



MOHAMMAD UMAR

ABOUT ME

I am a professional account Executive. I am looking forward to contribute towards the building of a strong finance team. Skilled at handling Audit projects, bookkeeping And financial accounting.

EDUCATION

HIMALAYAN GARHWAL UNIVERSITY
**MASTER OF BUSINESS
ADMINISTRATION**

AVADH UNIVERSITY FAIZABAD
BACHELOR OF COMMERCE

CONTACT



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EXPERTISE

Tally.Erp9

Payroll entries, Bank statements, sales and purchase invoicing, Currency chest audit.

Vision

I aspire to seek a challenging position in a professional organization of reputed that provides me adequate opportunities and dynamic environment. where I enable to harmonies visible contribution for organizational as well as self growth.

SKILLS

Leadership



Communication



Problem Solving



Time management



MOHAMMAD UMAR

Dear Sir/ma'am

I am writing a letter of interest in regards to the position in your company. Your company is known for its innovation, professionalism, and results-driven marketing strategy, which is why I am certain I would make a valuable addition to your team. I would be interested in learning more about the company and available opportunities, so I would love to contribute my skills in your Organisation.

I am confident that my skills in this field will be an asset to your company.

I look forward to speaking with you to discuss how my skills and abilities match your needs. I am looking forward to get your revert.

MOHAMMAD UMAR