



PROCUREMENT OFFICE

PURCHASE ORDER

35805

Supplier: POWER ON ENTERPRISE CO.	P.O. No. : TRF-184-21-07-199				
Address: JC AQUINO AVE., BUTUAN CITY	Date : Jul 26, 2021				
TIN :	Mode of Procurement: SVP				
Savings/Current Account Name:	Savings/Current Account Number:				
Gentlemen:					
Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery Caraga State University - Main Campus	Delivery Term : FOB Destination				
Date of Delivery: Thirty (30) days after receipt of P.O.	Payment Term : Within 30 days upon receipt of delivered items				
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	TONER CART, *DocuPrint C2255, black. UNIT: CARTRIDGE, QUANTITY: 1	1	79,990.00	79,990.00
		TONER CART, *DocuPrint C2255, cyan. UNIT: CARTRIDGE, QUANTITY: 1			
		TONER CART, *DocuPrint C2255, magenta. UNIT: CARTRIDGE, QUANTITY: 1			
		TONER CART, *DocuPrint C2255, yellow. UNIT: CARTRIDGE, QUANTITY: 1			
		WASTE TONER BOTTLE, *Docuprint C2255 waste toner bottle. UNIT: PIECE, QUANTITY: 1			

Total Amount in Words:

Seventy-Nine Thousand Nine Hundred Ninety pesos only.

TOTAL AMOUNT: 79,990.00

P.R. No.: TRF-184-21-07-219

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


ANTHONY M. PENASO, Ph.D.

Signature over Printed Name of Authorized Official

Signature over Printed Name of Supplier

CSU President
Designation

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Fund Cluster : 184-Trust Receipts/Inter-Agency Transferred Fund
Funds Available: 79,890.00

ORS/BURS No: 184-21-08-478

Date of the ORS/BURS 8-5-2021

Amount 79,990.00

Anna Victoria T. Ducena, CPA
Signature over Printed Name of Chief
Accountant/Head of accounting Division/Unit