

Depending on your intentions and needs with the content stored and displayed on pages, you can create two types of pages:

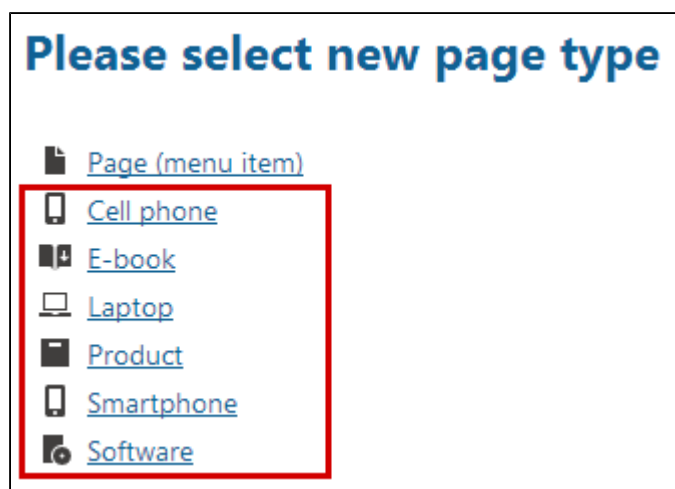
- **Structured page** – used for storing structured data in separate fields that can be displayed on other pages. A typical use for structured pages is displaying lists of items, such as news or products, on a single page.
- **Page (menu item)** – used for displaying unstructured content in the form of editable regions. These pages are displayed in the menu of the website by default and can be edited on the **Page** tab.

You can create new pages either [in the Pages application](#) or [on the Live site \(Using On-Site editing\)](#).

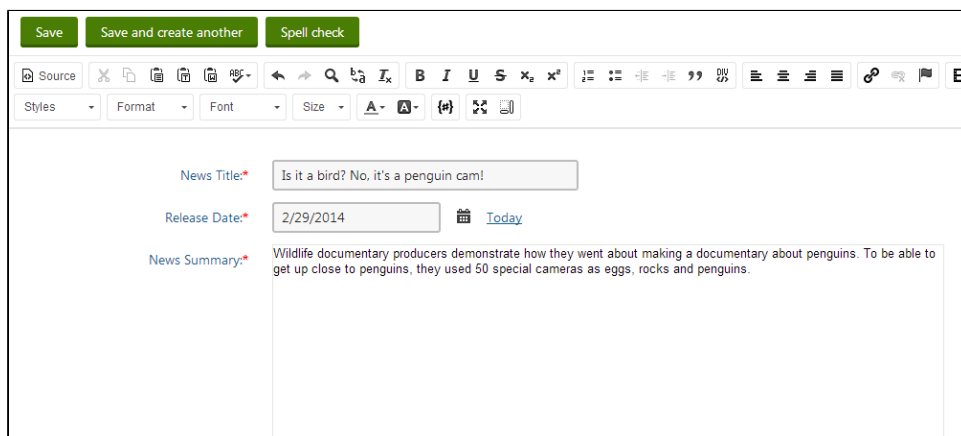
Creating new pages in the Pages application

1. Open the **Pages** application.
2. In Content tree, click on the item under which the new page should be placed.
3. Click **New** (+).

- Creating a **structured page**:
 - a. Choose the type of page that you want to create.

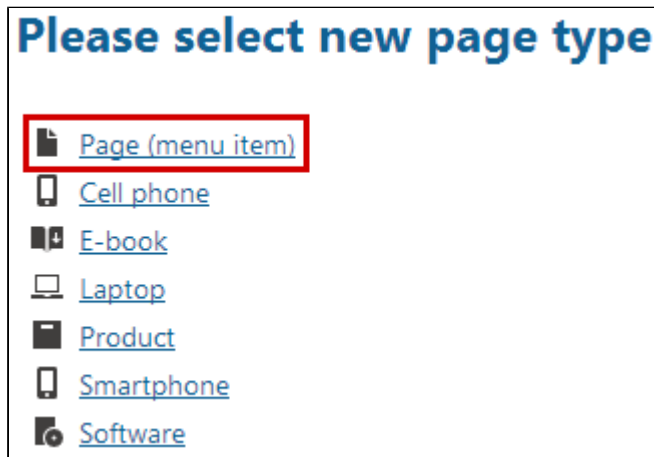


- b. Fill in the editing form.

