



## RIVERVIEW VENTURA HOMEOWNERS ASSOCIATION NOTICE OF ANNUAL MEETING

September 12, 2018

The Annual Meeting of the Members of Riverview Ventura Homeowners Association will be held as follows:

**DATE:** Monday, November 12, 2018  
**TIME:** 7:30 p.m.  
**PLACE:** Spectrum Property Services- 1259 Callens Road, Suite C, Ventura, CA 93003

The purpose of this meeting is to elect THREE (3) DIRECTORS to the Board of Directors for a term of 2 years, and to consider any other pertinent business. We urge you to attend in person if at all possible. We have enclosed a Candidate Nomination Form for your use should you wish to run for the Board of Directors. **Please note that this form must be completed and returned to Spectrum Property Services no later than 12:00 p.m. on Friday, September 28, 2018.**

The Order of Business at the Annual Meeting will be as follows:

- A. CALL TO ORDER
- B. ROLL CALL
- C. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE
- D. READING OF THE MINUTES OF THE 2017 MEETING
- E. REPORTS OF BOARD AND OFFICERS
- F. ELECTION OF DIRECTORS
- G. UNFINISHED BUSINESS
- H. NEW BUSINESS
  - 1) 70-604 Tax Election
- I. ADJOURNMENT

Sincerely,  
Riverview Ventura Homeowners Association

# RIVERVIEW VENTURA HOMEOWNERS ASSOCIATION

## CANDIDATE NOMINATION FORM

This form is provided for owners who wish to run for the Board of Directors. You may nominate yourself. If you nominate someone else, please make sure they are willing to serve as we will be verifying that he or she wishes to have his or her name placed on the ballot. Depending upon the number of responses, we may or may not include a copy of this form, but will provide a synopsis, as an enclosure with the Secret Ballot and return envelope.

*The members will be voting on three (3) open positions (2-year term) on the Board of Directors.*

*Write-in candidates, i.e., candidates written on the ballots after they are distributed by the Association, are discouraged as it does not afford such candidates the same opportunity as those candidates whose names are pre-printed on the ballots, and it complicates the election process at the time of the meeting. Please get your nominations in early!*

NAME OF NOMINEE:

---

STATE REASONS FOR YOUR NOMINATION:

---

---

GOALS FOR HOA:

---

---

ACCEPTANCE OF NOMINATION:

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Address of Nominee

\_\_\_\_\_  
Phone Number of Nominee

**This form must be received by the management company by mail, email, fax or personal delivery by 12:00 p.m. on Friday, September 28, 2018, at the following address:**

Riverview Ventura Homeowners Association  
c/o Spectrum Property Services  
1259 Callens Rd., Suite A  
Ventura, CA 93003  
Fax: (805) 642-3944 or Email: [Lupe@Spectrumprops.com](mailto:Lupe@Spectrumprops.com)