



0910smita@gmail.com



9337937327



Odisha

SKILLS

Ability to quickly and accurately learn.

Proficient in computer management skills

Communicate clearly and positively with coworkers .

LANGUAGES

English
Full Professional Proficiency

Hindi
Full Professional Proficiency

Odia
Native or Bilingual Proficiency

INTERESTS

Art

Singing

Watching movies

Travelling

Smita Parhi

Bsc Graduate

To prove my hardworking and passionate characteristics towards my job. Willing to serve with dedication to the assigned work. Possesses good work ethics and very flexible and versatile to her work environment.

EDUCATION

Bsc

Fakir Mohan university

2017

Odisha

Intermediate

Range School, Chandipur

2012 - 2014

54%

Primary Education

K. V. Balasore, odisha

2010 - 2012

66%

EXTRA QUALIFICATIONS

Basic knowledge about computer in hardware and some software field.

Workplace/Company

WORK EXPERIENCE

I have no working experience in this kind of field.

STRENGTHS

- Team player and task oriented.
- Technically competent and well qualified.
- Excellent interpersonal and communication skills.
- Sound planning and organizational capabilities.

ACHIEVEMENTS

Took a second place in a local singing competition in third semester.