

# Asutosh panda

At-Bilipada,po-Bahadalapur,via-Kabirpur,Dist-Jajpur

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## ➔ Career Objective

I am a consistent, hardworking, highly motivated person. I enjoy working with the public. I feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

## ➔ Academic Details

- **Master Of Computer Application, Ajay Binay institute of Technology**  
8  
2018
- **Bachelor degree with physics(hons), Dharmasala Mohavidyalaya**  
67%  
2015

## ➔ Work Experience

- **SMA E EXPERT PVT LTD**  
MIS EXECUTIVE / QC  
Jul 2018 - till date  
Role : MIS UPDATE , QUALITY CHECK OF REPORTS, BACK OFFICE WORKS, TEAM HANDLING
- **SDM COLLEGE ,ANGUL**  
SENIOR IT LECTURE  
Jan 2018 - Jun 2018  
Role : SENIOR IT LECTURE , BACK OFFICE WORKS WITH STORE MANAGER
- **NICE INSTITUTE, BHUBANESWAR**  
SENIOR COMPUTER FACULTY  
Mar 2017 - Dec 2017  
Role : MAKING OF NEW VERSION OF COMPUTER BOOKS OF NICE , BACK OFFICE WORK , CONDUCTING MICROSOFT OFFICE SPECIALIST EXAMS AND COMPUTER FACULTY
- **ORION SECURITY SOLUTIONS ,CUTTACK (UNDER DDU-GKY PROJECT)**  
MIS EXECUTIVE / CENTER MANAGER  
Jan 2015 - Feb 2016  
Role : MIS EXECUTIVE WITH CENTER MANAGER

## ➔ Field of Interest

- SOFTWARE ENGINEER

## ➔ Skills

- MICROSOFT OFFICE , C , C++ , WEB DESIGNING , HTML