You can edit files inserted into the content tree. If you edit an image, the system opens its <u>built-in image editor</u> that allows you to perform operations like resizing, rotating and others. For other file types, you can <u>edit metadata</u>, i.e. information about the attached file, such as **Title** and **Description**, only.

To edit content tree files

- 1. Open the **Pages** application.
- 2. Click on the file that you want to edit.
- 3. Switch to the **Form tab**.
- 4. Here, you can edit the **File name** and the **Description** of the file.
- 5. If you want to edit additional metadata of the file or, if you want to edit an image, click on **Edit** (). If you edited an image file, an **Edit image** dialog opens. Otherwise, an **Edit metadata** dialog opens.
- 6. Edit the file and **Save** the changes that you make.

The system saves the modified file.

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