

# SMRUTI RANJAN NAYAK

## Contact

@ smrutiranjannayak105@gmail.com

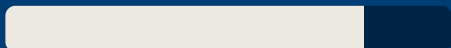
7894415035

A.T- ITUA P.O- DOBAL P.S- DHAMNAGAR Dist- BHADRAK PIN- 756117

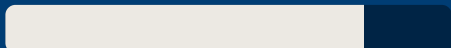
https://www.linkedin.com/in/smrutiranjannayak-316215211

## Skills

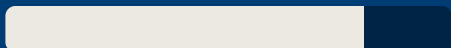
Proficient in financial accounting principles and practice. 80%



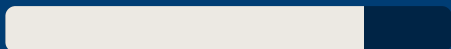
Knowledge of business and economic concept. 80%



Familiarity with taxation laws and regulations 80%



Proficient in Microsoft Office Suite (Word, Excel, PowerPoint) 80%



## OBJECTIVE

To obtain a challenging position in a reputed organization where I can utilize my skills and knowledge gained during my B.Com studies to contribute to the growth and success of the company while continuously learning and developing myself professionally.

## EDUCATION

N.C Autonomous College, JAJPUR (ODISHA)	2023
B.com (honours)	
68.34%	
Dhamnagar higher secondary school, DHAMNAGAR	2020
12th	
72.33%	
S.A.J High school, DOBAL	2018
10th	
50%	

## REFERENCE

Available upon request -

## ADDITIONAL INFORMATION

Demonstrates a strong work ethic and commitment to excellence

Fluent in Hindi, English, Odia language

Available for immediate employment

## OTHER EDUCATION

POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS

Certificate accounting course by CA