Coding Dojo
Catalog

CODING **DOJO**

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1. **THE CODING DOJO STORY**

Coding Dojo is a private institution founded in 2012 in Mountain View, California. The company has now grown and expanded; having locations in California, Washington, Texas, Illinois, and Virginia.

2. **MISSION**

Coding Dojo is committed to helping people who want to start their career in web development and gain the technical skills needed by providing extensive training on latest web technologies and platforms.

The training uses a combination of instructor-led lectures, learning platform resource, and hands-on development of applications. This training is in the form of a bootcamp which allows students to have close interaction with instructors and fellow bootcamp students.

Coding Dojo aims to equip students with the skills in web programming making them ready to work on web application projects and prepared for web development careers.

3. **OBJECTIVES**
   - To teach students the fundamentals of web programming through lectures, online resource platform, and exercises.
   - To develop students technical skills through instructor-led lectures, assignments, and projects.
   - To provide personal mentoring and feedback for each bootcamp student.
   - To promote creativity by having the students work on projects individually and as a group.
   - To encourage students to be involved in other web programming communities within the area by attending tech Meet-ups.
   - To foster camaraderie between students by allowing them to work on group exercises and through sports activities.
   - To promote mental and physical wellness.
   - To prepare students with a new career in web development by providing them resources on job profile updates, job openings, professional networks, technical interviews and invitations to career events.

4.   GOVERNANCE & OWNERSHIP

Coding Dojo currently does not have a Board of Directors. A list of owners is attached as Appendix A.

5.   APPROVALS

Coding Dojo is a private vocational institution, governed by the laws of the states in which it operates.

Washington State:

Coding Dojo is licensed to operate by the Washington Workforce Training and Education Coordinating Board. Coding Dojo is awaiting approval to operate by the Bureau of Private Post-Secondary Education.

California:

What You Should Know About Our Pending Application for State Approval: The institution's application for approval to operate has not yet been reviewed by the Bureau for Private Postsecondary Education. For more information, call the Bureau for Private Postsecondary Education at (916) 431-6959, or toll free at (888) 370-7589, or visit its website at www.bppe.ca.gov.

Accreditation: Coding Dojo is not accredited by an accrediting agency approved by the U.S. Department of Education at this time.

6.   CODING DOJO LOCATIONS, FACILITIES, & EQUIPMENT

Coding Dojo operates classes in the following locations with full onsite campuses:

Silicon Valley, CA (main campus)
1920 Zanker Road, San Jose, CA 95112

Los Angeles, CA (branch location)
175 East Olive Avenue, Burbank, CA 91502

Seattle, WA (main campus)
10777 Main Street, Suite 100, Bellevue, WA 98004

Coding Dojo is online, at www.codingdojo.com and by phone at (425) 223-5584.

The Washington and California locations are easily reached by car or public transportation. The school buildings are modern and secured.

Students are responsible for providing their own laptop and are expected to keep their equipment up-to-date and in working condition. Coding Dojo facilities do not include libraries. Enrolled students have access to Coding Dojo's online learning platform which contains additional resources and materials. Students will be given secure access to the learning platform upon enrollment.

The school's facilities and its equipment comply with the applicable federal, state, and local ordinances and regulations, including those requirements as to fire safety, building and health. Coding Dojo's California and Washington locations include safe, well-lighted and ventilated classrooms, men's and women's restrooms, and offices for the business team. Equipment in the classroom and student areas is owned by Coding Dojo, LLC and includes the following: projector, whiteboards, monitors, printers, couches, tables, TVs and chairs.

The Washington location operates in a leased space comprised of approximately 5,500 SF of space. The California locations operate in leased spaces comprised of approximately 6,500 SF of space.

Students will have access to our facilities, which include dual monitor work stations for every student, an immersive learning environment filled with like-minded students and alumni, a complimentary coffee/tea and snack bar, break rooms with sofas and lounge chairs, a fully-equipped kitchen for meals, and high-speed internet.

7. **SCHEDULE OF OPERATIONS**

Hours:
The business office is open Monday-Friday 9:00am–5:00pm; Onsite course lectures and sessions are Monday-Friday 9:00am–5:00pm.

Holidays:
The school observes and honors the following holidays: New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, day after Thanksgiving, day before Christmas, and Christmas Day.

