

Team charter

Fanni, Keya, Orris, Cecil

Our learning goals

Our goal is to expand our knowledge the best we can. We will help each other to reach the same level of knowledge. More specifically, we would all like to learn to:

- Utilize github for groupwork
- How to efficiently pull and clean data (e.g., use of APIs)
- Spatial analysis

Group Principles

- Use PAUSE when we go too fast or someone speaks over others
 - Be honest and speak your truth
 - 3 hrs before group meeting flag if assignment is not finished / someone needs help
 - Group pre-submission deadlines to be set for each larger assignment
 - Meet in person
 - Keep record of who is doing what & when
 - Majority rules: if 3 person agrees, we move forward

Meeting rules

- Always there on time & notify group well in advance if late or absent
- Preferred meeting time: every other week depending on workload (probably more frequent around presentation and final report)
- Check in at beginning, then 5min 'stand up'
- Set rough agenda / goals at beginning of meeting
- Check out at end

Team roles

- Rotating roles of: notetaker, timekeeper, leader
- Extra role if needed: rabbit hole master

Individual preferences

Fanni

- **Personality type:** Introvert
- **Other commitments:** 15-20 hr work commitment
- **Study ways:** both morning/night fine; rather do short breaks than power through. I like iterating: delivering a draft version first, getting early feedback, then finalizing
- **What else to know about me:**

- I need food to function, skipping lunch or dinner is never an option
- I love hiking and walking, I usually walk to campus

Keya

- **Personality type:** Introvert
- **Other commitments:** Working two jobs ~50hrs a week
- **Study ways:** Start very early in the morning and work in the evening as well (during day less available)
- **What else to know about me:**
 - I am trying to explore DC by not going to the same place twice
 - Vegetarian

Orris

- **Personality type:** no social life
- **Other commitments:** ~20 hr commitment
- **Study ways:** self study
- **What else to know about me:**
 - I have a puppy

Cecil

- **Personality type:** Introvert
- **Other commitments:** Minimal
- **Study ways:** In short sprints. Read-watch-do
- **What else to know about me:**
 - I love taking photographs and getting around a place clicking pictures is my idea of meditation.