

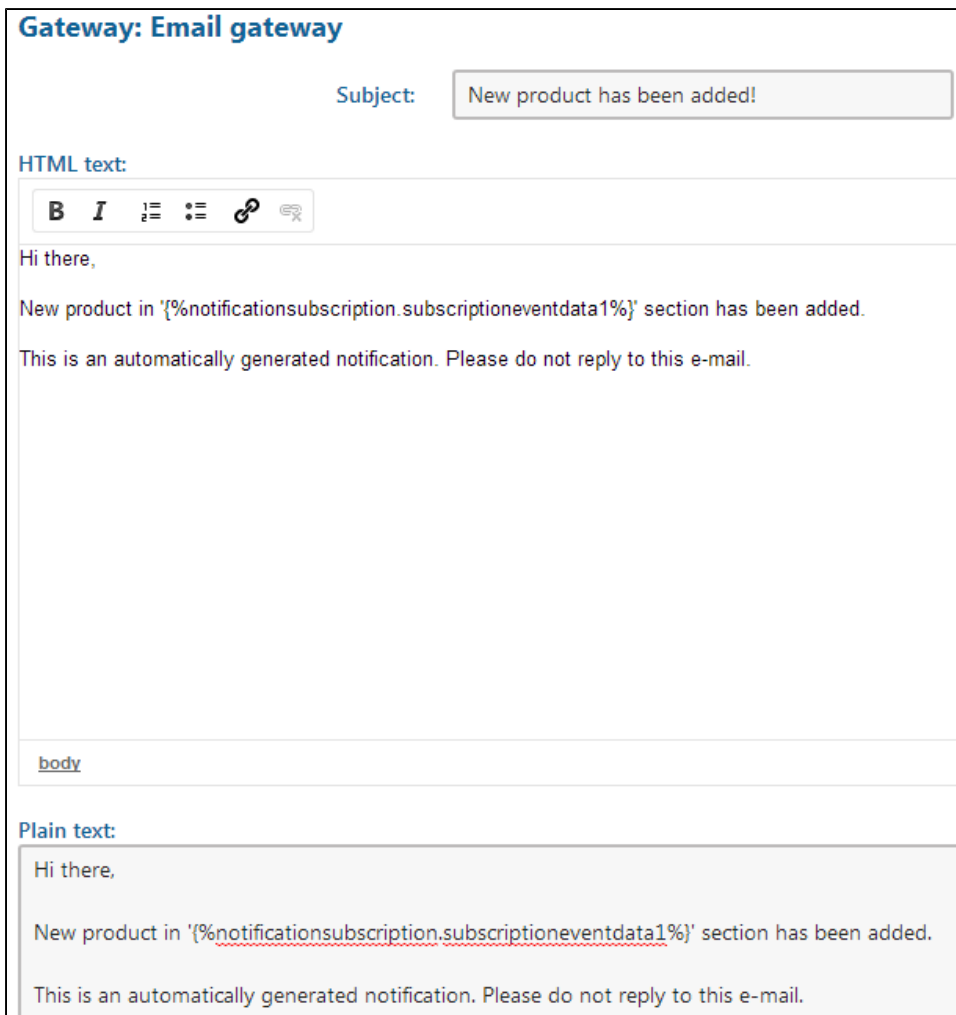
Creating a new notification template

1. Open the **Notifications** application.
2. Switch to the **Templates** tab.
3. Using the **Sites** drop-down list, select a site which will use the template.
 - If you choose **(global)**, the template will be available for all sites.
4. Click **New template**.
5. Type the **Display name** of the new template.
6. Click **Save**.

The system creates a new template. Now you can define the content of the template.

Defining the content of a notification template

1. Switch to the **Text** tab.
2. Define the notification message. You should see **sections for each of the defined gateways**. You can set a different text for each gateway, so that for one event, you can have different texts sent via e-mail and via SMS.
 - Each section contains the gateway name and some of the following fields, depending on the gateway settings:
 - **Subject** - message subject text.
 - **HTML text** - text of the message in HTML format.
 - **Plain text** - text of the message in plain text format.



The screenshot shows the 'Gateway: Email gateway' configuration interface. It includes a 'Subject' field with the text 'New product has been added!'. Below this is the 'HTML text' section, which contains a rich text editor with formatting icons (bold, italic, bulleted list, numbered list, link, unlink) and the following content: 'Hi there, New product in '{%notificationsubscription.subscriptioneventdata1%}' section has been added. This is an automatically generated notification. Please do not reply to this e-mail.' A 'body' label is visible below the HTML text. At the bottom is the 'Plain text' section, which displays the same content as the HTML text but in a plain text format, with the placeholder text '{%notificationsubscription.subscriptioneventdata1%}' underlined in red.

3. Click **Save**.

You have just created a new template for notifications.