If your website enables customers to pay with their credit, they can pay without credit card or other payment methods. If you run multiple websites on Kentico, customers' credit can be either separate for each site or shared for all sites together.

You have a full control over the credit balance. That means, you can add or deduct money from their credit account. Alternatively, orders can automatically deduct money from the customer's account. The system holds the credit balance in the main currency.

Changing a customer's credit balance

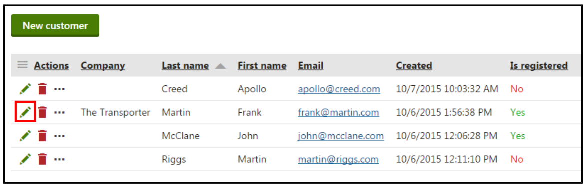
You both add and deduct money with a credit event:

1. Open the **Customers** application.

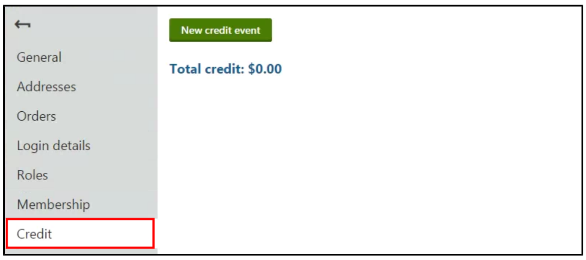
   If you do not know how, see Using the Kentico interface.

2. **Edit** ( ) the desired customer.

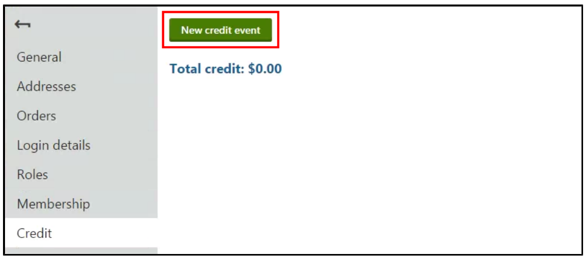
   You can edit a customer by clicking the **Edit** icon ( ). Choose the **Edit** icon that is on the same line as the name of the customer whose attributes you want to change.



3. Switch to the **Credit** tab.

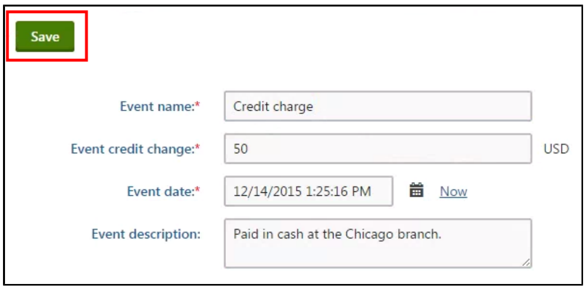


4. Click **New credit event**.



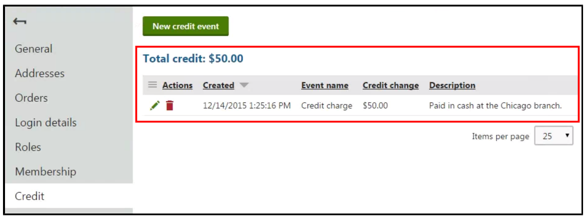
5. Type the credit event's attributes.
   - **Event name** – type a name of the event
   - **Event credit change** – type the amount of money that you want to add or deduct in the main currency, use minus (-) for deduction
   - **Event date** – type or select a date when the change occurred or will occur
   - **Event description** – type more details about the transaction; an optional field

6. Click **Save**.



The system saves the credit event and changes the balance based on the typed value.

You can see the total credit value and list of changes on the **Credit** tab.



If you want to edit a credit event, click **Edit** ( ) in the same row. If you want to remove a credit event, click **Delete** ( ) in the same row.