

Pre-Show Checklist - Stage Management

1:30 HOUR	SHOW 1 (7/11)	SHOW 2 (7/12)	SHOW 3 (7/13)	SHOW 4 (7/18)	SHOW 5 (7/19)	SHOW 6 (7/20)
Check sign in sheet						
Check in with SMs						
Check in with crews/ help if needed						
1 HOUR	SHOW 1 (7/11)	SHOW 2 (7/12)	SHOW 3 (7/13)	SHOW 4 (7/18)	SHOW 5 (7/19)	SHOW 6 (7/20)
Double check props are in place						
Sweep Stage						
Call mic check						
Call for fight call/lifts after mic check						
Check spikes						
30 MINUTES	SHOW 1 (7/11)	SHOW 2 (7/12)	SHOW 3 (7/13)	SHOW 4 (7/18)	SHOW 5 (7/19)	SHOW 6 (7/20)
Call 25 to places						
Check in with house manager						
Open house						
20 MINUTES	SHOW 1 (7/11)	SHOW 2 (7/12)	SHOW 3 (7/13)	SHOW 4 (7/18)	SHOW 5 (7/19)	SHOW 6 (7/20)
Call 15 to places						
15 MINUTES	SHOW 1 (7/11)	SHOW 2 (7/12)	SHOW 3 (7/13)	SHOW 4 (7/18)	SHOW 5 (7/19)	SHOW 6 (7/20)
Call 10 to places						
Check in with SMs						
5 MINUTES	SHOW 1 (7/11)	SHOW 2 (7/12)	SHOW 3 (7/13)	SHOW 4 (7/18)	SHOW 5 (7/19)	SHOW 6 (7/20)
Call places						
Check in with SMs						
Check in with director						