

From the Chairman's Desk



SLD



Narender Tewatia

Chairman

Aspiring Students and Dear Parents,

S.L.D. Girls College of Education was established in 2008 with the mission of women empowerment through value based quality education with an aim of proper training and holistic personality development of the students. With a prime objective of providing skill oriented and professional education of international quality, S.L.D. Girls College of Education, a pioneer in revolutionary educational venture that have transformed thousands of lives with our vision of Women Empowerment. With this aim we have provided the best infrastructure & facilities, highly experienced faculty, hi-tech classrooms & workshops and a dedicated placement cell at a location that is ideally suited for students as well as Institutions professionals.

We intend to develop these institutions into premier institutions of the country which groom students into world class professionals. We are committed to develop strong sense of identity, gentleness, frugality, perseverance and strong human values in our students by providing good academic instructions, quality education and other co-curricular activities with emphasis on character and career building with whole hearted support and cooperation of management, Principal, Staff, Students and all those concerned.

I salute the values established by my Grand Mother Smt. Lahro Devi (S.L.D.), which serve as a light house for us in finding the new horizons. I look forward to have you as a part of our system with the urge to experience the ethnic flavour and essence of these invincible efforts.

I wish you all the success.

Narender Tewatia

From the Director's Desk



SLD



Kulveer Tewatia

Director

Dear Parents & Students,

S.L.D. Girls College of Education is working with the idea "Service to human being is service to God". The best service of humanity is to make them realized about their innate capabilities and potentials. This aim can be achieved through a quality education and now our endeavor is to create such educators who can impart quality education.

At SLD our endeavour is to set learning challenges in a caring and orderly environment where pupil - teachers are provided opportunities for social, emotional, cultural, mental and physical development. SLD offers a broad teacher education where academic excellence is complemented by cultural, sporting and social development. We strive to develop each pupil-teacher's potentials, recognize his or her dignity and encourage positive self-esteem in order to promote responsibility and creativity.

"All the strength and the power you need for success is within you. Success is not a matter of luck or genius, it depends on adequate preparation and indomitable determination."

I wish you all the success.

Kulveer Tewatia

Activities



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CO-CURRICULAR EVENTS AT A GLANCE :

To ensure an all-round development of mind and body we offer a variety of co-curricular activities in sports, culture, art and craft during the course of the academic year. We organize Intra-college and inter-college competition on various activities to foster cohesive group functioning and positive break from the regular classroom activities. Students are encouraged to take active part in each activity. A sense of service before self is instilled in our students through participation in community activities and socially useful productive work.



CONFERENCE, SEMINAR, WORKSHOPS EXTENSION & GUEST LECTURES :



The objective of the faculty is not to fill the student with so much information that they sink like lead but to arouse in them desire to learn, to touch their mind so that they are so. The college has a panel of visiting experts including eminent professors, who as guest speakers share their outstanding knowledge and experience with faculty and students.

EXCURSIONS AND TOURS:

Besides re-creational values, trips and tours have great educational values too and add immensely to the knowledge. Bearing this in mind, excursion and tours are organized from time to time to break the monotony of the curriculum. They are sent for picnics, educational tours and recreations, fairs and to place of historic importance. Participation in all excursions and visits is compulsory for all the students.



Infrastructure



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The aesthetically pictures give landscape extend over 3 acres and is surrounded by lush green belt. Such a green environment ensures a pollution free and pleasurable ambience of joy.

CLASSROOMS :

College has well-ventilated, spacious classrooms equipped with the latest teaching aids which makes learning a truly stimulating experience.



CONFERENCE HALL :

The intellectual activities are important part of education, so we organize so many seminars and conferences, workshops and orientation programmes at our conference Hall. College has a conference hall with a capacity of 200 persons.

