

You can create individual events by creating a new page under a dedicated events page.

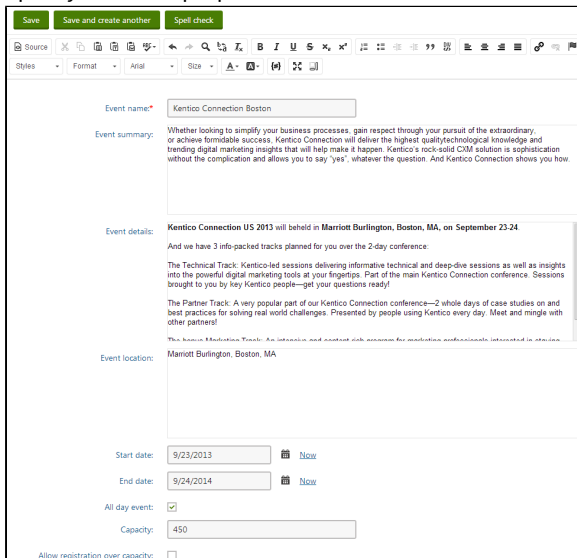
To create a new event:

1. Open the **Pages** application.
2. Click on **New (+)**. A **New page** dialog opens.



Your site may be set up so that you can only create events under the specified page. If that is the case, you will see a dialog for creating events directly (step 4). By default, the dialog is named **New page of type Event (booking system)**.

3. (Optional) Choose the **Event (booking system) page**. A **New page of type Event (booking system)** dialog appears.
4. Specify the event properties.



5. Confirm creating the event by clicking **Save**. The system places the event in the event calendar.

Events in Calendar						
September 2013						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
25 No event	26 No event	27 No event	28 No event	29 No event	30 No event	31 No event
1 No event	2 No event	3 No event	4 No event	5 No event	6 No event	7 No event
8 No event	9 No event	10 No event	11 No event	12 No event	13 No event	14 No event
15 No event	16 No event	17 No event	18 No event	19 No event	20 No event	21 No event
22 No event	23 Kentico Connection Boston	24 Kentico Connection Boston	25 No event	26 No event	27 No event	28 No event
29 No event	30 No event	1 No event	2 No event	3 No event	4 No event	5 No event