

**Department of the Army  
United States Military Academy  
West Point, NY 10996-5000**

**\*USMA Reg 350-12**

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**Intercollegiate Athletics**

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**Summary:** This regulation establishes the Intercollegiate Athletics Program; specifies responsibilities and procedures; provides authorizations; and set standards for the conduct of the program at the United States Military Academy (USMA).

**Applicability:** This regulation applies to all organizations, activities, and members of the West Point Community.

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**\* This regulation supersedes USMA Regulation 350-12, dated 16 December 2009.**

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## **Chapter 1**

### **General**

**1-1. Purpose.** This regulation establishes the Intercollegiate Athletics Program for the Directorate of Intercollegiate Athletics (DIA) sponsored NCAA intercollegiate athletic teams; specifies policy, responsibilities and procedures for cadet members of these teams; provides authorizations; and sets standards for the conduct of the program at the United States Military Academy (USMA).

**1-2. Applicability.** This regulation applies to all organizations, activities, and members of the West Point Community.

**1-3. References.** Required

The following publications are related references for the implementation of this regulation:

- USMA Strategic Plan 2015-2021
- West Point Leader Development System Handbook
- USMA Regulation 1-1, Administration Scheduling Activities
- USCC SOP
- Red Book (Academic Program)
- Green Book (Military Program)
- White Book (Physical Program)
- Gold Book (Character Program)
- Army West Point Athletics NCAA Compliance Manual

**1-4. Explanation of Abbreviations and Terms.** Abbreviations and special terms used in this regulation are explained in the glossary.

**1-5. Directorate of Intercollegiate Athletics.** The Directorate of Intercollegiate Athletics is the major activity responsible for the conduct of the Academy's intercollegiate athletics sports programs.

a. **Mission:** To provide an extraordinary Division I athletic experience that develops leaders of character committed to the values of Duty, Honor, Country.

b. **Objectives.**

1. Recruit and develop scholar-athletes who lead the Corps
2. Compete to win at the highest level
3. Beat Navy and Air Force
4. Provide the resources (personnel, funding, and facilities) to support achievement of the West Point Leader Development System Outcomes and athletic excellence
5. Be a positive strategic communicator for ODIA, USMA, and the Army
6. Adhere to Department of the Army, NCAA, conference, and Academy rules, regulations, and policies
7. Affect changes in legislation, policy, and regulations that improve performance
8. Continue to seek organizational improvement through effective planning, appropriate resourcing, and assessing.

## **Chapter 2**

### **Select Positions and Responsibilities**

#### **2-1. The Superintendent:**

- a. Approves the selection of Officer Representatives.
- b. Approves the final selection of Athletic Interns.
- c. Is the sole Academy authority for suspending and reinstating cadet athletic eligibility.
- d. Supervises the Director of Intercollegiate Athletics otherwise known as the Athletic Director.

#### **2-2. The Commandant of Cadets:**

- a. Chairs the Athletic Committee.
- b. Approves the awarding and wear of Cadet Captain rank for Team Captains from the senior (First) Class. Is the authority for suspending or removing the wear of cadet rank for all athletes.
- c. Recommends approval/disapproval of all exceptions to policy that affect time periods not allocated to the Commandant in USMA Regulation 1-1. Approves all exceptions to policy that which affect time periods allocated to the Commandant in USMA Regulation 1-1.
- d. Serves as a member of the Student Athlete Advisory Committee (SAAC).
- e. Approves/disapproves cadet participation in the Selected Athlete Program (SAP).

#### **2-3. The Dean of the Academic Board:**

- a. Serves as a member of the Athletic Committee.
- b. Recommends approval/disapproval of all exceptions to policy that directly impact the Academic Schedule, Summer Term Academic Program (STAP), and Term End Exams with regard to Intercollegiate Athletics excusals and policies.
- c. Coordinates academic scheduling for corps squad athletes with DIA to facilitate practice and competition schedules.
- d. Determines academic eligibility using the established standard of the Academy and in accordance with NCAA requirements as reflected on the official transcript.

#### **2-4. The Director of Intercollegiate Athletics:**

- a. Responsible for the organization, maintenance, and performance of the United States Military Academy Intercollegiate Athletics Program.

b. Ensures the Directorate's mission and objectives are in alignment with USMA's mission and strategic plan.

b. Conducts the intercollegiate athletic program and associated activities according to USMA regulations/policies, NCAA rules and regulations, and affiliated conference rules.

c. Is the approval authority for selection of Team Captains. Forwards the approved list of names to the Commandant by the start of Reorganization Week each year for approval of the wear of Cadet Captain rank.

d. Provides to the Registrar, O/DEAN a last-hour-free/special scheduling requirements list prior to the scheduling of cadets for each semester.

e. Forwards a by-name list of Athletic Interns (graduating corps-squad cadets for nomination as athletic interns) through the Commandant for the Superintendent's approval by 15 January each year.

f. Chairs the Student Athlete Advisory Committee (SAAC).

g. Serves as a member of the Academic Board.

h. Conducts periodic program reviews for DIA.

## **2-5. Deputy Military Athletic Director**

a. US Army O6 Colonel serves in this position, and serves as a member of the Director of Athletics' Senior Executive Staff and attends all meetings as scheduled.

b. Serves as the principal Military Advisor to the Director of Intercollegiate Athletics. Represents the Department of Intercollegiate Athletics at the O-6 level throughout the various aspects of USMA Governance to include membership of the Institutional Effectiveness Committee and West Point Leader Development System (WPLDS) Assessment Subcommittee.

c. Along with the Director, ensures mission and objectives are in alignment with USMA's mission and strategic plan, and are updated based on annual assessments.

d. Responsible for assessing the Directorate's objectives and ensuring assessment results inform planning, resourcing, and improvement. Reports assessment results annually to the USMA G-5.

c. Responsible for compliance with all Department of the Army, Middle States Commission on Higher Education, United States Military Academy, NCAA and Conference rules and regulations.

d. Performs other duties or responsibilities as assigned by the Director of Athletics.

## **2-6. Assistant Athletic Director – Team Operations:**

a. US Army O4 Major/O5 Lieutenant Colonel serves in this position, and is responsible for all team support for all intercollegiate teams, to include transportation and lodging requests for away competitions, synchronization of team schedules with annual cadet training requirements, and oversight that cadet-athletes

remain on track for successful completion of graduation requirements. Coordinates this support with the Assistant Athletic Director- Operations for the successful execution of intercollegiate competitions at and away from West Point. Serves as the chief liaison for DIA with O/Dean, USCC, Garrison Commander, Cadet Mess and all other agencies and departments on matters that directly affect Team Support Operations.

b. Acts as direct supervisor and senior rater for select Athletic Interns assigned to DIA. Evaluates and prepares an OER, periodic counseling, and awards as required for each Athletic Intern IAW AR 623-105. Responsible for the professional development of each Athletic Intern

c. Coordinates all passes, excusals, exceptions to policy, and maintains consistent and accurate communication with USCC, O/Dean, Garrison, AOG, and all other departments for special events and major athletic competitions.

d. Responsible to ensure all Corps Squad athletes meet DPE Athletic Participation requirements, to include the assignment of earned Competitive Sports Index (CSI) grades for each academic term.

e. Responsible for maintenance of USMA Reg. 350-12 and Officer Representative Handbook.

f. Director of Football Operations serves as primary LNO to USMA major activities for the Special Athlete Program (SAP).

#### **2-7. Assistant Athletic Director – Resources:**

- a. US Army O3 Captain/O4 Major serves in this position and is responsible for the effective administration of DIA Human Resources and finances that tie directly to USMA financial entities, including, but not limited to the USMA Treasurers office.
- b. Acts as direct supervisor and senior rater for select Athletic Interns assigned to DIA. Evaluates and prepares an OER, periodic counseling, and awards as required for each Athletic Intern IAW AR 623-105.

#### **2-8. Assistant Athletic Director – Support:**

- a. US Army O3 Captain/O4 Major serves in this position and is responsible for the Logistics, Information Technology, and Facilities scheduling for DIA teams and staff. Ensures the seamless cooperation between DIA facilities support and US Army Garrison West Point for daily activities and in support of competitions and major events at USMA.
- b. Acts as direct supervisor and senior rater for select Athletic Interns assigned to DIA. Evaluates and prepares an OER, periodic counseling, and awards as required for each Athletic Intern IAW AR 623-105.

#### **2-9. USMA G1:**

- a. Forwards the Athletic Intern (AI) request to DA by 15 February of each year.
- b. Serves as POC for early graduation requirements. This includes both December Graduates and early graduation requirements from an athlete that is still in season during Graduation Week.
- c. Serves as POC for all AI OER requirements and processing per paragraph 2-12. c.



d. Serves as POC for in-processing and out-processing of all Regular Army, Reserve, and National Guard assigned to DIA.

#### **2-10. The Faculty Athletic Representative (FAR):**

a. Member of the USMA faculty, or administrator who holds faculty rank, and is designated by the Superintendent to represent USMA and its faculty in its relationship with the NCAA and its conferences.

b. Provides oversight of the athletic programs on behalf of the institution and faculty in the areas of academic integrity, student-athlete welfare, and compliance. Must be involved in NCAA waiver requests.

c. Serves as a member of the Athletic Committee.

d. Chairs the Compliance Subcommittee and Equity Subcommittee Representatives.

e. Meets periodically with the Head Officer Representatives.

f. Meets periodically with the Student Athlete Advisory Committee.

g. Serves as a source and conduit of information for the administration, faculty and athletic administrators.

#### **2-11. Officer Representatives:**

a. Represents the Superintendent, Dean, Commandant and the Director of Intercollegiate Athletics at athletic events.

b. Demonstrates institutional interest in the athletic program.

c. Serves as a role model with respect to the WPLDS outcomes; mentors athletes toward achievement of the WPLDS outcomes; and assists with administration of that sport.

d. Does not serve as an assistant coach unless specifically designated on the *USMA Designation of Coaching Category* memorandum maintained by the DIA Compliance Office.

e. Act as individual FARs for each team.

#### **2-12. Head Coaches:**

a. Operates their respective program in compliance with all NCAA rules and regulations, promotes an atmosphere of NCAA compliance within their respective program, and monitors the activities of all staff members who, directly or indirectly, report to them in order to ensure compliance with NCAA rules.

b. Recommends individuals for the positions of team captain and head manager through Sport Supervisor to the Athletic Director.

- c. Submits Athletic Intern nominations through Sport Supervisor to Athletic Director NLT October of each year.
- d. Leads, develops, and trains respective intercollegiate team; and performs additional duties as directed by the Athletic Director.
- e. Provides Competitive Sports Index (CSI) grades on all assigned players/managers.
- f. Recommends athletes to the Athletic Director for receipt of Major A and Minor A athletic awards.
- g. Ensures team rosters are accurate at all times.
- h. Serves as a role model for cadets by displaying the highest standards of personal and professional ethics. Ensures that team abides by all applicable regulations. Develops athletes into leaders of character committed to the values of Duty, Honor, Country and who demonstrate the WPLDS outcomes.
- i. Maintains track of all practice hours and missed academic periods.
- j. Plans all trip sections for away competitions and provide operations with a draft itinerary during Reorganization Week of every year, but NLT 2 weeks prior to execution of competition. Final itineraries will be completed NLT 7 working days in advance of departure.
- k. The Head strength coach will ensure all assistant strength coaches have proper certifications to include, but not limited to AED, CPR, and First Aid training IAW NCAA compliance.
- l. Operate their respective program in accordance with NCAA, conference, and USMA Regulations/Policies.

## **2-13. Athletic Interns:**

a. General. Athletic Interns are selected from either Active Duty Army Officers in the rank of Captain or the graduating class of new 2nd Lieutenants. The Athletic Interns enhance the DIA coaching staff with quality military personnel that have recent institutional knowledge and experience and serve as role models for cadet-athletes. Athletic internship also provides these commissioned officers opportunities to lead, exercise responsibility, and demonstrate the ethics of their profession.

b. Selection. 2<sup>nd</sup> Lieutenant candidates are recommended by the Head Coach through the DIA and the Commandant to the Superintendent. The Superintendent is the final selection authority in coordination with the Department of the Army for verification of assignment. Cadets are nominated based on their leader potential, military performance, coaching potential, and knowledge of the sport. The DIA will forward a by-name list through the Commandant for the Superintendent's approval by 15 January each year. The USMA Adjutant General will forward the Athletic Intern request to DA by 15 February of each year. The Deputy Military Athletic Director will coordinate with the USMA G1 and HRC to select Athletic Interns from the Operational Army that are in the rank of Captain.

c. Professional Development. Each AI will receive an OER IAW AR 623-3. USMA Athletic Interns will attend USMA Officer Professional Development programs and perform additional duties (e.g., funeral details, Financial Liability Investigation of Property Loss (FLIPL) or special projects) as assigned by the DIA.

d. AIs will perform duties as assigned by their respective head coach, rater, as well as Assistant Athletic Directors for Resources, Team Operations or Support. This includes special assignments to different staff sections within DIA as needed.

e. Serve as role model for cadets by displaying the highest standards of personal and professional ethics as an officer in the United States Army.

#### **2-14. Brigade Student Athlete Advisory Council (SAAC) Chair**

a. General. The Brigade SAAC Chair must be proficient in all areas. He/she must be a cadet in good standing, whose performance in the Academic, Military, Physical and Character Programs demonstrates ability to serve as a team leader and role model for all teams. He/she must be member of the rising senior class; exceptions are authorized and will be requested by the DIA to the Commandant.

b. Selection. The Brigade SAAC Chair is a cadet-athlete from the rising first (senior) class who is selected in the Key Summer Leader (KSL) process. The Athletic Director will submit a recommended list of candidates to the Brigade Tactical Officer for selection each year.

c. Cadet Rank. The Brigade SAAC Chair is designated as a Captain and is authorized to wear Captain rank.

d. Liaison through the Athletic Officer; provide liaison between the DIA, USCC, and the teams; and advise team captains, and coaches on areas of concern, and issues that need to be addressed.

e. The Brigade SAAC Chair ensures the enforcement of all regulations and sets the standards of conduct and discipline for Corps Squad teams.

f. Supervises all team captains in performance of their duties. Counsels team captains who fail to comply with the rules and regulations governing their status as a USMA Cadet, and when required documents such counseling and/or forward the case to the Head Coach or OR as well as the respective Company Tactical Officer.

g. Coordinates and conducts quarterly campus SAAC meetings through which he/she will solicit student-athlete response to proposed conference and NCAA legislation.

h. Promotes communication between athletics administration and student-athletes on all Corps squad teams; creates a means for student-athlete representation on campus-wide committees.

i. Performs all other duties directed by USCC and the Brigade Deputy Commander.

#### **2-15. Team Captains:**

- a. General. Team Captains must be proficient in all areas. They must be cadets in good standing, whose performance in the Academic, Military, Physical, and Character Programs demonstrates their ability to serve as a team leader and role model for their teammates.
- b. Selection. Team Captains are selected from the returning members of the team and are nominated by the Head Coach and OR. The selection of a Team Captain that is not from the First Class requires specific approval by the DIA. The election of co-captains is authorized. Upon selection of Team Captains each year, the Athletic Director will submit the list of Team Captains to the Commandant for approval of wear of the Cadet Captain rank. Team Captains are representatives for their sport for issues that pertain to the management, organization, and conduct of all athletes on that team. All First Class Team Captains are authorized the wear of Cadet Captain rank, pending the approval of the Commandant.
- c. Allocation of Team Captains. There is no NCAA-imposed limitation on the number of team captains. ODIA Teams will have the following allocation of Captains that are eligible to be awarded the wearing of Cadet Captain rank:
  - Football (4)
  - Men's Basketball (3)
  - Women's Basketball (3)
  - Hockey (3)
  - Men's Lacrosse (3)
  - Women's Lacrosse (3)
  - Sprint Football (3)
  - Gymnastics (2)
  - Baseball (2)
  - Softball (2)
  - Men's Soccer (2)
  - Women's Soccer (2)
  - Men's Swimming and Diving (2)
  - Women's Swimming and Diving (2)
  - Men's Tennis (2)
  - Women's Tennis (2)
  - Rabble Rousers (2)
  - Men's Cross Country (1)
  - Women's Cross Country (1)
  - Men's Track and Field (indoor and outdoor) (2)
  - Women's Track and Field (indoor and outdoor) (2)
  - Volleyball (2)
  - Wrestling (2)
  - Men's Rugby (2)
  - Women's Rugby (2)
  - Strength (2)
  - Rifle (1)
  - Golf (1)

Any number of captains over these allocations will be approved by the Athletic Director, but will not be eligible to wear the Cadet Captain rank.

d. Cadet Rank. Team Captains from the First (Senior) class will be nominated as Cadet Captains and wear captain rank or a higher rank if serving in that chain of command position, pending approval by the Commandant. Once designated to wear cadet captain rank, those team captains will wear the rank for the

academic year. Cadets from other than the First Class who are approved as team captains will wear cadet rank corresponding to their duty position within the cadet TDA. Team Captains will be designated by the placement of a gold star on the center bar of their Major A.

f. Team Captains have administrative authority over respective team members for all actions specific to the team. Therefore Captains ensure the enforcement of all regulations and set the standards of conduct and discipline for their team, and will:

- (1) Liaise through the Brigade SAAC Chair; provide liaison between the coach, ORs, and the team; and advise cadets, ORs, and coaches on the state and climate of the team, areas of concern, and issues that need to be addressed.
- (2) Prepare the trip section for inspection by the OC prior to team departure, report all discrepancies to the OR, and ensure that the team is signed in and out at CGR.
- (3) Serve as Table Commandant of his/her team table and exercise supervision over all other training tables assigned to the team. Team Captains are responsible for the good order and discipline, and appropriate decorum/conduct at team tables at all times.
- (4) Ensure cadets are present or accounted for at all practice sessions, competitions, and meals. Team Captains will report unauthorized absences during mandatory meals to the Brigade SAAC Chair.
- (5) Counsel all cadets who fail to comply with the rules and regulations governing their status as a USMA Cadet, and when required document such counseling and/or forward the case to the coach or OR as well as the respective Company Tactical Officer.
- (6) Ensure that all Cadet Athletes attend the mandatory Cadet Character Development Program classes during Commandant's Hour.
- (7) Model those attributes associated with being a leader and help Fourth Class Cadets transition to cadet life and the challenge of being Corps Squad athletes.
- (8) Team Captains will participate in leader development programs (e.g. Gettysburg Staff Ride) scheduled by ODIA.

## **2-16. Team Managers:**

a. General. Team managers will be cadets in good standing in all programs. Exceptions are authorized and must be addressed by the Head Coach, through DIA, to the Commandant. Cadets in conditional status, undergoing a conduct investigation, or found on honor charges are ineligible. First semester plebes will not be managers, to ensure they are able to assimilate into USMA, and are able to set a sound academic foundation for their cadet experience. Second semester plebes are eligible to be team managers.

b. Selection. Cadets must seek endorsement from the Head Coach. If the cadet meets the required standards outlined in 2-16.a., receives Company Tactical Officer approval, and room exists on the team roster, the coach may accept the cadet as a manager. Managers will also have and maintain the following grades:

- Academic Performance Score (APSC)  $\geq 2.25$
- Military Performance Score (MPSC)  $\geq 2.50$
- Physical Program Performance Score (PPSC)  $\geq 2.50$
- Army Physical Fitness Test (APFT)  $\geq 250$

c. Perform team support duties as directed by the coach.

d. Assist team captains in accounting for all personnel at practice sessions, competitions, and meals.

e. Account for all equipment issued to their respective teams, and at the close of the season, ensures the return of all equipment to the DIA storeroom.

f. Managers are required to inform their instructors at least 48 hour in advance of an athletic absence and must schedule a make-ahead or make-up for missed graded events. Missed class attendance is only permissible when it meets NCAA requirements

g. Managers are required to participate in Company or Club Athletics in the fall semester of their plebe year, prior to assuming duties as a manager. As a yearling, managers are required to participate in Company or Club Athletics in either the fall or spring semester. As a Cow and a Firstie, managers are exempt from participation in either Club or Company Athletics if they maintain a PPSC score of 3.0 or higher. If their PPSC is lower than 3.0 as a Cow or Firstie, then a manager is still required to participate in either Company or Club athletics during one semester. Teams are reminded to properly organize their managers so they may meet this requirement.

h. Baseball team managers permanently forfeit their NCAA eligibility once listed as a manager on the team roster.

i. Head Managers will supervise and develop Team Managers. Development will include counseling assistant managers who fail to comply with the rules and regulations governing their status as a USMA Cadet and their responsibilities as assistant managers. When required, document such counseling and/or forward the case to the Head Coach or OR as well as the respective Company Tactical Officer.

#### **2-17. Head Athletic Trainer:**

Among other duties, will establish a concussion management plan in accordance with NCAA requirements. The plan will ensure:

- a. Cadet-athletes are educated about the signs and symptoms of concussions. Cadet-athletes must acknowledge that they have received information about the signs and symptoms of concussions and that they have a responsibility to report concussion-related injuries and illnesses to a medical staff member.
- b. Cadet-athletes who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions.
- c. Cadet-athletes diagnosed with a concussion are prevented from returning to athletics activity (e.g., competition, practice, conditioning sessions) for at least the remainder of that calendar day.
- d. Medical clearance is required for a student-athlete diagnosed with a concussion to return to the athletics activity (e.g., competition, practice, conditioning sessions) as determined by a physician (e.g., team physician) or the physician's designee.

#### **2-18. Athletes:**

- a. Athletes will ensure they are able to balance the many requirements of being a cadet-athlete. Additionally, cadet-athletes will proactively communicate with their cadet and company TAC chains of command to keep them apprised of their status.

- b. When conflicts arise such as scheduling, trip section approvals, or cadet-athlete authorizations, cadet-athletes will engage their cadet and, if necessary, Company TAC chains of command to resolve the conflict.
- c. Athletes are required to inform their instructors at least 48 hour in advance of an athletic absence and must schedule a make-ahead or make-up for missed graded events.

## **Chapter 3**

### **Eligibility**

#### **3-1. General**

Eligibility to participate in intercollegiate athletics is governed by USMA eligibility rules, rules of the NCAA, and rules of the associated conferences of which Army intercollegiate teams are a members. Corps Squad participation is considered duty for cadet-athletes. Only the Superintendent may suspend athletic eligibility or participation.

#### **3-2. Definitions**

a. Initial Eligibility. The academic eligibility of cadets engaged in intercollegiate athletics during the first term of full-time collegiate enrollment is determined by the NCAA Eligibility Center based on standards noted in NCAA Bylaw 14.3. It is coordinated by the DIA Compliance Office. The academic eligibility of cadets engaged in the second term of collegiate enrollment is determined by both the NCAA Eligibility Center and the USMA Registrar.

b. Continuing Eligibility. The academic eligibility of cadets engaged in intercollegiate athletics subsequent to the first term of collegiate enrollment is determined by the USMA Registrar in concert with the DIA Compliance Office based on standards noted in NCAA Bylaw 14.4.

c. Transfer Eligibility. The academic eligibility of cadets engaged in intercollegiate athletics who have previous full-time enrollment at a non-USMA collegiate institution is determined by the Compliance Office based on standards noted in NCAA Bylaw 14.5.

d. Other Eligibility. Eligibility pertaining to other NCAA requirements, including those related to seasons of eligibility, the Patriot League and NCAA “clock,” and requirements for practice and competition, is determined by the DIA Compliance Office.

#### **3-3. Suspension of Eligibility**

- a. The Superintendent, NCAA, Conference or the Athletic Director may suspend athletic eligibility.
- b. The Superintendent may suspend a cadet-athletes eligibility:
  - 1. For cause or if found to have violated the Cadet Honor Code.
  - 2. When a cadet has been placed in the Honor Mentorship Program, until the program has been completed.
  - 3. Upon the recommendation of the Commandant for deficiency in conduct, misconduct, or honor. If a cadet is placed on restriction (for the duration of restriction) as part of any punishment by a disciplinary board, or is recommended for separation by the Commandant of Cadets. Restricted cadets may still participate in Corps Squad practice and competition unless specifically prohibited by the Superintendent upon recommendation by the Commandant.
  - 4. For deficiency in the Academic, Military, Physical, or Character Program as determined by the Dean or the Commandant. Athlete eligibility is based upon CQPA and earned academic



credits. Academic probation is based on Academic Program Score Cumulative (APSC) and Term (APST). There are also peg points for Military Program Score Cumulative (MPSC) and Physical Program Score Cumulative (PPSC). Failure to reach a peg point in any of the three pillars can result in separation from the academy and/or suspended athlete eligibility.

- c. The NCAA, respective Conference, or the Army Athletics NCAA compliance office through the Athletic Director may suspend the eligibility of a cadet-athlete for violations of any respective rules.

### **3-4. Restoration of Eligibility**

In cases where the NCAA, conference, or other governing league of an Army Athletics team suspends a cadet athlete's eligibility, USMA personnel are not able to reinstate eligibility with that governing body. When in the case of a cadet-athlete being ruled ineligible for athletic participation for reasons of misconduct of USMA regulations, the Superintendent is the sole authority for restoration of athletic eligibility. Cadets may request restoration of their athletic eligibility through the DIA and Commandant to the Superintendent.

## **Chapter 4**

### **Seasons and Scheduling**

#### **4-1. Declaration of the Playing Season**

Head coaches must declare in writing their playing and practice seasons prior to the beginning of each academic year IAW NCAA Bylaw 17. This declaration will be kept on file in the DIA Compliance Office. Declared playing and practice seasons may be changed pending the approval by the Compliance Office.

#### **4-2. Scheduling and Time Limits for Athletic Activities**

a. General. Practices, home and away competitions, and tournaments will be scheduled according to the Academy Schedule (Annex A to USMA Reg 1-1). Time limits set for athletic related activities will be IAW NCAA Bylaw 17 and the Academy Schedule. Number of competitions scheduled shall be IAW NCAA Bylaws 17 and 20. A *Quick Fact Authorizations Sheet* of USMA Reg 350-12 will be published by ODIA Operations yearly before the first day of classes in the fall term and will outline all team authorizations and the dates of each playing season and will include the latest championship competitions/tournaments for the respective sport.

b. NCAA Time Limits – Playing Season. IAW NCAA Bylaw 17, during the playing season, a student-athlete's participation in countable athletically related activities (see NCAA Bylaw 17) is limited to a maximum of four hours per day and 20 hours per week. All competition and any associated athletically related activities on the day of competition shall count as three hours regardless of the actual duration of the activities. Countable activity shall not be conducted immediately following competition, except between competitions during a multiday or multi-event competition. During the playing season, all countable athletically related activities shall be prohibited during one calendar day per week.

c. NCAA Time Limits - Outside the Playing Season. IAW NCAA Bylaw 17, in sports other than football, during the academic year and outside of the playing season, a student-athlete is limited to a maximum of eight hours per week of required weight training, conditioning, and skill instruction, with not more than two hours per week being devoted to skill instruction. In football, during the academic year and outside of the playing season, a student-athlete is limited to a maximum of eight hours per week of required weight training, conditioning, and review of game film, with not more than two hours per week being devoted to game film. Additionally, in football, full practice is permitted during the spring practice period IAW NCAA Bylaw 17. In all sports, during the academic year and outside of the playing season (and the spring practice period in football), countable athletically related activities shall be prohibited during two calendar days per week, and is only permitted between 0500 and 2400 per NCAA rules. When outside of the playing season, countable activity is not permitted during institutional vacation periods. In sports other than football, a student-athlete is prohibited from engaging in countable activity starting one week prior to the start of a final exam period through the conclusion of the student-athlete's final exams. During the summer, in the sports of football and basketball, countable activity is permitted IAW NCAA Bylaw 17. In other sports, countable activity is not permitted during the summer.

d. NCAA Missed Class Time Rules. IAW NCAA Bylaw 17, no class time shall be missed at any time for practice activities, except when a team is traveling to an away-from-home contest and the practice is in conjunction with a contest. IAW NCAA Bylaw 17, in the sports of baseball, cross country, lacrosse, soccer, and

volleyball, no class time shall be missed in conjunction with competition that takes place during the non-championship segment of the playing season, except in the case of a practice session that meets a legislated exception.

e. NCAA Safety Requirement. IAW NCAA Bylaw 17, an institutional staff member with current certification in first aid, cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) use must be present any time a student-athlete participates in a physical, countable athletically related activity.

f. Weekday Practices.

(1) Teams may, as an exception to USMA Reg 1-1, be given the opportunity to schedule one hour free per day, to enable team to conduct practice, team meetings, and other athletic related events prior to evening meal and study time.

(2) All DIA teams are authorized to conduct strength and conditioning workouts immediately following release from quarters at 0520. Plebes from teams participating in scheduled morning workouts must coordinate with their cadet and TAC chains of command prior to any absences from mandatory breakfast formation. All team members are required to inform chain of command of practice time and location for accountability purposes 24 hours prior to scheduled workout. Some duty requirements will take precedence over practice.

(3) During periods of inclement weather, practice is authorized in the Field House, Foley Center, or other appropriate DIA or previously-scheduled athletic facility from 1800-2000 hours. Study halls will be conducted during the afternoon on those days from 1530-1800. Lectures on Wednesday and Thursday evening take precedence over practice for cadets scheduled to attend the lecture. Players must return to academic limits by 2030 hours on these days; all other days players must return to academic limits by 1930 hours.

g. Saturday and Sunday Practices.

(1) IAW the Academy Schedule teams that are not in-season, will not schedule practice and conditioning workouts prior to 1130 hours on any Alpha Saturday and home football Saturday.

(2) In-season teams are authorized early morning workouts to begin after the breakfast formation and meal on all A and F Saturdays to maximize recovery time for athletes. Athletes will attend breakfast formation. On A/D Saturdays those athletes that have academic requirements will attend practice after those requirements are complete. All athletes are required to either make-ahead or make-up the following training conducted on A/C Saturdays: SAMI, In-ranks Inspection, and TA-50 Inspections. Prior coordination will be made by the respective cadet athlete, with the assistance and leadership of their Cadet Team Captain, if necessary. In all cases of scheduling conflicts, cadet-athletes will first attempt to resolve the conflict with the cadet and Company TAC chains of command. Should issues remain after attempting to resolve, Officer Representatives and ODIA Operations will adjudicate conflicts with the TAC teams as required.

(3) All teams are authorized to begin practice No Earlier Than 0800 hours on all Bravo Saturdays. There may be USCC or O/Dean conflicts that affect individuals IAW USMA Reg 1-1. Practices will be previously scheduled, and with the knowledge of the respective coaching staff.

(4) Teams are authorized to practice on Sunday when inclement weather or competition schedules disrupt their practice schedule.

(5) Requests for exceptions to the Academy Schedule must be endorsed by the DIA, USCC, and O/Dean and forwarded to USMA G3 for action by the Academy Schedule Committee. Approved exceptions to the Academy Schedule, by sport, can be found in Chapter 5.

h. Saturday, Sunday, and Holiday Competition. A/C, A/D, B and F Saturday, Sunday and holiday athletic competition will not begin prior to 1200 hours except for multi-team tournaments and selected competitions, which may begin as early as 0800 hours.

i. Weekday Competition. Weekday athletic competition will not begin prior to 1500 hours except for multi-team tournaments and games which have been rescheduled due to weather. Because of double header rainouts on weekends, Baseball and Softball games are to be rescheduled during the following weekday(s) with a start time of 1200. In this case, cadets are excused from all classes, formations after 0935 hours for pre-game meal and practice. For all regularly scheduled weekday competitions, dressing team players and managers are excused, based on the coach's discretion, up to 4 hours before the scheduled competition. This includes all classes and duties (to include WPRs and inspections) to meet the coach's scheduled pre-game timeline.

j. Winter and Spring Training Trips. During the traditional seasons, varsity members identified by the DIA are authorized training trips during the Christmas and spring leave periods. Cadets may not miss academic class time without DIA endorsement and approval by the O Dean and/or Commandant. Rosters must be coordinated with the Commandant.

## **Chapter 5**

### **Policies and Authorizations**

#### **5-1. Traditional Seasons and Off-Season Authorizations**

a. General. At the beginning of each academic year, DIA will coordinate with USCC when determining the team authorizations and durations of seasons. This will ensure that both DIA and USCC have sufficient cadets available to meet their missions and requirements. DIA Corps Squad authorizations for all categories (players, managers, etc) will be limited to 26% of the Corps strength on the first day of class in the fall term. Requests for exceptions to this policy will be routed through the DIA to the Commandant.

c. Personnel overstrength. Teams are authorized a 20 percent over strength for the first two weeks of the traditional playing season when normal practice sessions are held. Exceptions to this policy for specific cases must be approved by the DIA. Permanent rosters will be developed and published by head coaches upon completion of these two weeks.

d. In-Season Status. In-season status will remain in effect (with all authorizations) for two working days following the last scheduled championship competition for the purpose of maintenance, turn-in of equipment, team meetings, election of the team captain, and administrative close out of the season.

e. Accountability During Playing Season. Accountability for practice, competitions, trip sections, academic absences, and team tables is based on the team roster. It is the coach's responsibility to update his/her team roster each week, and authenticate the roster each month with the DIA NCAA Compliance Office; the NCAA Compliance Office will ensure all rosters are systematically updated within the Academy Management System. Attendance at practice or competition is mandatory for cadets listed on the most recent team roster for that sport unless properly excused. Conflicts between scheduled Corps Squad practice or competition and other mandatory events will be coordinated through the DIA Assistant AD – Team Operations with the appropriate agency.

f. Off-season. Outside of playing season during the academic year, only a student-athlete's participation in the countable athletically related activities specified in NCAA Bylaw 17.1.2 shall be permitted.

g. A *Quick Fact Authorizations Sheet* of USMA Reg 350-12 will be published by ODIA Operations each year before the first day of classes in the fall term and will cover all team authorizations, playing seasons, championship seasons, and off-season.

h. All in season cadet athletes are authorized PMI the day of a competition. All cadet athletes are authorized PMI when designated as an escort for a potential recruit for his/her team, if the recruit is physically staying in the cadet-athlete's room.

#### **5-2. Team Tables and Meals**

a. General. All intercollegiate teams are authorized team tables during mandatory meals.

b. Weekday Optional Breakfast/Supper Meal. Team tables are not in effect at any weekday optional breakfast or supper meal unless specifically requested by the coach and approved by the Cadet Mess Hall. Coaches must end weekday practice in sufficient time to allow athletes to clean up and arrive at the Cadet Mess

Hall prior to 1930 if they are going to attend the optional weekday dinner meal. Exceptions will be coordinated with the Cadet Mess Hall through the DIA Team Operations Office.

c. Weekend and Holiday Meals. Team tables are not in effect at any weekend/holiday optional meals unless specifically requested through the Team Operations Office. All players who eat weekend/holiday optional meals must follow normal company meal procedures.

d. Class, Special, and Mandatory Dinners. On occasions when the Cadet Mess Hall serves class, special, and mandatory dinners, athletes must attend unless there is a scheduled competition which conflicts with the meal. Athletes must be in the Cadet Mess by "Take Seats." Requests for exceptions to this policy will be forwarded through the DIA to the Brigade Tactical Officer for approval.

e. Pre-game Meals. Pre-game meals are normally scheduled 3-4 hours before competitions. When two teams are sharing a table and one of the teams has arranged a special/pre-game meal, the shared table will be closed for the regularly scheduled meal forcing members of the other team to "float" to other spaces in the Cadet Mess Hall. As an exception to policy, the DIA may request meals for selected athletes who require a special diet. Athletes will attend meal formations unless the pre-game meal specifically conflicts with the formation times (i.e. pre-game meal is scheduled at 1500 = athletes attend the lunch formation but are not required to attend the lunch meal).

f. Special team meals: Navy/Air Force and post season competitions. Varsity teams competing against Navy, or Air Force in home competition or post season play are permitted a special dinner on or off post the night before the scheduled competition. Team members must return by 1930 for evening study period. Lectures on Wednesday or Thursday evening take precedence.

g. Awards Dinner. All teams are authorized to schedule one awards dinner at the end of their traditional season. Team members will be excused from duties that conflict with their awards dinner and will return by 1930 for evening study period, if there is an ESP that evening.

### **5-3. Uniform Policies**

a. Practice: Athletes may wear the DIA prescribed athletic uniform during scheduled practice and travel to and from designated practice areas and facilities. Team warm-ups are also authorized for travel to and from authorized practice fields/facilities. Team Captains will ensure uniformity of the warm-ups for their respective teams.

b. Home Competitions: Athletes who are assisting in the warm-up prior to a competition are authorized to watch the game in the team warm-up suit from team location (bench/sidelines) or designated area.

c. Away Competitions: In accordance with the USCC SOP, Officer Representatives will determine the appropriate uniform when departing from West Point. Teams may depart West Point in team warm-ups if the location of competition has no changing facilities. In this case the DIA warm-up suit will be considered the official travel uniform. Those teams that do not meet the above criteria and wish to travel in team warm-ups must have approval from the BTO requested through the DIA Operations Officer. When wear of team warm-ups is authorized each team must adhere to the following guidance:

(1) Every team member must be in the same uniform (no exceptions or variations). Combining CS team warm-up with official military Gym-A is strictly forbidden.

(2) Officer Representatives, coaches and team captains will be responsible for ensuring that their team presents an orderly, professional appearance when entering public restaurants or traveling to and from practice or competition locations.

- d. **Civilian Clothes on Trips:** Cadets may wear civilian clothes on away trips only during the period designated by the coach as "free time." Cadets wearing civilian clothes will wear nothing less formal than casual civilian attire. Cadets will not mix the uniform with civilian clothes.
- e. **Injured Cadet Athletes:** A Cadet Athlete may be injured and require that a brace, sling, wrap, or medical device be worn that precludes the wear of seasonal dress uniform (e.g. normally worn with Army Combat uniform). In such cases, the Cadet will be authorized wear of the Cadet Casual uniform or approved Team Warm-up during travel to or from competitions. Additionally, if an athlete requires medical treatments after an away competition, and there are insufficient facilities to receive the treatment prior to return to West Point, the cadet is authorized to wear approved Team Warm-ups.
- f. **Cadet-athletes that are deemed ineligible due to NCAA or conference rules** are not permitted to dress for game days, and are not permitted to accept expenses related to competition (e.g. they may not travel with the team for competitions).
- g. **Mess Hall:** All CS cadet-athletes will wear the uniform of the day for all meals in the Cadet Mess except for pre-game meals. Teams may wear an approved athletic uniform to pre-game meals and spirit dinners provided they are all uniform and the clothing is clean and serviceable. Mermite meals will be in practice uniform at the designated practice or dining area.
- h. **Grant Hall:** Uniforms will be worn in accordance with the USCC policy to Grant Hall, whether it is for dining in or grab-and-go orders.

#### **5-4. Alcohol Policy**

Cadets, regardless of age, are not authorized to consume alcoholic beverages while a member of a team trip section. **NO EXCEPTIONS!** Coaches, ORs, and Athletic Trainers are recommended to adhere to the same standard as Cadets, but at a minimum are expected to refrain from drinking alcoholic beverages in the presence of cadet-athletes.

#### **5-5. Tobacco Policy**

The use of tobacco products is prohibited by all DIA athletes, coaches and game personnel (e.g. cadets, coaches, trainers, managers and game officials) in all sports during practice and competition.

#### **5-6. Supplement Policy**

All supplements not provided by DIA will be identified to the head coach and approved by the DIA head trainer prior to use by the athlete. All supplements provided to cadet-athletes must be free of NCAA-banned substances, nonmuscle-building in nature, and fit into one of the following categories: carbohydrate/electrolyte drink, energy bar, carbohydrate booster, vitamin, or mineral. For the purpose of applying this, a supplement that draws 30% or less of its calories from protein may be considered "nonmuscle-building."

### **5-7. Banned Substance Policy.**

Should a cadet-athlete test positive for an illegal/ banned substance, the Deputy Military Athletic Director will report to USCC. The cadet will then be subject to USCC policies concerning use of illegal/banned substances.

### **5-8. Authorized Absences**

#### **a. Absences for Home Competition.**

(1) Competition Beginning After 1900. Team members competing in weeknight home competitions beginning at or after 1900 are authorized to report themselves as exempt from grading in morning classes on the following day.

(2) Excusals from Afternoon Classes. For all regularly scheduled weekday competitions, dressing team players and managers are excused, based on the coach's discretion, up to 4 hours before the scheduled competition. This includes all classes and duties (to include WPRs and inspections) to meet the coach's scheduled pre-game timeline. All such activities must meet the definition of required activities per NCAA rules. Weekday athletic competition will not begin prior to 1500 hours except for multi-team tournaments and games which have been rescheduled due to weather. Because of double header rainouts on weekends, Baseball and Softball games are to be rescheduled during the following weekday(s) with a start time of 1200. In this case, cadets are excused from all classes, formations after 0935 for pre-game meal and practice. Cadets may arrange, with the approval of their instructor and coach, to attend their afternoon academic classes (to include WPR's). Cadets must give their instructors a copy of their scheduled competitions at the beginning of their season. Cadets must also inform their instructors and section marchers of their pending absence or attendance during another hour at least 48 hours prior to the scheduled absence/attendance. Departments may require cadets to take a makeup WPR at an alternate time.

(3) Pre-game Meal Excusals. All pre-game meals will generally be scheduled 3-4 hours prior to competition. When the pre-game meal is scheduled to begin at the same time as the cadet meal, cadets will attend the formation. If the pre-game meal conflicts with the lunch formation, they are excused from formation. If the pre-game meal does not conflict with the lunch formation but is within three hours of the lunch meal, cadets will not attend lunch formation and are excused from the lunch meal. When pre-game meals are scheduled during class time, cadets are excused from class 10 minutes prior to the scheduled training meal to attend the meal. Following the pre-game meal, cadets must return to classes unless otherwise excused.

(4) Team members who dress for Post Season Competitions are excused from all formations and classes on the day of competition and authorized PMI for the entire day. Team members, who are officially excused from class, may choose to attend their class(es) on the day of competition. If they do, they will be exempt from grading. Coaches may elect with the DIA's approval to request a trip section to take team to local accommodations to properly prepare their team for the special competition and take advantage of the special authorizations.

b. Absences For Away Competitions. Team members departing for an away competition will attend as much academic instruction as possible. Cadets may request an early release from class from their instructors, but such release may not be earlier than 30 minutes prior to assembly for trip departure.

c. Returning During or After Evening Study Period. Team members competing away from West Point who return after 1930 hours are authorized to report themselves as exempt from grading in morning classes the following day. Cadets are not exempt from submitting papers, projects, and reports on the day they are due.



d. Returning After 2300. Team members returning from an away competition after 2300 hours are excused from the breakfast formation and meal (Underclassmen only) and the OR may excuse them from the first two class periods. Should the team arrive after 0300, the OR may excuse them from all morning classes. The OR, when reporting the return to Central Guard Room, must annotate the decisions and excusals he/she has authorized on the trip section roster and turn the roster in to the officer-in-charge (OC). The OR will provide a count of cadets authorized to miss breakfast to the OC who will forward the count to the Cadet Mess. The OC will also notify the ODEAN/AARS and respective companies of such authorizations no later than 0735 hours that morning. Cadets returning after 2300 hours are also authorized to have their rooms in afternoon inspection (PMI) status during the next morning.

e. Duty and Unit Training Excusals.

- (1) In-Season Team Members: During the traditional playing seasons, varsity team members are excused from all weekday (except Commandant's Hour) and weekend/holiday duties and unit training that would degrade their physical performance during competition and practice. These duties include, but are not limited to, CCQ, CGR, and SDO. CS Athletes are not required to find replacements if tasked for such duties erroneously.
- (2) Out-of-Season Team Members. During the off-season, team members will participate in unit training on Wednesday or Thursday when their unit is scheduled. Out of season cadet athletes will be required to participate in special double-Regimental or Brigade level reviews including, but not limited to, Acceptance Day, Thayer Award, Nininger Award, Army-Navy march-on, Plebe Parent Weekend and Graduation reviews. However, out- of- season athletes will not be required to participate in the practice for those reviews when practice falls on Monday or Tuesday of that week. They will also perform guard duties during the weekdays unless an off-season scrimmage is scheduled. Out-of-season cadets are required to conduct duties, remedial training or other scheduled unit training which occurs on weekends.
- (3) Saturday A.M. Inspection (SAMI) - Cadet Athletes are excused from SAMI and will be authorized PMI if they have a competition that is scheduled after 1800 hours the night prior, or before 1930 hours the day of competition. Each team Captain will ensure that each member of his or her team has available and displays a valid PMI card signed by either the Cadet Commander or Tactical Officer. These cadets will participate in an equivalent make-up inspection at the direction of the Tactical Officer, as long as the scheduled inspection does not conflict with practice, competition, or ESP. The make-up inspection must allow a reasonable amount of preparation time (i.e. a SAMI conducted on Saturday should have a make-up date which affords the cadet-athlete the same amount of preparation time, such as the next available Saturday).

## **5-9. Physical Education Curriculum**

a. Adjustments in Class Participation for CS Competitions. On the day before and the day of competition, players who dress for competition are excused from Physical Education graded events that might degrade

subsequent physical performance. At the beginning of class, cadets must notify their instructor of the scheduled competition (cadets should give the instructor two to three days notice). Cadets will participate in the class as directed as long as what is required of the cadet does not degrade their physical performance as determined by the DPE instructor.

b. 4th Class football players, endorsed by DIA, coordinated with the Director, DPE, and approved by the Commandant of Cadets are excused from Physical Education instruction during Term 1 with the exception of cadets remanded to PE 109 (Aquatic Foundations). PE 109 cadets will be enrolled in PE 109 during the entire Term 1, and will take PE117 and PE116 during term 2. CS athletes must meet all requirements of the Physical Program prior to graduation.

## **5-10. Physical Fitness Testing**

### **a. APFT.**

- (1) DIA and BTM will coordinate APFT test dates each semester to allow in-season team members the best opportunity to take the test without interfering with the team's competitive season. All First Class cadet athletes will be tested early enough in the second semester to ensure adequate time remains for any necessary re-test prior to Graduation Day.
- (2) Team Captains are responsible for the accountability of their team on the day designated for the test, and will consolidate the team's scores and turn them into the DIA operations office for tracking.
- (3) Cadets may be medically excused from an APFT by the BDE Surgeon. Medically excused cadets must report to the test site with a copy of the cadet excusal, USMA Form 2-515, in the appropriate uniform. If coordinated in advance, a cadet athlete may take his or her 2-515 to their TAC for excusal from testing if the testing date conflicts with a competition.
- (4) APFT Failures
  - Term 1 CS APFT failures will be counseled in writing by a BTM Representative and forwarded through the Coach, to the TAC. CS athletes, not enrolled in CPRP, must be counseled in writing by their CS Coach, who is responsible for providing remedial training. This counseling will be forwarded to TAC. The APFT Remediation Period begins on the date this counseling statement is filed with BTM. CS athletes must participate in a remediation program for a minimum of six weeks before being eligible to take a 90-day retest. CS athletes have 90 days from the date of the original graded record test to remediate an APFT failure.
  - Term 2 CS APFT failures will be counseled by their TAC and remanded to the Commandant's Physical Remediation Program (SCPRP). CS athletes must participate in the full 6-week remediation program before being eligible to take a 90-day retest.

### **b. Indoor Obstacle Course Test (IOCT)**

- (1) CS Coaches will coordinate with the DPE testing officer through the DIA Assistant Athletic Director- Team Operations to select the best date for their athletes to take the IOCT. In the event the CS athlete is unable to take the IOCT on the selected date, the athlete will be required to take the next available IOCT that occurs during their off-season. All medical issues that would not permit an athlete to take the IOCT on their scheduled date require screening by a DPE Certified Athletic Trainer.
- (2) Cadets who are deficient in the IOCT with a failing grade will take the test on the first available date before or after their respective season.

#### **5-11. Selected Athlete Program (SAP)**

- a. The purpose of the SAP is to enable select Corps Squad athletes to gain or maintain a significant amount of weight during their cadet careers. To maintain a competitive NCAA Division I athletic program, a number of varsity athletes must increase body weight to enhance performance. Although additional weight may increase specific athletic skills, it may degrade performance in weight-bearing aerobic events such as the APFT 2-mile run and causes some athletes to exceed AR 600-9 body composition standards. A cadet's inclusion in the SAP will be in accordance with the current SAP Memorandum of Agreement between the Athletic Director and the Commandant of Cadets. Names will be submitted for approval of inclusion in the SAP prior to the beginning of each semester, NLT 10 June and 1 December, respectively.
- b. Physical Fitness Testing While Enrolled in SAP.
  - (1) SAP athletes will be administered a SAP Modified APFT each time a diagnostic or graded record APFT is required. Additionally, respective head coaches and officer representatives (OR) will ensure that SAP athletes conduct the 2-mile run for diagnostic purposes on one occasion during each academic year.
  - (2) SAP athletes will complete the Indoor Obstacle Course Test (IOCT) in both PE117 (Military Movement) and during annual testing for 3rd, 2nd and 1st Class cadets. Only the Department of Physical Education (DPE) may administer the IOCT for the purpose of meeting annual testing requirements. During annual testing, the grade will not count in the computation of the cadet's Physical Program Score Term (PPST). Consistent with Academy policy for all cadets, former SAP athletes must pass the IOCT in order to graduate from the USMA.

#### **5-12. Special Authorizations**

- a. Intercollegiate Athletics Compensatory Pass. A compensatory pass may be granted to eligible athletes of all classes following their traditional season who, due to required practice or competition, have missed two or more days of Holiday leave. A pass may be granted for each of the following leave periods: Winter Break, Thanksgiving, and Spring Break. Requests for compensatory passes will be submitted by the Coach or Head OR through the DIA Operations Officer to the BTO for approval. Once approved the pass will be added to the cadets authorized number of passes for that semester. These passes will not be extended beyond the academic year that they were awarded.
- b. P.M. Inspection (PMI). USCC SOP stipulates the exceptions under which PMI is granted. Awarding PMI is a command function, which may be awarded by the Cadet Commander, with Tactical Officer approval. PMI

is not an option available to a Coach, OR, or Team Captain to reward athletes. The only exception to this policy is when a team returns from an away competition after 2300 hours or players who dress for a home competition.

c. Corps Squad Sleepovers: Throughout the course of the declared practice and playing season, Corps Squad teams may require to sleepover as a unit at a pre-determined location for the purpose of providing maximum preparation for training and/or competitions. Sleepovers will be authorized by USCC as a trip section with the permission of the DIA provided the following criteria are met:

(1) All team members must be in an approved location, and will be in accordance with NCAA permissible benefits.

(2) During the period of the sleepover, all team members will be supervised by a Head Coach, Assistant Coach or Officer Representative.

### **5-13. Center for Enhanced Performance**

(1) Corps Squad teams are authorized to attend early meals and meetings which preclude attendance in a mandatory meal no more than once per week to attend CEP sessions. These missed mandatory formations will only occur when a team is in season, and CEP personnel must be present for the session. The team will be present for any scheduled Commandant or Dean's hour events.

### **5-14. Team Authorizations.**

#### **Baseball**

1. Team members are authorized early morning workouts during the traditional season; however, they may not leave their rooms prior to 0520 hours. Athletes may proceed individually to the breakfast meal following early morning practice, but they must be in the Cadet Mess Hall by "Take Seats."
2. Fall season games will not be scheduled on Saturday home football games.
3. Authorized one exhibition game against a major league team. When played, it counts against the number of competitions for the season.
4. Practice during inclement weather will be permitted on Sunday afternoon in lieu of Saturday if there is a scheduling conflict in the Foley Center.
5. Home competitions may be scheduled on Sunday during the traditional fall season if there is a home football game on Saturday. Games will not be scheduled to begin prior to 1300 hours.
6. One clinic, in conjunction with a scheduled Baseball competition, is authorized. Cadets will be released from class in time to participate in the clinic, and any pre-game meals scheduled.

#### **Men's Basketball**

1. Developmental clinics both during and outside of the playing season will be in accordance with NCAA compliance.
2. Competitions may be scheduled to conclude after 1900 hours on Monday and Wednesday where necessary to support gender equity in scheduling.
3. Lunch-time meetings the day of home games and one other day each week during the traditional season are authorized. All players and managers will be excused from the weekday noon meal formations for the purpose of eating early lunch and attending subsequent meetings with the coaching staff.
4. Authorized Heavy-Heavy tables during traditional season, off-season and at CFT.
5. Authorized to go in-season per NCAA mandate of the season each year.
6. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by

1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.

### **Women's Basketball**

1. One developmental clinic on a Sunday afternoon during the traditional season is authorized.
2. Competitions may be scheduled to conclude after 1900 hours on Monday and Wednesday when necessary to support gender equity in scheduling.
3. Lunch-time meetings the day of home games and one other day each week during the traditional season are authorized. All players and managers will be excused from the weekday noon meal formations for the purpose of eating early lunch and attending subsequent meetings with the coaching staff.
4. Authorized to go in-season on the 1<sup>st</sup> day of class each year.
5. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.

### **Men's Cross Country**

1. Team members are authorized early morning workouts during the traditional season; however, they may not leave their rooms prior to 0520 hours. Athletes may proceed individually to the breakfast meal following early morning practice, but they must be in the Cadet Mess Hall by "Take Seats."
2. During scheduled practice sessions and when directed by coaching personnel, team members are authorized to run outside the reservation boundaries, such as to and from Camp Buckner along routes 218 and 293, and through Highland Falls along routes 9W and 218, and at similar locations selected by the Head Coach.
3. In addition to scheduled practice sessions referred to in paragraph 2, team members are authorized to run off-post for personal conditioning. The following applies:
  - a. Runners are authorized to run off-post when authorized post limits during the periods from the first day of academics through first semester TEEs, and approximately 1 March until Graduation.
  - b. Runners will run in pairs at a minimum.
  - c. Runners will face traffic and run on sidewalks or shoulders where road conditions permit.
  - d. Runners must use extreme caution during reduced visibility or when roads and shoulders are frozen or covered with snow. Appropriate reflective equipment will be worn during periods of limited visibility.
  - e. Runners will not run off-post during hours of darkness.
  - f. A complete cadet athletic uniform will be worn at all times.
4. Cross Country cadet-athletes will be allowed a PIAD during the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Class Summers.
5. New Cadet Cross Country cadet-athletes may be extracted from Cadet Basic early to facilitate pre-season workouts during Reorganization Week. This action will be coordinated between the USCC and DIA Team Operations.

### **Women's Cross Country**

1. Team members are authorized early morning workouts during the traditional season; however, they may not leave their rooms prior to 0520 hours. Athletes may proceed individually to the breakfast meal following early morning practice, but they must be in the Cadet Mess Hall by "Take Seats."
2. During scheduled practice sessions and when directed by coaching personnel, team members are authorized to run outside the reservation boundaries, such as to and from Camp Buckner along routes 218 and 293, and through Highland Falls along routes 9W and 218, and similar locations selected by the Head Coach.
3. In addition to scheduled practice sessions referred to in paragraph 2, team members are authorized to run off-post for personal conditioning. The following applies:
  - a. Runners are authorized to run off-post when authorized post limits during the periods from the first day of academics through first semester TEEs, and approximately 1 March until graduation.

- b. Runners will run in pairs at a minimum.
  - c. Runners will face traffic and run on sidewalks or shoulders where road conditions permit.
  - d. Runners must use extreme caution during reduced visibility or when roads and shoulders are frozen or covered with snow. Appropriate reflective equipment will be worn during periods of limited visibility.
  - e. Runners will not run off-post during hours of darkness.
  - f. A complete DIA athletic uniform will be worn at all times.
4. Cross Country cadet-athletes will be given a PIAD during the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Class Summers.
  5. New Cadet Cross Country cadet-athletes may be extracted from Cadet Basic early to facilitate pre-season workouts during Reorganization Week. This action will be coordinated between the USCC and DIA Team Operations.

### **Football**

1. All football players are on AMS roster as Varsity or Junior Varsity (JV). There will be independent Varsity and JV schedules throughout the traditional football season. Players and managers participating in these games are excused from all afternoon classes and duties on days of weekday afternoon home games.
2. The Travel Squad to include up to four managers will move off-post the day prior to home games and return on game day. At the discretion of the Head Coach, prior to departure, the travel squad is authorized to participate in meetings and practice. Cadets on the travel squad will follow the Team Travel Itinerary. Itineraries will be developed to maximize class participation.
3. All football managers are excused at 0700 hours on Saturdays of home games.
4. Players and managers are authorized to miss lunch formation, eat early lunch and attend team meetings at 1200, TUE-FRI during the traditional season.
5. Sunday afternoon practice is authorized. Cadets will return to the barracks at 1930.
6. Throughout the traditional and spring seasons, cadets will return to barracks by 1930 for ESP. Exceptions to this timeline will be when 1) team players receive medical treatment from 1930-2030, returning to the barracks by 2030; and 2) academic scheduling causes practice times to start later, usually associated with an afternoon lab. In the event of the lab causing late return to the barracks, a case-by-case Exception to Policy will be submitted by DIA to the Dean's office and USCC, and the ETP will account for any Study Hall time shifts.
7. Mandatory study hall is authorized up to five nights per week for those players academically deficient or designated by the Head Coach. Study hall begins at call-to-quarters.
8. Selected varsity 2nd and 3rd class football players who are escorting candidates are authorized to return for Evening Study Period by 2200 hours on Friday evening of recruiting weekends.
9. The football team will move to the Kimsey Center prior to the first day of classes for pre-season practice. The date will be established by the DIA in accordance with NCAA rules.
10. CSFB will take the record APFT on dates coordinated through DIA and BTDD.
11. Heavy tables during CBT will start on R-Day.
12. Select 2<sup>nd</sup> Class managers are not required to participate in Company Athletics during their Cow year in order to sustain and run both Fall and Spring Football. They are authorized Company Athletics credit for the Spring Football Season and will participate in an Company Athletics sport second semester their 1<sup>st</sup> Class Year.
13. Football cadet-athletes will be given a PIAD during the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Class Summers.
14. New Cadet Football cadet-athletes will be extracted from Cadet Basic early to facilitate pre-season camp before and during Reorganization Week. This action will be coordinated between the USCC and DIA Team Operations.

### **Sprint Football**

1. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.

2. The day of weigh-in for home or away games, team members are authorized to miss the noon meal. Team members will attend the noon meal formation and then proceed to Arvin Gym for weigh-in. Box lunches are authorized.
3. Authorized to go in-season on the first day of class each year.

### **Golf**

1. Fall competition provides for participation in five tournaments to include four away tournaments.
2. Authorized to practice late (Monday-Wednesday and Friday) during traditional season in order to play 18-hole rounds. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.
3. Team members are authorized to wear personal civilian clothes in keeping with the dress code required of all members of the golf course for practices during the playing season.

### **Gymnastics**

1. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.
2. Authorized to schedule last two hours off during season to facilitate practice times optimally.

### **Hockey**

1. Authorized to go in-season per NCAA mandate of the season each year.
2. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.
3. On all Friday home competitions, hockey is authorized to miss lunch formation and all subsequent mandatory events during Comm's/Dean's hour and E/K hour, only in order to participate in required pre-game activities that take place immediately prior to the game. Team members will coordinate make-ahead or make-up work with course instructors to ensure they are in good academic standing for each of their missed classes.
4. The team is authorized to attend Monday lunch meetings when in-season to review film after a weekend competition. The team is authorized to miss formation and attend early lunch. The team will be present for Commandant's/Dean's hour.
5. Hockey is authorized the following schedule for all Friday / Saturday home competitions:

Friday /	1445 to 1545	Pre-Game Meal
	1600 to 1700	Report to the Rink
	1715	Pre-Game Meeting
	1900 to 2230	Army Hockey Home game
Saturday	0800 to 0830	Breakfast at the Rink
	0830 to 0930	Review Game tape
	0930 to 1100	Prepare equipment and prepare for practice
	1100 to 1200	Practice
	1500 to 1600	Pre-Game Meal
	1715	Pre-Game Meeting
	1900	Army Home game

### **Men's Lacrosse**

1. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.
2. The team is authorized to attend Monday lunch meetings when in-season to review film after a weekend competition. The team is authorized to miss formation and attend early lunch. The team will be present for Commandant's/Dean's hour.

### **Women's Lacrosse**

1. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.

### **Rifle**

1. Authorized to practice late (Monday-Wednesday and Friday) during traditional season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.

### **Men's Rugby**

1. Authorized to go in-season on the first day of class each year.

### **Women's Rugby**

1. Authorized to go in-season on the first day of class each year.

### **Men's Soccer**

1. Authorized to practice late (Monday-Wednesday and Friday) during Fall and Spring season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.
2. The team is authorized to start their season prior to the beginning of classes in accordance with NCAA restrictions. Pre-season camp is authorized during Reorganization Weekend and will be coordinated by DIA with USCC.
3. Soccer cadet-athletes will be given a PIAD during the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Class Summers.
4. New Cadet Soccer cadet-athletes may be extracted from Cadet Basic early to facilitate pre-season workouts during Reorganization Week. This action will be coordinated between the USCC and DIA Team Operations.

### **Women's Soccer**

1. Authorized to practice late (Monday-Wednesday and Friday) during Fall and Spring season. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 1930 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.



2. The team is authorized to start their season prior to the beginning of classes in accordance with NCAA restrictions. Pre-season camp is authorized during Reorganization Weekend and will be coordinated by DIA with USCC.
3. Soccer cadet-athletes will be given a PAID during the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Class Summers.
4. New Cadet Soccer cadet-athletes may be extracted from Cadet Basic and Field Training early to facilitate pre-season workouts during Reorganization Week. This action will be coordinated between the USCC and DIA Team Operations.

### **Softball**

1. Home games may be scheduled after home football games during the traditional fall season. Players are not excused from classes for fall games.
2. Practice is authorized in the Field House/Foley Center on Monday, Wednesday, and Thursday from 1800-2000 hours from January thru spring leave. If the team practices late, they will substitute a mandatory study hall in the afternoon. Athletes must return to Evening Study Period by 2030 hours. Lectures during the Dean's Lecture Period on Wednesday and Thursday evenings take precedence over practice for cadets scheduled to attend the lecture. DIA will submit a practice schedule to AARS and the Commandant's Office.
3. Competition/Practice is authorized on Sunday afternoon in lieu of Saturday if there is a home track meet in the field house on Saturday or if competition/practice is canceled due to weather.
4. Home competitions may be scheduled on Sunday during the traditional fall season if there is a home football game on Saturday. Games will not be scheduled to begin prior to 1300 hours.
5. One clinic, in conjunction with a scheduled softball competition, is authorized. Cadets will be released from class in time to participate in the clinic, and any pre-game meals scheduled.

### **Men's and Women's Swimming**

1. Early morning workouts during the traditional season are authorized. Team members will not leave their rooms prior to 0520 hours. Team members may proceed individually to the breakfast meal following early morning practice, but must be in the Cadet Mess Hall by "Take Seats."
  2. Authorized to conduct practice on B Weekend Saturdays beginning at 0630.
  3. The team is authorized to conduct one Army-Navy practice meet (intra-squad) on a Thursday prior to the actual competition in order to replicate the conditions and format of the actual competition. This meet will take place in October prior to the beginning of official competitions.
  4. The team is authorized to travel and conduct a traditional winter training camp and competition in Puerto Rico (or location that meets mission) for one week prior to the start of second semester classes.
  5. Team members that qualify for Olympic Trials will be exempt from mandatory drill on Wednesdays and Thursdays during the Spring to prepare for Trials.
- During the season, team members will receive an exemption from the lunch formation and lunch meal on # 1 class days to conduct weight-lifting sessions.

### **Men's Track**

1. Team members are authorized early morning workouts during the traditional season; however, they may not leave their rooms prior to 0520 hours. Athletes may proceed individually to the breakfast meal following early morning practice, but they must be in the Cadet Mess Hall by "Take Seats."
2. During scheduled practice sessions and when directed by coaching personnel, team members are authorized to run outside the reservation boundaries, such as to and from Camp Buckner along routes 218 and 293, and through Highland Falls along routes 9W and 218, and at similar locations selected by the Head Coach.
3. In addition to scheduled practice sessions referred to in paragraph 2, team members are authorized to run off-post for personal conditioning. The following applies:
  - a. Runners are authorized to run off-post when they are authorized post limits during the periods from the first day of academics through first semester TEE's, and approximately 1 March until graduation.
  - b. Runners will run in pairs at a minimum.
  - c. Runners will face traffic and run on sidewalks or shoulders where road conditions permit.

- d. Runners must use extreme caution during reduced visibility or when roads and shoulders are frozen or covered with snow. Appropriate reflective equipment will be worn during periods of limited visibility.
- e. Runners will not run off-post during hours of darkness.
- f. A complete cadet athletic uniform will be worn at all times.

### **Women's Track**

1. Team members are authorized early morning workouts during the traditional season; however, they may not leave their rooms prior to 0520 hours. Athletes may proceed individually to the breakfast meal following early morning practice, but they must be in the Cadet Mess Hall by "Take Seats."
2. During scheduled practice sessions and when directed by coaching personnel, team members are authorized to run outside the reservation boundaries, such as to and from Camp Buckner along routes 218 and 293, through Highland Falls along routes 9W and 218, and at similar locations selected by the Head Coach.
3. In addition to scheduled practice sessions referred to in paragraph 2, team members are authorized to run off-post for personal conditioning. The following applies:
  - a. Runners are authorized to run off-post when they are authorized post limits during the periods from the first day of academics through first semester TEEs, and approximately 1 March until graduation.
  - b. Runners will run in pairs at a minimum.
  - c. Runners will face traffic and run on sidewalks or shoulders where road conditions permit.
  - d. Runners must use extreme caution during reduced visibility or when roads and shoulders are frozen or covered with snow. Appropriate reflective equipment will be worn during periods of limited visibility.
  - e. Runners will not run off-post during hours of darkness.
  - f. A complete cadet athletic uniform will be worn at all times.

### **Volleyball**

1. During scheduled practice sessions and when directed by the Head Coach, team members are authorized to conduct practice at Round Pond or Camp Buckner on available sites suitable for sand volleyball.
2. Volleyball cadet-athletes will be given a PIAD during the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Class Summers.
3. New Cadet Volleyball cadet-athletes may be extracted from Cadet Basic early to facilitate pre-season workouts during Reorganization Week. This action will be coordinated between the USCC and DIA Team Operations.

### **Strength Team**

1. The Coach is authorized to conduct tryouts following the traditional season for the next year's team.

### **Wrestling**

1. Wrestlers designated to compete in a home match are excused from class five hours prior to the scheduled competition start time in order to make weight, weigh-in, eat a training meal and dress for competition. Because of unique requirements for training in wrestling, the teams may be given the opportunity to schedule one hour free, to enable team to conduct practice, team meetings, and other athletic related events prior to evening meal and study time.
2. During the pre- and post-season portions of the season, wrestlers will receive an exemption from the lunch formation and lunch meal on # 2 class days. Pre-season being defined as the 1<sup>st</sup> class day after Labor Day until official practice begins (approx. Oct 1<sup>st</sup>). Post-season being defined as the Monday after the NCAA tournament until TEE week in the 2<sup>nd</sup> semester.
3. During the regular season, wrestlers will receive an exemption from breakfast formation and meal on # 1 days and a lunch formation and meal exemption on # 2 days. Regular season is defined as approximately Oct 1<sup>st</sup> of each year through the NCAA Championships (3<sup>rd</sup> weekend of March, each year).
4. Wrestlers are allowed to participate in one developmental clinic each year held on a Saturday in October or November.
5. Wrestlers are allowed to travel and compete in off-season DIA freestyle wrestling trip sections that occur each spring.

## **Chapter 6**

### **Summer Training and Exceptions**

#### **6-1. PIAD (Special Summer Assignments for First, Second and Third Class Cadet Athletes)**

a. Purpose: To give each CS cadet-athlete in the upper classes an opportunity to participate in a voluntary Physical Individual Advanced Development (PIAD) program designed to support USMA Developmental goals and develop leadership skills.

b. Goals: Each individual cadet emerges from the program with an increased capacity to succeed in the USMA Physical Program and master the skills, mentality, and group cohesion expected of officers in the United States Army.

c. General procedures: PIAD will occur the last training block of the summer, which generally runs for 2-3 weeks. ODIA will conduct a briefing with all PIAD members prior to the start of training. The briefing will cover all standard operating procedures for permissible vehicle use and training activities.

(1) All upper Class Athletes are authorized to participate in a PIAD for their sport. However, participation may be limited due to numbers authorized with priority going to Football, Volleyball, Men's & Women's Soccer, Men's & Women's Basketball, Men's & Women's Cross Country, Sprint Football, Golf and Gymnastics, Hockey.

##### **(2) PIAD Planning:**

(a) By the first week of November, the DIA Coaching staff, for the affected sports, will submit their cadets that qualify for PIAD to the DIA Operations Officer.

1. PIAD must be approved by Sport Supervisor, Compliance Office and submitted to Operations Office.
2. Submitted to the Athletic Director's office for final approval
3. Operations will then send to LDB for processing

(b) By November each year, DIA will submit a list of upper class cadet-athletes that require this special assignment process to USCC.

(c) Once approved by the AD, the operations office will turn the names and PIAD information into LDB.

(3) To complete the baseline requirements of the Military Program and provide the opportunity for upper class cadet athletes of these teams to participate in summer PIAD, USCC, will not assign upperclass cadets to the CBT II, CCBT, or SGR III West Point Leader Detail unless warranted for developmental purposes. Parent Regimental Tactical Officers are the approval authority to assign a second or first class PIAD participant to these details.

(a) Corps Squad Athletes that are scheduled for PIAD will have priority into the Leadership Detail/CTLT/CLDT that fits into their summer training plan so that they can be present for PIAD and if it applies pre-season camp.

(b) Corps Squad athletes will not be authorized to participate in PIAD if there is not a plan to complete all graduation requirements. DIA will submit exceptions to the Commandant for approval.

d. PIAD Special Instructions.

(1) A 1<sup>st</sup> Class Cadet from each team participating in a PIAD will be designated by DIA as the CIC and will be responsible to the Summer Garrison Regiment Commander and Regimental Tactical Officer.

(2) PIAD athletes will attend all breakfast formations and breakfast in the Mess Hall. PIAD teams are authorized to eat lunch and dinner at designated practice sites and facilities if conducive to better training. If attending a meal in the Mess Hall, cadets will wear the SGR uniform of the day. If eating a meal at a practice site or facility, cadets are authorized to wear DIA issued gym attire.

(3) PIAD members will adhere to all provisions of the USCC SOP, PIAD SOP, and the Summer Garrison Regiment (SGR) Operations Order (OPORD). Cadet-athletes are not authorized any contact with new cadets or cadet candidates outside of the Mass Athletics time period, unless approved in advance by the Cadet Basic Training Regimental Tactical Officer. Standards of personal and room appearance will be maintained at all times IAW SGR policy for Individual Advanced Development Programs.

(4) The uniform for travel to, participation in, and return from PIAD training will be DIA issue shorts and T-shirts. Training uniforms will not be worn off-post or during other activities to include privilege periods, or when escorting. Requests to wear civilian attire will be made, on an exception only basis, to the Summer Garrison RTO.

d. NCAA Restrictions: PIAD must be conducted IAW NCAA Bylaw 17. Generally speaking, countable athletically related activity per NCAA Bylaw 17.02.1 is not permitted during the summer. Further, USMA is not permitted to fund or financially support practice during the summer, except where specifically authorized by NCAA Bylaw or interpretation.

## **6-2. Summer Term Academic Program (STAP)**

a. The Dean has developed a voluntary (V-STAP) opportunity to enable subsequent under-loading for cadets whose academic program allows. The program goals and objectives are:

(1) Offer a more significant V-STAP opportunity for rising 3rd, 2nd and 1st Class cadet-athletes and rising leaders.

(2) Notionally, there will be 30 spaces offered for each class.

(3) Depending on demand, spaces will be adjusted (increased or decreased) accordingly.

(4) Mandatory (M) STAP takes precedence over V-STAP.

(5) The class desires of the cadets will be considered based on courses offered and the requirements of each of their individual academic programs.

(6) DIA will prioritize the cadet-athletes requests for V-STAP.

(7) When appropriate depending on each individual cadet's academic plan, and only when graduation is expected in four years, there will be an under-load of one academic course for a subsequent fall or spring term.

(8) The O/Dean will approve all applications for V-STAP.

b. Majors/Double Majors are authorized to participate in V-STAP on a case-by-case basis with direct coordination with Dean to reduce their academic load from 6 to 5 courses during the term.

c. Grade replacement of “D” grades to assist in meeting NCAA (grade point average) eligibility standards or graduation requirements for all cadets is authorized and recommended when in the cadet’s best interest.

d. Cadet-Athletes in STAP for all sports are authorized to attend a strength development program in the afternoon in lieu of Mass Athletics/Physical Training except those players enrolled in DPE STAP. A schedule will be developed between DIA and SGR for accountability purposes.

e. Cadet-Athletes enrolled in STAP will be assigned to a summer detail consistent with STAP beginning/end date, with priority to a first detail assignment or to CTLT 3 as an exception to policy in order to maintain PIAD as a priority requirement.

### **6-3. Individual Advanced Development**

a. Cadets must attend one of the following programs to fulfill one of their graduation requirements. Further information is provided in the Green, White, and Red Books, respectively. There is no restriction on intercollegiate athletes requesting MIAD, AIAD, or DPE PIAD opportunities from their chain of command.

- (1) Military Individual Advanced Development (MIAD)
- (2) Physical Individual Advanced Development (PIAD)
- (3) Academic Individual Advanced Development (AIAD)

b. Heavy tables and nutritional supplements for football and men’s basketball athletes are authorized for cadets enrolled in MIADs and AIADs at West Point. Provided it is pre-coordinated with the USCC Cadet Dietician, DIA will provide nutritional supplements and conduct required coordination with the IAD OIC.

### **6-4. Cadet Troop Leadership Training (CTLT)**

ODIA must submit requests for cohorted CTLT no later than 1 October of each year. The Commandant of Cadets is the approval authority to cohort intercollegiate athletes.

