

You can make certain sections of the text clickable by creating hyperlinks. Once clicked, these links navigate users to different pages or, as described in [working with anchors](#), to different sections of a page.

## Working with links

You can create the following types of links in the editor:





























- [Attachments links](#) – allow you to create links to the attachments of the page that you are currently editing.
- [Content links](#) – allow you to create links to files stored in the content tree of any of the sites running in the system.
- [Media libraries links](#) – allow you to create links to content stored in [media libraries](#).
- [Web links](#) – allow you to create links to different websites.
- [E-mail links](#) – allow you to create email links that create a new email in the user's default email client and automatically fill in the fields that you specify.
- [Anchors links](#) – anchors allow you to navigate users to different sections of the same page.

### Placing attachments links

1. With your mouse, click in the text where you want to create a link or mark the text that you want to make into a link.
2. In the editor toolbar, click on the **Insert/Edit link** button. An **Insert link dialog** opens.



3. Switch to the **Attachments** tab.
4. (Optional) If the attachment that you want to create a link to isn't attached to the page, use the **Upload** button to attach it.
5. > **Select** the attachment that you want to create a link to.

Actions	Update	Name
>     		 <a href="#">Chrysanthemum</a>
>     		 <a href="#">Desert</a>
>     		 <a href="#">Hydrangeas</a>
>     		 <a href="#">Penguins</a>

6. (Optional) If you haven't marked any text that you want to make into a link, fill in the **Link text** field on the **General** tab.
7. On the **Target** tab, specify how the link opens once users click it:
  - a. **(not set)** – default setting, opens the link in the same browser window or tab as the page.
  - b. **(frame)** – opens the link in the frame specified in the **Target frame name** field.
  - c. **New window (\_blank)** – opens the link in a new browser window.
  - d. **Same window (\_self)** – opens the link in the same browser window or tab as the page.
  - e. **Parent window (\_parent)** – opens the link in the browser window the current page is nested in.
  - f. **Topmost window (\_top)** – opens the link in the browser window that is positioned on the top.
8.
  - **ID** – the identifier of the link HTML element
  - **Name** – the name of the link HTML object
  - **Tooltip** – the text displayed when the mouse cursor is placed over the link
  - **Class** – the link element CSS class
  - **Style** – additional link element styles
9. Click **Save & Close**. The system creates the attachment link.
10. **Save** the page you are editing.
















Now, the attachment opens when a user click the link on the page.

## Placing content links

1. With your mouse, click in the text where you want to create a link or mark the text that you want to make into a link.
2. In the editor toolbar, click on the **Insert/Edit link** button. An **Insert link dialog** opens.



3. Switch to the **Content** tab.
4. In the **Site** drop-down list, specify the site on which the content that you want to link to is.
5. In the **Content tree**, navigate to where you want the link to lead to.
6. > **Select** the specific page that you want to create a link to.
7. (Optional) If you haven't marked any text that you want to make into a link, fill in the **Link text** field on the **General** tab.

Actions	Name
>  	 <a href="#">Kentico</a>
>  	 <a href="#">Intranet</a>
>  	 <a href="#">Client Portal (Client-Portal.png)</a>
>  	 <a href="#">Connection</a>
>  	 <a href="#">Trees for Bugs (Trees-For-Bugs.png)</a>

8. On the **Target** tab, specify how the link opens once users click it:
  - a. **(not set)** – default setting, opens the link in the same browser window or tab as the page.
  - b. **(frame)** – opens the link in the frame specified in the **Target frame name** field.
  - c. **New window (\_blank)** – opens the link in a new browser window.
  - d. **Same window (\_self)** – opens the link in the same browser window or tab as the page.
  - e. **Parent window (\_parent)** – opens the link in the browser window the current page is nested in.
  - f. **Topmost window (\_top)** – opens the link in the browser window that is positioned on the top.
9.
  - **ID** – the identifier of the link HTML element
  - **Name** – the name of the link HTML object
  - **Tooltip** – the text displayed when the mouse cursor is placed over the link
  - **Class** – the link element CSS class
  - **Style** – additional link element styles
10. Click **Save & Close**. The system creates the attachment link.
11. **Save** the page you are editing.

Now, when a user clicks on the link, they are navigated to the page that you specified.

