

## **SANDEEP KOHLI**

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### **Career Objective:-**

"I am a passionate and enthusiastic BCA graduate focused on building a career in web development. I have hands-on experience with HTML, CSS, Javascript, and I am actively creating responsive and user-friendly web interface. My Goal is to start my career as a web developer in a startup or tech company where I can contribute to real-world projects, enhance my skills, and gradually grow into advanced roles like Full Stack Developer, Software Engineer, or App Developer in future."

### **Academic Profile:-**

- BCA Completed from "Modern College of Professional Studies" Batch (2022-25).
- 12<sup>th</sup> Passed out from "Sahil Public School" (CBSE Board) 2022.
- 10<sup>th</sup> Passed out from "Sahil Public School" (CBSE Board) 2020.

### **Experience:-**

#### **Back Office Executive (Part-Time):-**

- Aditron India Pvt. Ltd., A-23, Sector-57 Noida ,Pincode:- 201301
- April 2023 – Present (Work from Home)
- Preparing tax invoices based on client purchase orders for mechanical product "Rotary Joint" in multiple sizes.
- Generating challans, creating letterheads, and assisting with client document preparation.
- Coordinating with 4–5 purchasing companies monthly for accurate documentation.
- Earning ₹50 per invoice on a part-time basis (Annual earnings: ₹5000–₹6000 approx). .

### **Skills:-**

TECHNICAL SKILLS	SOFT SKILLS
HTML,CSS, BASIC JAVASCRIPT	Good In Communication
Basic Programming	Team Work
Typing Speed in English (35 WPM)	Adaptability
	Experience With AI Tools Eagerness To Learn

### **Project:-**

# PORTFOLIO WEBSITE.

# QUIZ APP.

# CURRENTLY WORKING IN RESTURANT WEBSITE OR CLOUD KITCHEN STORE.

### **Hobbies And Interests:-**

- Cooking.
- Cricket.
- Listening to music.