

Sto. Niño de Cebu Finance Corporation		EMPLOYEE GATEPASS	
To:		Date Filed:	Gate Pass Date:
<u>Security Guard on Duty</u>		02/02/2016	02/02/2016
This is to allow the employee <u>BARILLO, ADRIAN JAMES</u> to leave the plant premises for UNDERTIME. <p style="text-align: center;">LUNCH OUT</p> <hr/> <p>[Note] The company is not responsible or has no obligation whatsoever in case of accident or any untoward incident/accident that may happen to the employee if the request is for <u>undertime</u>.</p>			
Conforme:		Noted by:	
<u>BARILLO, ADRIAN JAMES</u>		<u>APPROVED/SIGNED</u>	
		<u>ROSALES, GINO</u>	
TIME: 12:00 PM - 01:00 PM		DURATION: 1 h	
Actual Time Out:		Actual Time In:	
Approved by:			
<i>HR Manager</i>		<i>Name and Signature of Guard on Duty</i>	

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