

Users with the Administrator privilege level can "impersonate" other users. Impersonation means signing-in to the system as a different user. This is useful, for example, when you are setting up the environment for different users and want to test the interface or actions as the other users.

#### Notes

- Impersonating other users with the *Administrator* privilege level is not possible.
- You cannot directly impersonate a different user while impersonating another user (you first need to cancel the impersonation).
- The system logs actions carried out while impersonating a user in the **Event log** under a composite user name in format `<user name> (<original user name>)`, where the original user is the administrator using the impersonate function.

To impersonate a user:

1. Open the **User menu** in the top-right corner of the interface.
2. Click **Impersonate**. A **Select user** dialog opens.
3. Click on the user that you want to impersonate.
  - a. If impersonating **an editor** (a user with the **Editor** privilege level), you are redirected to the application dashboard in the administration interface.
  - b. If impersonating **a standard user**, you are redirected to the title page of the live site.

You can now perform actions as the user that you impersonated.

## Cancelling impersonation

There are two ways in which you can cancel impersonation:

### Cancelling impersonation of a user with access to the administration interface

1. Open the **User menu** in the top-right corner of the interface.
2. Click **Cancel impersonation**.

The system logs you in under the original administrator account.

### Cancelling impersonation of a user without access to the administration interface

1. Sign out of the live site.
2. Sign in under your original administrator account.