

MRUNMAYA PARIDA

Plot No: G/E-23/24,VSS Nagar, At/Po: Saheed
Nagar, , Bhubaneswar, Odisha, 751007

7978259469

mrunmaya.parida123@gmail.com



+ ABOUT ME

As a passionate Post Graduate, I am eager to leverage my skills and knowledge to be a creative asset to your team. My goal is to both grow my professional career while simultaneously contributing positively to your organization, showing my keen interest to be an integral part of your team.

+ SKILLS

Tally
Microsoft Office- Word, Excel
PGDCA
Customer Relations
Problem Resolution
Task Prioritization
Interpersonal Communication

+ LANGUAGES

Odia
English
Hindi

+ COURSES

- PRESENT
PGDCA , OS-CIT, VSS NAGAR,
BHUBANESWAR
- PRESENT
MICROSOFT OFFICE- WORD,
EXCEL, LCC COMPUTER
EDUCATION, BHUBANESWAR
- PRESENT
TALLY, LCC COMPUTER
EDUCATION, BHUBANESWAR

+ EDUCATION

- Gandhi Institute For Technology 2022
Bhubaneswar, Odisha
MBA
Human Resources And Finance
 - Secured MBA with focus in HR & Finance, honing essential business skills
 - Equipped with robust financial acumen and strong proficiency in HR strategy
- Biju Pattnaik College Of Science & Education College 2020
Bhubaneswar, Odisha
BACHELOR OF ARTS
History Hons
 - Acquired solid historical research abilities, resulting in top grades
 - Earned Honors in History, demonstrating strong analytical skills
- Biju Pattnaik College Of Science & Education 2017
Bhubaneswar, Odisha
INTERMEDIATE
Arts
 - Skills honed in Arts leading to result-oriented performance
 - Strong foundation in Arts, enabling a rewarding career journey
- Govt. High School,Vss Nagar 2015
Bhubaneswar, Odisha
MATRICULATION

+ HOBBIES

- Cricket, Football

+ INTERNSHIP

- Angel Broking DEC 2021-JAN 2022
Bhubaneswar, Odisha
INTERN
An Overview Of Indian Stock Market

+ PERSONAL DETAILS

Date of birth	Nationality
02 Feb 2000	Indian

+ DECLARATION

- I hereby declare that the above given information is true to the best of my knowledge.