

Skyla Nguyen

(720) 397-7324

nskyla61@gmail.com

Arvada, CO 80403

SKILLS

- Organization, Time-Management, Detail-Oriented, Fast Learner, Creative, Personable and Friendly
 - Proficient in Canva and Google Applications
 - Experience in Graphic and Publication Design
 - Proficient in Photography and Photoshop
 - Experience with JavaScript and Video Editing
-

EDUCATION

University of Colorado, Boulder | Boulder, CO

August 2024-Present

- Major: Creative Technology and Design
- Extracurricular Activities: Society of Women Engineers, Vietnamese Student Association, Asian Unity

Arvada West High School | Arvada, CO

August 2020- May 2024

- GPA: 4.0/4.0
 - Achievements: Valedictorian, Yearbook Senior Award, Varsity Yearbook Design Portfolio Inclusions
 - Extracurricular Activities: Yearbook Editor-in-Chief, National Art Honor Society Social Media Manager
-

WORK EXPERIENCE

Anderson Language and Technology Center | University of Colorado Boulder

August 2024-Present

Patron Services Associate and Photography Assistant

- Documented various activities ranging from department-led events to student meetings
 - Assisted patrons regarding check-outs, reservation requests, event setups, and daily operational tasks
-

LEADERSHIP AND VOLUNTEER EXPERIENCE

Yearbook, *Editor-in-Chief*

June 2022- May 2024

- Organized and designed the presentation of the 2023 and 2024 Arvada HS yearbooks to create a cohesive and articulate product
- Collaborated with teachers and school clubs to ensure respectful interactions and fair representation of all activities
- Advised and guided other yearbook staffers by assisting them with interviews, revising their writing, and troubleshooting with the publication program

National Art Honor Society, *Social Media Manager*

August 2023- May 2024

- Advertised the club and recorded its activities through consistent Instagram posts
- Communicated with members about volunteering activities in person and through online methods of communication
- Collaborated with the executive board to plan art-related events and activities
- Volunteered at local events to promote community engagement in the arts

Bridging Hope, *Volunteer* | Denver, CO

2020-Present

- Organized entertainment for yearly fundraising events to raise money to support orphanages in Vietnam
- Assisted with set-up and take-down for the gift shop, kitchen, and main dining hall