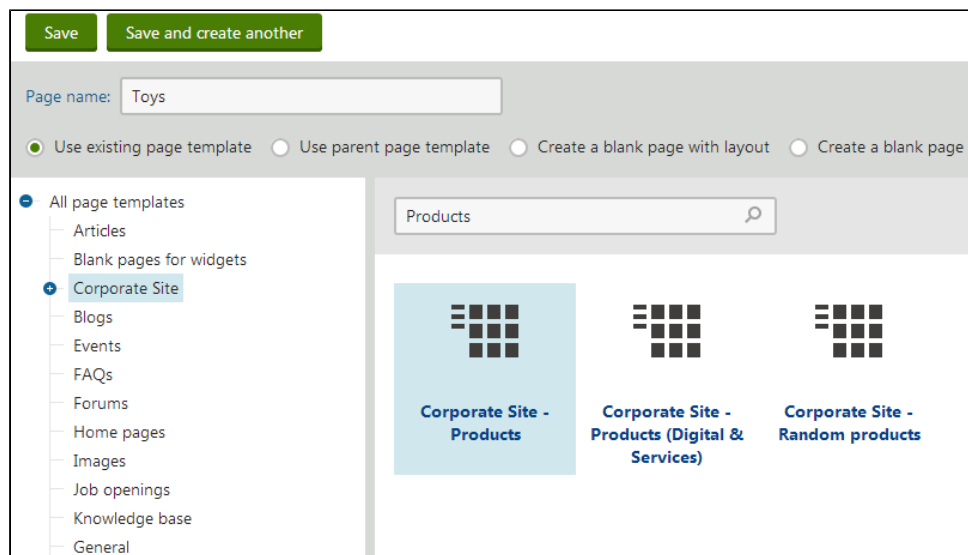


- Creating a **Page (menu item)** page:

- a. Click on the **Page (menu item)** page type.



- b. Fill in the **Page name** field.
- c. Choose from the following options using the radio buttons below the **Page name** field:
 - i. **Use existing page template** - choose to view reusable page templates.
 - ii. **Use parent page template** - choose to make the page inherit the template used by its parent page.
 - iii. **Create a blank page with layout** - choose to create a new ad-hoc portal page template using one of the page layouts below. Turn the **Copy this layout to my page template** check-box below to generate a unique copy of the chosen layout for this template—otherwise the template will share its layout. Any changes made to a shared layout affect all the page templates that use it.
 - iv. **Create a blank page** - choose to create a new ad-hoc portal page template for the new page. The page has a single web part zone and no other formatting.



4. Click **Save** to confirm, or **Save and create another** to confirm and start creating a new page.

You have created a new page and can now [edit the page](#).

Creating new pages on the Live site

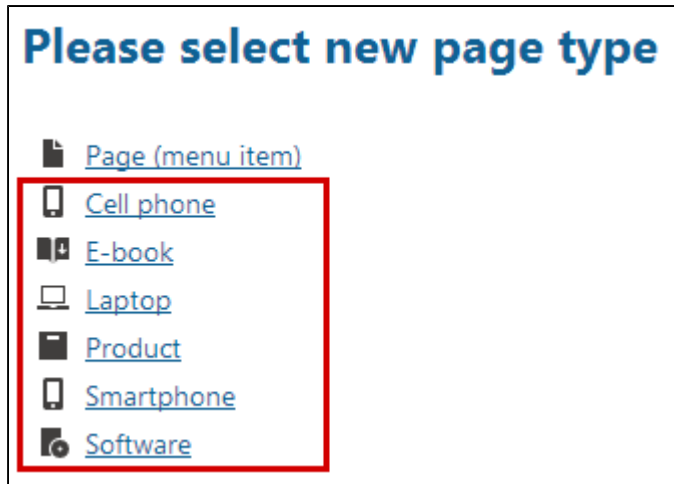
To be able to create pages on the Live site, your administrator needs to enable On-site editing on the site.

1. Log on to the Live site.

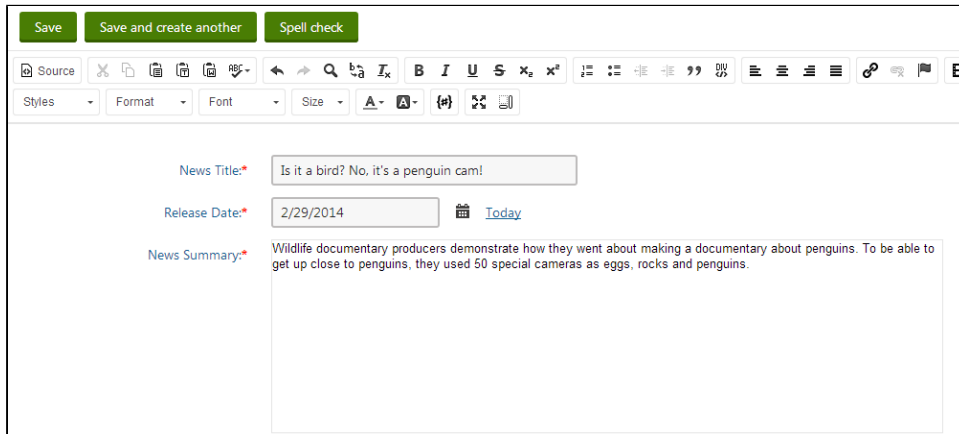
2. Click on the **Edit page** button in the top left corner.



