

**PURCHASE ORDER
BISLIG CITY DIVISION**

Supplier : **POWER ON ENTERPRISE CO.**

Address : Butuan City

TIN :

P.O. No. : CID-2021-225

Date: September 10, 2021

Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Bislig City Division**

Date of Delivery :

Delivery Term : Calendar days

Payment Term : 30 days after complete delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Printer, 3-in-1 Eco tank all in one ^{color} ^(print, scan & copy)	3	10,500.00	31,500.00
		TOTAL			31,500.00
		*** Nothing Follows ***			

Purpose: 1 unit for Supply Section, 2 units for Accounting Section(Total Amount in Words) **Thirty-One Thousand Five Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Penky C. Araneta
 Signature over Printed Name of Supplier
9-14-21
 Date
ADRIENNE B. PLANAS, CPA
 Accountant III

Very truly yours,

GREGORIA T. SU, Ph. D

Signature over Printed Name of Authorized Official

Schools Division Superintendent

Designation

ORS/BURS No. :

Date of the ORS/BURS: _____

Amount : _____