


Under Section 3 of THE AADHAAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016  
(Aadhaar Act)

**Submission Date:** 27-Nov-2020

**Application Type :** ENROLMENT (Aadhaar Enrolment is free & Voluntary)

Application Details		Appointment Details	
<b>Full Name:</b>	Zera Amayah		
<b>Gender:</b>	Female		
<b>Date Of Birth:</b>	30-Jan-2015		
<b>Address:</b>	C/O Shiju Nambiar, J803, Rajapushpa Atria, Golden Mile Road, Near Global Edge School, Kokapet, K.v. Rangareddy, Rajendranagar, Telangana, 500075		
<b>Email ID:</b>			
<b>Mobile No.:</b>	7799016600		
<b>Guardian Name:</b>	Shiju Nambiar		
<b>Guardian Aadhaar No./Enrolment ID:</b>	891762740209	<b>Appointment ID:</b>	1000000981373
		<b>Aadhaar Seva Kendra Address:</b>	Reliance Cyber Ville,, PLOT No-17 to 24/D No.1-90/8/RC/G-1 To 403,Vittal Rao Nagar,Madhapur,Hyderabad,500081
		<b>Appointment Date:</b>	1-Dec-2020
		<b>Time Slot:</b>	09:30
		<b>Amount:</b>	Rs. 0
		<b>Payment Status:</b>	N.A
		<b>GSTN :</b>	07AAAGU0182Q1ZS
<b>Documents to Carry</b>			
1. DOB: Birth Certificate 2. POR: Birth Certificate issued by Registrar of Birth, Municipal Corporation and other notified local government bodies like Taluk, Tehsil etc			

I hereby confirm the identity and address of (Guardian name) as being true, correct and accurate.

Guardian/Relative Name:

Signature of Guardian/Relative

**Disclosure under section 3(2) of THE AADHAAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016**

I confirm that I have been residing in India for at least 182 days in the preceding 12 months & information (including biometrics) provided by me to the UIDAI is my own and is true, correct and accurate. I am aware that my information including biometrics will be used for generation of Aadhaar and authentication. I understand that my identity information (except core biometric) may be provided to an agency only with my consent during authentication or as per the provisions of the Aadhaar Act. I have a right to access my identity information (except core biometrics) following the procedure laid down by UIDAI.

Verifier's Stamp and Signature: Applicant's signature/Thumbprint (Verifier must put his/her Name, if stamp is not available)

**Applicant's signature/Thumbprint**

#### **COVID-19 Instructions**

1. Residents standing in queue or waiting for entry should maintain social distancing norms to avoid crowding near the door and outside counters.
2. It is compulsory to wear a mask properly at all times when you are in the ASK. Persons without mask will not be permitted entry. Mask may only be removed if any staff member wants to check your identity or while taking your photograph.
3. Every resident will be asked to sanitize his/her hands before entering the ASK.
4. Once inside the ASK, residents should follow all instructions and remain seated on alternate chairs /marked chairs to ensure social distancing, till they are called to the relevant counter.
5. Residents are advised to stand in the marked circles / square inside and outside the ASK for maintain social distancing.
6. Residents using Aarogya Setu App may show their health status in App at the ASK gate for express entry.

#### **ASK Instructions**

1. Please reach 15 min early at Aadhaar Seva Kendra and carry printed copy of this Application Form.
2. Carry all the Document(s) selected while filling up the form.
3. In case of Child (5Yrs) or Guardian based application, Guardian/Relative will be required to accompany the applicant.
4. In case of incapacitated person, the signature will be done by Legal Guardian of Incapacitated Person

List of POI Documents	List of POA Documents
<ol style="list-style-type: none"> <li>1. Passport</li> <li>2. PAN Card</li> <li>3. Ration/ PDS Photo Card</li> <li>4. Voter ID</li> <li>5. Driving License</li> <li>6. Government Photo ID Cards/ service photo identity card issued by PSU</li> <li>7. NREGS Job Card</li> <li>8. Photo ID issued by Recognized Educational Institution</li> <li>9. Arms License</li> <li>10. Photo Bank ATM Card</li> <li>11. Photo Credit Card</li> <li>12. Pensioner Photo Card</li> <li>13. Freedom Fighter Photo Card</li> <li>14. Kissan Photo Passbook</li> <li>15. CGHS / ECHS Photo Card</li> <li>16. Address Card having Name and Photo issued by Department of Posts</li> <li>17. Certificate of Identity having photo issued by Gazetted Officer or Tehsildar on letterhead</li> <li>18. Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations</li> <li>19. Bhamashah Card</li> <li>20. Certificate from Superintendent/ Warden/Matron/ Head of Institution of recognized Shelter Homes for Orphanages, Homes etc on their official letter head.</li> <li>21. Certificate of Identity having photo issued by MP or MLA or MLC or Municipal Councillor on letterhead</li> <li>22. Certificate of Identity having photo issued by village panchayat head or mukhiya or its equivalent authority (for rural areas)</li> <li>23. Gazette notification for name change (with separately affixed photo)</li> <li>24. Marriage Certificate with photo</li> <li>25. RSBY Card</li> <li>26. SSLC book having candidates photo</li> <li>27. ST/ SC/ OBC Certificate with photo</li> <li>28. School Leaving Certificate (SLC) / School Transfer Certificate (TC), containing name and photo</li> <li>29. Extract of School Records issued by Head of School containing name and photo</li> <li>30. Bank Pass Book having name and photo</li> <li>31. Certificate of Identity containing name and photo issued by Recognized Educational Institution signed by Head of Institute</li> </ol>	<ol style="list-style-type: none"> <li>1. Passport</li> <li>2. Bank Statement/ Passbook</li> <li>3. Post Office Account Statement/Passbook</li> <li>4. Ration Card</li> <li>5. Voter ID</li> <li>6. Driving License</li> <li>7. Government Photo ID cards/ service photo identity card issued by PSU</li> <li>8. Electricity Bill (not older than 3 months)</li> <li>9. Water bill (not older than 3 months)</li> <li>10. Telephone Landline Bill (not older than 3 months)</li> <li>11. Property Tax Receipt (not older than 1 year)</li> <li>12. Credit Card Statement (not older than 3 months)</li> <li>13. Insurance Policy</li> <li>14. Signed Letter having Photo from Bank on letterhead</li> <li>15. Signed Letter having Photo issued by registered Company on letterhead</li> <li>16. Signed Letter having Photo issued by Recognized Educational Institution on letterhead or Photo ID having address issued by Recognized Educational Institution.</li> <li>17. NREGS Job Card</li> <li>18. Arms License</li> <li>19. Pensioner Card</li> <li>20. Freedom Fighter Card</li> <li>21. Kissan Passbook</li> <li>22. CGHS / ECHS Card</li> <li>23. Certificate of Address having photo issued by MP or MLA or Gazetted Officer or Tehsildar on letterhead</li> <li>24. Certificate of Address issued by Village Panchayat head or its equivalent authority (for rural areas)</li> <li>25. Income Tax Assessment Order</li> <li>26. Vehicle Registration Certificate</li> <li>27. Registered Sale / Registered Lease / Registered Rent Agreement</li> <li>28. Address Card having Photo issued by Department of Posts</li> <li>29. Caste and Domicile Certificate having Photo issued by State Govt.</li> <li>30. Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations</li> <li>31. Gas Connection Bill (not older than 3 months)</li> <li>32. Passport of Spouse</li> <li>33. Passport of Parents(in case of Minor)</li> <li>34. Allotment letter of accommodation issued by Central/State Govt. (not more than 3 years old)</li> <li>35. Marriage Certificate Issued by the Govt., containing name and address</li> <li>36. Bhamashah card</li> <li>37. Certificate from Superintendent/ Warden/ Matron/ Head of Institution of recognized shelter homes for orphanages etc. on letter head</li> <li>38. Certificate of address having photo issued by Municipal Councilor on letterhead</li> <li>39. Identity Card issued by recognized educational institutions</li> <li>40. SSLC book having photo</li> <li>41. School Identity Card</li> <li>42. School Leaving Certificate (SLC) / School Transfer Certificate (TC), containing Name and Address</li> <li>43. Extract of School Records containing Name, Address and Photo issued by Head of School</li> <li>44. Certificate of Identity containing Name, Address and Photo issued by Recognized Educational Institution signed by Head of Institute</li> </ol>
List of DOB Documents	
<ol style="list-style-type: none"> <li>1. Birth Certificate</li> <li>2. SSLC Book/Certificate</li> <li>3. Passport</li> <li>4. Certificate of Date of Birth issued by Group A Gazetted Officer on Letterhead</li> <li>5. PAN Card</li> <li>6. Mark sheet issued by any Government Board or Recognized University</li> <li>7. Government Photo ID Card/ Photo Identity Card issued by PSU containing DOB</li> <li>8. Central/ State Pension Payment Order</li> <li>9. Central Government Health Service Scheme Photo Card or Ex-Servicemen Contributory Health Scheme Photo card.</li> <li>10. Government issued certificate (or card) having photo and duly signed by the signing authority</li> <li>11. Photo ID having Date of Birth issued by Recognized Educational Institution</li> <li>12. School Leaving Certificate (SLC) / School Transfer Certificate (TC), containing Name and Date of Birth</li> <li>13. Extract of School Records issued by Head of School containing Name, Date of Birth and Photo</li> <li>14. Certificate of Identity containing Name, DOB and Photo issued by Recognized Educational Institution signed by Head of Institute</li> </ol>	
List of POR Documents	
<ol style="list-style-type: none"> <li>1. PDS Card</li> <li>2. NREGS Job Card</li> <li>3. CGHS/State Government/ECHS/ESIC Medical card</li> <li>4. Pension Card</li> <li>5. Army Canteen Card</li> <li>6. Passport</li> <li>7. Birth Certificate issued by Registrar of Birth, Municipal Corporation and other notified local government bodies like Taluk, Tehsil etc.</li> <li>8. Any other Central/State government issued family entitlement document.</li> <li>9. Marriage Certificate issued by the government</li> <li>10. Address card having name and photo issued by Department of Post</li> <li>11. Bhamashah Card</li> <li>12. Discharge card/ slip issued by Government hospitals for birth of a child</li> <li>13. Certificate of Identity having photo issued by MP or MLA or MLC or Municipal Councilor or Gazette Officer on letterhead</li> <li>14. Certificate of Identity having photo and relationship with HOF issued by village panchayat head or mukhiya or its equivalent authority (for rural areas)</li> </ol>	

# Customer Process Flow

