

RESUME

NEHA MISHRA

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Address: Kailash Nagar Birgaon Raipur (C.G.)

CARRER OBJECTIVE

I am seeking for company where my experience can not only improve the status of the company but also automate the working process to the best possible one.

PERSONAL INFORMATION

Date of birth : 10th July, 1998

Father's Name : Mr. Ashok Mishra

Mother's Name : Mrs. Shakuntala Mishra

Nationality : Indian

Gender : Female

Language known : Hindi & English

EDUCATIONAL QUALIFICATION

Qualification	Board\University	College\School	Percentage
Master of Commerce	Pt. Ravishankar Shukla University	Mahanat Laxminarayan Das Mahavidayala	70%
Bachelor of Commerce	Pt. Ravishankar Shukla University	Vivekananda Mahavidayala	62%
12 th	CG Board	Shri Gujarati English medium higher secondary School	70%
10 th	CG Board	Shree Shankara higher secondary School	80%

SKILLS

- Ms Power Point
- Ms Word
- Ms Excel
- Tally ERP 9

PERSONAL STRENGTHS

Team spirits dedication towards the job, Good decision making, positive attitude, Good communication skills.

SUMMER INTERNSHIP

Work as a teacher in VR Educational Academy Kailash Nagar Birgaon (C.G.)

(2 Years)

DECLARATION

I hereby declare that all information provided by me in this form is factual and correct to the best of knowledge and belief.

Neha Mishra

Date :

Place :

Signature: