

SUPRIYA KUMARI

To secure a challenging position in a reputable organization to expand my learnings, knowledge and skills Secure a responsible career opportunity to fully utilize my training and Skills, While making a significant contribution to the success of the company.

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EDUCATION

Master of Business Administration(MBA)

GITA Autonomous College Bhubaneswar

2022 - 2024

7.86

specialization

- Finance
- Marketing

Bachelor Of Business Administration (BBA)

Gossner college, Ranchi

2019 - 2022

8.45

Higher Secondary Education (CBSE)

DAV public school sec-4 Bokaro

2017 - 2019

7.25

Matriculation [CBSE]

BIVsec-12/E Bokaro

7.6

INTERNSHIP

BOKARO STEEL PLANT [SAIL]

DURATION: 8 weeks

Achievements/Tasks

- Assisted in the analysis and optimization of working capital to enhance operational efficiency.
- Gained practical experience in financial analysis and working capital management.
- Developed effective communication and teamwork abilities through collaboration with cross-functional teams.

USHA MARTIN LTD

DURATION: 45 Days

Achievements/Tasks

- Assisted the finance team in analyzing inventory data, identifying trends, and forecasting future inventory needs.
- Utilized Excel and accounting software to track inventory movement, update records, and generate performance metrics.
- Received positive feedback from supervisors for attention to detail, initiative, and ability to adapt to a fast-paced environment.

SKILLS

MS Word

MS Excel

Power Point Presentation

Tally

Good communication skills

Time management

Quick learner

Teamwork

CERTIFICATIONS

- Certificate in Advance Diploma In Computer Application (ADCA)

- Certificate in Digital Marketing from Great Learning

- Certificate in National Institute of Securities Markets [NISM]

CO-CURRICULUM ACTIVITIES

- Undergone industrial visit in IFFCO LTD. at Paradeep

- Undergone industrial visit in OMFED at Bhubaneswar

LANGUAGES

ENGLISH

Full Professional Proficiency

HINDI

Full Professional Proficiency

INTERESTS

Listening songs

Travel and exploring new things

Keen interest in learning new things