8. FACULTY

The school has sufficient and qualified full-time and part-time faculty and staff equipped with appropriate education, training, and experience to support its programs and services. Faculty members meet both the state minimum qualifications and competency standards to teach programming. Faculty are assessed, trained, and overseen by Michael Choi, founder and Chief Academic Officer for Coding Dojo. Further details about faculty is available in Appendix A.

San Jose	
Instructor	**Courses**
Ketul Patel	Fundamentals
	LAMP stack
	MEAN stack
	Ruby on Rails stack
	Python
	iOS

Burbank	
Instructor	**Courses**
Christopher Burns	Fundamentals
	LAMP stack
	MEAN stack
	Ruby on Rails stack
	Python
	iOS

Seattle	
Instructor	**Courses**
Martin Puryear	Fundamentals
	LAMP stack
	MEAN stack
	Ruby on Rails stack
	Python
	iOS
Speros Misirlakis	Fundamentals
	LAMP stack
	MEAN stack
	Ruby on Rails stack
	Python
	iOS

9. CODING PROGRAMS

Coding Dojo offers flexible options of comprehensive, full stack coding education.

Each option delivers top-quality, personalized instruction designed to match your learning needs, location, and lifestyle.

We offer the Web Development Programs:

- Onsite Immersive
- Online Remote

Onsite Immersive:

The Onsite curriculum is hands-on, intensive, and highly in-depth. Within 14 weeks, you will learn 3 Full Stacks of web development. No other course of this magnitude exists outside of Coding Dojo, meaning that our Onsite program offers the most extensive curriculum in the coding bootcamp industry.

As a student in the Onsite program, you will have access to hands-on instructional support; Coding Dojo's learning platform, boomyeah.com, and volumes of video tutorials for after-hours studying.

Online Remote:

The Online curriculum is hands-on, in-depth, and perfectly designed to accommodate our remote students. Within 15 weeks, you will learn 2 full stacks of web development: the LAMP Stack and either the MEAN or Ruby on Rails Stack–depending on your preference.
As a student, you will have access to real-time online instructor support, Coding Dojo's learning platform, boomyeah.com, volumes of video tutorials for after-hours studying, and scheduled one-on-one sessions with instructors.

Program Dates: 2016–2017 Schedule, see appendix B

10. ADMISSION REQUIREMENTS AND PROCEDURES

Eligibility Requirements[1]:

- Must have a High School diploma or equivalent (General Education Diploma – GED);
- English proficiency

Students who have no prior experience with coding are encouraged to work with Coding Dojo's admission team to familiarize themselves with the subject by using Coding Dojo's free Algorithm App at algorithm.codingdojo.com. Coding Dojo does not require or accept credits earned at other institutions, through challenge examinations and achievement tests, or through experiential learning.

Prospective students are invited and encouraged to attend an open house, for a chance to speak with instructors and admissions staff. This is a good opportunity to see what the classroom facilities look like and learn more about the admissions process. The current schedule of open houses is available online at www.codingdojo.com.

Admission Procedure:
1. Submit an online application at www.codingdojo.com/apply
2. The admissions team will contact you to set up an in-person or phone interview
3. Acceptance Letter is sent to qualifying applicants

Next steps:
1. Submit your deposit to reserve your seat in the program
2. Sign Student Enrollment Agreement*
3. Attend an orientation prior to start of your program

*For California Students: As a prospective Student, you are encouraged to review this Catalog prior to signing an enrollment agreement. You are also encouraged to review the Student Performance Fact Sheet which must be provided to you prior to signing an enrollment agreement.

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[1] For applicants outside the United States, please refer to Appendix F.

11. STUDENT SERVICES

Instructor-led lectures

Class starts with an hour lecture by the instructor regarding the topic to be introduced on that specific date. Afternoon discussions are also done by the instructors to make sure students got a clear understanding of the topic discussed.

Online Learning Platform

Coding Dojo has its own online learning platform which was built by web developers personally trained by Michael Choi, Founder of the company. The resource platform has videos, text modules, quizzes, handouts, and other features to be used by the students.

Group Exercises

Group exercises are done to encourage communication and teamwork between students. This method also helps those being left behind in learning the topic to be helped by their teammates. Some may have different learning styles that could help other students.

