

**SANDALWOOD VILLAGE HOA  
BOARD OF DIRECTORS MEETING  
NOVEMBER 8, 2017 – OLD SUSANA CAFE  
1555 KUEHNER DRIVE, SIMI VALLEY CA 93065  
MINUTES**

APPROVED

**CALL TO ORDER**

President: Leslie Doll called the meeting to order at 6:00 PM.

**ROLL CALL**

President: Leslie Doll, Vice President: Peter Dedlow, Treasurer: John Burrows and Member at Large Nancy McElroy

Absent: Secretary Open Seat

Also present: Association Manager and Recording Secretary Raymond Melero with Spectrum Property Services.

**HOMEOWNERS FORUM**

6491-2 T.C.L. – Homeowner reporting notes left on vehicle multiple times. Homeowner believes HOA leaving notes. Confirmed notes not from HOA posted on to vehicles.

**NEW OWNER LIST**

Twin Circle Lane: 6543-5  
Stoney View Lane: 6524-1

**2017 CALENDAR/RESERVE CALENDAR**

**APPROVAL OF MINUTES**

John made a motion to approve the minutes for October 11, 2017. Leslie seconded the motion; the motion was unanimously approved.

**TREASURER'S REPORT**

Treasurer to report the following for month ending **OCTOBER 2017**:

Beginning Balance Operating	\$150,342.42
Cash Receipts	\$74,989.94
Cash Disbursements	(\$51,550.69)
Other (Transfer/Misc. Income)	\$0.00
Interest	0.00
<u>Operating Cash Balance</u>	<u>\$174,934.67</u>
Beginning Balance Savings	\$861,203.35
Cash Receipts	0.00
Disbursements	(\$26,053.44)

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Other (Transfer/Misc.)	\$17,360.00
Interest	\$9.12
Savings Account Balance	\$852,519.03
Budgeted Reserve Liabilities	(\$852,519.03)
Reserve Account Overage/Shortage	\$0.00

Leslie made a motion to approve the October 2017 Treasurers report, Nancy seconded motion passed.

#### **COMMITTEE REPORTS**

- A. Architectural - No items to review at this time.
  - 1. The Board reviewed the approval paperwork for 6474-4 TCL for the replacement of the front door.
- B. Landscape
  - 1. The Board reviewed the monthly maintenance report, no further issues at this time.
  - 2. No further action needed at this time.
- C. Pool/Spa
  - 1. The Board reviewed the reports by the Environmental Health Department, manager forwarded the report to Camarillo Pool Services to complete the required items. Both pools were not shut down, minor citations due to chlorine tablets left in wading basket. No further action needed at this time.

#### **MANAGER'S REPORT**

- A. Repair & Maintenance Log
  - 1. Board reviewed the approval for the gutter cleaning to the community, job completed by Mapes Construction.
- B. Delinquency Report
  - 1. Payment Plans – No matters requiring action at this time
  - 2. Liens – No matters at this time.
  - 3. Foreclosures – No matters at this time.
- C. Violations
 

The Board of Directors elected to unanimously approve and uphold violations not completed and remove violations completed. Violation hearing verdicts will be sent out accordingly.
- D. Violation Appeals
  - 1. Board reviewed the appeal from Homeowners and letters will be sent accordingly.

#### **OLD BUSINESS**

**NEW BUSINESS**

**NEXT MEETING**

The next Board of Directors meeting will be an annual board meeting and is scheduled to be held on January 10, 2018 at 6:00 PM, at the Old Susana Cafe.

**ADJOURNMENT**

Meeting adjourned at 6:40 PM per Board consensus.