

You can define new badges of the both types in the **Badges** application.

- 1. Open the **Badges** application, and click **New badge**.
- 2. Type a **Display name**.
  - This name appears along with the badge image.
- 3. Set an Image URL.
  - This can be a URL, a relative path from the root of the web project (starting with "~/") or a path under the default theme folder (~/App\_Themes/Default/Images/). For example, /Objects/CMS\_Badge/Default/advancedmember.

    aif.
- 4. (Optional) Enable Is automatic and specify a Top limit.
  - You need to specify these properties if you want the badge to be automatically assigned to users based on activity points.

In case of automatic badges, the system assigns the badge to users who have fewer activity points than the limit. If a user fulfills this condition for multiple badges, the system always assigns the one with the lowest Top limit value.

In case of manual badges, an administrator must assign badges to users.

https://docs.xperience.io