



DEPARTMENT OF THE ARMY
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996

MACC-O

01 July 2019

MEMORANDUM FOR United States Corps of Cadets

SUBJECT: Brigade Tactical Department (BTD) Policy Letter #6 – Vehicles

1. References.

a. United States Corps of Cadets Standard Operating Procedures (SOP)

2. Purpose. To outline the regulations associated with vehicles for all Cadets assigned to the United States Corps of Cadets (USCC).

3. Scope. Provisions of this memorandum apply to personnel assigned, attached, or under Operational Control (OPCON) of the United States Corps of Cadets.

a. This policy only pertains to privately owned automobiles, motorcycles, and bicycles.

b. Cadets are not authorized to maintain the following vehicles within the walking privileges limits.

(1) Boats

(2) RVs

(3) Buses

(4) Jointly-owned vehicles (e.g. party vans or club vehicles)

4. Maintaining a Privately Owned Vehicle (POV) on West Point.

a. Eligibility.

(1) By Law. Only Cadets with a valid state driver's license, registration, and proof of insurance are authorized to maintain a POV on post.

(2) By Rank. Only the following Cadets are authorized to register and maintain a POV on West Point.

(a) Cadet Command Sergeants Major and Officers

(b) Cadet First Sergeants and Sergeants are authorized to maintain a POV upon return from spring leave.

(c) Second semester Cadet First Sergeants and Sergeants who score a 375 on their fall APFT after winter leave.

(3) Demotions.

(a) Cadets whose demotions cause them to become ineligible are authorized to keep vehicles parked at West Point but will not operate them until their rank is restored.

(b) The one exception is during home football weekends when demoted Cadets are authorized to move their vehicles only to and from Camp Buckner or Camp Natural Bridge. These Cadets will sign out in the Cadet Information System (CIS) as “other” and input a comment to the effect, “Moving Car to Camp Buckner.”

(4) Ineligible Cadets are not authorized to maintain a vehicle anywhere within the walking privileges limits.

(5) Eligible Cadets are not authorized to register or maintain a vehicle on post for ineligible Cadets.

(6) See Para. 6 for additional motorcycle requirements.

b. Standards.

(1) New Registrations: “D” represents the day that an eligible Cadet first brings an unregistered vehicle or motorcycle on post.

(a) NLT D+3: Cadets register their vehicle in CIS.

(b) NLT D+5: Cadets submit copies of the following documents to their Tactical Officer or NCO.

- 1) CIS registration print-out
- 2) Driver’s license
- 3) State registration
- 4) Common Access Card
- 5) Proof of insurance

6) If a Cadet is registering a vehicle owned by someone else, a signed letter from the vehicle's owner granting permission to register the vehicle is required.

7) NLT D+7: Tactical Officers enter registration information into the Tactical Officer Information System and issue two standard decals.

8) NLT D+9: Cadets affix one decal on the right side of the front windshield and the other on the left side of the rear windshield.

(2) Old Registrations. If a Cadet's vehicle has decals from another installation or was previously registered at West Point by someone else, the Cadet will remove all the old decals and follow all the same new registration procedures.

(3) Parking.

(a) Eligible Cadets will park their vehicles only in C, E and F lot and only on improved surfaces therein. Parking in the grassy areas is not authorized.

(b) Following graduation and before August Re-Organization Week, Cadets will park their POVs only in E Lot.

(c) Cadets are authorized to park registered, decaled vehicles in the lots portrayed in Enclosure 2 from 1530 – 0630 daily and from Friday at 1530 – Monday at 0630 on all weekends except when there is a home football game.

(d) By written exception, BTD will authorize Cadets to park short term in the Cadets barracks area in order to load and unload vehicles before or after Graduation.

(e) Home Football Game Parking.

1) Cadets will park their vehicles at Camp Buckner or Camp Natural Bridge NLT 2300 the night before a home football game.

2) Cadets are authorized to retrieve their vehicles and park in C, E and F lot three and a half hours after the end the game.

3) Cadet are authorized to retrieve their vehicles and park in the authorized lots portrayed in Enclosure 2 one hour after the game.

4) Designated Corps Squad athletes with displayed parking passes are authorized to park in F lot throughout home football game weekends.

5) Cadets are not authorized to park at football tailgates.

5. Operating a POV at West Point.

a. Eligibility.

(1) By Law. Only Cadets with a valid state driver's license are eligible to drive a vehicle on post. All vehicles operated by a Cadet must have a valid registration and proof of insurance.

