



RESUME

SRIKANT BARICK

Rahash Guhali, Tina
Binjharpur, Jajpur-755012

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OBJECTIVE:

I want to devote my sincere effort, use my analytic skills, and work honestly to raise the fortune and success of organization.

EDUCATIONAL QUALIFICATION:

B.Com from Utkal University, Bhubaneswar (Odisha)

COMPUTER SKILLS:

Fully knowledge and conversant with MS-Office (Excel, word) & Internet
Fully knowledge and conversant with Tally Accounting package version ERP-9

TOTAL EXPERIENCE:-

18 years experience in Accounting and Finance with manufacturing & Auto Mobile Industries.

SUMMARY WORK EXPERIENCE:-

Accounts:- Preparation of all type of vouchers like sales, Purchase, Import purchase, Fixed assets, Expenses, Journal, Receipt, & Payments, cash flow statement.

Taxation:- Preparation and submission of quarterly and annual TDS return, coordinating for books of accounts for proceeding, Scrutiny case with senior and legal advisor.

Finalization of books of accounts:- Coordinating with Senior for preparation of financial statement along with various schedules for Statutory Audit, Tax Audit & tax report and Transfer pricing audit purpose.

GST: Preparation & Submission of returns

Banking:- Foreign direct and indirect remittance, monthly bank reconciliation monitoring day to day all banking activities, online duty payment, RTGS & NEFT payment etc.

Career Features:-

Working with M/s Imasen Manufacturing India Pvt. Ltd. (Japanese MNC)
Neemrana, Alwar, Rajasthan

Manufacturer of fully Seat Mechanism for Maruti Ltd. & Honda Ltd.

Working as Accounts Executive from Jan, 2010 to till date.

Present Job profile:

- Recording of expenses, Journal, Payment & Received voucher
- Foreign vendor's payment
- Monthly budget of cash flow
- Schedule for Local & Interstate vendor's payment
- Reconciliation of Vendor and customer
- Schedule preparation for Internal audit, statutory audit & Tax audit
- Online payment of Custom Duty, GST, Income Tax & TDS
- Bank reconciliation
- Preparation of monthly, quarterly & annualy BS, PL & CF statement

Previous Employer:-

M/s Micro Precession Pvt. Ltd.
IMT Manesar, Gurgaon, Haryana

As a Accounts Executive from May, 2006 to Jan, 2010

M/s Modern Pharmaceutical
Faridabad, Haryana

As a Junior executive accounts from Apr, 2004 to May, 2006

PERSONAL MEMORANDUM:

Father's Name : Mr. Rabindra Nath Barick
Mother's Name : Mrs. Susama Barick
Permanent Address : Rahash Guhali, Post-Tina
Jajpur, Orissa-755012
Date of Birth : 03rd April 1980
Gender : Male
Marital status : Married
Language known : English, Hindi & Oriya

STRENGTH:

- ❖ Determination
- ❖ Honest and Hard working
- ❖ Producing results in a targeted time – frame.

HOBBIES / AREAS OF INTEREST

- ❖ Writing Odia poetry
- ❖ Cooking Food

SALARY:

- ❖ Present annual CTC Rs 5,30,000/-

DECLARATION

All information cited above is true to the best of my knowledge and belief.

Place: Rewari, Haryana
Date: 17th Mar 2023

(Srikant Barick)