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(2) *Proceedings of Corporation and Committees and conduct of business.*—

(a) The time and place of meetings of the Corporation, committees and sub-committees;

(b) The manner in which notice of such meetings shall be given;

(c) The quorum necessary for the transaction of business at such meetings;

(d) The management and adjournment of such meetings, and the regulation or orderly conduct of business thereat, including the withdrawal or suspension of members guilty of disorderly conduct;

(e) The submission asking and answering of questions at meetings of the Corporation;

(f) The constitution of Special Committees;

(g) The keeping of minutes and the submission of reports of meetings of the Corporation, committees and sub-committees;

(h) The delegation of the powers of the Standing Committee to sub-committees;

(i) the payment of conveyance charges to the Chairman and members of the Transport Committee for attendance at meetings thereof;

(j) any other matter relating to the proceedings of the Corporation, a committee or a sub-committee, the holding and regulation of meetings, the conduct of debate, the inspection of minute-books and the supply of copies of minutes to councillors or other persons on payment of fees or otherwise.

(3) *Municipal Officers and Servants.*—(a) The qualifications necessary for and the method of appointment to posts the power of appointment to which vests in the Corporation;

(b) the mode of appointment to other posts;

(c) the powers and duties of the Municipal Chief Auditor and his staff;

(d) the determination of the services under the municipality to be treated as essential services for the purposes of Chapter V.

(4) *Contracts.*—(a) The manner in which contracts may be executed;

(b) the security to be demanded for the due performance of contracts;

(c) the calling examination and acceptance of tenders;

(d) the procedure to be followed in disposing of the property of the Corporation.

(5) *Special Funds.*— The constitution, maintenance and disposal of special funds within the Municipal Fund or the Transport Fund.

(6) *Budget Estimates.*—(a) The classification of budget-estimates of expenditure according to budget heads;

(b) the manner of making reductions in or transfers from one budget head to another or within a budget head.

(7) *Municipal Taxes.*—(a) The assessment and recovery of municipal taxes;

(b) the conditions on which refunds of municipal taxes shall be allowed;

(c) in respect of a tax leviable under sub-section (2) of section 127, the matters referred to in sub-section (1) of section 149.

1. Entries (b) to (i) were deleted by Guj. 16 of 1993, s. 21.