



# DONNA SMITH

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GitHub: <https://github.com/skies09>

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## **Computing portfolio:**

- HTML and HTML5
- CSS3
- Bootstrap 3/4
- Javascript ES6 + Angular
- JQuery
- Python 3 + Flask
- Git
- GitHub
- Chrome Developer Tools
- Sass / Scss
- UX/UI Design
- Adobe Creative Cloud
- Wordpress
- D3 and DC Crossfilters
- Adobe Creative Cloud
- Cloud 9
- Codepen
- MySQL

## **Currently Studying**

- Swift & Objective C
- React
- Node.js
- MongoDB

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## **EDUCATION**

2018 – Present – Diploma in Full Stack Web Development	The Learning People
2014 – 2017 - BSc (Hons) Natural Science Chemistry 2:2	The Open University
2013 – 2014 - AAT Level 3 Diploma	Warrington Collegiate
2011 – 2012 - Level 3 Diploma in Payroll Management	Home Learning
2012 – 2013 - Mathematics and English key skills – Distinction	Warrington Collegiate
1997 - 2002 - I.C.T. G.N.V.Q - B	Bedford High School
Mathematics G.C.S.E. – C	
Science G.C.S.E. – CC	
English G.C.S.E. – C	
Geography G.C.S.E. – C	
Electronics G.C.S.E. - C	



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## Career History

**HGV Driver / Company director** Donna's Deliveries LTD August 2016 to present.

Starting a limited company, I am able to take on many contracts with different hauliers such as Jaguar and Land Rover. This allows me to use my wealth of experience, skills and knowledge within the transport industry to a full advantage. I am able to adhere to strict health and safety procedures when transporting goods by road along with maintaining all paperwork and accounts for the business.

**HGV Driver** Hermes December 2015 – August 2016

This role required timed deliveries and allowed me to meet deadlines. Risk assessments conducted by myself allowed me to identify methods to increase efficiency but to also reduce risks. This allowed me to execute more deliveries in a given shift.

**HGV Driver** Norbert Dentressangle October 2013 – December 2015

I was responsible for the transportation of goods to various locations. Using defensive driving I was able to reduce emissions and costs. My flexibility also allowed me to cover many shifts including sickness and holidays

**Accountant** Aardvark Janitorial Supplies May 2012 – September 2013

Starting within a new industry I demonstrated how rapidly and comfortably I am able to acquire new skills. I was able to self study accounting techniques and programs to deal with all finance sectors within the company. During my time I was able to improve purchases and sales recording and strengthen the bookkeeping organisation. To increase profit I was able to use income statements to plan quarterly budgets with management.

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## Hobbies and Interests

During moments of spare time I enjoy keeping fit by snowboarding, yoga and wild swimming. I continuously study and currently I am reading herbal medicine books. I also enjoy dog training, agility, fly-ball and I am currently studying canine psychology.

## Additional Information

Computer literate and proficient in all Microsoft packages.  
In depth understanding of operating systems Windows, Linux and IOS.

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