



SOUMYA SUCHARITAMOHANTY

Assistant Manager in Procurement And Supply Chain Management

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PROFILE

- An Electrical And Electronics engineer with 6+ year experience in procurement, vendor management, strategic mapping through cost reduction and inventory controlling.
- Day to day activities includes floating of enquiry, price negotiation, establishing purchase orders, coordinating with transporter and vendor for material delivery.
- Coordination with store department for supply and transfer of stock in SAP and site on daily basis.
- Procurement planning and cash flow management.
- Coordination with CIC for EPCG related activities
- Coordination with the treasury for LC establishment.
- Sourcing of material from new suppliers.
- Participated in API Audit.
- Participated in Energy Management Audit.
- Got opportunity to work as TA to President Iron making Zone for 1.5 years
- Project planning, scheduling, report preparation and monitoring of daily progress activities.
- Budget management of iron Zone
- Handling of manpower records of iron Zone
- SAP related activities(MM Module) and (PP Module).
- Reviewing of Cost sheet of iron zone finding and analysing the gaps.
- Reviewing and analysis of production reports, breakdown reports and loss reports.
- Got opportunity to work in Blast Furnace Project for 1 year.
- Engineering ,material follow up ,drawing study and contract finalization in Slag Granulation Plant (SGP), TRT (Top Recovery Turbine), GCP (Gas cleaning Plant), and Filter press.
- Involved in Erection, Testing and Commissioning of transformers, HT panels(33kv,11kv,6.6kv),LT panels, Battery/Battery chargers, UPS ,Laying and termination of HT, LT control cables.

EDUCATION

◆ Bachelor of Engineering / Bachelor of Technology, Electrical And Electronics Engineering

Gandhi Institute For Technology
BPUT
Bhubaneswar, Odisha

Graduated, June 2014
Marks 7.4 [CGPA]
Division I

WORK EXPERIENCE

June 2015 - October 2016

Assistant Engineer Trainee

Jindal Steel And Power
Angul, Odisha

4554M3 BLAST FURNACE PROJECT:

- Engineering in Slag Granulation Plant (SGP), TRT (Top Recovery Turbine), GCP (Gas cleaning Plant), and Filter press.

- Material follow up, Documentation, drawing study, contract finalization
- Involved in Erection, Testing and Commissioning of transformers, HT panels (33kv, 11kv, 6.6kv), LT panels, Battery/Battery chargers, UPS
- Laying and termination of HT, LT control cables.
- Codification of materials using MDRM portal.
- Well versed with SAP (PP module) with project.

October 2016 - February 2017

Assistant Engineer

Jindal Steel And Power

Angul, Odisha

TA to president iron making zone :

- Project planning, scheduling, report preparation and monitoring of daily progress activities.
- Budget management and monitoring of iron zone.
- Handling of manpower records of iron zone and reviewing it weekly, organisation chart preparation.
- SAP related activities (MM Module) for PR, PO, GRN, creation of material reservation.
- Reviewing of Cost sheet of iron zone finding and analysing the gaps.
- Reviewing and analysis of production reports, breakdown reports and loss reports.
- Reviewing of equipment hiring and management of iron making zone.
- Follow up for materials and ensuring timely delivery at site.
- Monitoring and ensuring establishment of Purchase and Work orders on time.
- Evaluation, negotiation and finalization of Procurement proposals. (both technically & commercially)

March 2017 - Current

Assistant Manager

Jindal Steel And Power

Angul, Odisha

- Floatation of enquiry
- Collection of offers
- Negotiation with all the suppliers
- Preparation of cost comparison sheet
- Preparation of e-NFA
- Placement of Purchase Order after getting approval from higher management
- Getting confirmation from suppliers for PO
- Clearance of statutory documents/ LC/ABG/PBG
- Follow up with suppliers for timely delivery of material
- Clearance of all documents from store
- Proper day to day coordination with corporate for fund allocation
- Coordination with the treasury for LC establishment
- Coordination with CIC for EPCG related activities
- Coordination with store for GRN preparation
- Coordination with unit finance for release of payment
- Coordination with suppliers/user/store department for clearance of dispute if any

TRAINING AND CERTIFICATIONS

- Blast Furnace Control room operation Organisation, JSW, Bellary, 2016

SKILLS

Technical Skills :

- Industrial Automation(PLC Programming) at [CENTRAL TOOL ROOM & TRAINING CENTER \(CTTC\)](#), Bhubaneswar
- Industrial Training Programme at NATIONAL ALUMINIUM COMPANY LTD, Angul
- Certified Training on “SAP”

Software Skills :

- Operation System - WINDOW XP, 7
- Programming language -C,C++,Data Structure,Operating System,DBMS
- Application Software MS Office - Microsoft Words, Microsoft Excel,Microsoft Access,Microsoft Power Point
- SAP MM and PP Module

INTERESTS

- Learning new ideas and techniques
- Art and craft
- Outdoor pursuits
- Fashion designing
- Gardening

PERSONAL

Father's Name:	Mr. Saktikanta Mohanty	Marital Status:	Single
Birthday:	08/03/1993	Nationality:	Indian
Gender:	Female		

Address: QR NO-2RB-20 ROAD-7 UNIT-9 Bhubaneswar odisha

BHUBANESWAR - 751022
Odisha
India

Declaration

I, Soumya Sucharita Mohanty, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Soumya Sucharita Mohanty

BHUBANESWAR , Odisha
05/04/2022