

# Your next steps for your Microsoft 365 Business Basic

1. Go to the Microsoft 365 admin center and bookmark the web address:  
[admin.microsoft.com](https://admin.microsoft.com).
2. Sign in to the admin center with the username below. This is the same username you created when you signed up for Microsoft 365 Business Basic.

## **Your username**

Bret@ResidentialRights.onmicrosoft.com

3. Manage your subscription in the admin center. Things you can do there include:
  - o Add users, assign licenses, and more.
  - o Invite your team to use Microsoft 365 Business Basic.
  - o Manage payment and billing details.