

BHAVESH BHATT

C-118, Narayan Vihar, Jaipur

Rajasthan – 302020

DOB: 10-04-1996

Email Id: bhaveshbhatt666@gmail.com

Contact No.: 9950714507

**OBJECTIVE**

To realize my potential in challenging situation and develop my capabilities through learning process. I am dedicated, devoted and professionally seeking a responsive job and develop my capabilities in this process.

ACADEMIC CREDENTIALS

Examination	Board/University	Year	Percentage/CGPA
10 th	Central Academy School, Jodhpur (CBSE)	2012	7.00
12 th	Gems Convent Sr. Sec School, Jodhpur (RBSE)	2014	61.00%
B.Sc	St. Wilfred College, Jaipur (Rajasthan University)	2019	56.00%

PROFESSIONAL QUALIFICATION

- Certificate of APBFS (Advance program in banking & Financial Services) from The Beginners Institute.
- Certificate of NISM V-A: Mutual Fund Distributors

SKILLS

- Ability to work under pressure.
- Financial Planning.
- Customer service.
- Problem solving.
- Knowledge of Banking software – CBS , CRM , PENNANT
- Interpersonal skills.

WORK EXPERIENCE**➤ BAJAJ FINANCE LTD.**

Executive – Credit Operation

July2021 – Till date

▪ Duties & Responsibilities

- Cash handling and gold checking.
- Responsible for handling branch account related works.
- Customer handling
- Responsible for branch audit.

- Coordinate with different banks.
- Interest collection
- NPA
- Making customer KYC, documentation and verification.

➤ **Muthoot Finance Ltd.**

March2020 - July2021

Junior Relationship Executive

- Making customer KYC, documentation and verification
- Cash handling and gold checking.
- Responsible for handling branch account related works.
- Customer handling

EXTRACURRICULAR ACTIVITY

- Awarded by School Cricket Association with 2 two bronze and 1 silver medal.

HOBBIES

- Sports-Walking, Running, Exercise.
- Music-Listening, Singing.
- Travelling.

DECLARATION

I hereby declare that the above specified information provided by me, is true to the best of my knowledge.

Place:

Date:

(BHAVESH BHATT)