

## **SERVICE PROPOSAL**

### **PREPARED BY**

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### **PREPARED FOR**

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Date\_\_\_\_\_

Address\_\_\_\_\_

Dear\_\_\_\_\_,

My name is \_\_\_\_\_and I am delighted to submit our  
\_\_\_\_\_ services proposal for you.

Our mission is to ensure your highest possible satisfaction for when it comes to \_\_\_\_\_  
services!

Our Company has \_\_\_\_\_years history of providing \_\_\_\_\_ services  
where we have established not only a brand name but a reputation in the market. We have been  
providing finest \_\_\_\_\_ services since \_\_\_\_\_ for the last  
\_\_\_\_\_ years. With us, you ensure a confident service!

[illegible]

## Supply List

We gladly inform you that the following list of products/equipment will be used in the process of our service provision.

[illegible]

Payment Terms

Amount in Percent	Description
%	Down payment
%	Payment upon Completion of the services

Thank you and Sincerely yours,

COMPANY

DATE

CLIENT

DATE