

**SANDALWOOD VILLAGE HOA  
BOARD OF DIRECTORS MEETING  
MARCH 8, 2017 – OLD SUSANA CAFE  
1555 KUEHNER DRIVE, SIMI VALLEY CA 93065  
MINUTES**

**CALL TO ORDER**

President: Leslie Doll called the meeting to order at 6:00 PM.

APPROVED

**ROLL CALL**

President: Leslie Doll, Vice President: Peter Dedlow, Treasurer: John Burrows

Absent: Member at Large Nancy McElroy & Secretary Open Seat

Also present: Association Manager and Recording Secretary Raymond Melero with Spectrum Property Services.

**HOMEOWNERS FORUM**

6509-3 TCL – Lorraine Eddy; Homeowner reported utility closet key missing for the building. Homeowner also reported possible crack in footing allowing water intrusion into the property. Lastly Homeowner reported AT&T/Dish Network no longer installing satellite dishes on the roofs to associations.

6475-4 TCL – Michelle Tran; Homeowner having concerns regarding the response time for emergency services going out to property to resolve issue. Complaining about tarp on roof.

**NEW OWNER LIST**

Twin Circle Lane: None  
Stoney View Lane: None

**2017 CALENDAR/RESERVE CALENDAR**

**APPROVAL OF MINUTES**

John Burrows made a motion to approve the minutes for March 8, 2017. Leslie Doll seconded the motion; the motion was unanimously approved.

**TREASURER'S REPORT**

Treasurer to report the following for month ending **FEBRUARY 2016**:

Beginning Operating Balance	\$212,994.16
Ending Operating Balance	\$232,732.72
Beginning Reserve Balance	\$804,012.18
Ending Reserve Balance	\$804,683.20

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Leslie Doll made a motion to approve the February 2017 Treasurers report, Peter Dedlow seconded motion passed.

## **COMMITTEE REPORTS**

### **A. Architectural**

1. Board reviewing the following architectural approvals.

6474-6 TCL – Satellite dish

6509-3 TCL – Satellite Dish

6543-4 TCL – Garage Door & front door replacement

### **B. Landscape**

1. Board reviewed the monthly maintenance report.
2. Board reviewed the proposal by SLM with regard to concerns of trees posing a possible threat to the buildings.

### **C. Pool/Spa**

1. The Board reviewed proposals for on-going work with Camarillo Pool Services. no further action required at this time.

## **MANAGER'S REPORT**

### **A. Repair & Maintenance Log**

1. Shannon Massie (not an owner) \$25.00 payment for damages she caused in the total amount \$3,825.00 to the irrigation/electrical box from the car accident.
2. Complex Solution is completing the reserve study for the HOA, budget will coincide with updated reserve study.
3. Board requested from manager to obtain proposal from plumber to have sewer lines hydro-jetted on an annual basis. Board will review at the April board meeting.
4. Board of Directors proceeded with filing a claim with the associations insurance to address the emergency loss with regard to the sewer line backing up due to paper towels being flushed down the sewer line affecting 6475 TCL unit's 4 & 7.
5. John made a motion to replace all mailboxes for the entire community; the amount of the estimate is \$7,231.19

B. Delinquency Report

1. Payment Plans – No matters requiring action at this time
2. Liens – no action needed at this time
3. Foreclosures – None at this time

C. Violations

The Board of Directors elected to unanimously approve and uphold violations not completed and remove violations completed. Violation hearing verdicts will be sent out accordingly.

D. Violation Appeals

1. Board reviewed the appeal from Homeowners and letters will be sent accordingly.

**OLD BUSINESS**

**NEW BUSINESS**

**NEXT MEETING**

The next Board of Directors meeting will be a regular meeting and is scheduled to be held on April 12, 2017 at 6:00 PM, at the Old Susana Cafe.

**ADJOURNMENT**

Meeting adjourned at 6:17 PM per Board consensus.