**Ankita Lokhande**

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***Scaling new heights of success with hard work & dedication and leaving a mark of excellence on every step; targeting assignments in Finance-Investment Banking/Private Banking***

***Location Preference: Pune***

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| **CORE COMPETENCIES**  **Bank Reconciliation**  **SWIFT payment**  **MIS Reporting**  **FX Currency Reconciliations**  **Data Management**  **Brokerage settlements**  **Intercompany Transfers**  **Nostro Account** | **PROFILE SUMMARY**   * A professional with experience in Investment Banking and Private Banking with an experience of 4 years in maintaining accuracy, business process transitions, problem solving, maintaining database and process improvements * Reviewed and analyzed data for investment banking portfolios including their assessment of transactions and financial areas, such as the performance of stocks and bonds and funds * Developed a financial and operational strategy, metrics tied to that strategy, and the ongoing development and monitoring of control systems designed to preserve company assets and reported accurate financial results * Skilled in maintaining financial models for portfolio companies and appraising the current state of affairs in the equity segment for determining risk levels for various investment portfolios * Communicated regulatory, financial information and complex strategic issues in a clear, concise and relevant manner to assist and guide decision-makers in corporate finance transactions * Reconciliation trade level, intercompany reconciliation, ledger posting, on monthly basis. * Proficient in forecasting financial risks and returns and provided investment recommendations * Expert in effective risk management, regulatory requirements, better transparency and sophisticated reporting for outsourcing opportunities from third-party providers * Enforced credit risk management and transparency, especially in the over-the-counter (OTC) derivatives markets * Managed Brokerage Settlement on global platform using applications such as GPS, EGUS, GMI * Authenticated designated representative documents & MIFT documentation * Settled brokerage collection on monthly basis and delivered highest brokerage settlement among the top brokers in the industry with **Eclerx Financial Services** |

**INDUSTRIAL EXPERIENCE**

**Aug’21 till date: Accenture as Senior Business Analyst**

Key Areas:

ETRM support business

Maintenance of business application and understanding business requirement for ETRM and providing solutions to client and implementing Change and upgradation in business application.

**Aug’17 till Aug ‘21: Citi Corp Financial Services Pune as Sr Financial Analyst in Fund Transfer Unit (Citi Private Banking NAM Region)**

**Key Result Areas:**

* Providing electronic initiated payment of funds to remit the payments that needs same day execution and settlement of funds, foreign exchange settlement and third party settlements
* Fund transfer unit processing funds in 4 major steps-
* Retrieving
* Authentication
* Inputting
* Approvals
* Performing authentication process which includes various steps to verify the instruction received before processing checking instruction date, sender information and account status, authorizing sender and authorizing signer, and validating funds
* Receiving Payments via (DDA, Correspondent banks, intermediary banks)and fund transfer
* Inputting stage payment is inputted as per the instruction received by cross checking if all the necessary details are provided by the clients after input the payment is moved to the approver queue and with approvers check payment is released to the beneficiary party
* Assisting associates in Private Equity consulting and Merger & Acquisition (M&A) transactions for select corporate customers
* Processing funds in foreign currencies from USD accounts, multi currency account, concentration account, DDA accounts
* Managing Dodd frank payments as per the Dodd frank act guidelines
* Following Standing Instruction as per the instruction received by the client

**Dec’15 – Jul’17: Eclerx Financial Services Pune as Financial Analyst**

**Key Result Areas:**

**Brokerage, Clearing and Exchange (Investment Banking EMEA Region)**

* Resolved trade discrepancies to dominate the rejection level on GPS platform
* Processed trade correction with reference to EGUS agreement
* Performed reconciliation on daily basis for T+1 trade to resolve unmatched trades
* priced trades on GPS platform by using Agreements for broker and client combination with respect to product, carried account, rates as per the EGUS
* Managed research and analysis of investment portfolios of companies or individuals and produced reports which offered ideas or solutions for the diversification or enhancement of portfolios
* Monitored trade reconciliation by using tools and resolving the trade unmatched trades manually
* Reported the funds applied on monthly basis to the higher management
* Allocated funds region wise to match off the nostros account
* Inter company reconciliation, posting accruals to match off the monthly invoices.
* Coordinated with the brokers for settlement of trade rejection and settlement fee related discrepancies

**OTC Collateral and Margins (investment banking APAC region)**

* Reduced exposure in order to do more business with each other when [credit limits](https://en.wikipedia.org/wiki/Credit_limit) are under pressure and improved market liquidity by collateralization interbank derivatives exposures
* Calculated Mark to Market margins (MTM) on daily basis to evaluate the exposure of the counter parties
* Performed Intercompany transfers for Client internal entities for APAC

**Highlights:**

Awarded with 2 Spot Rewards:

* ‘Consistent Performer & Team Player Award’ in Aug’16
* ‘Individual Performer Award’ in Nov’16

**ACADEMIC DETAILS**

2015: M.B.A (Finance and Marketing) from Datta Meghe Institute of Management Studies, RTMNU,

Nagpur with 9 CGPA

2013: B.Com. (Computer Science) from VVM, Madhya Pradesh, Bhopal University with 74 %

**PROJECT/INTERNSHIP/WORKSHOP**

**Attended:**

* 90 days internship at Bajaj Finserv, Nagpur
* Business Plan Workshop sponsored by ED Cellin Association with IIT-Mumbai
* 15 days Live Marketing Project at Go Gas LPG Cylinder Company

**POSITIONS OF RESPONSIBILITY**

* Active member of Innovation Committee at DMIMS Batch 2013-15
* Induction Core Committee Member for Batch 2014-15 during MBA

**TECHNICAL SKILLS**

* MS Office

**PERSONAL DETAILS**

Date of Birth: 22nd May 1992

Languages Known: English, Hindi & Marathi

Present Address: A-405, Urban Nirwana Society, Kharadi, Pune-411014