Remote and Onsite assistance

Onsite Teaching Assistants are available to students during instructional hours for onsite immersion and hybrid learning (only when they move onsite for up to 4 weeks) programs. Remote Teaching Assistants are available online in the evening to students enrolled in onsite, hybrid, and online programs; accessible by logging onto help.codingdojo.com and available from 4:00pm to midnight, Sunday-Thursday. Coding Dojo offers an integrated support system throughout your 14 week bootcamp experience.

Assignment Feedback

Students are encouraged to upload their assignments through the online learning platform so instructors/teaching assistants can provide feedback on how to improve the logic, approach and codes of the students. Instructors will strive to provide feedback within a few days of submission.

Belt exams

Students should take the belt exams every other week to measure their progress on a specific topic. Students may take the specific exam again should they fail on the initial take.

Projects

> To be able to practice and produce a tangible result to their learning, students are asked to work on a project as individual or as a group which will be presented on the bootcamp's demo day. Students are given 1-2 weeks to work on each project during the bootcamp.

12. TRANSCRIPT OF RECORDS

Each student file is complete with copies of the following documents:

- Online Application
- Resume
- Interview/Evaluation Result
- Enrollment Agreement
- Student Transcript

Copy of transcript and Certificate of Completion is available to the student upon request. Requests should be sent to the Admissions Office and Custodian of Records at admissionscontact@codingdojo.com. The school will provide, without charge, a transcript, to students who have satisfied financial obligations currently due and payable directly to the school. The school may establish and collect a fee for subsequent copies requested. In accordance with WAC 490-105-200, Coding Dojo will maintain student transcripts for fifty years or until the school is no longer licensed in Washington.

13. CAREER SERVICES & PLACEMENT ASSISTANCE

Coding Dojo provides placement assistance to all our graduates. Our Career Services team offers assistance with resume writing and interview techniques. This service is at no additional cost to our graduates. Career services includes job search techniques, job preparedness, resume writing, interview preparation, and creation of a portfolio.

The Coding Dojo Web Development program is designed to prepare students for employment in the following occupations:

- Full stack web developer
- Web designer
- Junior Software Engineer
- JavaScript developer
- Junior web developer
- PHP programmer
- Ruby on Rails developer

14. RECORDS RETENTION STATEMENT

For Washington Students, Coding Dojo shall maintain student educational records for fifty years. Educational records include a single page transcript for each student, indicating:

- School name, address and telephone number;
- Student name, address, telephone number, and Social Security number;
- Dates of attendance;
- Course of instruction or subjects attempted;
- Amount of credit, if any, awarded for each subject;
- Grade for each subject completed;
- Date of completion or termination along with notation of the document issued signifying satisfactory completion, if achieved (degree, diploma, certificate);
- If terminated, the reason(s) for termination;
- Signature and title of the certifying officer; and
- Date that transcript is prepared.

Student financial records, including a signed completed enrollment agreement, student contracts, and payment record, will be kept for three years. Catalogs, catalog supplements, and errata sheets will be kept for one year from their respective dates of publication.

For California Students, Coding Dojo shall maintain requisite student records, in accordance with California Code 5 CCR § 71920 and 71930, for a five (5) year period.

15. COURSE PROGRAM: OBJECTIVES, DESCRIPTION, CONTENT

Coding Dojo offers a Bootcamp Program for Aspiring Web Developers.

Program Objectives

Upon completion of the program, the Web Developer will be able to:

1. Function as a web developer.
2. Practice coding/programming techniques based on the Coding Dojo standards.
3. Communicate technical aspects of a project and explain procedures and functionality to clients appropriately.

Program Description

The institution's courses of study for Web Development are designed to create applications and tools for businesses and to impart the fundamentals plus advanced topics in programming languages and demonstrative ability necessary for entry-level employment as a Web Developer.

Sample Weekly Schedule:

Weeks 1-2 **Fundamentals**
- HTML5 and CSS3
- Twitter Bootstrap and LESS
- jQuery and jQueryUI/Mobile
- HTTP Request
- Git/GitHub

Week 3-6 **LAMP**
- PHP and MySQL
- OOP with PHP
- MVC with CodeIgniter
- Ajax
- API Integration
- Cloud Server Management

Week 7-10 **MEAN**
- Advanced JavaScript
- Node.JS
- Socket.IO
- Express Framework
- Redis
- WebRTC

Week 11-14 **Ruby on Rails**
- Ruby on Rails
- HAML/SASS/CoffeeScript
- Ajax in Rails
- Rails + Node.JS
- Test Driven Development
- Heroku

Method of Instruction

The methods of instruction consist of Instructor-led lectures, Online Learning Platform, Group Exercises, Remote and Onsite assistance, Assignment Feedback, Belt exams and Projects.

Student to Instructor Ratio

Coding Dojo strives to maintain a ratio of fifteen (15) students to one (1) instructor, with the help of one (1) onsite training assistant and one (1) remote training assistant.

Transferability for California Students

Please refer to Appendix E.

16. GRADING POLICY

Assignments are not graded, but are assessed on how the student applied what they have learned through the applications they are building, and on how clean their codes are. Students can expect to receive instructor feedback on their assignments within the week, with helpful problem-solving tips to optimize their codes.

Belt exams are in place to be able to assess the students' progress during the bootcamp. These exams are timed to be able to also assess if a student is able to build such application within the four-hour (4) timeframe.

The following Belt exams are administered:

Yellow Belt - HTML and CSS
Green Belt - PHP and MySQL
Red Belt - MVC framework (using any language)
Black Belt - another MVC framework (using another language other than the language used during the Red Belt exam)
Black Belt for Node.js/Express.io - application to be built using Node.js/Express.io

Belt exam schedules are provided in the course syllabus.

Criteria for grading belt exams:

1. Required functionalities rendered on the application. Requirements are specified per exam.
2. Completion of requirements aside from the application (e.g. database, video demonstration).
3. Each student has four (4) hours to work on the belt exam taken.

Grades provided for belt exams are between 1-10. Grading system:
10.0 - Perfect
9.5 - Near Perfect
9.0 - Very Good
8.5 - Good
8.0 - Pretty Good
Below 8.0 - Fail

Belt exams are administered for each student to assess the level of skills they have acquired during the bootcamp. Students are allowed to retake the belt exam until they earned that specific belt.

Attendance: All students are required to finish the program and complete at least one–two projects on demo day. It is recommended that students are present for every day of class. However, Coding Dojo understands that certain situations will require students to miss a full or partial day. Students should use their best judgment. Instructors monitor student attendance and students will be counseled if they are missing excessive classes. Students may be terminated for missing two weeks or more of class. Please refer to the Section below on Suspension and Termination.

Late Arrivals and Leaving Early: Coding Dojo expects students will arrive on time to begin the class day. Students are expected to use their best judgment when arriving late or leaving early (one or more hours), and to spend time in the online learning platform, working with other students, and the instructional staff to ensure they make up any missed lessons or work.

Leaves of Absence: In the case of documented medical issue, family emergency, military service, or other unavoidable circumstances, students may be granted a leave of absence. Students who need to miss class for prolonged periods should speak to their instructor and refer to the Section on Withdrawals (Leaves). See below for Coding Dojo's refund policy for prepaid tuition.

Assignments: Answer all chapter exercises.

Completion and credentials: Successful completion of the program results in the award of a certificate of completion which includes indication of the student's belt level.

Probation: Students who are struggling with the first portion of the program, the fundamentals, may be placed on a temporary break, or "probation," during which time the student will continue to work on the fundamental materials onsite and can receive support from the instructional staff. The instructional staff will meet with the student before placing him or her on a break. Once the student and instructional staff feel the student has become proficient in the fundamental materials, the student may continue with the program during the next cohort. New cohorts begin once per month. If the student does not reach proficiency with the fundamentals, the student and instructional staff will work together to discuss options for the student, including withdrawal from the program.

17.   SUSPENSION, TERMINATION, READMISSION POLICY

Students may be dismissed from the school for any of the following reasons:

1.   Failure to follow the school's rules, regulations, policies, and/or code of conduct
2.   Failure to maintain the minimum grade point average
3.   Missing more than 20 percent of the program
4.   Failure to complete assignments or exams
5.   Failure to meet financial responsibilities to the school

The school director will notify the student in writing should it become necessary to dismiss the student. The dismissal letter will contain the date and the reason for dismissal. It is the responsibility of the dismissed student to notify the appropriate lending institution if the student has a student loan or is receiving financial aid. Prepaid tuition will be refunded according to the school's refund policy.

The school authority shall impose disciplinary actions against students who violate any of the school rules (see Section 21, below) and shall provide remedial steps as appropriate. Remedial steps may include meeting with admissions and instruction staff to determine the best accommodation for the student, if appropriate. The school shall provide remedial steps on any of the following situations:

1. Misconduct and/or Other Offenses

Students committing misconduct and/or another offense as described in this catalog, may be offered counseling and/or verbal or written warnings, but Coding Dojo reserves the right to immediately terminate and remove any student whose conduct poses an immediate threat to students, staff, school, or the buildings or its tenants.

2. Extended Sickness or Disability

Students who left school due to sickness and/or disability may be readmitted without paying additional cost except for the unpaid balance, if any, upon presentation of a medical clearance or certificate signed by the attending physician, and shall continue the course last attended.

3. Non-payment of Fees and/or Other Charges

Students who were terminated from the bootcamp due to non-payment of the fees and other charges may be readmitted upon payment of the full amount of fees or unpaid balance without any additional costs, and can resume their studies as space and schedules permit.

Students who are removed from the program in any way are not permitted to return to campus unless authorized by the school in writing.

Coding Dojo may in its sole discretion readmit a student who has previously been suspended or terminated, taking into consideration the circumstances of the student and the safety and wellbeing of the other students and staff. As practicable, a readmitted student may begin the program where he or she left off at the time of suspension or termination.

A student may appeal an instructor's decision to suspend or terminate by sending a written request to the school via Richard Wang, by mail or at rw@codingdojo.com. The school will conduct an internal review of the instructor's decision and will determine whether the student should be readmitted.

18. TUITION AND PAYMENT SCHEDULE

Students should pay all required fees in accordance with stated policies or initiated arrangements with the Business Office. The fees listed and payment schedule are subject to change. Coding Dojo does not currently participate in any Department of Education federal student financial aid programs.

Onsite Immersion Program

COST:

Registration Fee	$100
Tuition	$13,395
Books	$0
Supplies and Materials	$0
TOTAL	$13,495

Online Remote Program

COST:

Registration Fee	$100
Tuition	$7,400
Books	$0
Supplies and Materials	$0
TOTAL	$7,500

For California Students:

California students of approved institutions are required to pay into the Student Tuition Recovery Fund (STRF). For further detail, refer to the Appendix. Institutions shall collect a non-refundable assessment of fifty cents ($.50) per one thousand dollars ($1,000) of institutional charges, rounded to the nearest thousand dollars, from each student in an educational program who is a California resident or is enrolled in a residency program.

19. CANCELLATION AND REFUND POLICY

For Washington State Students:

Cancellation and Refund Policy (Compliance with WAC 490-105-130)

Policy: Should the student's enrollment be terminated or should the student withdraw for any reason, all refunds will be made according to the following refund schedule.

1. The school must refund all money paid if the applicant is not accepted. This includes instances where a starting class is canceled by the school.

2. The school must refund all money paid if the applicant cancels within five business days (excluding Sundays and holidays) after the day the contract is signed or an initial payment is made, as long as the applicant has not begun training.

3. The school may retain an established registration fee equal to 10 percent of the total tuition cost, or $100, whichever is less, if the applicant cancels after the fifth business day after signing the contract or making an initial payment. A "registration fee" is any fee charged by a school to process student applications and establish a student record system.

4. If training is terminated after the student enters classes, the school may retain the registration fee established under #3 above, plus a percentage of the total tuition as described in the following table:

If the student completes this amount of training:	The school may keep this percentage of the tuition cost:
One week or up to 10%, whichever is less	10%
More than one week or 10%, whichever is less, but less than 25%	25%
25% but less than 50%	50%
More than 50%	100%

5. When calculating refunds, the official date of a student's termination is the last day of recorded attendance:
    a. When the school receives notice of the student's intention to discontinue the training program;
    b. When the student is terminated for a violation of a published school policy which provides for termination; or,
    c. When a student, without notice, fails to attend classes for 30 calendar days.
6. All refunds must be paid within 30 calendar days of the student's official termination

