

## MOTILAL OJHA

At: Lekhanpur  
Po: Lekhanpur  
Via: Rameswar  
Dist: Cuttack  
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### CAREER OBJECTIVE

To obtain a position in an organization that offers many opportunities to develop and utilize my skills for the growth of the business and myself.

### EDUCATIONAL BACKGROUND

Education	Institution	Passing Year	Marks %
Intermediate (I.A)	Anchalika Jr. college, Reba	2018	35%
10 <sup>th</sup> Class	Gandhi Bidyapitha, Narada, Lekhanpur	2016	38%
CIA(Certified Industrial Accountant) Foundation	Institute of Computer Accountants, Cuttack Coun.		

### SKILLS

- Ability to manage debtors and creditors payments.
- Able to co-ordinate various payments with banks.
- Good written and verbal communication skills.
- Leadership and interpersonal skills.
- Decision making and problem solving.
- Organization and project management.

### COMPUTER SKILLS

- Microsoft Office (Word, Excel, Power point)
- Tally Prime

## **HOBBIES**

- Reading Books and Newspaper.
- Playing games like Cricket, Volleyball etc.
- Always anxious to know new inventions, methods etc.

## **PERSONAL INFORMATION**

Date of birth : 5<sup>th</sup> October 2000  
Gender : Male  
Father's name : Dharanidhar ojha  
Nationality : Indian  
Marital Status : Unmarried  
Languages Known : English, Hindi & Odia

## **DECLARATION**

I hereby certify that all the above given information is true to the best of my knowledge and I bear the responsibility for its correctness.

**MOTILAL OJHA**