

ARADHANA NAYAK

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LIG-30/9, CHANDRASEKHARPUR, BHUBANESWAR
8093375640



Objective

- To obtain a position where my education and experience can be utilized in proper way.

Date of Birth-07/01/1995

Education

B.COM |2015 | RAMADEVI WOMENS AUTONOMOUS COLLEGE

- With Accountancy Honors
- Passed with 66%
- Related coursework: Account Assistance Course with Tally

M.COM | 2018 | SCS AUTONOMOUS COLLEGE

- Passed with 73%

Skills & Abilities

MANAGEMENT

- Good in human behavior management.
- Thorough knowledge of management accounting.

COMMUNICATION

- Good in English, Odia and Hindi in reading, writing as well as in speaking.

COMPUTER KNOWLEDGE

- A degree in Post Graduate Diploma in Computer Application.
- With 81%
- Knowledge of MS Word, office and Power point,Excel.

Experience

PROJECT WORK:

- In Accounting standard and moving market of FMCG
- Given a seminar on NPA in PSB.

Hobbies

- Internet Stuffing
- Reading business article, Searching
- Listening music and dancing