

# RESUME

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## Career Objective

An MBA Human Resource Fresher willing to make a career in the field of human resource in a reputed organization.

## Educational Qualification

- MBA in Human Resource Management with 75% from Biju Patnaik University Of Technology, Odisha Rourkela. (2017-2019)
- BBA from Dharani Dhara Autonomous College Keonjhar 65%. (2014-2017)
- Indermediary from Ekalabya Model Residential Keonjhar with 52%. (2012-2014)
- CBSE from Kendriya Vidyalaya Sangathan Keonjhar, with 72%. (2012)

## Professional skills

- Knowledge in human resource policies, procedure and acts.
- Excellent leader ship skills with ability to lead teams.
- Sound knowledge in the hiring process.

## Project work

**Topic:** Recruitment and Selection process in Industrymate corporate Solution,

**Duration:** 45 days

Completed 45 days project in Industrymate corporate solution and learnt about recruitment and selection process.

## Hobbies:

- Travelling
- Dancing

- Listening music

**Personal Details:**

DOB: 04/04/1996

Gender: Female

Language Known: English, Hindi, Odia & Santhali

Religion: Hindu

**Declaration:** I hereby declare that all the above information is true to the best of my knowledge.

Place:

Date:

Signature: