



PROCUREMENT OFFICE



PURCHASE ORDER

36235

Supplier:	POWER ON ENTERPRISE CO.			P.O. No.:	TRF-184-21-08-245		
Address:	JC AQUINO AVE., BUTUAN CITY			Date:	Aug 24, 2021		
TIN				Mode of Procurement:	SVP		
Savings/Current Account Name:				Savings/Current Account Number:			
Gentlemen:	Please furnish this office the following articles subject to the terms and conditions contained herein:						
Place of Delivery	Caraga State University - Main Campus			Delivery Term :	FOB Destination		
Date of Delivery:	Thirty (30) days after receipt of P.O.			Payment Term :	Within 30 days upon receipt of delivered items		
Stock/ Property No.	Unit	Description			Quantity	Unit Cost	Amount
1	LOT	FLASH DRIVE, *Capacity: 32GB *Generation: USB 3.0 *Read speed: up to 100 MB/s2 UNIT: PIECE, QUANTITY: 2			1	9,890.00	9,890.00
		INK REFILL, *Brother BT5000C, cyan. UNIT: BOTTLE, QUANTITY: 4					
		INK REFILL, *Brother BT5000M, magenta. UNIT: BOTTLE, QUANTITY: 4					
		INK REFILL, *Brother BT5000Y, yellow. UNIT: BOTTLE, QUANTITY: 4					
		INK REFILL, *Brother BTD60BK 6500, black. UNIT: BOTTLE, QUANTITY: 4					

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Total Amount in Words:

Nine Thousand Eight Hundred Ninety pesos only.

TOTAL AMOUNT: 9,890.00

P.R. No.: TRF-184-21-08-254

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

JINKY B. CHADU
 Signature over Printed Name of Supplier
 9/7/21
 Date

Very truly yours,

h
 ANTHONY M. PENASO, Ph.D.
 Signature over Printed Name of Authorized Official

CSU President
 Designation

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Fund Cluster : 184-Trust Receipts/Inter-Agency Transferred Fund
 Funds Available 9,890.00

V.A. Ducena
 Anna Victoria T. Ducena, CPA
 Signature over Printed Name of Chief
 Accountant/Head of accounting Division/Unit

ORS/BURS No: 184-21-08-789
 Date of the ORS/BURS 8-27-2021
 Amount 9,890.00

PURCHASE ORDER LIST

Supplier : POWER ON ENTERPRISE CO.
P.O. No. : TRF-184-21-08-245

P.R. No.: TRF-184-21-08-254

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
PIECE		FLASH DRIVE *Capacity: 32GB *Generation: USB 3.0 *Read speed: up to 100 MB/s2	2	945.00	1,890.00
BOTTLE		INK REFILL *Brother BT5000C, cyan.	4	500.00	2,000.00
BOTTLE		INK REFILL *Brother BT5000M, magenta.	4	500.00	2,000.00
BOTTLE		INK REFILL *Brother BT5000Y, yellow.	4	500.00	2,000.00
BOTTLE		INK REFILL *Brother BTD60BK 6500, black.	4	500.00	2,000.00

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Total Amount in Words:

Nine Thousand Eight Hundred Ninety pesos only.

TOTAL AMOUNT: **9,890.00**