May 30, 2022

The Dean

Faculty of Electrical and Electronic Engineering

Bangladesh University of Engineering and Technology

Dhaka

Subject: Application for allotment of the ECE Cafeteria for CSE Fest 2022 Hackathon

Dear sir,

With all due respect, we would like to state that we are the students of CSE, BUET at L-4 T-1 in the January 2022 term. With the kind permission from our respected head of the department, we are going to arrange CSE Fest 2022 on July \_\_ to July \_\_, 2022.

An essential event of the past CSE festivals has been “Hackathon’, a long onsite competition, where participants are given a real world problem and asked to develop a solution prototype in a given technology stack. Such events play a crucial role for the students to get acquainted with the people and scope of the industry. In previous years, such events have been organized in the central gymnasium. However, for infrastructural convenience, we would like to arrange the event in the ECE Cafeteria. We also pledge to follow the COVID-related and other relevant protocols enforced by the university authority.

For proper facilitation of the event, we ask your kind permission to book the ECE Cafeteria for 28 and 29 July, 2022, setup multi-plugs and routers, and allow the organizers and participants to stay overnight.