



TASK LIST

Task List for Graphic Design Intern at **Skill Spire Technologies**:

Level Easy

1. Create social media graphics for Skill Spire Technologies' platforms (Facebook, Instagram, LinkedIn) announcing upcoming events or showcasing company achievements using Canva.
2. Design a series of promotional banners for Skill Spire's website using Adobe Spark or Canva.
3. Develop visually appealing graphics for blog posts or articles related to Skill Spire's services or industry trends using Canva or Adobe Spark.
4. Design custom templates for Skill Spire's email newsletters or marketing campaigns using Canva or Adobe Spark.

Level Medium

1. Design a set of infographics illustrating key statistics or data related to Skill Spire's training programs or industry insights using Canva or Adobe Illustrator.
2. Create a cohesive set of branded social media templates (e.g., Instagram posts, Facebook covers) for Skill Spire's ongoing use using Canva or Adobe Photoshop.

Level Hard

1. Design a comprehensive visual identity package for Skill Spire Technologies, including logo design, color palette selection, typography guidelines, and brand assets using Adobe Illustrator or Figma. Ensure consistency across all marketing materials and digital platforms.

Note: Remember, the intern needs to select any one level to complete based on their understanding and comfort level.

TASK SUBMISSION GUIDELINES

To submit your task, please follow the guidelines below:

1. **Select Your Task Level:** Choose one task level from the provided options - Easy (Level 4), Medium (Level 3), or Hard (Level 2).
2. **Complete the Task:** Implement the chosen task using Python programming language. Ensure that your code meets the requirements specified in the task list.
3. **Record Your Work:** Record a video showcasing of the output generated. Clearly demonstrate how your functions and the results it produces.
4. **LinkedIn Video Upload:** Upload the recorded video on your LinkedIn profile, mentioning Skill Spire Technologies as the company you are interning with. Include relevant hashtags such as #SkillSpireTech and any others you find appropriate.
5. **GitHub Repository Creation:** Create a GitHub repository named "SSTech_[YourID]", where "[YourID]" should be replaced with your unique identifier (e.g., SSTech_001). Upload all your task code files to this repository.
6. **Submission Link:** By the last week of your internship, we will provide a submission link where you can submit your GitHub repository link and LinkedIn video link.
7. **Final Submission:** Submit your GitHub repository link and LinkedIn video link through the provided submission link by the specified deadline.
8. **Review and Feedback:** Our team will review your submission and provide feedback accordingly.

If you have any questions or need clarification on any aspect of the task submission process, please don't hesitate to reach out to your supervisor.