



Hospitality Guidelines

The selected colleges would be required to send us soft copies of registration forms, along with information regarding the travel (reservation tickets) of individual participants.

The selected teams would be required to carry printed copies of the registration forms, final confirmation letter and the No Objection Certificate attested by the college authority, which would have to be presented at the time of registration.

Every participant and accompanying faculty (if any) would be required to furnish two passport-sized photographs at the time of registration, for receiving their identity cards.

The contingent leader and the accompanying faculty (if any) need to be present at the registration desk. The other members of the team might abstain from this requirement.

Due to constraints in accommodation, a maximum of two personnel are allowed to accompany a selected team.

The per head registration charges are as follows :-

- **₹ 900** – Includes participation in at most 3 events along with fooding, accommodation & merchandise.
- **₹ 600** – Includes participation in at most 3 events and merchandise only.
- **₹ 1300** – Registration charges for faculty members including fooding, accommodation.
- **₹ 100** – Refundable caution deposit

Each participant would be required to make a refundable caution deposit of Rs 100. This amount would be refunded at the end of the fest provided that there are no disciplinary charges against the participant.



VAJRA'18

THE ANNUAL SPORTS FEST OF BIT MESRA
2nd - 4th November



The payment procedures would be followed on an online basis, the rules for which would be intimidated by the hospitality head to every contingent leader. Last date for accepting payment is 20th October'18

At the end of the fest, the caution money would be refunded against the filling of a NEFT form by the contingent leader.

Registration receipts may be collected by the contingent leader from the hospitality desk.

At the time of issue of identity cards, the contingent leader would need to present the college identity cards of his entire team. In case a member is unable to present his college identity card, he should produce a letter signed by the college authorities, or a photocopy of his identity card duly attested by the Dean/Registrar.

A team may only consist of members belonging to the same college .

The identity cards issued at the time of registration must be carried at all times, and produced for security or disciplinary causes whenever required.

All participating teams are required to cooperate with the institute security personnel and the Vajra security team and help them in ensuring proper safety and security .

The organizing team of Vajra takes no responsibility whatsoever to deal with any theft issues, or loss of any belongings of any member of any participating team. Every individual participant must be responsible for his own belongings, although the security team will do their best to avoid any such unfortunate occurrence.

*Institute buses ply at regular intervals to and from the BIT campus, the timings for the same might be checked at **www.bitbus.in** . Besides, the college might be reached by means of auto-rickshaw or booked cabs. The share-auto cost to reach the college from the railway station amounts to Rs 50.*

Any health concerns may be alleviated at the BIT dispensary, which is open at all times. The dispensary is well equipped with basic medical facilities and refers to hospitals in collaboration in case of serious health issues.