For California Students:

The school shall refund 100 percent of the amount paid for institutional charges, less application fee of $250, if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later. A notice of cancellation shall be in writing, see below. If the Student obtains a loan to pay for an educational program, the Student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

Written Notice:

To cancel the bootcamp enrollment, students may send an email to admissionscontact@ codingdojo.com or deliver a signed and dated copy of cancellation notice, or any other written notice to:

Coding Dojo
Seattle
Attention: Richard Wang, CEO
10777 Main Street, #100, Bellevue, WA 98004

San Jose
Attention: Michael Choi, Chief Academic Officer
1920 Zanker Road, San Jose, CA 95112

Los Angeles
Attention: Michael Choi, Chief Academic Officer
175 East Olive Avenue 4th Floor, Burbank, CA 91502

20. QUESTIONS

For Washington Students - Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Workforce Training and Education Coordinating Board at:

Workforce Training and Education Coordinating Board (WTECB)
Physical address: 128 – 10th *Avenue Southwest, Olympia, Washington 98504*
Phone number: 360-709-4600
Email: pvsa@wtb.wa.gov

For California Students: Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at:

Bureau for Private Postsecondary Education (BPPE)
Mailing Address: P.O. Box 980818 West Sacramento, CA 95798-0818
Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
Phone Number: (916) 431-6959
Fax Number: (916) 263-1897
Toll Free: (888) 370-7589

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web Site www.bppe.ca.gov.

21. STUDENT GRIEVANCE PROCEDURE

Should a complaint/grievance arise, the following steps can be taken. If at any point you are not satisfied with the result, proceed to the next step in the following order:

1. Make an appointment to discuss the matter with your instructor.
2. If the matter cannot be resolved between the student and instructor, make an appointment to discuss the matter with the Chief Academic Officer, Michael Choi, mchoi@codingdojo.com, or with the School Director & Chief Executive Officer, Richard Wang, rwang@codingdojo.com.
3. If the matter is not satisfactorily resolved by the school, it may be directed to:

For California Enrolled Students:

> **Bureau for Private Postsecondary Education (BPPE)**
> *Mailing Address: P.O. Box 980818 West Sacramento, CA 95798-0818*
> *Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833*
> *Phone Number: (916) 431-6959*
> *Fax Number: (916) 263-1897*
> *Toll Free: (888) 370-7589*

> **California Department of Public Health (CDPH)**
> *Mailing Address: CDPH Licensing & Certification Aide and Tech Certification*
> *Section 1615 Capitol Avenue, MS 3301 P.O. Box 997416 Sacramento, CA 95899-7416*

For Washington State Enrolled Students:

> **Workforce Training and Education Coordinating Board (WTECB)**
> *Physical address:* 128 – 10th *Avenue Southwest, Olympia, Washington 98504*
> *Phone number: 360-709-4600*
> *Email: pvsa@wtb.wa.gov*

A complaint logbook for tracking formal complaints is kept within the personnel office and addressed in a timely manner. Students will not be subject to adverse action by the school for making a grievance report or complaint.

22. SCHOOL RULES

1. Behavior

Coding Dojo wants to ensure a safe and welcoming environment for its students, staff, and visitors. Enforcement of certain school rules will help to promote a successful cohort for everyone. The school administration will take progressive steps to address student misconduct. Please refer to Section 17 for more information. The school administration reserves the right to intervene and potentially dismiss any student who displays any of the following behaviors:

1. All forms of bias including race, ethnicity, gender, disability, national origin, and/or creed as demonstrated through verbal and/or written communication and/or physical acts.
2. Sexual harassment including creating a hostile environment and/or coercion.
3. All types of proven dishonesty, including cheating, plagiarism, knowingly furnishing false information to the institution, forgery, alteration or use of institution documents with intent to defraud.
4. Intentional disruption or obstruction of teaching, administration, disciplinary proceedings, public meetings and programs, or other school activities.
5. Theft or damage to the school premises or damage to the property of a member of the school community on the school premises.
6. Student acts of criminal behavior that place any person in imminent danger or in reasonable fear of imminent danger are prohibited on all school grounds.
7. Violation of the law on school premises. This includes, but is not limited to, the use of alcoholic beverages or controlled dangerous substances and smoking.
8. Use of Coding Dojo's wifi in an inappropriate manner, including but not limited to, unlawfully downloading television shows, movies, games, or other content, or using personal devices to view inappropriate or offensive materials.
9. Downloading or viewing any inappropriate or offensive content on Coding Dojo property.

