



DEPARTMENT OF THE ARMY
UNITED STATES MILITARY ACADEMY
WEST POINT, NY 10996

MACC-O

21 September 2016

MEMORANDUM FOR United States Corps of Cadets, West Point, NY 10996-1692

SUBJECT: Policy Letter #9: Cadet Safety

1. References

- a. USCC Policy Memorandum 81-12, *USCC Safety Policy and SOP*
- b. USCC Safety SOP

2. Purpose. The purpose of this memorandum is to provide specific guidance on safety and force protection for the Corps of Cadets. This policy is punitive. Violations of the standards set herein are punishable under the Uniform Code of Military Justice, Article 92, *Failure to Obey Order or Regulation*, and under the Cadet Disciplinary System under the provisions of Army Regulation 210-26, *United States Military Academy*, Chapter 6-17.

3. General. Safety planning consists of both proactive and reactive measures and should incorporate the fundamentals of Deliberate Risk Management.

4. Responsibilities. Cadets are expected to avoid jeopardizing their own safety or the safety of others. The absence of specific guidance does not absolve the Cadet from the requirement to use sound judgment and act responsible. Commanders and Cadets at all levels are responsible for identifying and resolving unsafe, unhealthy, and/or hazardous conditions and actively promote safety through informational notices on bulletin boards, conducting fire prevention inspections, smoke & fire alarm tests, fire drills, proactive maintenance programs, and unit safety briefings. The Army Leader Safety guide is located at <https://cra.army.mil>. Every Cadet Company Commander is responsible for creating and maintaining a Company safety program. Cadet Company Commanders are authorized to assign this duty to a subordinate member of the Company Headquarters.

5. Safety.

a. Members of USCC will observe all aspects of the USCC Safety SOP and Policy Memo 81-12, with the following additions:

MACC-O

SUBJECT: Policy Letter #9: Cadet Safety

b. Crossing Washington Road. The Beat Navy Tunnel at the intersection of Washington and Ruger Roads will be used by all pedestrians (including staff, faculty, and Cadets) when crossing Washington Road.

c. Running. When running, Cadets will wear a reflective belt at all times. With winter IPFU/APFU jacket, running belts are worn at reverse port arms. Running belts worn with summer IPFU/APFU are worn around the waist, tightly fitted. Cadets are not authorized to run while wearing headphones or in roadways where sidewalks exist. Where no sidewalks exist, runners will run against the flow of traffic on the extreme shoulder of the roadway. Cadets may not run off post, unless authorized by their TAC Team and may never run off post alone.

d. Vehicle Inspections. The Cadet chain of command will inspect all Cadet vehicles during the registration process. Furthermore, the COC is responsible for follow-up safety inspections prior to all leave periods (Thanksgiving, Winter, Spring Break, Summer) and long weekends (Veteran's Day, President's Day, etc.). Activities should plan and incorporate into unit training schedules. The Army Safety Center POV Tool Box and additional resources can be found at <https://crc.army.mil>. Units conducting vehicle inspections will be conducted using the checklist on <http://www-internal.uscc.usma.edu/S-3/Safety%20files/POV%20Checklist.doc>

e. Cadet Leave and Privileges during inclement weather. In the event of inclement weather, Cadet leave and privileges may be suspended based upon current/projected weather conditions and the subsequent risk assessment. The company commander or higher headquarters will make this determination.

f. BBQ Grills in the Cadet Area. Only Propane Gas Grills are authorized to be used in the Cadet area for BBQ. Grills must be located a minimum of 50 feet from all buildings and dumpsters. Grills may only be used for their approved purpose. A drip pan must be used in order to catch grease disposal and clean-up: grills will be free of all food and grease residue prior to storage. The grilling area will be cleaned and free of food and grease residue. Grills will be stored in company trunk rooms free of all grease and food residue. Gas cylinders will be stored separately from the grills in the cages between Arvin and Scott Barracks. Gas cylinders may NOT be stored in the barracks (to include the trunk room). It is the responsibility of the Company Activities Officer to ensure that their company adheres to these procedures. The Company Activities Officer, will be held accountable for the execution of the above stated procedures.

6. Risk Assessment and Management. USCC organizations will ensure risk management is integrated into all training and operations. Additional resources and tools for the chain of command are available at <https://crc.army.mil>.

7. Hazardous Activities. Cadets may not participate in potentially hazardous non-USMA sponsored activities away from West Point without permission of the TAC.

MACC-O

SUBJECT: Policy Letter #9: Cadet Safety

8. Military Training. Cadets are not authorized to participate in military training operations while on leave, pass, trips or voluntary summer training programs, without the prior written approval of the Cadet Advanced Training cell. Specifically prohibited are such activities such as military parachuting, serving as a crew member on a military aircraft, and attending/training at a United States or foreign military school or facility.

9. Submission of Accident Reports. The chain of command will submit an accident report (DA 285) whenever a Cadet misses 24 hours of duty and/or whenever \$1000 or more damage occurs to Government property as a result of any type of accident. A Cadet hurt during individual physical training or intramural activities requires an accident report to be completed. This report will be submitted within 3 hours of notification.

10. Fire Safety. All USMA buildings are equipped with smoke detectors and fire alarms IAW federal building codes.

a. If a fire alarm is activated, all building occupants will immediately follow building evacuation procedures. The senior member of the Cadet chain of command will immediately initiate personnel accountability procedures on exiting the building/barracks. All units will conduct fire drills to rehearse these procedures at least twice a semester.

b. Fire Equipment. Fire alarms and extinguishers will be inspected by the chain of command as a part of their comprehensive force protection measures in coordination with the Fire Department. Any issues or concerns will be reported to unit fire marshals or building commandants to be relayed to DES.

c. Incense, Candles, Flammable Items. Cadets are not authorized to burn any incense, candles, or any other flammable item on the West Point Military Reservation without authorization of the relevant building commandant.

11. The point of contact for this memorandum is the Brigade Senior Enlisted Leader at 845-938-7904.



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