

McKenzie PTA General Meeting
Minutes from May 13, 2008

1. Call To Order & Approval of Minutes

The meeting was called to order by President Julie Johnson at 9:20 a.m. Minutes from the PTA's General Meeting held on 4/8/08 were reviewed & approved.

2. President's Report

Julie Johnson reported with appreciation that the map of the USA on the recess blacktop has been re-painted by Girl Scout Troop #281 as a school gift from 4th Grade Scouts.

Julie noted dates of interest appearing on the Agenda, including bus sign-ups by 6/13/08 to benefit from an early-bird discount, Bike-To-Highcrest on 5/14/08, and both the Student Council walk-to-school day and Field Day scheduled for 5/30/08, among others.

With the retirement of Andrea Freed this year, popsicles will be made available after school on the last day of school in her honor.

3. Principal's Report

- Dr. Welter reported that window replacement at McKenzie has progressed smoothly. Blinds will be installed after last day of school.

- Staffing processes are in place. Shelly Martin has been hired to join the third grade team at McKenzie following Mrs. Freed's upcoming retirement. Shelly was Mrs. Flondro's long-term substitute in Fall 2007 and is therefore familiar with McKenzie.

- Dr. Welter extended thanks to the PTA for Teacher Appreciation Week from the staff. She also noted that class assignments for 2008-09 are in progress, and Outdoor Education for 4th Graders will take place next week.

4. VP Room Parent's Report

Micaela Daly provided a summary of appreciation events that were coordinated at McKenzie last week.

5. VP Ways & Means

Kimberly Alcantara reported on behalf of Benefit Chair Anne Kennett that the Benefit in April 2008 was very successful. The event was well-received as fun and festive, and initial estimates are that it appears to have been very successful financially. Expenses and receipts are in the final stages of being collected and reimbursements paid out, but projections are that the Benefit exceeded its expected profit.

6. Faculty Report

Jennifer Flondro reported that the Resource Center purchased new books. She proceeded to report on grade level progress & activities, including Kindergarten (weather, Mad Science, letter "Z", prepping for Kindergarten 'graduation'), 1st Grade (astronomy), 2nd Grade (gardens, personal narratives, bike safety), 3rd Grade (heritage Day) and 4th Grade (Highcrest tour, mythology, ready for Outdoor Ed), as well as Spanish.

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7. Treasurer's Report

Kristen Stadheim requested that all reimbursements for the 2007-08 school year be submitted ASAP. Remember receipts and that sales tax is not reimburseable. She noted that the PTA is on-target to meet its budget. The Benefit and Grocer Dollars (McKenzie PTA's two biggest fundraisers) were very successful this year.

Kirsten reported on upcoming Treasury changes pertaining to Grocery Dollars. As history, Kirsten noted that when Grocery Dollars began at McKenzie, the PTA borrowed funds from the Village Wide PTO in order to buy the first cycles of Grocery Dollar cards up-front. Thereafter, this up-front structure continued so McKenzie paid for grocery dollar cards **before** collecting money from subscribers, and then would be reimbursed afterwards by subscribers who had already received their cards. This structure required the McKenzie PTA to keep a large sum of money in reserve at all times in order to "float" subscriptions, leading to an ongoing & large unusable resource of funds.

Now, the Grocery Dollars program is well-established at McKenzie. Starting in July 2008, Grocery Dollars at McKenzie will be restructured so that payments will be due up front by subscribers by the 10th of each month. Then, grocery dollar cards will be purchased and distributed shortly thereafter. This will enable our PTA to use the full budget to directly benefit McKenzie School and its students.

8. Committee Reports

- a. **First Day of School Coffee:** Genny Wert reported on the First Day of School Coffee, and noted that requests are due for tables by any committees needing volunteer sign-up sheets. She called on volunteers to sign up to provide food and refreshments as well. She noted that the First Day of School Coffee would take place on Thurs., Aug. 28th. Half of the new kindergarten students would start their first day of school on Friday August 29. As such, a sign-up table will be available on that day as well near the Kindergarten entrance.
- b. **Benefit 2008-2009:** The 2007-2008 Benefit held last month in April 2008 exceeded financial expectations. As such, there is not a Benefit being planned for the 2008-09 school year.
- c. **School Gift:** It was noted that the PTA is looking to consider the Annual School Gift in a more longitudinal way, with forward-thinking and close connection and planning with annual fundraising activities.

9. Adjournment

President Julie Johnson adjourned the meeting at 10:20 a.m.