

Ashish Kumar Padhan

ashish.kumar.padhan@gmail.com

9556150110

**CAREER OBJECTIVE**

I'm looking forward to work with an organisation which offers a challenging opportunity to enhance my knowledge, skills and experience that would allow me to contribute towards achieving the organisational goals to the best of my potential.

SKILLS

Computer	I've a fair knowledge of computer applications and data entry operation.
Communication	I'm quite good in communication and well versed in both oral and written.

EXPERIENCE

Sep 2017 to Nov 2018	Karma Handloom
Office Manager	Worked as an Accountant and Sales Manager. I've gained some experience about making Ledger entry and Balance sheet.

EDUCATION

Degree/Course	Institute/ College	University/ Board	Percentage/ CGPA	Year of Passing
Matriculation	Ladarpali High School	BSE, Odisha	62.5%	2011
Higher Secondary Education	Panchayat College, Bargarh	CHSE	63%	2013
Graduation	Gangadhar Meher College, Sambalpur	Sambalpur University	63%	2016
M.Com	IGNOU Campus, Sambalpur	IGNOU	00%	Pursuing

PERSONAL DETAILS

Address C-015, Ladarпали, Attabira, Bargarh, Odisha, 768027
Date of Birth 07/05/1996
Gender Male
Nationality India
Marital Status Unmarried
Language Know Odia, Hindi, English

DECLARATION

I hereby declare that all the above mentioned information is true and best of my knowledge.

Date :
Place :

Ashish Kumar Padhan.
Ashish Kumar Padhan