**AMIT KUMAR SWAIN**

## *SAP MM CONSULTANT*

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### CAREER objective:

Result-Driven SAP MM consultant &Warehouse Incharge with 8 years of experience in warehousing, logistics,Inventory management,quality control and process improvement. Demonstrated expertise in reducing costs, increasing revenues, and minimizing employee turnover. Possesses excellent organizational and problem-solving skills*.*

**SAP MM FUNCTIONAL SKILLS:**

* Know business process like P2P, Inter STO, Intra STO, O2C, Third party, Consignment, IDOC.
* Enterprise Structure :- Client, Operating Concern, Company Code, Plant, Storage Location, purchasing Org, assign plant to company, assign purchase organization to the company code.
* Master Data :- Material Master, Vendor Master, Purchasing Info Record, Source List, , Partner Function, Customizing, etc.
* Purchasing:-Pricing Procedure, Purchase Requisition, Purchase order, Source Determination, Purchase Order, Stock Transport Order, Stock Materials, Blanket PO, Consignment and Automatic PO.
* Inventory Management: - Goods Receipt, Transfer Posting, Stock Transfer, Goods Issue, Cancellation. Return Delivery, Subsequent Delivery, Physical Inventory & Movement types.
* Involved in various phases of the project like gathering requirements, feasibility study, unit testing, end to end integration testing for various procurement cycles, creation of transition docs post go live etc
* Created Functional Specifications according to Client needs and also implement them.
* Configuration of Automatic account determination.
* Expertise in Business Scenarios – Sub-contracting process, Consignment Purchase, Pipeline procurement, Third Party Procurements , stock transport order(STO).
* Familiarity with all the integration aspects with other modules like MM-FI, MM-SD and MM-QM.
* Preparing functional specifications to develop new reports as required by the client.

Bangalore/Bengaluru

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### SKILLS

* Inventory Management
* Excellent planning and organization skills
* Excellent analytical skills
* IT & Database Management
* Quality Management
* Good problem solving and decision-making skills
* Optimistic & Quick learner

### AREAS OF EXPERTISE

* Material Management
* Administration
* Operations Management
* Training & Development

### technical skills

* **SAP MM**
* **OpenERP V9**
* **Finacle Software**
* **Webex ERP**
* MS Office

### WORK EXPERIENCE

###### 01.08.2019 to Present Company: Ecobiased Technology Pvt. Ltd.

###### Project # 1: Support

###### Client: Porus Equipments Pvt Ltd.,

###### Role: SAP MM Consultant

**Roles & Responsibilities:**

* Handling tickets on Materials Management – Analysis of a problem and proposing the solution to the user and fixing the tickets.
* Understanding of requirements, coordinative with technical consultants to get it developed and testing of new programs.
* Executing the needed changes in configuration and testing.
* Identification of training needs, develop training material and conducting extensive training.
* Knowledge transfer sessions to end users for MM related process.
* Executing the analysis and resolution of production support calls.
* Providing instant solutions to the end users on run time errors based on severity of the issues.
* Providing SAP Process training to new employee.
* Analyzing the incident tickets and providing solutions through solution manager.
* Inventory Management (Goods Receipt, transfer posting and Physical Inventory).
* Developed new report as per management requirements.
* Provide the end user training and prepare user manual.

