End Financials, Notes to Accounts etc and its finalisation.
- Ensure timely payment of statutory Dues and compliances as well as returns filing of Income Tax, TDS, and Professional Tax etc.
- Interacting with tax authorities for assessment of Income tax, TDS etc.
- Lead Coordination and interaction with the Statutory Auditors in the finalisation of Accounts.
- Lead Coordination and interaction with the Cost Auditors in the preparation and filling of cost Audit Report.
- Lead Coordination and interaction with the Internal Auditors (PWC), Concurrent Auditors (Deloitte), Stock Auditors (Deloitte) and Due diligence (BDO India).
- Monthly Preparation of Drawing power Statement and Quarterly Preparation of Financial Follow up report for submission to banks.
- Carry out Day to day Banking Activities along with Fund planning.
- Lead effort in Development & Implementation of Oracle based ERP (Accounting module) and SAP S/4 HANA (FICO Module) in coordination with software professionals.
- To prepare the need based reports and complete the work as per requirement/ direction of Management.

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OTHER PROFESSIONAL EXPERIENCES

Apart from Article Training from Chennai, Served as an Audit/Accounts Associate with Various Chartered Accountant Firms.

EDUCATIONAL CREDENTIALS

Pursuing CA Final, Completed CA INTERMEDIATE in 2006.

The Institute of Chartered Accountants of India

BACHELOR OF COMMERCE (HONOURS), 2000

Gangadhar Meher (Autonomous) College, Sambalpur, Orissa

HIGHER SECONDARY CERTIFICATE, 1997

Dhenkanal (Autonomous) College, CHSE, Orissa

SENIOR SECONDARY CERTIFICATE, 1995

Hirakud High school, BSE, Orissa

COMPUTER PROFICIENCY

- SAP S/4 HANA (FICO Module)
- ERP (Oracle Based software, Developed by Light house Info System Pvt. Ltd.)
- Tally 6/ 7.2/9/ 9 ERP
- Diploma in Computer application(NIIT)
- Windows 10.0/8.0/7.0/XP/2000/1998/1995.
- High Level Command over MSWord, MS Excel, MS Power point and Internet Applications.

Date of Birth: 2nd October 1980

Linguistic Proficiency: English , Hindi, Odiya.

Permanent Address: C/o Dr. S.K Satpathy, Manjushree Niwas, Golden street, Dhenkanal-759001, Odisha.

References: Available on request.