



**WESTLAKE POINTE HOMEOWNERS ASSOCIATION
NOTICE OF ANNUAL MEETING**

January 30, 2019

The Annual Meeting of the Members of Westlake Pointe Homeowners Association will be held as follows:

DATE: April 4, 2019
TIME: 7:00 p.m.
PLACE: Westlake City Hall, 31200 Oak Crest Drive, Westlake Village.

The purpose of this meeting is to elect five (5) DIRECTORS, to the Board of Directors for a term of one (1) year, and to consider any other pertinent business. We urge you to attend in person if at all possible. We enclose a Candidate Nomination Form for your use should you wish to run for the Board of Directors. Please note that this form must be completed and returned to Spectrum Property Services no later than 9:00 AM on March 4, 2019.

The Order of Business at the Annual Meeting will be as follows:

- A. ROLL CALL
- B. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE
- C. READING OF THE MINUTES FROM THE PREVIOUS ANNUAL MEETING
- D. REPORTS OF BOARD AND OFFICERS
- E. ELECTION OF DIRECTORS
- F. UNFINISHED BUSINESS
- G. NEW BUSINESS
 - 1) 70-604 Tax Election
- H. ADJOURNMENT

Sincerely,
Westlake Pointe Homeowners Association

WESTLAKE POINTE HOMEOWNERS ASSOCIATION

CANDIDATE NOMINATION FORM

This form is provided for owners who wish to run for the Board of Directors. You may nominate yourself. If you nominate someone else, please make sure they are willing to serve as we will be verifying that he or she wishes to have his or her name placed on the ballot. Depending upon the number of responses, **we may or may not include a copy of this form**, but will provide a synopsis, as an enclosure with the Secret Ballot and return envelope.

*The members will be voting on **five (5)** open positions (**one (1)** - year terms) on the Board of Directors.*

Write-in candidates, i.e., candidates written on the ballots after they are distributed by the Association, are discouraged as it does not afford such candidates the same opportunity as those candidates whose names are pre-printed on the ballots, and it complicates the election process at the time of the meeting. Please get your nominations in early!

NAME OF NOMINEE:

STATE REASONS FOR YOUR NOMINATION:

GOALS FOR HOA:

ACCEPTANCE OF NOMINATION:

Signature of Nominee

Address of Nominee

Phone Number of Nominee

This form must be received by the Association by mail or personal delivery by 9:00 A.M. on March 4, 2019, at the following address:

Westlake Pointe Homeowners Association
c/o Spectrum Property Services
1259 Callens Road, Suite A
Ventura, CA 93003