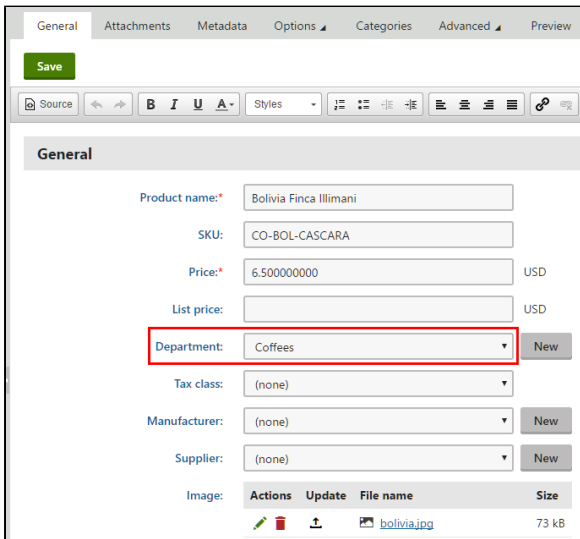


Departments help you organize your product management efforts. You can create a single department and add all of your [products](#) into it. If you run a large store with different product types, the better option is to create multiple departments.

**i** Departments are a different feature from product [categories](#) displayed to the visitors of your website.

When creating a new product or editing an existing one, you can specify the department under which the product is placed. You can do this by using the **Department** drop-down list, or you can add a new department.



## Managing departments

You can manage your on-line store departments in the **Store configuration** application on the **Departments** tab (or in **Multistore configuration** -> **Departments**; [global](#) departments only). Here, the system displays a list of all defined departments. You can add new departments by clicking **New department**, and you can modify properties of existing departments after clicking **Edit** (✎) in the **Actions** column. You can also remove departments from your on-line store by clicking **Delete** (🗑) next to respective department items.

New department			
	Actions	Name	
✎ 🗑 ⋮		Books	
✎ 🗑 ⋮		Clothing	
✎ 🗑 ⋮		Computers	
✎ 🗑 ⋮		Electronics	

When editing a department, you can configure the following properties:

- **Display name** – the name of the department displayed to users on the live site and in the administration interface.
- **Code name** – unique identifier of the department (for example used by developers in code).
- **Default tax class** – determines which [tax class](#) the system automatically applies to all new products in the department.