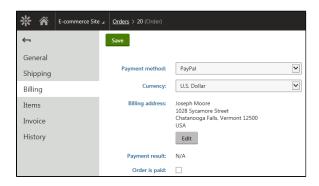
Configure payment methods of your on-line store to define how <u>customers</u> can pay for purchased <u>products</u>. Your customers can pay for the ordered products on order delivery in cash, or they can pay using one of the available payment systems. These systems include traditional card payments, online payments through payment gateways, or more alternative approaches such as secure order forms, etc.

When placing an <u>order</u> on the live site, or creating (editing) an order in the administration interface, the system allows you to specify a payment method for the order.



By default, you can configure the following payment methods:

- Manual payment methods these methods do not include any form of automated payment. Customers are not able to
 finish the payment by themselves, you need to manually mark orders as paid. Manual payment methods are typically
 suitable for payment on delivery or personal collection of purchased products.
- Payment methods with payment gateways the system displays a page with the corresponding payment gateway to the customer, for example with <u>Authorize.NET</u> for paying with one's credit card or <u>PayPal</u> for paying via a PayPal account.
- <u>Payment with customer credit</u> for payments using Kentico internal customer credit.



You can also <u>implement your own payment gateways</u>, or connect third-party payment systems using <u>features from the Marketplace</u>.

Creating manual payment methods

Manual payment methods are basically only labels used as payment methods. You do not need to create any <u>payment page</u> <u>after the checkout process</u>. On the other hand, you need to mark orders paid with such methods <u>as paid</u> manually. This type of payment methods is typically suitable for payments which are proceeded personally between the deliverer (or the shop assistant) and the customer, i.e., payment on delivery or personal collection of purchased products.

To create a manual payment method:

- 1. Open the **Store configuration** application (if you want to specify the payment method for the current site) or the **Multist ore configuration** application (if you want to specify the method **globally** for all your sites).
- 2. Switch to the **Payment methods** tab.
- 3. Click New payment method.
- 4. Specify the following properties:
 - **Display name**: type a name of the payment method
 - Enabled: Yes (selected)
 - Leave the Payment gateway URL and Payment gateways provider class fields blank, you can enter values to the other fields according to <u>Reference - Payment methods</u>.
- 5. Click Save.

The system now offers the manual payment method according to the set properties.

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