




In general, [memberships](#) group together one or more existing [roles](#). In the e-commerce context, memberships are typically associated with a certain [product](#), which [customers](#) can then purchase. This allows them to gain access to restricted sections of the website or other types of premium content for a specified amount of time.



 You can assign memberships only to [registered customers](#).

To assign a membership to a customer:

1. Open the **Customers** application.

 If you do not know how, see [Using the Kentico interface](#).

2. **Edit** () the desired customer.

 You can edit a customer by clicking the **Edit** icon (). Choose the **Edit** icon that is on the same line as the name of the customer whose attributes you want to change.

New customer						
Actions	Company	Last name	First name	Email	Created	Is registered
	...	Creed	Apollo	apollo@creed.com	10/7/2015 10:03:32 AM	No
	...	The Transporter	Martin	frank@martin.com	10/6/2015 1:56:38 PM	Yes
	...	McClane	John	john@mcclane.com	10/6/2015 12:06:28 PM	Yes
	...	Riggs	Martin	martin@riggs.com	10/6/2015 12:11:10 PM	No

3. Switch to the **Membership** tab.

General
Addresses
Orders
Login details
Roles
Membership
Credit

Site: Dancing Goat
The user is assigned to the following memberships:
No membership selected
Add membership

4. (Optional) If you want to choose a membership from a different website running on Kentico, select the site in the **Site** drop-down list.

General
Addresses
Orders
Login details
Roles
Membership
Credit


Site: Dancing Goat
The user is assigned to the following memberships:
No membership selected
Add membership

5. Click **Add membership**.

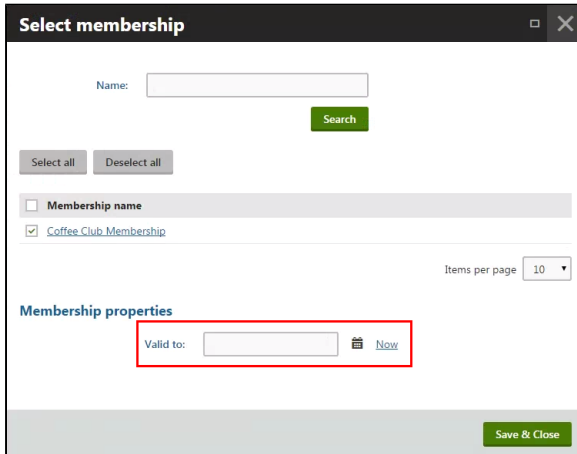
General
Addresses
Orders
Login details
Roles
Membership
Credit

Site: Dancing Goat
The user is assigned to the following memberships:
No membership selected
Add membership

6. In the **Select membership** dialog, select the memberships which you want to assign to the customer.

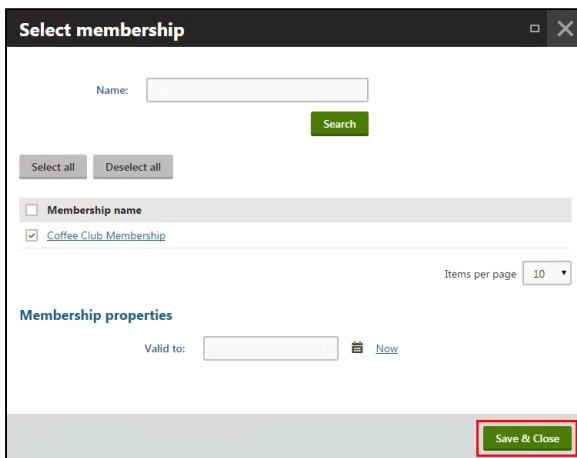
 If you have multiple memberships, you can use the filter above the membership listing.

7. (Optional) You can select until when the customer is a member of the membership in the **Valid to** field. Then, the system automatically removes the membership from the customer.



The screenshot shows the 'Select membership' dialog box. It has a search bar at the top with a 'Search' button. Below the search bar are 'Select all' and 'Deselect all' buttons. A list of memberships is shown, with 'Coffee Club Membership' selected. Below the list is a 'Membership properties' section. In this section, the 'Valid to' field is highlighted with a red rectangle. To the right of the 'Valid to' field is a calendar icon and a 'Now' link. At the bottom right of the dialog is a 'Save & Close' button.

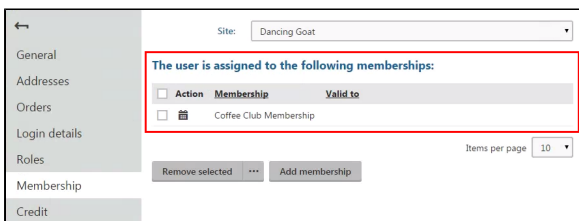
8. Click **Save & Close**.



This screenshot is identical to the previous one, showing the 'Select membership' dialog box. However, the 'Save & Close' button at the bottom right is now highlighted with a red rectangle.

The system assigns the membership to the customer (user). The customer can now use the membership benefits.

You can see the assigned memberships in the listing on the **Membership** tab.



The screenshot shows the 'Membership' tab in the user profile. On the left is a sidebar with navigation links: General, Addresses, Orders, Login details, Roles, Membership, and Credit. The main area shows the user's name 'Dancing Goat' and a table of assigned memberships. The table has columns for 'Action', 'Membership', and 'Valid to'. One membership, 'Coffee Club Membership', is listed. The table is highlighted with a red rectangle. Below the table are 'Remove selected' and 'Add membership' buttons. At the bottom right is an 'Items per page' dropdown set to 10.

To remove the membership from the customer, select the membership's check box and click **Remove selected**.