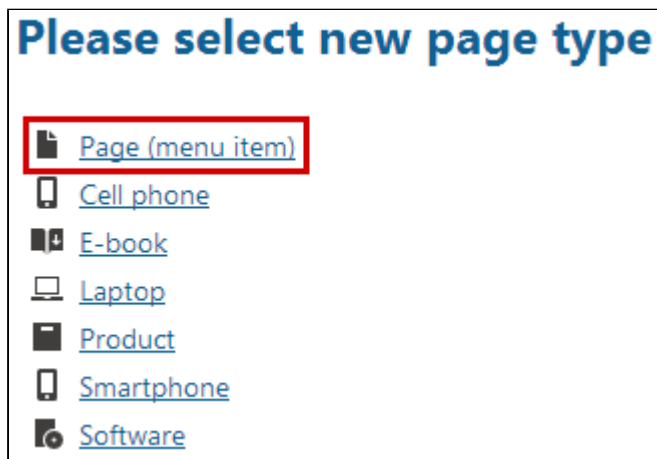
3. Navigate to the page under which you want to create the new page.
4. Click the **New** action on the toolbar. A **New page** dialog opens.
 - a. Choose the type of page that you want to create.



- b. Fill in the editing form.

A screenshot of the Kentico editing form for a news item. The form has a toolbar at the top with buttons for 'Save', 'Save and create another', and 'Spell check'. Below the toolbar is a rich text editor with various formatting options. The form contains three main fields: 'News Title' with the value 'Is it a bird? No, it's a penguin cam!', 'Release Date' with the value '2/29/2014' and a 'Today' link, and 'News Summary' with a text area containing the text 'Wildlife documentary producers demonstrate how they went about making a documentary about penguins. To be able to get up close to penguins, they used 50 special cameras as eggs, rocks and penguins.'

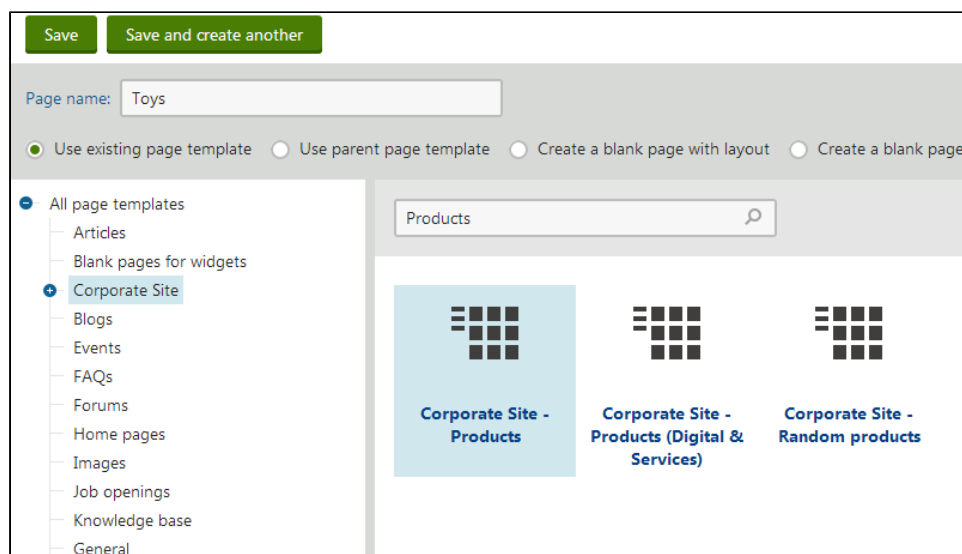
- a. Click on the **Page (menu item)** page type.



- b. Fill in the **Page name** field.

- c. Choose from the following options using the radio buttons below the **Page name** field:

- Use existing page template** - choose to view reusable page templates.
- Use parent page template** - choose to make the page inherit the template used by its parent page.
- Create a blank page with layout** - choose to create a new ad-hoc portal page template using one of the page layouts below. Turn the **Copy this layout to my page template** check-box below to generate a unique copy of the chosen layout for this template—otherwise the template will share its layout. Any changes made to a shared layout affect all the page templates that use it.
- Create a blank page** - choose to create a new ad-hoc portal page template for the new page. The page has a single web part zone and no other formatting.



5. Click on **Save** to confirm, or **Save and create another** to confirm and start creating a new page.

You have created a new page and can now [edit the page](#).