

# Curriculum vitae

**ASISH KUMAR SAHU**

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## CARRER OBJECTIVE:

To work in an organisation that create meaningful contribution to the organisation through my skill and abilities and to continuously improve on my professional knowledge and skills.

## WORK EXPERIENCE:

Work as a **Data Entry Operator** from February, 2016 to September, 2017 in **Way2Finanace Pvt Ltd**.

From April, 2018 to July, 2021 work in **SDR & ASSOCIATES, a Chartered Accountants** firm in Balasore holding a position of Accountant.

## WORK PROFILE:

- Filling ITR- 1, 2, 3 & 4 ,GST Registration and GST Return Filling.
- Knowledge of ROC FORM FILL UP like- AOC-4, and MGT- 7, DIR-3, Helping hand in finalization of Balance sheets.
- Efficient in MS –EXCEL & Word & Tally

## EDUCATIONAL QUALIFICATION :

EXAMINATIONS	Institutes	Years	Marks(%)
B.COM	Utakal University	2013	55
I.COM	C.H.S.E	2010	57

## PERSONAL DETAILS:

Date Of Birth: 16/06/1992  
Fathers Name: Dinabandhu Sahu  
Present Address: 1/45, Azadgarh, Tollygunge , Kolkata-700040  
Permanent Address: AT/PO- Saragan, Baleswar, Pin-756002  
Language Known: Hindi, English, Bengali, Oriya.

**PLACE: KOLKATA**

**DATE : 20.10.2021**