



FIND ANSWERS TO VENDOR QUESTIONS

 WHAT DO I NEED?	LINK	 WHO DO I CONTACT?	
PROCUREMENT OPERATIONS			
Solicitation/Business Opportunities	Click Here	Person listed on advertisement or solicitation document.	For subcontracting opportunities on Construction Contracts; the plan holder's list is available via Bonfire .
Procurement Vendor Portal <i>Registration, Login and Account Management</i>	Click Here	Procurement Operations Customer Help Line for login issues.	Note: Password reset temporary emails timeout after 5 days. E: paprocure@panynj.gov / P: 212.435.4600
		Request a company name change.	Contact Mrs. Virginia Cash: vcash@panynj.gov
		Requesting admin main contact change.	Submit request on company letterhead, signed by a principal of the company, scanned and emailed to paprocure@panynj.gov .
Bonfire Bidding Submission System	Click Here	View and download bid documents if instructed to go to this site.	For general questions and issues contact: E: bids@panynj.gov / P: 212.435.4600
Bonfire (Login or Registration)	Click Here	For any technical issues with Bonfire not related to the solicitation documents, email Bonfire Support.	support@gobonfire.com
Bonfire (Vendor Training Support)	Click Here	Bonfire Support for Vendors	Submit a request – Bonfire Support (gobonfire.com)
ACCOUNTS PAYABLE			
Set up or change payment information		Accounts Payable	E: ACH_Enrollment@panynj.gov / P: 201.216.6002
Invoice Inquiries		Questions	E: ACCOUNTS_PAYABLE_QUESTIONS@panynj.gov / P: 201.509.7930
Invoice Submissions		Payments	E: ACCOUNTS_PAYABLE_INVOICES@panynj.gov
PROFESSIONAL SERVICE FIRM QUESTIONNAIRE (PSFQ)			
Perform professional architecture, engineering and related technical services as needed	Click Here	Registration or Login Issues with PSFQ Note: The firm's username is and always will be their EIN number with the dash included after the second number (Ex: 12-3456789).	E: paprocure@panynj.gov / P: 212.435.4600
DIVERSITY, EQUITY & INCLUSION PROGRAM			
MWSDBE & SDVOB Certification Getting Started	Click Here	Certification Hotline	E: certhelp@panynj.gov / P: 212.435.7888
Log In to Apply or Update your Certification with the Port Authority	Click Here	Registration & Login Issues	E: certhelp@panynj.gov / P: 212.435.7888