



Dear Client,

In our mandate with the Authorities of Cameroon to monitor the importation of all shipments to Cameroon a documentary verification by SGS prior to shipment is required.

To facilitate the process and to allow us to proceed rapidly with our intervention, SGS has launched a new web portal for Exporters to Cameroon.

Where you will be able to :

- Monitor your shipments
- Communicate directly with SGS
- Upload all required documents necessary for us to issue our Certificate
- Request a new partial shipment

A New "Declaration d'Importation" has been opened by your client **CONGELCAM S.A.**, based on Proforma Invoice Number(s) **FZ/1047/NOV/2022**, and accepted by SGS. Your order number is : **SGS-22760-77** , GUCE Number **PR652495**, in **Cameroon**. You are thus kindly invited to connect to the following URL and upload necessary documents in our Exporter Web Portal

<https://export-cm.sgs.com/communication/user/new?email=saby@seafoodmiddleeast.com>

A full user guide is provided online with detailed instructions on how to use the service.

We kindly request you to complete and to upload the documents below to the aforementioned web portal :

- Valuation Form (sent with this letter)
- Final Invoice
- Packing List or Similar
- Insurance Certificate
- Freight Invoice or similar
- Customs Declaration
- Exemption Certificate
- Import Regime Request
- Provisional Customs Declaration
- Transport Document
- Detailed packing list, weight/measurement details
- Detailed product information/specification
- Manufacturer's test report
- Contract, export price list, discount structure and/or other appropriate commercial documents substantiating the actual value of goods. However, should you be unable to forward such documents for any reason within the next 24 hours following SGS request, we will be compelled to use available information to issue a valuation opinion according to our mandate

*** DO NOT REPLY TO THIS EMAIL ***

<https://test-exporter-portal.sgs.com/communication/user/new?email=saby@seafoodmiddleeast.com>

We would be happy to receive your feedback on the SGS Governments and Institutions Services (GIS), which you can do by completing the following on-line client feedback form: <http://www.sgs.com/en/contact?id=%7b0AFB9116-0C75-4664-B6A7-48CBF9B5B01A%7d>



VALUATION FORM

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SR No. SGS-22760-77

Internal # 4507080411

Service For Republic of Cameroon (CM02) - Projet Déclaration d'Importation

SGS Business Governments and Institutions Services

SR Created Date 16.11.22

SR Validity 16.11.22 - 16.08.23

Please complete in addition this valuation page which is required for performance of price verification mandated by the Authorities in the country of importation.

Enter X where applicable

Trade Level Importer	<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Sole Agent	<input type="checkbox"/> Distributor	<input type="checkbox"/> Wholesaler
	<input type="checkbox"/> Retailer	<input type="checkbox"/> End User	<input type="checkbox"/> Administration	<input type="checkbox"/> Others
Trade Level Exporter	<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Sole Agent	<input type="checkbox"/> Distributor	<input type="checkbox"/> Wholesaler
	<input type="checkbox"/> Retailer	<input type="checkbox"/> End User	<input type="checkbox"/> Administration	<input type="checkbox"/> Others

Are the invoiced prices net of a rebate or discount? If YES please specify the amount (or percentage in the appropriate box)

Dutiable Discounts	<input type="text"/>	Discounts (other than retrospective)	<input type="text"/>
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Does the price invoiced include commissions and brokerage? (e.g. selling, buying, confirming commission, etc.). If YES please specify:

Beneficiary	<input type="text"/>	Type of Comission	<input type="text"/>	Amount	<input type="text"/>
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(a) Are the buyer and seller RELATED in the sense of the note below(*); If NO go to the next box.

(b) Did the relationship INFLUENCE the price of the goods ? (e.g. related discount)

(a)	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Are there any costs related to the good's shipment?

Container Cost	<input type="text"/>	Post-entry Charges	<input type="text"/>
Packing cost	<input type="text"/>	International Freight	<input type="text"/>
Handling, Loading, Unloading	<input type="text"/>	Freight in Importing Country	<input type="text"/>
Additionable Freight	<input type="text"/>	Other deductible value	<input type="text"/>
Insurance	<input type="text"/>	Duties & Taxes	<input type="text"/>

(a) Are there any RESTRICTIONS as to the disposition or use of the goods by the buyer? If "YES", please specify the type of restriction:

(b) Is the sale or price subject to some CONDITION or CONSIDERATION for which a value cannot be determined with respect to the goods? Specify the nature of the restrictions, conditions or considerations as appropriate:

If the value of conditions/considerations can be determined, indicate here the amount:

(a)	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b)	<input type="checkbox"/> Yes <input type="checkbox"/> No

(a) Are there any ROYALTIES and LICENCE FEES related to the imported goods payable either directly or indirectly by the buyer as a condition of the sale? If "Yes", indicate the amount.

(b) Are there any payments related to the goods but paid to a third party? If "Yes", indicate the amount.

(c) Is the sale subject to an arrangement under which part of the proceeds of any subsequent RESALE, DISPOSAL or USE accrues directly or indirectly to the seller? If "YES" to either of these questions, specify conditions and, if possible, indicate the amounts

(a)	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b)	<input type="checkbox"/> Yes <input type="checkbox"/> No
(c)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Are goods and services supplied directly or indirectly by the buyer free of charge or at a reduced cost for use in connection with the production and sale for export of the goods?

If "YES", specify whether: and, if possible, indicate the corresponding values.

<input type="checkbox"/> Materials, components, parts and similar items cost	<input type="text"/>
<input type="checkbox"/> Tools, dies, moulds, and similar items cost	<input type="text"/>
<input type="checkbox"/> Materials consumed in the production of imported goods	<input type="text"/>
<input type="checkbox"/> Engineering, development, artwork, design work, plans and sketches cost	<input type="text"/>

Please register my (our) above declaration as a general statement valid during the next 6 months for all transactions between the said seller and importer. I (we) will quote the reference number provided for this purpose by SGS on future Request forms to satisfy such enquiries during this period.

	<input type="checkbox"/> Yes <input type="checkbox"/> No
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VALUATION FORM

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(*)NOTES: PERSONS SHALL BE DEEMED TO BE RELATED ONLY IF

☐

(a) They are officers or directors of one another's business;

☐

(b) They are legally recognized partners in business;

☐

(c) They are employer and employee;

☐

(d) Any person directly or indirectly owns, controls or holds 5% or more of the outstanding voting stock or shares of both of them;

☐

(e) One of them directly or indirectly controls the other;

☐

(f) Both of them are directly or indirectly controlled by a third person;

☐

(g) Together they directly or indirectly control a third person;

☐

(h) They are members of the same family

Company "

Name :

Position / Title :

Place and date :

Signature :

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