

AYUSHI VIRLEY

Assistant Manager

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

Work History

- 2020-09 - 2021-04** **Assistant Manager**
Extramarks Education, Gurgaon, Haryana
- Handling team of 5 members
 - Calling customers and setting up online/offline appointments
 - Product pitching in the online demo and home demo
 - Closing sales and achieving targets
 - Maintaining a good relationship with clients
- 2020-04 - 2020-09** **Business Development Associate**
Extramarks Education, Gurgaon, Haryana
- Identifying new sale leads
 - Pitching of products and/or services
 - Providing sound advice to potential and existing customers
 - Achieving targets and meeting deadlines
- 2020-01 - 2020-03** **Primary Class Teacher**
Lalita Shastri Montessori, Lucknow, UTTAR PRADESH
- Used learning stations to incorporate colors, shapes and textures to help students develop communication skills, and build relationships.
 - Drove student learning by establishing clear classroom plans and group objectives, as well as actionable strategies to achieve each goal.
 - Built positive relationships with parents to involve families in educational process.

Contact

Address

Lucknow, UP, 226002

Phone

752 588 9188

E-mail

justayushivirley@gmail.com

Skills

Leadership

●●●●●
Very Good

Relationship Management

●●●●●
Excellent

MS Office

●●●●●
Very Good

Interpersonal Communication

●●●●●
Very Good

Training and Development

●●●●●
Excellent

Multitasking Abilities

●●●●●
Very Good

Collaboration

●●●●●
Very Good

Education

2019-07 - 2021-06	Master: Commerce <i>Shri Guru Nanak Girls Degree College</i> Pursuing
2015-07 - 2018-03	Bachelor: Commerce <i>Shri Guru Nanak Girls Degree College</i>

Interests

- Painting
- Photography
- Travelling
- Reading

Team Work

Very Good

Languages

English

Very Good

Hindi

Very Good