



## SHUBHI GUPTA

*Credit operational executive – Shri ram finance corporation pvt ltd Raipur(Experience– 6 months)*

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### Summary of Experience

Shubhi is a passionate Credit operation executive, working at Shri ram finance corporation (India) Pvt Ltd (April 2020 till date) with 6 months of hands-on experience in the areas of business development, sourcing, Incentives, excel, and word doc. She is well achieved all the targets on the timeline.

### Professional Qualification

Name of Course	Board/University	Institution	Duration/Year of Passing	Percentage
MBA (Finance& HR)	CSVТУ	Shri Shankaracharya Institute of professional management and technology Raipur	2018 -2020	71%
B.Com	PTRSU	Disha College Raipur	2015 - 2018	61%
H.S.C	CBSC Board	Gandhi Memorial SR. SEC. School Nandini	2015	61%
S.S.C	CBSC Board	Gandhi Memorial SR. SEC. School Nandini	2013	62%

### Specialization

- o Finance & HR

### Skills

- o Accounting techniques
- o Calculations
- o Budgeting skills
- o Data processing
- o Cost analysis and Cost reduction
- o Financial management skills
- o Organizational skills
- o Knowledge of working with numbers
- o Data management
- o Data entry
- o Dedication towards works
- o Work effectively in the team and individually
- o Punctuality and Time management
- o Always ready to learn new skills and technologies

### Technical Skills

- o Microsoft Excel
- o MS Word
- o MS Office Power point
- o Sourcing
- o Business development
- o incentives

CO CURRICULAR ACTIVITIES

- Participated in various management events conducted by different colleges and schools.
- Participated in the workshop “Digital Marketing”
- Participated in workshop “Research Methodology in finance”

Key Projects — College Project

**PROJECT #1:**

**Title** : **Project on media management**  
**Duration** : 3rd Sem MBA  
**College** : Shri Shankaracharya Institute of professional management and technology Raipur

**Description:** business administration discipline that identifies and describes strategic and operational phenomena and problems in the leadership of media enterprises. Media management contains the functions strategic management, procurement management, production management, organizational management, and marketing of media enterprises.

**PROJECT #2:**

**Title** : **Research project on perception of consumer in life insurance policy**  
**Duration** : 4th Sem MBA (45 Days)  
**Sample size** : 100  
**College** : Shri Shankaracharya Institute of professional management and technology Raipur

**Description:** LIC dominates the Indian insurance industry. In today’s competitive world, customer satisfaction has become an important aspect to retain customers, not only to grow but also to serve.

Personal Information

Date of Birth	30-11-1996
Language Known	Hindi, English
Current Location	Raipur, Chhattisgarh
Preferred Job Location	Raipur, Bangalore, Delhi, Gurgaon, Pune
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