



**SANDALWOOD VILLAGE HOMEOWNERS ASSOCIATION
NOTICE OF ANNUAL MEETING**

May 7, 2019

The Annual Meeting of the Members of Sandalwood Village Homeowners Association will be held as follows:

DATE: Wednesday, July 10, 2019
TIME: 6:00 PM
PLACE: Phase I Pool (Farthest from Tennis Court)

The purpose of this meeting is to elect three (3) DIRECTORS, to the Board of Directors, for a term of two (2) years and to consider any other pertinent business. We urge you to attend in person if at all possible. We have enclosed a Candidate Nomination Form for your use should you wish to run for the Board of Directors. Please note that this form must be completed and returned to Spectrum Property Services no later than 9:00 AM on Friday, June 7, 2019. **Should we receive any completed Candidate Nomination Forms after the aforementioned deadline, they will be considered invalid and the nominee will not be placed on the Secret Ballot.**

The Order of Business at the Annual Meeting will be as follows:

- A. ROLL CALL
- B. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE
- C. READING OF THE MINUTES OF THE PREVIOUS ANNUAL MEETING
- D. REPORTS OF BOARD AND OFFICERS
- E. ELECTION OF DIRECTORS
- F. UNFINISHED BUSINESS
- G. NEW BUSINESS
 - 1) 70-604 Tax Election
- H. ADJOURNMENT

Sincerely,

SANDALWOOD VILLAGE HOMEOWNERS ASSOCIATION

1259 Callens Road, Suite A, Ventura, CA 93003
P.O. Box 5286, Ventura, CA 93005
(805) 642-6160 / (800) 642-8333
(805) 642-6161 fax / www.spectrumprops.com

SANDALWOOD VILLAGE HOMEOWNERS ASSOCIATION

CANDIDATE NOMINATION FORM

This form is provided for owners who wish to run for the Board of Directors. You may nominate yourself. If you nominate someone else, please make sure they are willing to serve as we will be verifying that he or she wishes to have his or her name placed on the ballot. Depending upon the number of responses, we may or may not include a copy of this form, but will provide a synopsis, as an enclosure with the Secret Ballot and return envelope.

The members will be voting on three (3) open positions for a term of two (2) years on the Board of Directors.

Write-in candidates, i.e., candidates written on the ballots after they are distributed by the Association, are discouraged as it does not afford such candidates the same opportunity as those candidates whose names are pre-printed on the ballots, and it complicates the election process at the time of the meeting. Please get your nominations in early!

NAME OF NOMINEE:

STATE REASONS FOR YOUR NOMINATION:

GOALS FOR HOA:

ACCEPTANCE OF NOMINATION:

Signature of Nominee

Address of Nominee

Phone Number of Nominee

This form must be received by the Association by mail or personal delivery by 9:00 AM on Friday, June 7, 2019, at the following address:

**Sandalwood Village Homeowners Association
C/O Spectrum Property Services
1259 Callens Road, Suite A
Ventura, CA. 93003**