### **6-5. Cadet Basic Training**

a. Cohort of New Cadets. New cadet intercollegiate athletes 3-rate and above will be cohorted into CBT companies. DIA will ensure AMS accurately identifies recruited athletes status NLT 30 April of each year. USCC will provide by-name rosters to DIA for initial review NLT 15 May of each year, and DIA must ensure AMS corrections are complete NLT 31 May.

b. Football.

(1) Corps Squad Football during Mass Athletics may proceed as scheduled, only when a prudent risk assessment is conducted by the OIC and it is deemed safe to practice during those periods (high “wet-bulb”), which would normally cause Mass Athletics to be cancelled.

(2) Mass Athletics (lifting) for New Cadets and Corps Squad Cadre members is a scheduled training event and the New Cadets and Corps Squad Cadre members' place of duty unless otherwise coordinated with the DIA rep, CBT Commander and the CBT S3. The DIA Rep and CBT S3 coordinate a 4-day per week lifting schedule during CST MDMP.

(3) Heavy/Heavy tables for football players will begin on R-Day at the dinner meal. Provided it is pre-coordinated with the USCC Cadet Dietician, strength coaches may provide nutritional supplements to New Cadets during Mass Athletics.

(4) Based on the fall football schedule and NCAA regulations governing pre-season start times, New Cadet football players will be authorized to participate in all pre-season football practices. DIA will provide the requested early release date of new cadet intercollegiate football players to USCC (USCC CBT Regimental Tactical Officer and CBT II S3) NLT 31 January of each year in order to gain acceptance into the Corps of Cadets and initiate academic, military, physical and character instruction on the first day of classes.

(5) Based on the USCC/DIA approved pre-season practice support plan developed to facilitate New Cadet participation in all pre-season practices, New Cadets will be transported to and billeted at DIA Facilities for pre-season camp. Support Plan will include scheduling of movement to academic rooms, computer and book issue.

(6) Summer rehab will take place during CBT, athletic trainers will conduct injury rehabilitation – standard rehab time will be based on CBT training schedules.

c. Other Corps Squad Teams.

(1) Each Corps Squad sport is authorized to conduct a Pre R-Day picnic for recruited athletes.

(2) Mass Athletics scheduling will be coordinated between CBT and DIA. Mass Athletics will last minimum of 2 hours for each scheduled session, which includes changing and transit time.

(3) All approved SAP athletes and potential SAP athletes designated by the DIA will start Heavy-Heavy tables at the R-Day dinner meal.

(4) Based on the fall schedule and NCAA regulations governing pre-season start times, New Cadet Athletes for volleyball, soccer and cross country will be authorized to participate in all pre-season practices. DIA will provide the requested early release date of new cadet athletes from these teams to USCC (USCC CBT Regimental Tactical Officer and CBT II S3) NLT 31 January of each year in order to gain acceptance into the Corps of Cadets and initiate academic, military, physical and character instruction on the first day of classes.

(5) DIA is responsible for all logistical support for its teams during pre-season practice.

**6-6. Cadet Field Training- 1 (Third Class Summer):** CFT-1 is scheduled at the beginning of the summer term in order to enable selected cadets to complete other academic, military, or physical development requirements later in the summer.

- a. Football. All football cadets requiring CFT will be enrolled in CFT-1 in order to maximize their opportunity to increase speed, strength, and body composition.
- b. Other Corps Squad Teams. NLT 30 November of each year, DIA will provide LDB with those athletes whose developmental requirements warrant enrollment in CFT-1. This request will establish the priority for enrollment and identify the impacts if the request is not fulfilled.
- c. All sports that are authorized heavy or heavy/heavy portions during the fall and spring terms are authorized the same portions during CFT-1.
- d. DIA will ensure all training-related injuries and illnesses sustained by CFT-1 intercollegiate athletes are documented in medical records and reported to the USCC Surgeon NLT Acceptance Day in order to reconcile medical trend data and to enable effective after-action reviews.

**6-7. Cadet Field Training-2 (Third Class Summer).** CFT-2 is scheduled in the middle of the summer term. NLT 30 November of each year, DIA will request, through BTB and Leader Development Branch (LDB), that Corps Squad Athletic teams be cohorted in their CFT-2 companies. DIA and LDB will coordinate team placement in specific CFT companies in order to best meet mission requirements for each team.

- a. Corps Squad athletes are authorized to participate in team workouts/practices during specified times throughout CFT-2. Athletes whose competition exclusively occurs in the spring term are not authorized to miss any training events during CFT-2.
- b. DIA and the CFT-2 Regiment will establish a team workout/practice schedule following the approval of the CFT-2 training calendar. This will occur NET 31 March and NLT 28 June of each year. The primary location for all workouts and practices is Camp Buckner unless specifically coordinated and jointly approved by representatives of DIA and CFT-2; exception will be made only when Camp Buckner's facilities do not support achievement of the intercollegiate workout and/or practice outcomes. DIA is responsible for the transportation to and from alternate workout and practice locations.
- c. No practices may take place during Recondo training events unless the company chain of command authorizes make-up training time.
- d. Corps Squad athletes must discuss their training plan with their Company chain of command to ensure that practices do not cause undue physical burden on the next day's training event for that individual. For example, small unit tactics training that involves carrying approach march loads over distances and terrain should not be preceded by intense lower-body strength sessions.
- e. All sports that are authorized heavy or heavy/heavy portions during the fall and spring terms are authorized the same portions during CFT-2.
- f. DIA will ensure all training-related injuries and illnesses sustained by CFT-2 intercollegiate athletes are documented in medical records and reported to the USCC Surgeon NLT Acceptance Day in order to reconcile medical trend data and to enable effective after-action reviews.

**6-8. West Point Leader Detail (Second or First Summer).**

- a. Those cadets successively enrolled in STAP-2, STAP-3, and an IAD will be assigned to West Point Leader Details that conclude prior to STAP-2.
- b. Upper-class cadet intercollegiate athletes are authorized to attend Pre R-Day picnics for recruited athletes if they have no conflicting duty and upon approval by Regimental Tactical Officers. Coordination will be made between DIA Assistant Athletic Director- Team Operations and USCC counterparts.

**6-9. Cadet Leader Developmental Training: (Second or First Class Summer).** CLDT is required for all upper class Cadets. The training and leader development occurs throughout the West Point Military Reservation.

- a. Football. All rising first class football players will be placed in CLDT 1 in order to maximize their opportunity to increase speed, strength, and body composition.
- b. Other Corps Squad Teams. DIA will provide LDB a list of requested names of those athletes whose developmental requirements warrant enrollment in the first available CLDT-1 NLT 30 November of each year. This request will establish the priority for enrollment and identify the impacts if the request is not fulfilled.
- c. All sports that are authorized heavy or heavy/heavy portions during the fall and spring terms are authorized the same portions during CFT-2.

#### **6-10. Reorganization Week Activities**

The activities and requirements of Reorganization Week are a critical element in preparation for the upcoming academic year. To balance the requirement to participate in Reorganization Week activities and provide select Corps Squad athlete's sufficient time for practice, the following guidelines will be used for Reorganization Week.

- a. Specific schedules for Football, Men's and Woman's Soccer, Volleyball, and Cross Country will be developed and coordinated with USCC as part of the Reorganization Week planning. These selected teams are authorized double practices during Reorganization Week.
- b. DIA will coordinate all logistics, housing, and administrative support for Fall CS Teams conducting Training Camps during Reorganization Week. All upper-class athletes participating in athletic training camps will be housed, based on coaches preference, in DIA athletic facilities or in their academic year company rooms. All New Cadet recruited athletes and walk on athletes will be housed, based on coaches' preference in DIA athletic facilities until the day before the 4<sup>th</sup> class Acceptance day parade (Friday prior to Parade). Each team will coordinate logistical support through the DIA operations office for the duration of Reorganization Week. They will not be required to attend all mandatory meal formations and complete administrative functions until after the completion of Reorganization Week and the beginning of the academic year. Team Tables in the Mess Hall begin on the first day of Reorganization Week. All team practices will be IAW the coaches program for the athletic training camp. DIA will coordinate all administrative support for selected new cadet athletes for these sports/teams.
- c. All new cadet corps squad athletes will participate in the Acceptance Day final drill rehearsal and parade. All upper class corps squad athletes, to include those in pre-season camps, will participate in the parade.



## **Chapter 7**

### **Awards**

#### **7-1. General**

In order of seniority, there are two levels of authorized intercollegiate athletics awards, Major A and Minor A. Cadets who fulfill the requirements will, upon recommendation of the Head Coach and approval of the DIA, receive the appropriate award. Coaches are responsible for ensuring that records are maintained so that athletic awards are given in compliance with the established criteria. Authority to wear athletic awards will be published in appropriate memoranda. Cadets are authorized to wear only the most senior award earned. All awards with an athletic component or emphasis presented to cadets must be in accordance with the restrictions noted in NCAA Bylaw 16.1 and pre-approved by the DIA Compliance Office.

#### **7-2. Major A Award**

- a. The Head Coach must recommend the athlete.
- b. The athlete must play in 70 percent of the regularly scheduled varsity competitions. (In computing the number of competitions for eligibility and when the application of the percentage requirement produces a fraction of a game, the lower whole number will be used, for example, 70 percent of 11 games will be counted as a requirement to compete in seven games.)
- c. The athlete must play 40 percent of the total time played in regularly scheduled varsity games.
- d. In individual sports, the athlete must score individual points in 40 percent of the scheduled competitions, contributing to the overall performance of the team.
- e. The DIA is the approving authority for this award.
- f. Exceptions. The Head Coach may still recommend an athlete who does not meet the criteria listed above for the Major A award. The rationale for such an exception may include outstanding performance against Navy and in post-season competition. An injured player who would have otherwise met the award criteria is also eligible for consideration. The DIA is the approving authority for such exceptions.

#### **7-3. Minor A Award**

- a. The Head Coach must recommend the athlete.
- b. This award is for JV and varsity players who do not meet the requirements for the Major A award. The award will be given commensurate with the athlete's ability, performance, attitude, contribution, and playing time, as judged by the Head Coach.
- c. The DIA is the approving authority for this award.

#### **7-4. Manager Major A and Minor A Awards**

- a. The Head Coach must recommend the Manager.

b. These awards are awarded to managers, photographers and undergraduate assistant coaches, and are based upon individual performance, attitude and contribution to the team as judged by the Head Coach. The Manager Major A is the highest award followed by the Manager Minor A.

c. The DIA is the approving authority for this award.

#### **7-5. Exceptional Cases**

In exceptional cases, the DIA may authorize an award to a cadet who fails to meet the stated minimum award requirements. The Head Coach must submit a recommendation with justification to the DIA. The DIA is the approving authority.

#### **7-6. Placement of Awards on the Black Jacket and Letter Sweater**

Awards will be sewn on the letter sweater or the black jacket IAW USCC SOP, Annex A.

#### **7-7. Letter Sweater**

Will be worn in accordance with USCC SOP.

#### **7-8. Distinguishing Sport Insignia**

a. Distinguishing sport insignia will be used to identify the sport in which the award was earned. The sport insignia for the first Major A and Minor A earned will be placed in the center of the left foot of the A (as one looks at the A). For additional Major A or Minor A's earned in different sports, sport insignia will be placed as follows:

(1) Second sport - right foot of A.

(2) Third sport - upper left leg of A.

(3) Fourth sport - upper right leg of A.

b. Additional awards for the same sport will be identified by a gold hash mark next to the sport insignia indicating the sport for which it was earned.

c. Any cadet who is a member of a team that defeats Navy, or Air Force is entitled to wear a gold star (for Navy), a silver star (for Air Force) based upon the Coach's recommendation. In the event of a tie, Navy, or Air Force insignia will not be awarded. A "Star" will be awarded for all star match wins over Navy, and Air Force.

#### **7-9. Senior Awards**

At the conclusion of their First Class year, Head Coaches may recommend graduating athletes and managers for a Senior Award if they meet the following criteria:

a. Athletes must have been three-year letter winners in one sport, and have participated in that sport for four years.

e. Managers must have been outstanding performers and have participated in the athletic program for four years.

#### **7-10. Black Knight Award Ceremony**

ODIA will conduct the Black Knight Award Ceremony each year the week prior to graduation week.

## **7-11. Endowed Athletic Awards**

### **Presented at the Awards Convocation:**

**The Army Athletic Association Trophy**, established in 1904 - A pewter tray is awarded to the First Class male cadet who contributed the most valuable service to athletics during his career as a cadet.

**The Army Athletic Association Trophy**, established in 1980 - A pewter tray is awarded to the First Class female cadet who contributed the most valuable service to athletics during her career as a cadet.

**The Eastern College Athletic Conference Merit Medal**, established in 1959 -A medal is awarded to an athlete who has demonstrated excellence in athletics as well as academics

**The Army Athletic Association Special Award**, established in 1959 - A pewter tray is awarded to a cadet who exhibits outstanding achievements and exemplary leadership in athletic competition (not an annual award.)

**The Colonel Russell P. "Red" Reeder, Jr., Award**, established in 1965 - A pewter tray is awarded by friends in honor of Colonel Reeder, Class of 1926, to the outstanding player on the Baseball Team.

**The Colonel John S. Roosma Memorial Award**, established 1993 - A pewter tray is awarded to the most valuable player on the Men's Basketball Team.

**The Major General Philip H. Draper Memorial Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Women's Basketball Team.

**The Rumbaugh Family Award, established in 1970** - A pewter tray is awarded to the outstanding graduating member of the Men's Cross Country Team.

**The Director's Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Women's Cross Country Team.

**The Colonel Thruston Hughes Memorial Award**, established in 1939 - A pewter tray is awarded in the name of Mrs. Hughes to the most valuable player on the Football Team.

**The Director's Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Golf Team.

**The Pierce Currier Foster Memorial Award**, established in 1900 - A pewter tray is awarded in the name of the late Mrs. Anna A. Foster in memory of her son, the late Lieutenant Foster, to the best all-around Gymnast.

**The Hal Beukema Memorial Award**, established in 1955 - A pewter tray is awarded in memory of the late Major Henry Shaw Beukema, Class of 1944, to the outstanding Hockey player.

**The Hartinger Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Lacrosse Team.

**The Colonel Edward H. White II Memorial Award**, established in 1971 - A watch is awarded to the outstanding graduating member of the Men's Soccer Team.

**The Deborah Mackey McDannell Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Women's Soccer Team.

**The Cadet Darlene Lee Dondero Memorial Award**, established in 1993 - A pewter tray is awarded in the name of the late Cadet Darlene Lee Dondero, to the most valuable player on the Women's Softball Team.

**The Colonel John A. Robenson Award**, established in 1961 - A pewter tray awarded in the name of Mrs. Abigail R. Boylan, in memory of her father, Class of 1910, to the outstanding player on the Sprint Football Team.

**The Class of 1923 Memorial Award**, established in 1949 -A pewter tray is awarded to the outstanding graduating member of the Men's Swimming Team.

**The Rex Storch Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Women's Swimming Team.

**The Youth Foundation Award**, established in 1993 - A Pewter tray is awarded to the Most Valuable Player on the Men's Tennis Team.