Students who are removed from the program in any way are not permitted to return to campus unless authorized by the school in writing.

2. Change of Student's Personal Information

Any change of name, address or telephone number must be reported to the Instructor or Custodian of Records as soon as possible.

23. HEALTH AND SAFETY STATEMENT

Coding Dojo management understands and recognizes that by law, it is their responsibility to be aware of and to ensure that no violations of Health and Safety Codes occur in the building and/or its premises, as specifically stated within the laws of California, CPR section 73710 and CEC section 94915.

24. APPROVALS

Coding Dojo is currently approved in Washington State through the **Workforce Training and Education Coordinating Board (WTECB)** and is pending approval in California through the **Bureau of Private Post-Secondary Education (BPPE)**.

Coding Dojo's programs are not currently accredited by any national accrediting agency.

25. CATALOG

This Catalog is updated at least once annually. The school reserves the right to modify information contained herein as necessary to improve the training offered its students. Rules and regulations are subject to change as necessary to comply with the guidelines set forth by the California Bureau for Private Postsecondary Education and The State of Washington Workforce Training and Education Coordinating Board. Such changes will not negatively affect currently enrolled students. This Catalog is available to the public online or by request sent to admissions@codingdojo.com.

26. APPENDIX A

Leadership:

Michael Choi, Founder & Chief Academic Officer

Ownership:

The following persons own 10% or more of Coding Dojo:
 Michael Choi, Founder
No other persons or business entities have a 10% or more ownership interest in Coding Dojo.

Instructor Qualifications:

The Coding Dojo instructors come from a variety of industries and each possesses diverse experience and skills in addition to their programming abilities. All Coding Dojo instructors have completed the Coding Dojo onsite bootcamp program and obtained a black belt. The instructors are selected by Michael Choi, CTO and Founder and receive additional training by the Coding Dojo team before leading classes as instructors.

Lead Instructors:

Martin Puryear

 Martin is entering his second year of teaching at Coding Dojo where he leads our immersive 3-month software bootcamps, develops curriculum and mentors other instructors. His areas of expertise include Swift/iOS, Ruby/Rails, Nodejs/Express, Python/Django, PHP/CodeIgniter, MySQL/MongoDB/PostgreSQL, JavaScript/AJAX/socket.io, HTML/CSS, Bootstrap3/JQueryUI/Angular, Agile/Scrum/github/deployment. Prior to joining Coding Dojo, Martin worked for Microsoft where he began as a software development lead engineer and ended as a development manager and group program manager. Martin holds a B.S. in Electrical Engineering from Stanford University and an M.B.A. from the University of Washington Foster School of Business.

Speros Misirlakis

 Speros is entering his third year of teaching at Coding Dojo. He supports junior instructors and teaching assistants, and leads groups of 20-30 students through their Coding Dojo bootcamp experience in efforts to transform them into self-sufficient developers on the respective tracks. Speros support students in their LAMP, MEAN, RoR, Python/Django, and iOS training. Speros holds a Bachelor's degree in Business Administration and an M.B.A. in Finance. Prior to joining Coding Dojo, Speros worked in management and sales consulting.

Ketul (Jay) Patel

Ketul (Jay) is Coding Dojo's San Jose, California instructor where he leads 10+ tracks as an instructor teaching MEAN, iOS, Rails, Python, and PHP. His special projects include speaking at a Node meetup giving an overview of Node, its uses, and its weaknesses, creating an MVC framework in Python from scratch that is fully functional and being used to teach students MVC concepts, and creating a collaborative text editor called "Hackbuddy" using the MEAN stack. Jay acted as Chief Technology Officer on several external consulting projects overseeing and coordinating engineers. Prior to joining Coding Dojo, he worked in finance and wealth management. Outside of work, Jay has held leadership positions on multiple tennis and dance teams competing nationally.

