

AVINASH GUPTA

PERSONAL DETAILS

Residential Address: 75 U.B., Jawahar Nagar,
Delhi 110007, India
Date of Birth : 24th January 1975
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KEY SKILLS

Chartered Accountant with 21 years of professional experience;
Sound knowledge of **Income Tax Act** and **Insolvency & Bankruptcy Code**,
Good working knowledge of **GST, PFMS, FCRA, Foreign Grant Funding, GFR, MSME** etc.

BRIEF SUMMARY OF EXPOSURE

During the tenure of 21 years of professional carrier as a **Chartered Accountant** with Central Medical Services Society (CMSS), Biotechnology Industry Research Assistance Council (BIRAC), Shriram Institute for Industrial Research, API Ispat & Powertech Pvt Ltd and Niwas Gupta & Associates, Chartered Accountants, I have worked in following areas:

- Direct Taxation – Starting from calculation of taxable income to preparation and pleading upto ITAT level for all type of clients including corporate and non-corporate.
- Indirect Taxation – To look after all matters related with preparation of Service tax return to filing thereof and representation before authorities. Good working knowledge of GST.
- Tax Planning for Corporate and non-corporate assesses
- Liaison with revenue department like Income Tax, GST, Registrar of Companies, NCT of Delhi & Haryana, NCLT etc.
- Auditing – Tax Audit, Statutory and Internal Audit of Company, Statutory Bank Branch Audit, Transfer Pricing Audit and Representation.
- Knowledge of Public Finance Management System (PFMS) portal of Govt. of India
- Knowledge of GFR and tendering process.
- Represented before Sole Arbitrator in MSME matter on behalf of CMSS
- FCRA – Preparation and filing of FCRA Return and other requisite information
- Co-ordination with funding agencies, preparation and submission of Utilization Certificates to Govt. Funding Agencies including foreign collaborators.
- Finalization of Accounts and Balance Sheet.
- Secretarial Work.
- Participation in Various Committee Meetings.

- Liaison with Bank w.r.t. payment processing through net banking/ RTGS/NEFT/EFT, LC and BG related work.
- Participation in coal e-auction of South Eastern Coalfields Ltd through internet portal of mjunction and mstc for the procurement of coal worth Rs 3 Crore (approx) in a month.
- Various MIS and SOPs.

ORGANIZATIONS WORKED WITH

*Dec'2018 to
July'2019*

General Manager (Finance) with Central Medical Services Society (CMSS) an autonomous body of Ministry of Health & Family Welfare, Govt. of India

A registered society under the aegis of Ministry of Health & Family Welfare; a not for profit organization; working as central procurement agency towards procurement of medicines and medical equipment for various programs run by MoHFW. Annual Turnover of Rs 2000 Crores.

*June'2015 to
Dec' 2017*

Sr. Manager (Finance & Accounts) with Biotechnology Industry Research Assistance Council (BIRAC) a CPSE under Department of Biotechnology, Govt. of India

A unique organization under the aegis of Department of Biotechnology, works as not for profit organization in the field of biotechnology having an annual disbursement of Rs 200 Crores.

REASON FOR LEAVING

The reason for leaving/resigning from Biotechnology Industry Research Assistance Council (BIRAC) is attributed to the fact that in order to upgrade my professional knowledge I wanted to study the newly enacted Act called **Insolvency & Bankruptcy Code (IBC)**. The same was not permissible with the job as it was the pre-condition of IBBI.

*Feb'2013 to
May' 2015*

Asstt. Director (Accounts & Commercial) with Shriram Institute for Industrial Research, Delhi (a renowned research & testing house)

The organization is a premier institute in the field of industrial research and industrial testing having an annual turnover of Rs 50 Crores.

*July'2008 to
Nov'2012*

***API Ispat & Powertech Pvt Ltd, (Action Shoe Group of Company)
Udyog Nagar, New Delhi***

The Company deals in the manufacture of Sponge Iron, Billets and power generation having plant at Raipur, Chhattisgarh. Annual turnover of Rs 300 Crores.

*1996 to
June'2008*

Tax/Audit Manager with M/s Niwas Gupta & Associates, Chartered Accountants

An established Chartered Accountants firm based at Mall Road, Delhi. Area of Specialization are Auditing, Taxation, Litigations etc.

1993-1996

Article Clerk (Trainee) with Niwas Gupta & Associates, Chartered Accountants

During the tenure of articleship, training was imparted in the field of book keeping, audit, banking, income tax, gift tax, wealth tax, ROC matters etc.

ASSOCIATION WITH PROFESSIONAL BODIES

*Aug'1999 to
Aug'2005*

Part-Time Examiner with Institute of Chartered Accountants of India

Associated as a Part-time Examiner for the subject "Organization & Management and Business Communication". The subject was one of the core subject included at PE-I Stage of the curriculum.

*May'2002 to
Dec'2008*

Part-Time Examiner with Institute of Companies Secretaries of India

Associated as a Part-time Examiner for the subject "Management Information Systems and Corporate Communication". The subject is one of the core subject included at Intermediate Stage of the curriculum.

PROFESSIONAL QUALIFICATION

Nov'1997

Chartered Accountant from Institute of Chartered Accountants of India, New Delhi.

A Fellow Member of Institute of Chartered Accountants of India since 2003 having Membership No. 095755

ACADEMIC QUALIFICATION

July'1995

Completed B. Com. (H) from School of Correspondence Courses, Delhi University.

COMPUTER SKILLS

- Proficiency in following application software:

Microsoft Excel, Microsoft Word, Power Point, Accounting Package, ERP

- Well-versed with the use of Internet

STRENGTHS

- to believe in myself and striving to learn every moment.

Current CTC: Rs 18 Lac per annum
Expectation: Suitable and Negotiable

Sd/-
(CA. Avinash Gupta)