**The Mary Arkell Price Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Women's Tennis Team.

**The Fred E. McAniff Memorial Award**, established in 1961 - A pewter tray is awarded in the name of the Society, Daughters United States Army (West Point Chapter) to the outstanding graduating member of the Men's Track Team.

**The Director's Award**, established in 1993 - A pewter tray is awarded to the Most Valuable Player on the Women's Track Team.

**The First Lieutenant Elissa M. Bergevin Memorial Award**, established in 1993 - A pewter tray is awarded in the name of the late First Lieutenant Elissa M. Bergevin, to the most valuable player on the Women's Volleyball Team.

**The Carl Robert Arvin Memorial Award**, established in 1984 - A pewter tray awarded to the outstanding graduating member of the Wrestling Team who best exemplifies qualities of leadership, scholarship and commitment to Army Wrestling. In memorial of First Captain Carl Robert Arvin and those fellow members of the Class of 1965 who were killed in the Vietnam Conflict.

**The Army Athletic Association Plaque** is awarded to the company in each regiment recognized as contributing the most to intercollegiate athletics for the year.

**The D. C. Adams Memorial Award**, established in 2000 – A plate is awarded to the outstanding Second Class member of the Sprint Football Team.

**The Coach F. Morris Touchstone Award**, established in 2000 – A plaque is awarded to the members of the Lacrosse Team who have demonstrated team spirit and personal sacrifice.

**The Lieutenant General Garrison H. Davidson Award**, established in 2002 – A cadet saber is awarded to recognize the graduating member of the Football Team, who maintains the highest military grade, while being further distinguished by his excellence in the areas of honor, courage, sportsmanship and leadership.

**The Colonel Jack Rust Award**, established in 1997 – A plaque is awarded to honor the best defensive player on the Army Lacrosse Team.

**Presented at the Team Banquet:**

**The Major General George W. Smythe Memorial Award**, established in 1978 - A pewter tray is awarded to the captain of the Baseball Team.

**The Eber Simpson Memorial Award**, established in 1947 - A pewter tray is awarded in the name of the late Colonel George L. Simpson in memory of his son, Class of 1943, to the captain of the Men's Basketball Team.

**The Colonel Frederick A. Mountford Memorial Award**, established in 1978 - A pewter tray is awarded to the captain of the Women's Basketball Team.

**The William S. Beebe Memorial Award**, established in 1980 - A pewter tray is awarded to the captain of the Men's Cross Country Team.

**The Brigadier General Elizabeth P. Hoisington Award**, established in 1983 - A pewter tray is awarded to the captain of the Women's Cross Country Team.

**The Major William C. Whitehead, Jr. Memorial Award**, established in 1969 - A pewter tray is awarded to the cadet in the graduating class acknowledged as the letterman in Football with highest class standing.

**The Colonel Thomas West Hammond Memorial Award**, established in 1958 - A pewter tray is awarded in the name of Mr. Chester Hammond in memory of his father, Class of 1905, to the outstanding lineman on the Football Team.

**The Ringsdorf Award**, established in 1961 - A plaque is awarded to the outstanding Army Football player in the Army-Navy Game.

**The Colonel James B. Gillespie Memorial Award**, established in 1967 - A pewter tray is awarded in the name of Mrs. Gillespie in memory of her husband, Class of 1913, for performance, dedication, and contribution to the Football Team.

**The General Creighton W. Abrams Memorial Award**, established in 1977 - A pewter tray is awarded in the name of the late General Abrams, Class of 1936, to the captain of the Football Team.

**The Colonel Joel B. "Dopey" Stephens Memorial Award**, established in 1993 - A pewter tray is awarded in the memory of the late Colonel Joel B. "Dopey" Stephens to the outstanding junior varsity/scout team player of the year on the Football Team

**The 1LT Stephen Chase Prasnicki Award**, established in 2014 – A pewter tray is awarded in the memory of 1LT Stephen Chase Prasnicki to the cadet who best displays teamwork and collaboration, positive energy, and excellent communication skills on the Football Team

**The Charles A. Hardwick Memorial Award**, established in 1972 - relatives and friends to the captain of the Golf Team award a pewter tray.

**The Major General William Lewis Bell, Jr., Memorial Award**, established in 1957 - A pewter tray is awarded to the captain of the Gymnastics Team.

**The Coach Ray Marchand Memorial Award**, established in 1970 - Lieutenant Colonel Donald H. Baumer awards a pewter tray to the captain of the Hockey Team.

**The Colonel Walter Reed Milliken Hockey Award**, established in 1987 - Mementos are provided to each graduating cadet on the Hockey Team.

**The William P. Fickes Memorial Award**, established in 1938 - A pewter tray is awarded in the name of the late Mr. and Mrs. Walter M. Fickes, in memory of their son, Class of 1936, to the captain of the Lacrosse Team.

**The Lieutenant Colonel Francis Henry Schoeffel Memorial Award**, established in XXXX – A pewter tray is awarded to the captain of the Rifle Team

**The Joseph M. Palone Award**, established in 1984 - A pewter tray is awarded in the name of Mr. R. James Nicholson to the captain of the Men's Soccer Team.

**The Daisy G. Fishburne Memorial Award**, established in 1989 - A pewter tray is awarded by LTC (R) Elliot G. Fishburne, in memory of his parents, to the captain of the Women's Soccer Team.

**The Brigadier General Frederick S. Strong, Jr. Memorial Award**, established in 1987 - A pewter tray is awarded in the name of Mrs. Margorie S. Richardson, in memory of her father, to the captain of the Women's Softball Team.

**The First Lieutenant George C. Bass Memorial Award**, established in 1976 - his parents award a pewter tray to the captain of the Sprint Football Team.

**The Thomas B. Dyer III Memorial Award**, established in 1987 - A pewter tray is awarded in memory of fellow 150lb football players KIA Vietnam to the graduating team member who contributed most valuable service to Sprint Football Team while a cadet.

**The George S. Perkins Memorial Award**, established in 1985 - Awarded to a graduating cadet who distinguishes himself through uncommon dedication to the Sprint Football Team.

**The Captain Michael W. Kilroy Memorial Award**, established in 1967 - A pewter tray is awarded by his parents to the captain of the Men's Swimming Team.

**The Lieutenant General John Phillips Daley Memorial Award**, established in 1981 - A pewter tray is awarded to the captain of the Women's Swimming Team.

**The General Maxwell D. Taylor Memorial Award**, established in 1982 - A pewter tray is awarded to the captain of the Men's Tennis Team.

**The Constance Smith Franklin Award**, established in 1983 - A pewter tray is awarded to the captain of the Women's Tennis Team.

**The Coach Carleton R. Crowell Memorial Award**, established in 1976 - A pewter tray is awarded by his family to the captain of the Men's Indoor Track Team.

**The Director's Award**, established in 1980 - A pewter tray is awarded to the captain of the Women's Indoor Track Team.

**The Colonel James B. Gillespie Memorial Award**, established in 1967 - A pewter tray is awarded in the name of Mrs. Gillespie in memory of her husband, Class of 1913, to the captain of the Men's Outdoor Track Team.

**The Director's Award**, established in 1980 - A pewter tray is awarded to the captain of the Women's Outdoor Track Team.

**The Lieutenant General John Cogswell Oakes**, Class of 1928, Memorial Award, established in 1986 - A pewter tray is awarded to the captain of the Women's Volleyball Team.

**The Pierce Currier Foster Memorial Award**, established in 1900 - A pewter tray is awarded in the name of the late Mrs. Anna A. Foster, in memory of her son, the late Lieutenant Foster, to the captain of the Wrestling Team.

**The Major Edward Waldren "Wally" Crum Award**, established in 1984 - a pewter tray is awarded to the Most Courageous Plebe on the Wrestling Team.





## **Chapter 8**

### **DIA Official Visit Recruiting Policy**

#### **1. RECRUITING PHILOSOPHY AND OFFICIAL VISITS**

The United States Military Academy seeks to recruit prospective cadet-athletes who are capable of contributing to the intercollegiate athletics program and who desire an educational experience based on the USMA mission. All prospects must have a reasonable chance of graduating from USMA following the traditional four-year cadet experience.

Coaches must give serious forethought to who should be offered an official (expense-paid) visit. They must consider whether each prospect is academically, medically, and physically qualified for USMA enrollment. If a coach has a question regarding any of these parameters, he or she must consult the Associate Athletic Director for Admissions Support.

The official visit is an opportunity for the prospect and his or her family to assess the prospect's potential for success at West Point. It is also an opportunity for USMA to evaluate the prospect's compatibility with the military environment. Structured time touching on all aspects of the USMA experience is strongly encouraged. Facilities tours, attendance of academic classes, meetings with cadets, and attendance of institutional social and athletic functions are among the activities that are recommended. Cadet candidates should meet with an academic official and discuss the overall academic program. When possible, prospects should attend at least one academic class. Unstructured "free time," on the other hand, should be minimized.

This policy applies to all USMA employees (especially ODIA staff members), cadet-athletes, prospects, and representatives of athletics interests (i.e., boosters). NCAA rules must be minded at all times, particularly those associated with Bylaws 13.5 (Transportation) and 13.6 (Official Visits). All United States Corps of Cadets regulations must also be followed. Appropriate action will be taken against those individuals who violate the letter or spirit of the official visit guidelines. Penalties will be assessed according to the severity of the act and may include termination of the visit, termination of all recruitment activities with the prospective student-athlete, written warning or reprimand, loss of cadet host privileges, suspension from practice or competition, suspension of cadet-athlete or coaching privileges, and reduction of team official visit opportunities. Additionally, reports of violations will be submitted as they are discovered to the Patriot League and/or the NCAA.

West Point is a special place, and we will win the right way. Inappropriate behaviors (especially those involving alcohol, drugs, or sex) during recruiting visits will not be tolerated.

#### **2. RECRUITING POLICY**

##### Official Visits

In sports other than basketball, an official visit may not occur prior to the opening day of classes of the prospect's senior year in high school. In men's basketball, a visit may not occur prior to January 1 of the prospect's junior year in high school. In women's basketball, a visit may not occur prior to the Thursday following the NCAA Division I Women's Basketball Championship game of the prospect's junior year in high school. An official visit may not occur during a recruiting dead period, unless the prospect has been formally admitted to USMA. Further, in women's basketball, an official visit may not be provided to a prospect during the July evaluation periods, unless the prospect has been formally admitted to USMA. All official visits must be approved by the Compliance Office before the prospect initiates travel to West Point (see *Procedure* below).

##### Official Visit Length

The duration of an official visit shall not exceed 48 hours. Provided the prospect's transportation to and from West Point is without delay, the 48-hour period begins when the prospect arrives at West Point. At the end of the 48-hour period, the prospect must immediately depart West Point and initiate direct transportation back to his or her point of origin, unless a different destination is approved by the Compliance Office. Prospects

arriving in the West Point area too late to begin a visit may be lodged in the West Point vicinity without beginning the 48-hour period of the visit, provided the prospect engages in no activity that would start the visit (e.g., a sit-down meal with a coach). It is the responsibility of each sport to ensure that visits do not exceed the 48-hour limitation. If extenuating circumstances (e.g., inclement weather) prevent a prospect from departing West Point after 48 hours, the sport is required to report this to the Compliance Office.

#### Number Limitations

The number of expense-paid, athletically related visits that USMA may provide to prospects on an annual basis (August 1 through July 31) is limited to:

Football: 70 (56 prior to the regular NLI signing date)\*  
Men's Basketball: 15 (12 prior to the regular NLI signing date)  
Women's Basketball: 15 (12 prior to the regular NLI signing date)  
Baseball: 31 (25 prior to the regular NLI signing date)

\* In Football, a maximum of six unused visits (up to 70) from a given academic year may be used during the following academic year.

Additionally, no prospect may make more than one official visit to West Point during or immediately following his or her high school enrollment, and no prospect is permitted to make more than five total official visits to Division I institutions during or immediately following his or her high school enrollment.

Sports are expected to maintain records of the visits they have provided. Additionally, the Compliance Office maintains an official written record of all approved visits.

#### Requirements

Before USMA may provide a prospect with an official visit, the following requirements must be met:

- The prospect must present USMA with a PSAT, SAT, PLAN, or ACT score taken on a national testing date under national testing conditions. This score must be presented through an official testing agency document or on a high school or preparatory school transcript.
- The prospect must present USMA with a high school or college academic transcript.
- The prospect must register with the NCAA Eligibility Center and be placed on the USMA institutional request list (IRL).

Coaches and/or sport-specific support staff are responsible for obtaining and submitting the test scores and transcript to the Compliance Office at the time they submit the paperwork requesting the visit. The Compliance Office is responsible for adding each prospect to USMA's IRL (see *Procedure* below).

#### Transportation to/from USMA

Official visit air transportation is limited to commercial carriers at coach class with no upgrades. Coaches may not accompany prospects on flights to or from West Point. A prospect traveling to West Point by car may be reimbursed round-trip mileage expenses at the same rate that USMA personnel are reimbursed for mileage related to official business. If a coach accompanies a prospect during ground transportation, the 48-hour period of the visit begins at the time the coach begins accompanying the prospect, and the coach must count the activity as an off-campus recruiting contact. Transportation to and from USMA for the purpose of making an official visit must be without delay for personal reasons.

In sports other than basketball, USMA may pay the official visit transportation costs for the prospect only. In the sport of basketball, USMA may pay for the prospect's transportation as well as that of up to two parents or legal guardians.

If a prospect travels to USMA by air, bus, or train, any member of the Army Athletic Department may pick

up the prospect and his or her parents or legal guardians at the nearest major airport, bus, or train station. (As Newark, LaGuardia, and JFK airports all serve the southern New York area, any may be considered the “nearest major airport.”) If a major airport, bus, or train station other than that nearest to West Point is used, the 48-hour period of the visit starts when transportation is initiated, and only a coach who has been certified to recruit off post may provide the transportation. Travel to West Point from the nearest major airport, bus, or train station must be without delay for personal reasons. Standard vehicles must be used; limousines and other luxury modes of transportation are strictly forbidden.

All individuals traveling to USMA using government funds must be placed on Invitational Travel Orders (ITO). Each sport is responsible for ensuring that orders related to official visits are issued and filed in the proper manner (see *Procedure* below).

#### Transportation During Visit

Vehicles used to transport prospects during the 48-hour period of the official visit are limited to those of a type normally used by USMA to transport prospective cadets who are visiting West Point for reasons not related to athletics. Limousines and other atypical modes of transportation are strictly forbidden. Coaches and cadet hosts may use their personal vehicles to transport prospects during the conduct of the official visit, but it is not permissible to provide the prospect (or his or her family members) with the use of a vehicle.