LIBRARY :

The College library is a sanctuary of knowledge. Its mission is to support the academic programmes and promote educational excellence in College by providing physical and intellectual access to information. The library has an updated collection of approximate by 7200 books, which include wide range of textual and reference materials falling in the discipline of education viz. Theory, Policy Planning, Pedagogical concern, and many more. There are some sets of complete works like those of Rabindra Nath Tagore, Sri Aurobindo, The Mother, Indian culture etc. Continuous efforts have been made for last three years to enrich the library with different books. Apart from books in library, we subscribes a variety of popular magazines, journals and daily newspapers in Hindi & English. At the functional level all attempts are made to acquaint the users with the library collection, different units of library, scheme of classification of books, shelf arrangement and methods to use the library catalogue. A library to be managed successfully and effectively requires certain rules to be followed strictly by the users. A copy of rules governing this library is made available to all students at the time of acquiring membership.



Infrastructure



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COMPUTER LAB :

To keep the Pupil-teachers abreast with the latest technological development in the field of Education, we have made computer education as an integral part of curriculum. The computer laboratory is well versed with the latest computers, printers and internet connectivity. The college provides free use of this facility to all the students during the teaching hours. This facility has been added to the library with the purpose of getting

instant access of any subject from any part of the world. This is of immense help to both the student as well as the faculty to get any updated information around the world.



LABORATORIES :

The college is well equipped with different laboratories for use of students under the supervision of respective teachers. There is a provision for Work Experience room. Students are required to make adequate and proper use of these facilities. Certain rules for use of laboratories are to be followed :

1. To respect all materials of the laboratories and take a special care of apparatus/enquipments.
2. To remain silent and focused while working in laboratories.
3. All necessary precautions should be taken while using burner, electric points and gas.
4. Laboratories are meant to be learning spaces. No student can use the laboratory and computer in absence of teacher.

FIRST-AID ROOM :

First-aid facilities shall be available at the college campus. Students in need of further medical treatment will be taken to the nearest hospitals and parents/guardians will be informed.

TRANSPORT :

The institute is providing transport facility to students of surrounding areas.

POWER BACKUP :

The institute has a 165 KV generator sets, which provide 100% power back-up to classrooms & labs.



SPORTS & EXTRA-CURRICULAR ACTIVITIES :

A sports ground is available. It handsomely meets the requirement of extra curricular activities.

Rules and Regulations of the college



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PROHIBITION AND PUNISHMENT FOR RAGGING :

Ragging in any form is strictly prohibited within the premises of the college.

CANCELLATION OF ADMISSION :

1. If a student remains absent for continuous 4 days or more without intimation.
2. She has irregular attendance.
3. Non-Payment of tuition fees/dues.
4. Breaking of rules and regulations.
5. If She does not join the particulars programme by stipulated date even though the fees has been deposited.
The decision of the administration shall be considered final.
6. In case of creating any indiscipline.

RE-ADMISSION :

If a student remains absent for four days or more in a month then his name will be struck off from the rolls and readmission will be allowed for only after submitting an affidavit of not repeating the same in future along with Re-Admission Fee.

UNIFORM CODE :

There is a uniform for the pupil-teachers which is must to wear while coming to college :

Summer:

White Suit & Salwar and Maroon Dupatta.

Winter :

White Suit & Salwar with Black Sweater and Maroon Dupatta.

VISITING RULES :

No visitors will be allowed to contact any student without the prior permission of the Principal. Parents may meet the principal with prior appointment on all working days.

TIMING :

The college is open on all working days. Working hours are 9.00 a.m. to 4.00 pm.

Rules and Regulations of the college



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The student studying at S.L.D. Girls College of Education are embarking upon professional life in due course of time. In order to foster a sense of responsibility and discipline in our student a special code of conduct is expected of them in all their activities at the college.