Christopher Burns

Christopher Burns is a driven, intuitive and astute executive-level technologist with nearly 25 years of experience in software architecture, business process (re-) engineering, technology steering, team building, and leadership. He has extensive experience with numerous software development and management methodologies, OOP languages, relational and object DBMS, project management tools, data mining, and massive-scale data warehousing. Chris has also secured several technology related patents.

27. APPENDIX B

2016–2017 Program Dates		
Onsite Seattle	Onsite Silicon Valley	Onsite Los Angeles
11.16.15 – 02.26.16	11.16.15 – 02.26.16	10.19.15 – 01.29.16
12.14.15 – 04.01.16	12.14.15 – 04.01.16	12.14.15 – 04.01.16
01.18.16 – 04.29.16	01.18.16 – 04.29.16	01.18.16 – 04.29.16
02.22.16 – 05.27.16	02.22.16 – 05.27.16	02.22.16 – 05.27.16
03.21.16 – 07.01.16	03.21.16 – 07.01.16	03.21.16 – 07.01.16
04.18.16 – 07.29.16	04.18.16 – 07.29.16	04.18.16 – 07.29.16
05.23.16 – 08.26.16	05.23.16 – 08.26.16	05.23.16 – 08.26.16
06.20.16 – 09.30.16	06.20.16 – 09.30.16	06.20.16 – 09.30.16
07.18.16 – 10.28.16	07.18.16 – 10.28.16	07.18.16 – 10.28.16
08.22.16 – 12.02.16	08.22.16 – 12.02.16	08.22.16 – 12.02.16
09.19.16 – 12.23.16	09.19.16 – 12.23.16	09.19.16 – 12.23.16
10.17.16 – 01.27.17	10.17.16 – 01.27.17	10.17.16 – 01.27.17
11.14.16 – 03.03.17	11.14.16 – 03.03.17	11.14.16 – 03.03.17

28. APPENDIX C

Disclosures required by the California Bureau for Private Postsecondary Education

Student's Right Under: The Student Tuition Recovery Fund (STRF)

The Student Tuition Recovery Fund was established by the Legislature to protect any California resident who attends a private postsecondary institution from losing money if he or she prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment.

To be eligible for STRF, the student must be a "California resident" and reside in California at the time the enrollment agreement is signed, or when he or she receives lessons at a California mailing address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered to be "California residents."

To qualify for STRF reimbursement, the student must file a STRF application within one year of receiving notice from the Bureau for Private Postsecondary and Vocational Education that the school is closed. If he or she does not receive notice from the Bureau, the student has four years from the date of closure to file an STRF application. If a judgment is obtained, you must file an STRF application within two years of the final judgment.

It is important that the student keep copies of the enrollment agreement, financial aid papers, receipts, or any other information that documents the monies paid to the school. Questions regarding the STRF may be directed to the:

> ***Bureau for Private Postsecondary Education (BPPE)***
> *Mailing Address: P.O. Box 980818 West Sacramento, CA 95798-0818*
> *Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833*
> *Phone Number: (916) 431-6959*
> *Fax Number: (916) 263-1897*
> *Toll Free: (888) 370-7589*
>
> **California Department of Public Health (CDPH)**
> *Mailing Address: CDPH Licensing & Certification Aide and Tech Certification Section*
> *1615 Capitol Avenue, MS 3301 P.O. Box 997416 Sacramento, CA 95899-7416*

Bankruptcy

Coding Dojo, LLC does not have any pending petitions in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

29. APPENDIX D

This school has obtained Washington State licensure, under chapter 28C.10 RCW. Inquiries or complaints regarding this private vocational school may be made to:

Workforce Training and Education Coordinating Board
128 – 10th Avenue Southwest
Olympia, Washington 98504
360-709-4600
pvsa@wtb.wa.gov

30. APPENDIX E

For California Students:

Transferability of Credits:

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION: The transferability of credits you earn at Coding Dojo is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in computer programming is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Coding Dojo to determine if your certificate will transfer.

Note: Coding Dojo has not entered into any articulation or transfer agreement with any other institutions.

31. APPENDIX F

Students Located Outside the U.S.

Coding Dojo does not accept or vouch for international students on a vocational visa (M visa) at this time.

32. APPENDIX G

Student Housing

Please contact Coding Dojo for questions regarding housing for the onsite program. Coding Dojo is not responsible for providing housing for admitted students.