

**GREYSTONE COLLECTION HOA  
CLUBHOUSE RENTAL APPLICATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Date of Clubhouse Use: \_\_\_\_\_ Time: From: \_\_\_\_\_ to \_\_\_\_\_

Type of Event (birthday, shower, reception, etc.): \_\_\_\_\_

**THE CLUBHOUSE RESERVATION IS FOR THE CLUBHOUSE ONLY. CLUBHOUSE RENTAL  
DOES NOT INCLUDE POOL OR PARK AREA.**

**All trash must be bagged and removed to your own trash receptacles. The dumpster is not available, so you must take your trash home with you.**

Noise must be kept at a minimum so as not to disturb residents in the immediate area.

Use of the Clubhouse is subject to the Association CC&Rs, Rules and Regulations and the conditions set forth on the attached sheet, receipt of which is hereby acknowledged. Upon acceptance, this application will become an enforceable agreement.

The Damage and Cleanup deposit is refundable once verification is made that no damage has been caused, that the recreation area is cleaned up, and that all trash has been removed to the homeowner's own trash receptacles.

Read & Accepted: \_\_\_\_\_  
Signature of Owner Signature of Tenant (if applicable)

(Owner must submit signed application on behalf of tenant)

\_\_\_\_\_

All of the following must be returned with application:

☐ Rental Fee (\$30.00) Check number: \_\_\_\_\_

☐ Refundable Damage and Cleaning Deposit (\$250.00) Check number: \_\_\_\_\_

**Violation of the clubhouse rental rules will result in forfeiture of deposit.**

☐ Clubhouse Rental Rules acknowledgement form

☐ **Certificate of Insurance (A copy of your Liability Insurance Declaration page, naming the Association as an additional insured must be submitted with application) in the amount of \$500,000.**

Mail application, two checks and Certificate of Insurance to:

Greystone Collection HOA  
C/O Spectrum Property Services  
Po Box 5286  
Ventura, CA 93005

(Written application must be received at least two weeks prior to event)

GREYSTONE COLLECTION HOA  
CLUBHOUSE RENTAL RULES

1. Only the unit owner may reserve the Clubhouse. Only residents of the Greystone Collection may use the Clubhouse. Subletting is strictly prohibited.
2. The Clubhouse usage fee is \$30.00.
3. The Damage and Cleanup Deposit is \$250.00. Violation of the clubhouse rental rules will result in forfeiture of deposit.
4. The Damage and Cleanup Deposit is refundable once verification is made that no damage has been caused, that the recreation area is cleaned up and that all trash has been removed to the homeowner's own trash receptacles.
5. All trash must be bagged and removed to your own trash receptacles. Do not use the pool area or common area trash cans to dispose of your trash. The dumpster is not available, so you must take your trash home with you.
6. Glass containers are not permitted within the Clubhouse, pool or recreation areas.
7. Noise must be kept at a minimum so as not to disturb residents in the immediate area.
8. Any violation of the Greystone Collection Rules and Regulations, any damage caused by a Clubhouse guest or fines resultant from violations of the CC&Rs or Rules and Regulations are the sole responsibility of the unit owner.
9. Any damage or cleanup costs in excess of the Damage and Cleanup Deposit will be billed to the unit owner.
10. Use of the common areas (pool and recreation areas) by other residents of Greystone Collection may not be limited by use of the clubhouse.
11. Cleanup must immediately follow the event and must include the clubhouse, recreation area, tot lot and parking area.
12. The unit owner is responsible for ensuring that his/her guests do not violate the parking regulations within the Association.
13. In the event that it is necessary to contact the Sheriff's Department in order to protect the rights of other residents, the unit owner's rights to use of the clubhouse will be suspended until the unit owner meets with the Board.
14. The Association may impose a fine on the unit owner because of illegal parking, trash in the common areas, disruptive or loud conditions at the party or any other violation of the CC&Rs or of the Rules and Regulations.
15. The maximum occupancy of the Clubhouse, by law, is 50 persons. Therefore, events at the clubhouse are limited to this number.

Initial \_\_\_\_\_

16. The pool area and park are not included in the rental. Clubhouse only.
17. All usage of the clubhouse must be concluded by 11:00 p.m.
18. Admission fees/charges may not be levied for any gatherings.
19. All personal property must be removed from the kitchen area after use.
20. No animal is allowed in the Clubhouse, except for working animals accompanying the physically challenged.
21. No one is allowed in the Clubhouse in wet clothing.
22. Persons using the clubhouse must adhere to any special instructions that may be posted.
23. No alcoholic beverages may be taken out of the clubhouse. Any misconduct on the part of any resident or guest is the responsibility of the unit owner, and the unit owner must hold harmless Greystone Collection HOA, Association Management and the Clubhouse Committee for any resultant injuries.
24. The Clubhouse will remain locked when not in use.
25. No tables or furniture may be removed from the Clubhouse.
26. Tacks, nails, tape and other such material shall not be placed on any painted wall. Tack strips are provided for the use of decorations.
27. Upon leaving the Clubhouse, the unit owner must ensure that all exterior doors are locked.
28. Television remotes must be accounted for during check out and locked in the storage room.  
Please note: There is no pay-per view available at the clubhouse

I hereby acknowledge that I have read and understand the clubhouse rental rules. I agree to abide by the Clubhouse rules. I understand that violation of any of the clubhouse rules will result in forfeiture of my deposit. In addition to forfeiture of deposit, you may be subject to additional fines and suspension of your privilege to rent the clubhouse.

**Note: Please keep a copy of these clubhouse rental rules.**

X \_\_\_\_\_  
Signature of owner or tenant

\_\_\_\_\_  
Date