## **Personal Information**

Name and Surname: Subhralipi Mishra

Address: Pragati Nagar, Khaprapada, Balasore

756001

Date of Birth: 12.03.1998 Phone number: 8338831975

E-mail: subhralipi999@gmail.com

Marketing Manager



04/2014 - 03/2016 Kanak Manjari Women's College, Salapara, Anandapur

Physics, Chemistry, Mathematics, Biology

07.2016 - 04.2019 Anandapur Degree College, Anandapur

BSc.(Zoology)

09.2019 - 08.2021 Sriram Chandra Bhanjadeo University, Baripada

MBA(FM & HRM)



05.2021 - 06.2021 Internship at HERO Supreme Motor Ltd., Keonjhar

> Responsibility: Analysis of Employee satisfaction with HRIS at Hero Supreme MOTOR Ltd. and given feedback of complain box, meeting and news portal facilities and related activities

which should be improved.

Educating the employee about the HRIS system to improve their working ability.

Skills **Personality** 

Good communication - written and oral skills

Excellent conceptual and analytical skills

Effective interpersonal skills

**Product Demonstration & Presentation** 

Communicative **Punctuality** Creativity Organized

Languages

English Hindi

Odia

Software skills

Word

Microsoft Excel

Microsoft Powerpoint



Hobby

Reading Books

Badminton Planting Trees