

Reema Mahanand

AT/PO-SHANKAR NAGAR, RAIPUR DIST-Chhattisgarh

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CAREER OBJECTIVE:

- *To be a part of an organization, which gives me an opportunity to grow professionally, Personally and utilize my knowledge to the best of the needs of the organization.*

EDUCATIONAL CREDENTIAL:

<i>SL. NO</i>	<i>COURSE</i>	<i>INSTITUTE</i>	<i>BOARD/ UNIVERSITY</i>	<i>YEAR OF COMPLETION</i>
<i>01</i>	<i>UG (B.Com)</i>	<i>GOVT DB GIRLS autonomous COLLEGE KALIBADI RAIPUR</i>	<i>PRSU</i>	<i>2020</i>
<i>02</i>	<i>+2COMMERCE</i>	<i>HOLY CROSS SR SEC SCHOOL BYRON BAZAR RAIPUR</i>	<i>CBSE</i>	<i>2017</i>
<i>03</i>	<i>10th</i>	<i>HOLY CROSS SR SEC SCHOOL BYRON BAZAR RAIPUR</i>	<i>CBSE</i>	<i>2015</i>



TECHNICAL SKILLS

- **Information Technology: POWER POINT, MS EXCEL, MS OFFICE, TALLY ERP-9, FUNDAMENTAL OF COMPUTER, HTML, XML, INTERNET, My-SQL, JAVA, C-language.**

CO-CURRICULAR ACTIVITIES

- **Participated in SWACHH BHARAT ABHIYAN, CULTURAL PROGRAM, EDUCATIONAL PROGRAMS, SPORTS conducted by HOLY CROSS SR SEC SCHOOL and CULTURAL PROGRAM conducted by GOVT DB GIRLS AUTONOMOUS COLLEGE, Management of Soft Skill and DIPLOMA IN DIGITAL MARKETING (undergoing) conducted by TATA INSTITUTE OF SOCIAL SCIENCES.**

KEY SKILLS

- **Good planning & time management**
- **Potential to learn things quickly**

PERSONAL DETAIL:

Father's Name: Ganesh Mahanand

Date of Birth: 15th DECEMBER 1998

Gender : FEMALE

Nationality: INDIAN

Knowledge known: HINDI, ENGLISH

DECLARATION

I hereby declare that all the information provided above is true to the best of my knowledge

Signature:



Place: Raipur (C.G)