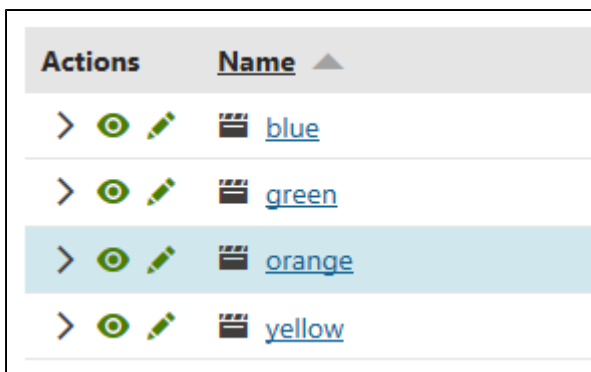
## Placing media libraries links

1. With your mouse, click in the text where you want to create a link or mark the text that you want to make into a link.
2. In the editor toolbar, click on the **Insert/Edit link** button. An **Insert link dialog** opens.



3. Switch to the **Media libraries** tab.

4. In the **Site**, **Group** and **Library** drop-down lists, specify the media library in which is the content you want to link to.
5. (Optional) Use the **Upload** button to add the file you want to link to into the media library.
6. > **Select** the media library item that you want to create a link to.



7. (Optional) If you haven't marked any text that you want to make into a link, fill in the **Link text** field on the **General** tab.
8. On the **Target** tab, specify how the link opens once users click it:
  - a. **(not set)** – default setting, opens the link in the same browser window or tab as the page.
  - b. **(frame)** – opens the link in the frame specified in the **Target frame name** field.
  - c. **New window (\_blank)** – opens the link in a new browser window.
  - d. **Same window (\_self)** – opens the link in the same browser window or tab as the page.
  - e. **Parent window (\_parent)** – opens the link in the browser window the current page is nested in.
  - f. **Topmost window (\_top)** – opens the link in the browser window that is positioned on the top.
9.
  - **ID** – the identifier of the link HTML element
  - **Name** – the name of the link HTML object
  - **Tooltip** – the text displayed when the mouse cursor is placed over the link
  - **Class** – the link element CSS class
  - **Style** – additional link element styles
10. Click **Save & Close**. The system creates the attachment link.
11. **Save** the text you are editing.

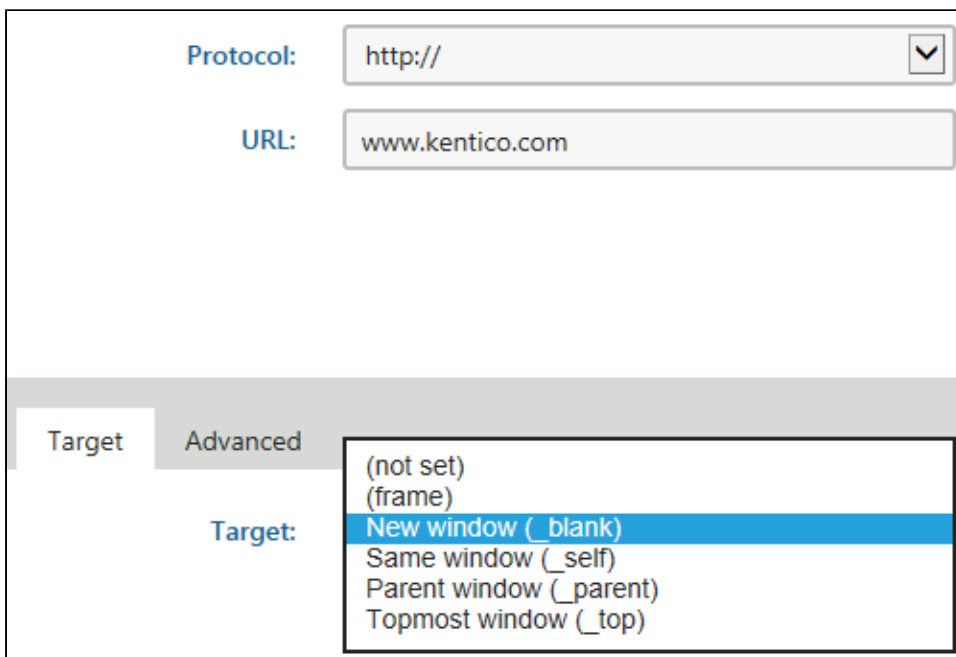
Now, the media library opens when a user click the link on the page.

## Placing web links

1. With your mouse, click in the text where you want to create a link or mark the text that you want to make into a link.
2. In the editor toolbar, click on the **Insert/Edit link** button. An **Insert link dialog** opens.



3. Switch to the **Web** tab.
4. In the **Protocol** drop-down list, select the protocol on which the website you link to runs.
5. (Optional) If you haven't marked any text that you want to make into a link, fill in the **Link text** field.



6. On the **Target** tab, specify how the link opens once users click it:
  - a. **(not set)** – default setting, opens the link in the same browser window or tab as the page.
  - b. **(frame)** – opens the link in the frame specified in the **Target frame name** field.
  - c. **New window (\_blank)** – opens the link in a new browser window.
  - d. **Same window (\_self)** – opens the link in the same browser window or tab as the page.
  - e. **Parent window (\_parent)** – opens the link in the browser window the current page is nested in.
  - f. **Topmost window (\_top)** – opens the link in the browser window that is positioned on the top.
7.
  - **ID** – the identifier of the link HTML element
  - **Name** – the name of the link HTML object
  - **Tooltip** – the text displayed when the mouse cursor is placed over the link
  - **Class** – the link element CSS class
  - **Style** – additional link element styles
8. Click **Save & Close**. The system creates the web link.
9. **Save** the text you are editing.

Now, when a user clicks on the web link on the page, the browser opens the new address as you specified.

## Placing e-mail links

1. With your mouse, click in the text where you want to create the link or mark the text that you want to make into an e-mail link.
2. In the editor toolbar, click on the **Insert/Edit link** button. An **Insert link dialog** opens.



3. Switch to the **E-mail** tab.
4. (Optional) If you haven't marked any text that you want to make into a link, fill in the **Link text** field.
5. Fill in the fields that you want the user to have prefilled when they click the e-mail link.
6. Click on **Save & Close**. The system creates the e-mail link.
7. **Save** the text you are editing.

Now, when a user clicks on the e-mail link on the page, their default e-mail client creates a new message and prefills the fields that you specified.

## Working with anchors

Anchor hyperlinks allow you to create links to certain parts of a text. You can then use these links to navigate users to different sections of a page, for example, to different headers. Once a user clicks a link pointing to an anchor, the page scrolls to where you placed the anchor. You can place anchors anywhere in a text area.

### Placing anchors

You can insert an anchor anywhere in a text area.

1. With your mouse, click where you want to place the anchor.
2. In the editor toolbar, click on the **Anchor** button. An anchor properties dialog appears.

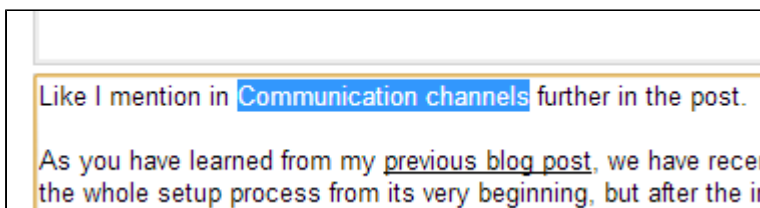


3. Fill in the **Anchor Name**.
4. Click on **OK**. The system places the anchor in the text.
5. **Save** the text you are editing.

You can now link to the anchor as described below.

### Linking to anchors

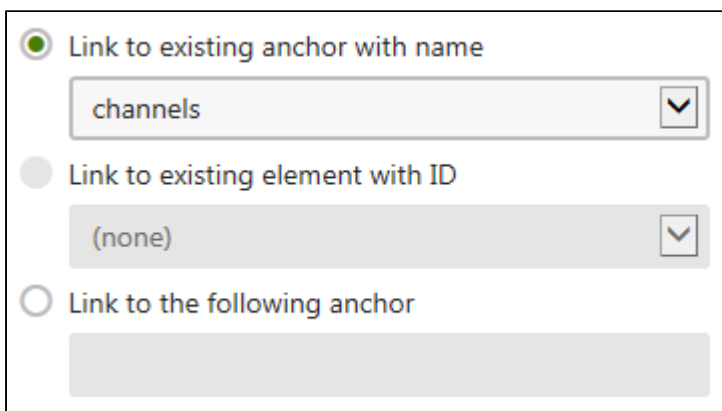
1. Mark the text that you want to use as a link to the anchor [that you created](#).



2. In the editor toolbar, click on the **Insert/Edit link** button. An Insert **link dialog** opens.



3. Switch to the **Anchor** tab.
4. In the **Link to existing anchor with name**, choose the anchor that you created previously.  
If you are creating a link to an anchor that doesn't yet exist, you can type its name in the **Link to the following anchor** field.



☒ Link to existing anchor with name

▼

☐ Link to existing element with ID

▼

☐ Link to the following anchor

5. Click **Save & Close**. The system creates the link to the anchor that you specified on the page.

6. **Save** the text you are editing.

Now, when a user clicks on the link on the page, the page scrolls to the anchor.