- 1) Every student of the college is issued an Identity Card which she is expected to carry with her at all times. She will have to produce it whenever demanded. The Identity Card must be surrendered at the time of leaving the College.
- 2) Students are responsible for their conduct to the Principal and are prohibited from doing anything either inside or outside the college that will amount to a breach of discipline or interference in the discipline and normal working of the college. A student shall be liable to disciplinary action for violation of any of the rules of discipline. Disciplinary action may involve warning, and/or suspension from classes, from the examination, from use of the College Library or even from the College.
- 3) Students shall conduct themselves in a polite manner both towards the members of the staff (teaching and administrative) and towards their fellow students. Insubordination, unbecoming language or ungentlemanly conduct including teasing etc. shall be severely dealt with.
- 4) Students shall maintain perfect silence in classrooms and desist from demonstration of disorderly behavior. They must not loiter in the corridors or in front of classrooms or office rooms and must keep as quiet as possible at all times. During their free periods, students should work quietly in the library or reading room or spend the time without causing any disturbance.
- 5) Students shall take proper care of the College property, furniture and premises and they should not spoil or cause any damage or tamper with College property, furniture and fittings. No furniture can be brought out of rooms without the permission of competent authority, violation of this can lead to serious discipline any action.
- 6) 95% Attendance of the pupil-teacher is compulsory.
- 7) To participate in various curricular activities and function of the college is compulsory for all students.
- 8) All the students must observe punctuality. We are very particular on attendance in the Morning Assembly, the absence in morning Assembly, will be considered as absent for the whole day.
- 9) Pupil teacher are required to come in proper uniform, which will be available from the college itself or from can be purchased from market.
- 10) A student will be allowed to take a leave for maximum of two days in a month.
- 11) Students are supposed to submit leave application for their absence. We shall debar the student from examination who fall short of prescribed attendance. In case of illness, students are supposed to submit a medical certificate along with the application. Spurious certificate shall be rejected.
- 12) Any absence, without sufficient and valid reason, fine will be charged. The imposition of fine is a tool to bring about regularity in attendance. A maximum of two days leave will be allowed in a month.
- 13) 100% attendance in practice-teaching and internal exam is mandatory for all students.
14. The college is not responsible for loss of any valuable including money and mobile phones.
15. Use of mobile phones is strictly prohibited during college hours.

Procedure for Admission



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The complete application forms must include the following :-

Admission-cum-Data Form (Form # 1)

A recent colour photograph of the candidate should be attached. The code and name of the programme applying for shall be correctly filled-up. The photocopy of all academic records should be attached with this application. The original transcript will be required for verification at a later stage. In case the result of qualifying examination is awaited the candidate is supposed to attach an application stating the exact date of submission of the required certificates. All certificates should be submitted in the office before the commencement of the particular programme. No exception shall be made to this rule. Kindly furnish complete address in order to facilitate smooth and quick correspondence.

Affidavit (Form # 2)

An affidavit shall be submitted by the student, which is provided in the prospectus as Form # 2.

Personal Information Form (Form # 3)

Mainly for the purpose of issuing an I-Card. Kindly be precise & furnish details that are latest and true.

Bus Facility Form (Form # 4)

This Form shall be filled by the student for bus facility.

General Instructions :

All entries should be legibly written in capital letters. Incorrect or incomplete forms shall not be processed. Merely filling up of admission form does not guarantee admission to the institute.

Enclosures to be Attached :

1. Admit Card of B.Ed. Entrance Exam.
(Only for candidates coming through the university entrance exam.)
2. Character Certificate from Institute last attended.
3. Attested photocopies of Mark Sheets / Certificates to support the academic record mentioned in Admission-cum-Data Form # 1.
4. Medical Certificate from C.M.O.
5. Domicile Certificate / Affidavit.
6. Migration Certificate from University last attended.
(Applicable for students from universities other than M.D.U., Rohtak)
7. Affidavit (Compulsory at the time of admission).
(Format as provided in the prospectus. Form # 2)
8. Allotment Letter issued by university / SCERT at the time of counselling.
(For students coming through university / SCERT counselling)
9. Two latest colour photographs other than Application Form.
10. Passport (if any)





S.L.D. GIRLS COLLEGE OF EDUCATION

(Affiliated to M.D. University, Rohtak, Approved by N.C.T.E.)

VILL. CHHAPROULA, PRITHLA-CHHAPROULA MODE, PALWAL - 121102

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