###### Company: Ecobiased Technology Pvt. Ltd.

###### Project # 2: Implementation

###### Client: Anupam Industries Ltd.

###### Role: SAP MM Consultant

**Roles & Responsibilities:**

* Understand the business requirements, preparing AS-IS, and TO-BE document and sign-off with users for Business blue print document.
* Setting up organization structure of material management and relevant configuration like Purchase organization, valuation area plants, storage location, and warehouse structure etc.
* Finalization of material groups, material types, purchasing groups, payment terms, Inco terms, Pricing procedure, document types
* Mapping & customizing the Organization Requirements to SAP
* Configuration of MM organization elements – Plant, Storage Locations, and Purchasing Organizations and assigned to overall enterprise structure.
* Configured of Masters, which includes Material master, Source List and Purchasing Info Record.
* Configured document types and number ranges for PR & PO.
* Configured Release Procedure with Classification for PR and PO.
* Configured Automatic Account Determination, which includes configuration of Account Category Reference, Valuation Classes and determination of G/L Accounts for Valuation Classes
* Worked on special procurement types like consignment process and subcontracting Process.
* Performed Unit Testing and Integration Testing
* Inventory management parameters for all Goods movements like Goods Receipts, Goods Issues and Goods returns etc. and Reporting.
* **Provided post-production support on day-to-day activities performed in SAP End user training and documentation of user manuals, training material.**

###### 12.12.2017 to 20.07.2019 Warehouse Incharge

##### Simpa Energy India Pvt. Ltd.

* Route optimization & delivery of goods through Warehouse assistant / Tech.
* Pickup of repossess system by vehicle carried dumping materials in field.
* Handling of all re-process systems & keeps them properly.
* MSL in warehouse (FG, RM & Spares) & day-to-day reconciliations.
* Ensure record maintain in inwards & outwards registers.
* Ensure 24 hrs security services at Warehouse.
* Timely & cost effectively delivery of goods at customer's end.
* Reconcile technician / CRA spares issuance vs receipt.
* Controls inventory levels by conducting physical counts; reconciling data storage system.
* Handling Warehouse operations, implementing FIFO/LIFO systems.
* Making GRN (Goods Receipt Note), **RGP** (Returnable Gate Pass), **NRGP** (Non-Returnable Gate Pass) Stock Transfer.
* Have Working with ‘OpenERP’ & ‘Odoo’ application.
* Audit support & maintenance of basic hygiene in Warehouse.

###### 20.01.2017 to 29.11.2017 Logistics Trainer

###### Safeducate Learning Pvt. Ltd.

* Trained the trainee as per the Industry requirement.
* Bridge the gap between skilled & Unskilled through practical training
* Train & Coach various types of audience on various topics & subjects.
* Research, Design & Develop PPT for delivery purpose.
* Monitor & review the progress of trainees through various methods like on job monitoring, discussion with managers & concern facilitators.
* Following the SOP guidelines of respective work culture.
* Sharing the latest case study & live examples of logistics problems & their outcomes relates to course curriculum.

###### 03.10.2015 to 12.01.2017 Team Leader (Operation)

###### Quickdel Logistics Pvt. Ltd.

* Responsible for overseeing day-to-day office management task, ensuring that all safety regulation is adhered to.
* Preparing & updating DRS for delivery boys.
* I managed an energetic team of people and it was my responsibility to ensure all training needs are met and that performance is monitored and feedback provided at regular intervals.
* I also manage all the reports like EOD & STOCK reports on daily basis.
* Answer phones & transfer to the appropriate staff members.
* Tracking the status of the shipment and regularly updating all the concerned customers.
* I also responsible for implementing quality management and other regulatory compliance strategies inline with company policy and attending business calls with existing customer for business penetration and to resolve their issues.
* As a Team Leader, I played an important role in preparing, revising and submitting reports, bills, budgets and other documentation as required.

###### 25.03.2014 to 07.09.2015 Business Executive

##### Axis securities Ltd.

* Preparation and maintenance of Daily MIS.
* Verifying the KYC and maintaining the disbursement of file.
* Generating the business from existing Database.
* Preparation of all reports and documentation entries.
* Preparation of file and sending on regular basis.
* Solve the quarries of customer regarding the GL account.
* Responsible for Gold loan renewal cases**.**

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### EDUCATION

* **2017 – 2019** **MBA in Marketing Management**

IEC University, HP

* **2007 – 2010** **BCA (Bachelor in Computer Application)**

IMAGE, Bhubaneswar

Punjab Technical University

* **2005 – 2007** **12th (Science)**

Banishree Mahavidyalaya, Puri

CHSE, Odisha

* **2001-2002** **10th**

G.M. High School, Puri

BSE, Odisha

### Declaration

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Amit Kumar Swain