**ITM444 Weekly Feedback Memo**

From: Nicolas Wilmot (Detroit Entrepreneur)

To: Professor Coursaris & Professor Van Osch

Date: February 17th. 2014

The purpose of this memo is to provide a regular communication between each student and the professors, in our capacity as course instructors (rather than our capacity as Project Directors). Since ITM444 is an atypical course, and we are a diverse group, we need feedback on how the learning experience is working (or not working) for each of you. End of semester evaluations will be helpful, but too late to correct any issues that may emerge during our work this term. Thanks for your help!

1) What issues or questions do you have? Are there issues we need to cover in class?

I don’t have any issues or questions that this time.

2) How is your project going? Any issues with the client? Any issues with the team?

The project as of now is going good, we have not begun working much on the actual website, so I think I will be able to answer that more in depth as we move along. Our client seems like a genuine guy with a very laid back attitude, we got along in our kick off meeting and I don’t foresee any issues down the road with him. As for the team, I’m having a little bit of a hard time defining clear roles for each member because it seems as if everyone has a similar background. I’m sure the roles will take better shape once more work is being put in.

3) Have there been any surprises or unexpected challenges that have emerged?

It was a bit of a surprise to me that each team member had similar backgrounds, so it is hard to figure out who will be doing what, but I think this will be a unique challenge for each person to find their niche within the group. An unexpected challenge that emerged is that of time management. Each member of the team has a very busy schedule, and it was nearly impossible when drafting the team contract to find ten hours in the week when we could all meet. I guess we will have to deal with adversity and find ways to effectively communicate with minimal face-to-face meetings.

4) Anything else you’d like to bring to our attention?

No, that’s all.