#### Cadet Hosts

Hosts must be current cadet-athletes or other cadets who have been designated in a manner consistent with USMA policy. A cadet who is a NCAA non-qualifier in his or her first year of enrollment may not serve as a cadet host. Cadet hosts must be designated by each sport on the Official/Unofficial Visit Approval form; they must also review and sign the Cadet Host Instructions and Agreement. Hosts are representing West Point and the Athletic Department and are held to the highest behavioral standards. They are expected to be familiar with official visit rules and conduct standards, as specified in this document. A host may be provided with cash to entertain the prospect (see *Entertainment Money* below). A cadet host may receive complimentary meals, provided he or she is accompanying the visiting prospect. A cadet host may also receive a complimentary admission to a home Army athletic event, provided he or she is accompanying the visiting prospect. Each prospect is allowed one host only. Cadet hosts who do not follow NCAA, USMA, and/or Army Athletics rules regarding official visits, or who fail to maintain the conduct standards noted in this document, are subject to penalties as deemed appropriate by the NCAA, USMA leadership, and/or the Director of Intercollegiate Athletics.

#### Meals

A prospect may receive a maximum of three meals per day during his or her official visit. Meals must be standard in nature, comparable to those normally taken by cadets, and provided within a 30-mile radius of West Point. If the prospect will be having meals in the USMA Mess Hall, meal tickets must be requested from the Compliance Office via the Official/Unofficial Visit Approval form. A maximum of six meal tickets may be used per prospect during an official visit. Meal tickets must be turned in at the Cadet Mess Hall. The cadet host should place them in the table’s Commandant’s Box on the poop deck or give them to a COR. The cadet host should not give the meal tickets to the server. Unused meal tickets must be returned to the Compliance Office. Snacks may also be provided to the prospect, provided their cost is deducted from the \$40 per day provided to the cadet host for entertainment purposes (See *Entertainment Money* below).

In sports other than football, a prospect’s parents or legal guardians may receive up to three meals per day during the length of the official visit. In football, up to four family members accompanying the prospect on the official visit may receive up to three meals per day. Meals must be comparable to those normally taken

by cadets. All requests for money needed to pay for meals that do not take place in the Mess Hall must be made to the Compliance Office using the Official/Unofficial Visit Approval form. Receipts accounting for all expenditures of meal money and any remaining cash must be returned to the Compliance Office within three days after the end of the visit (see *Procedure* below).

#### Lodging

Lodging costs during the 48-hour period of the visit may be provided for the prospect and the prospect's parents or legal guardians only. Lodging must be standard in nature (i.e., no suites, no special amenities), comparable to what is normally provided to cadet-athletes when competing at an away-from-home contest, and situated within a 30-mile radius of West Point. Army may not pay for telephone calls, pay-per-view movies, or other perks associated with hotel lodging. Additional individuals (i.e., brother) may lodge with the prospect, provided Army pays no fees related to additional room occupants. Should a prospect desire to stay in the barracks with his or her cadet host, the requesting sport must notify the Compliance Office via the Official/Unofficial Visit Approval form (see *Procedure* below).

#### Entertainment and Entertainment Money

On-campus entertainment that is representative of normal cadet life is recommended; however, appropriate off-post entertainment within a 30-mile radius of West Point is permissible. A maximum of \$40 for each day of the visit may be provided to the cadet host to cover all actual costs of entertaining the host, the prospect, and the prospect's parents or legal guardians. The cadet host must retain control of this money; it may not be given to the prospect. Regular meals and admission to home athletics events are excluded from the entertainment allowance; however, snacks must be deducted from it. It is not permissible to use the entertainment money to purchase gifts or mementos for the prospect. An additional \$20 per day may be provided to the host for each additional prospect that he or she hosts. Receipts accounting for all expenditures and any remaining cash must be returned to the applicable coach; the coach must then settle the advance with the Compliance Office within three days after the end of the visit. All requests for entertainment money must be made to the Compliance Office via the Official/Unofficial Approval form (see *Procedure* below).

#### Complimentary Admissions

In sports other than football, a prospect on an official visit may receive a maximum of three complimentary admissions (issued through a pass list only) to any home, regular-season athletics event within 30 miles of West Point. In football, a prospect on an official visit may receive up to five complimentary admissions (issued through a pass list only) to any home, regular-season athletics event within 30 miles of West Point. Admissions for postseason events are not permitted. The three or five admissions are to be used by the prospect and family members accompanying the prospect on the visit. If a prospect is a member of a nontraditional family, additional admissions may be provided, subject to the approval of the Compliance Office. All requests for complimentary admissions must be submitted to the Compliance Office via the Official/Unofficial Visit Approval Form (see *Procedure* below).

#### Recreational Athletic Activities and Pick-Up Games

During a visit to West Point, prospects may participate in physical workouts or other recreational athletic activities, provided the activities are not organized or observed by a coach and are not designed to test the athletics abilities of the prospects. Pick-up games with cadets are permissible, provided all the arrangements are initiated by the prospect, the facilities used are open to the public at the time of the pickup game, and no recruitment activities occur, including observation by coaches.

#### Parking

Parking passes may be reserved with a maximum of one per recruit family and one for the coaching staff member accompanying the recruit. Parking locations will be assigned by the Ticket Office on a first-come, first-serve basis. For home football games, parking requests must be submitted by Friday at 11:00 a.m.

### Personalized Recruiting Aids, Special Perks, and Publicity

Official visits may not include the use of personalized recruiting aids such as signs, presentations, or uniforms. Involvement in game-day simulations (e.g., pre-game walks, on-field presentations) and use of special decorations or modifications to locations or facilities are also prohibited. The prospect's visit to West Point may not be publicized in any manner (e.g., through photos, videos, social media). In general, activities that may call attention to the prospect or which may be interpreted as being out of the ordinary within the context of everyday cadet life must be strictly avoided.

### Contact Restrictions

The following individuals may have contact with prospects and their family members within 30 miles of West Point during official visits: athletic staff members (and their immediate family members), institutional staff members (e.g., Officer Representative), and cadet hosts. Cadet-athletes who are not hosts and the immediate family members of non-athletic institutional staff members may have contact with prospects and their family members on USMA grounds only. Contact between visiting prospects and Army fans and supporters who are not USMA staff members is strictly forbidden. Consequently, supervising staff members and cadet hosts must take care to avoid venues and situations in which contact with such individuals is likely.

### Conduct During Visit

Recruiting visits must be conducted in good taste, in compliance with state and federal law, and in accordance with USMA and Army regulations. A prospect may not be permitted to engage in any activity that creates a perception of impropriety or fosters an atmosphere of licentiousness. The following are strictly forbidden during official visits:

- Alcohol (except when consumed in very limited amounts by prospect parents and USMA staff members).
- Drugs.
- Gambling.
- Adult entertainment.
- Sexual misconduct.
- Activity that violates the law.

Responsibility for maintaining these conduct standards rests with the staff member in charge of the activity and/or the cadet host. All structured official visit activities conducted, enabled, or assisted by Army Athletics require the direct, personal oversight of an athletics staff member or Officer Representative. Nonstructured activities conducted during cadet-prospect "free time" require the direct, personal oversight of the cadet host.

## **3. OFFICIAL VISIT PROCEDURES**

### Step One

Coaches who have identified candidates for official visits should seek initial approval from their sport supervisor and/or the Associate Athletic Director for Admissions Support.

### Step Two

Provided the Sport Supervisor and/or the Associate Athletic Director for Admissions Support has granted preliminary approval for the visit, the coach or sport-specific staff member must fill out and submit the Official/Unofficial Visit Approval form to the Compliance Office along with the documents specified in the *Requirements* section above. Materials should be submitted to the Compliance Office no later than two weeks prior to the initiation of the prospect's transportation to West Point. In rare, emergency situations, requests submitted less than two weeks prior to the initiation of the prospect's transportation to West Point

may be considered; however, there is no guarantee late requests will be considered or approved.

#### Step Three

The Compliance Office will review the submission and attempt to add the prospect to Army's institutional request list (IRL). If the visit is approved, the coach or sport-specific staff member will be notified in writing. If the visit is not approved, the coach or sport-specific staff member will be notified and provided with a reason for the lack of approval. Should complimentary admissions be requested, the Compliance Office will add the requests to the pass list maintained by the Ticket Office upon approval of the visit.

#### Step Four

The requesting coach or sport-specific staff member must submit an Invitational Travel Order (ITO) to the Financial Management Office for approval. The Financial Management Office will review the document and, if everything is in order, approve the official visit travel request. The signed ITO is kept on file by each sport for reference or forwarding as needed to the travel agency or prospect. Travel orders and transportation arrangements may not be made until the visit has been approved by the Compliance Office.

#### Step Five

The requesting coach or sport-specific staff member must pick up the requested meal tickets, entertainment money, and meal money from the Compliance Office no later than the business day prior to the start of the visit. The Compliance Office will provide him or her with a Cadet Host Instructions and Agreement for each designated cadet host, as well as the Official Visit After-Action Report form.

#### Step Six

The coach or sport-specific staff member is required to review the Cadet Host Instructions and Agreement with each cadet host. Each cadet host must then sign the agreement before he or she assumes hosting duties.

#### Step Seven

If complimentary admissions have been requested, the prospect and those accompanying him or her must visit the designated box office on the day of the home, regular-season event in order to gain admittance. They must visit the designated box office during normal hours of operation; attempts to be admitted after the ticket window is closed may not be successful. Each individual receiving a comp admission must present photographic identification and sign the pass list. Those not presenting identification or refusing to sign will not be admitted. It is strongly recommended that sports notify visiting prospects of this requirement prior to their visits and/or maintain photocopies of visiting individuals' IDs in order to ensure admittance.

#### Step Eight

At the end of the visit, the coach or sport-specific staff member must collect unused entertainment money and receipts accounting for all expenditures from the cadet host. Both must be turned over to the Compliance Office along with the signed Cadet Host Instructions and Agreement forms and unused meal money and accompanying receipts. The coach or sport-specific staff member must also fill out a receipt voucher accounting for all money spent and turned in. All visits must be fully settled with the Compliance Office within three days after they end. New visits will not be approved until completed visits are fully settled. Failure to properly account for expenditures of meal or cadet host money may result in violations of NCAA recruiting rules and reprimand of the involved staff members.

#### Step Nine

Following the end of the visit, coaches and/or sport-specific personnel are expected to conduct an interview with the cadet host to ensure that the visit was conducted in compliance with this policy, and that any "free time" activities engaged in during the visit were consistent with NCAA, USMA, and Army Athletics

standards. An Official Visit After-Action Report must be filled out and signed by the applicable head coach (or his or her official designee) and returned to the Compliance Office within seven days after the end of the visit. Any actual or suspected violations of NCAA, USMA, or Army Athletics rules, standards, or policies must be immediately reported to the Compliance Office.

**4. FORM(S)**

1. Official/Unofficial Visit Approval Form
2. Cadet Host Instructions and Agreement
3. Invitational Travel Order (ITO)
4. Receipt Voucher
5. Official Visit After-Action Report

## **Glossary**

### **Section I, Abbreviations**

<b>APFT</b>	Army Physical Fitness Test
<b>AD</b>	Athletic Director (Head of DIA)
<b>BTD/BTO</b>	Brigade Tactical Department / Officer (USCC)
<b>CBT</b>	Cadet Basic Training
<b>CDR</b>	Commander
<b>CFT</b>	Cadet Field Training
<b>CS</b>	Corps Squad
<b>CSFB</b>	Corps Squad Football
<b>CTLT</b>	Cadet Troop Leadership Training
<b>CLDT</b>	Cadet Leader Development Training
<b>DIA</b>	Director of Intercollegiate Athletics (The Athletic Director)
<b>DMI</b>	Department of Military Instruction
<b>DPE</b>	Department of Physical Education
<b>ESP</b>	Evening Study Period
<b>GC</b>	Garrison Commander
<b>LDB</b>	Leader Development Branch (USCC)
<b>MDS</b>	Military Development School
<b>MIAD</b>	Military Individual Advanced Development
<b>NCAA</b>	National Collegiate Athletic Association
<b>ODIA</b>	Office of the Directorate of Intercollegiate Athletics (Intercollegiate Athletic Department)
<b>OR</b>	Officer Representative
<b>PIAD</b>	Physical Individual Advanced Development



<b>PMI</b>	PM Inspection
<b>SGR</b>	Summer Garrison Regiment
<b>USCC</b>	United States Corps of Cadets
<b>USMA</b>	United States Military Academy
<b>WPR</b>	Written Partial Review

## **Section II, Terms**

### **Corps Squad**

NCAA or Varsity Intercollegiate Athletics

### **In-Season**

IAW NCAA Bylaw 17.1.1, the playing season (i.e. practice and competition) for each sport is the time in which countable athletically related activities occur. The playing season can be divided into not more than two segments. IAW NCAA guidelines, individual sports may divide their season into two traditional segments. A cadet will have full authorizations in both seasons.

### **Off-season**

Outside of playing season during the academic year, only a student-athlete's participation in the countable athletically related activities specified in 17.02.1.1-(c)-(e) shall be permitted. A student athlete's participation in such activities will be limited to eight hours per week, of which not more than two hours per week may be spent on individual skill work outs set forth in 17.02.1.1-(e) and 17.1.6.2.1. A cadet will have authorizations specified in appendix A1.

### **Traditional Season**

The part of a season that is determined by the coach and the NCAA to be in-season. Some teams have two traditional seasons a spring and a fall for both practice and competition purposes. A cadet athlete who is in his/her traditional season has full authorizations during this period.

### **Undergraduate Assistant Coaches**

IAW NCAA Bylaw 11.02.5, an undergraduate student-coach is any coach who may be any undergraduate student-athlete who has exhausted his or her eligibility in the sport or has become injured to the point that he or she is unable to practice or compete for that season.

### **Heavy Tables**

Tables where a portion and a half are served per cadet.

### **Heavy-Heavy Tables**

Tables where double portions are served per cadet.

### Milestones Appendix

The following table outlines the annual requirements to facilitate the proper synchronization of intercollegiate athletics requirements with the greater requirements of USMA.

Requirement	Submitting Directorate	Receiving Directorate	Suspense
Names for approval of SAP participation	DIA	Commandant	10 June, 1 December
Submission of Team Captain names for approval	Head Coaches	Athletic Director	10 July
Submission of Team Captain names for approval of wear of cadet rank	DIA	Commandant	Beginning of Reorganization Week
<i>Quick Fact Authorizations Sheet</i> published by DIA Operations	DIA	BTD	First Day of classes-Fall Term
Request for CTLT COHORT	DIA	USCC	1 October
Forward 2LT AI list for following Academic Year	Head Coaches	DIA Operations	15 October
Submission of PIAD Requests	Head Coaches	DIA Operations	1 November
Submission of PIAD Requests	DIA	USCC	15 November
Submission of CLDT-1 and CFT-1 name requests	DIA	USCC	30 November
<i>Quick Fact Authorizations Sheet</i> revised/reviewed for Spring Term	DIA	BTD	20 December
Forward list of 2LT AIs for following Academic Year	DIA	USMA G1	15 January
Submission of Early CBT Release dates by team	DIA	DMI	15 January
Forward list of 2LT AIs for following Academic Year	USMA G1	HRC	15 February
Submission of CBT and CFT COHORT request	DIA	DMI	1 May
Notification of Academic Instructors of athletic event-related absence	Cadet-athlete	Respective instructor	NLT 48 hours prior to absence