Tom Slanda

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SUMMARY

As a self-motivated and dynamic professional, I have acquired extensive experience in Project Management, IT Management and Systems Integration within startup and small business settings. My strengths include exceptional communication skills, reliability and an aptitude for organization, making me an invaluable team player. Furthermore, my passion for web and software technologies has led me to become a self-taught web developer, adding to my diverse skill set.

WORK EXPERIENCE

Cello HR   **May 2018 – Present**
Technology Manager
Troy, MI
- Head of daily operations for an HR consulting startup
- Plan, manage and lead HCM implementation projects for new clients
- Host HCM software demonstrations for leads and potential clients

The Orsus Group   **September 2015 – Present**
Technology Manager
Troy, MI
- Plan, manage and lead internal projects relating to technology and software
- Plan, manage and lead ATS, HCM and HRIS integration projects for clients
- Leveraging technology to meet organizational productivity goals
- Chosen to lead a sister company, **Cello HR**, in May 2018

EDUCATION

Michigan State University
Bachelor of Arts, Philosophy
East Lansing, MI

CERTIFICATIONS

Meta Full-Stack Engineer Professional Certificate
Google Professional Certificate in Project Management
Amazon Professional Certification in AWS Fundamentals

SKILLS

Project management; agile methodology; waterfall methodology; project planning; risk mitigation; project documentation
Accio Enterprise; UKG Ready; HubSpot; Quickbooks Online;
Jira; Trello; Microsoft Planner; Microsoft Teams; Citrix Podio
Front-end web development; HTML; CSS; JavaScript; Typescript; React; Bootstrap; Material UI
Back-end web development; REST API; SQL; Node.js; Express; Django; Postman; Insomnia