**RESUME** 

**BASANT KUMAR BOXI**

**Qr. No-JE/136, JAGDA, ROURKELA, DIST-SUNDARGARH,**

**ODISHA-769042 E mail –basant.boxi@rediffmail.com Ph.No-8249142817, 9439031425**

**Resume- Stores/Warehouse/Logistics/Commercial Professionals**

**Job Objective**:-Seeking a challenging position in a reputed organization like yours in the area of Stores/warehouse/Logistics etc.

-**Professional Summary**-

* Positive attitude and fast learner, confident, self-assertive person.
* Capable of working under continual pressure.
* Comfortable working in a matrixes management environment.
* Good teaming skills and be able to empathize with different cultures.

**Total Years Of Experience: 23 Years.**

**Current Industry** : Manufacturing

**Current Functional area** : Logistics/Warehouse/Planning

**Current Location** : **IDL Explosives Limited, Rourkela, Odisha**

**Location Preference** : No locational constraint.

**Educational Qualification.**

* **B.Com (Commerce)** from Rourkela (Orissa).
* **M.com (Commerce)** From Sambalpur University (Orissa).

**Other qualification(s) / Certificate(s) / 1Programmes (s) attended.**

* Passed **ICWA (Inter)** from Rourkela Chapter in the year of 1995.
* Certificate In computing **(CIC)** from IGNOU in the year of 1997.contendMS DOS.Windows 98,MS Word,MS Excel,Power Point,Tally,Wordpro,Lotus Notes,**SAP-SD Model.**

**Work Experience.**

**Present Organisation** **: IDL Explosives Limited, (A Flagship of Hinduja Group)**

**Annual Turnover** : **1000 Crores.**

**Designation**  : **Associate Manager-Distribution**

**Duration**  : **NOV-19 to Till Date.**

**Current Salary : 8.10 Lacs**

**Job Responsibility** :

* **LOGISTICS**
* Handling inbound & outbound logistics as per orders and deliveries. Keeps a check on timely & planned off-loading of vehicles.
* Optimal planning of routes for delivery vehicles and maximum utilization of available resources esp., delivery vehicles. Managing drivers to achieve timely movement of vehicles.
* Allocation of staff for vehicles, loading and unloading. Hiring vendor vehicles in an economic manner and ensures the bills are passed for payments correctly.
* Checks for exceptions if any, short receipts, product complaints and handle it accordingly in consultation with the State Head.
* **DOCUMENTATION**
* - Handling regulatory clearances and paperwork requirements for transit loads.
* - Appropriate and accurate documentation for both inbound and outbound logistics, in coordination with Factory and the customers respectively.

**WAREHOUSE OPERATION** 

* Strict adherence to the Department SOPs and Sales Process flow. No deviation on SOPs for invoicing and inventory management.
* Regular monitoring of distribution cost and ensuring they are kept at the minimum, with in the budgets.

**SALES SUPPORT & REPORTING** 

* Supporting the sales team by timely execution & accurate delivery of orders and giving accurate information on inventory situation.
* Checks and tallies that the physical deliveries and receipts matches the data on the system.
* Should be able to generate requisite sales and logistics reports
* Accurate reporting on orders, payments and deliveries.

**Past Organisation** : **MRF LIMITED**

**Designation**  : Warehouse Manager,

**Duration**  : Mar, 1999 to Oct.2018(19.7 Years)

**Job Responsibility** : Day to day management of Warehouse, Billing, Claim tyre

Settlement,

**Expected Salary** **: 9.5 LACS**

**Personal Information**.

**Fathers Name** : Mr.Radha Mohan Boxi.

**Permanent address**: House No-03,Karai Factory,Jagda

Rourkela, Dist-Sundargarh,

Orissa-769042,Ph-0661-2472646.

**Languages Known** : English, Hindi, Oriya, Bengali.

**Passport No** : B2937728.

**Sex /Marital Stus** : Male/Married.

**Date of Birth** : 20/09/1970

**Date : 15.01.2020**

**Place : Rourkela BASANTA KUMAR BOXI**