(2) By Rank. In addition to the Cadets eligible to maintain a vehicle at West Point, all Cadets are authorized to temporarily operate the following vehicles on post.

(a) Rental Cars. All eligible Cadets are authorized to temporarily drive rental automobiles (not motorcycles) on post in order to pick up baggage and passengers.

(b) Borrowed Cadet Cars. All Cadets are authorized to borrow an automobile (not motorcycle) registered and maintained by another Cadet and drive it on post with a copy of the Enclosure 1 form on their person at all times signed by the following.

- 1) Borrower
- 2) Lender
- 3) Borrower's Tactical Officer or NCO
- 4) Lender's Tactical Officer or NCO

(c) Guest Cars. All off-duty Cadets are authorized to temporarily drive a guest's automobile (not motorcycle) on post provided the following.

- 1) The guest is in the vehicle.
- 2) The guest has third party insurance.
- 3) The guest is not the Cadet's sponsor.
- 4) The guest does not live on West Point.

5) Road Knight Motorcycles. Cadets are not authorized to temporarily operate motorcycles unless on a Tactical Officer-approved Road Knights training session.

6. Motorcycles. Cadets that meet the eligibility requirements outlined in Para. 2 are authorized to maintain and operate a motorcycle provided they do the following.

a. Meet all AR385-10 provisions to include, but not limited to, completing a Motorcycle Safety Foundation Basic Riders Course and wearing the following personal protective equipment.

- | | |
|---------------------------------|---|
| (1) Over-the-ankle boots | (5) Helmet |
| (2) Long pants | (6) Eye protection |
| (3) Long sleeve shirt or jacket | (7) Approved reflective gear during hours of darkness |
| (4) Full-fingered gloves | |

b. Refrain from drinking alcohol eight hours prior to operating a motorcycle.

c. Remain active and in good standing with the Road Knights motorcycle mentorship group.

7. POV Policy Enforcement.

a. Unauthorized Vehicles. Ineligible Cadets found maintaining a vehicle within the walking privileges limits are subject to suspension or revocation of their vehicle privileges by their Company, Regimental, or Brigade Tactical Officer once they become eligible. The duration is at the discretion of the Tactical Officer.

b. Unregistered Vehicles. Cadets found maintaining an unregistered and/or undecaed vehicle on West Point 10 days after bringing the vehicle on post are subject to suspension or revocation of their vehicle privileges by their Company, Regimental, or Brigade Tactical Officer. The duration is at the discretion of the Tactical Officer

c. Drinking and Driving. Cadets found drinking and driving will lose their privilege to operate any vehicle on post for the remainder of their Cadet careers and are no longer authorized to maintain a vehicle at West Point.

d. Reckless Driving. Cadets found driving recklessly are subject to suspension or revocation of their vehicle privileges by their Company, Regimental, or Brigade Tactical Officer. The duration is at the discretion of the Tactical Officer.

e. Parking and Traffic Violations. Cadets found violating parking and/or traffic regulations are subject to non-judicial punishment and the suspension or revocation of their vehicle privileges.

8. Vehicle Security.

a. Cadets will keep their vehicles locked at all times when parked.

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b. Cadets will not store high-value items or TA-50 in their parked vehicles.

9. Bicycles. Cadets are authorized to maintain and operate bicycles on post under the following conditions.

a. Tactical Officer approval

b. Stored at their sponsor's home or on a bike rack

10. Point of Contact for this memorandum is the Brigade Tactical Department Senior Enlisted Leader at x7904.

2 Encl

1. POV Borrowing Form

2. POV Parking Map

BRIAN J. REED

COL, IN

Brigade Tactical Officer

DISTRIBUTION:

United States Corps of Cadets

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Enclosure 1: Authorization to Borrow Cadet POV

MACC-_____

Date:_____

MEMORANDUM FOR Tactical Officer, Company__(Borrower's TAC)

SUBJECT: Request for Authorization to Borrow Cadet POV

1. I, Cadet_, Company__, Year group_, request authorization to borrow the automobile of Cadet____, Company_____, for the period____to____.

(Printed Name, Company, Year)

2. I, Cadet_, Company__, hereby state that I am willing to lend my automobile to the Cadet listed in paragraph 1, above. My insurance policy includes third party drivers in its coverage.

(Printed Name, Company, Year)

1. Approved/Disapproved to borrow.

_____(TAC signature)

2. Approved/Disapproved to lend.

_____(TAC signature)

Enclosure 2: POV Parking Map

