Terms of Reference

Terms of Reference (ToR) [Project/Initiative Name]

1. **Purpose of this ToR:** Clarifies the objectives and intentions behind the creation of this Terms of Reference, outlining the scope and expectations for the document.
2. **The parties:** Provide a brief overview of the background and context that led to the creation of this Terms of Reference.
3. **Project Background:** Provide a brief overview of the background and context that led to the creation of this Terms of Reference.
4. **Scope of work**

   4.1 Deliverables: List the specific outputs or results expected from the project, providing details on format, quality standards, and submission deadlines.

   4.2 Resources: Identifies the resources, such as personnel, finances, or materials, allocated to support the project's execution and achievement of objectives.

   4.3 Partners and Stakeholders: Highlights the key individuals, organizations, or entities involved in the project, elucidating their roles, interests, and contributions.

5. **Procedures of Cooperation & Responsibilities of the Parties:** Detail the responsibilities of each party involved, including your organization and any collaborating entities.
6. **Amendment and Modification:** Outlines the procedures and conditions under which the ToR may be revised, amended, or modified to accommodate changing circumstances or needs.
7. **Effective Date and Signature:** Specifies the commencement date of the ToR and requires the signatures of involved parties to signify their acknowledgment and acceptance of its terms.

IN WITNESS WHEREOF, the Parties have caused this ToR to be signed in their respective names as specified below.

iCog Anyone Can Code (iCog-ACC)

Name: Betelhem Dessie   Name: _____

Title: CEO   Title: _____

Date: _____   Date: _____

Signature: _____   Signature: _____