

Activity Title:

**Free Coffee Mondays: A Weekly Wellness and Community-Building Initiative**

Date and Venue:

**Every Monday after the Flag Ceremony**, University Grounds / Designated Booth Area

Activity Head/s:

**Student Academic Programs (SAPs)**

Rationale / Objective:

The Central Student Government (CSG) recognizes the importance of fostering a positive campus environment, encouraging student participation in community activities, and promoting student wellness. The weekly Flag Ceremony already serves as a unifying tradition for the student body. By introducing **Free Coffee Mondays**, the CSG aims to **extend this gathering into a more engaging and uplifting experience**. This initiative will not only energize students at the start of the week but also strengthen camaraderie and a sense of belonging among peers.

Target Participants:

**All enrolled students of the University** (limited to 75 beneficiaries weekly on a first-come, first-served basis).

Mechanics:

- **Set-up:** A booth or distribution area will be prepared near the venue of the Flag Ceremony.
- **Distribution:** After the Flag Ceremony, free coffee will be distributed to a maximum of 75 students per week, on a first-come, first-served basis.
- **Monitoring:** A sign-up sheet will be provided to record beneficiaries for proper documentation and accountability.
- **Sustainability:** The program will be implemented with consideration of available resources and shall be subject to coordination with the Office of Student Affairs (OSA) and other relevant university offices.
- **Evaluation:** The Student Academic Programs (SAPs) committee will regularly assess the program's impact on student morale and participation to ensure its effectiveness and sustainability.

Expected Output:

- Increased student participation in the weekly Flag Ceremony.
- Enhanced sense of community, camaraderie, and school spirit.
- Improved student morale and energy at the beginning of each week.
- Documented participation records that will serve as a basis for program assessment and possible expansion.

Project Title:

**CvSU–Imus CSG Online Information and Transparency System (OITS)**

Project Head/s:

**Central Student Government (CSG) Executive Board**

**Student Academic Programs of IT and CS**

Rationale / Objective:

The Central Student Government (CSG) recognizes the growing importance of digital platforms in promoting transparency, accessibility, and engagement among the student body. At present, students have limited and fragmented access to important information such as resolutions, financial reports, project updates, and announcements. This lack of a centralized and official platform hinders student awareness, organizational continuity, and overall trust in student leadership.

The creation of an Official CSG Website will address these gaps by **providing a centralized, accessible, and secure hub where all students and recognized student organizations can view, track, and archive official CSG documents and activities**. This project aims to foster accountability, strengthen student-government relations, and serve as a lasting digital archive for future leaders.

Specific Objectives:

- To establish an official and reliable digital platform for the CSG.
- To provide students with easy access to important files such as resolutions, financial reports, minutes of meetings, and project updates.
- To ensure transparency and accountability in the CSG's operations.
- To enhance student engagement and organizational continuity through accessible and archived digital records.
- To maintain the security and sustainability of the platform through regular updates and monitoring.

Target Participants:

- All enrolled students of the University
- Recognized Student Organizations (RSOs)
- Central Student Government Officers (current and future)

Mechanics:

Planning & Coordination

- The CSG Executive Committee will coordinate with the Office of Student Affairs (OSA) for project approval and oversight.
- A technical working group (**TWG**) will be formed, composed of student volunteers with IT, CS, Department of Computer Studies and web development expertise.

Website Development

- Acquire a domain name and hosting plan.
- Develop the website using sustainable technologies (e.g., WordPress, PHP/MySQL, or other CMS).

- Establish sections for:
  1. Resolutions & Policies
  2. Financial Reports
  3. Minutes of Meetings
  4. Announcements & Events
  5. Student Organization Updates
  6. Archives

#### Testing & Launch

- Beta testing with selected student leaders and representatives.
- Official launch event and orientation to students and organizations.

#### Maintenance & Sustainability

- Assign a Website Administrator under the CSG Secretariat or SAPs.
- Conduct regular updates, backups, and security monitoring.
- Ensure continuity by turning over credentials and documentation to future CSG officers.

#### Expected Output:

- A fully functional and secure Official CSG Website accessible to all students.
- Increased transparency and accountability through the publication of reports and documents.
- Improved communication between the CSG, student organizations, and the student body.
- Strengthened student trust and engagement with the CSG.
- A digital archive that ensures organizational memory and continuity for future CSG administrations.

**RESOLUTION TO ESTABLISH AN OFFICIAL WEBSITE OF THE CENTRAL STUDENT GOVERNMENT (CSG) TO PROMOTE TRANSPARENCY, ACCESSIBILITY, AND ENGAGEMENT AMONG STUDENTS AND STUDENT ORGANIZATIONS**

**WHEREAS**, the Central Student Government (CSG) upholds the principles of transparency, accountability, and accessibility in all of its undertakings;

**WHEREAS**, the need for an **official digital platform** is necessary to provide students with open access to files, reports, announcements, and initiatives of the CSG and other recognized student organizations;

**WHEREAS**, a **centralized website will serve as a reliable channel for students to view official documents such as resolutions, financial reports, minutes of meetings, and project updates**;

**WHEREAS**, this **platform will foster greater trust between the student body and its leaders** by ensuring that information is disseminated clearly, timely, and without bias;

**WHEREAS**, the **website will also act as an archive and information hub** for both the CSG and other student organizations, allowing future student leaders and members to maintain continuity of records and initiatives;

**WHEREAS**, investing in the development, maintenance, and security of an official website is both a practical and sustainable solution to enhance communication and ensure the proper documentation of student government activities;

## **RESOLUTION CREATING AN AD-HOC COMMITTEE ON WEBSITE DEVELOPMENT AND MAINTENANCE FOR THE CENTRAL STUDENT GOVERNMENT**

**WHEREAS**, the Central Student Government (CSG) is the highest student governing body of [University Name] and is mandated to ensure transparency, accountability, and accessibility in its programs and services;

**WHEREAS**, the establishment of an official Central Student Government Website is necessary to provide a centralized, accessible, and reliable platform for information dissemination, project updates, student services, and organizational transparency;

**WHEREAS**, the successful development, implementation, and long-term sustainability of the CSG Website requires technical expertise, structured planning, and continuous monitoring to ensure its efficiency, security, and responsiveness to the needs of the student body;

**WHEREAS**, to this end, the creation of a dedicated Ad-Hoc Committee on Website Development and Maintenance is necessary to spearhead the planning, development, integration, and upkeep of the said website;

**NOW, THEREFORE, BE IT RESOLVED**, by the Central Student Government of Cavite State University – Imus Campus, in session duly assembled, that an Ad-Hoc Committee on Website Development and Maintenance be hereby constituted;

**RESOLVED FURTHER**, that the Committee shall be composed of the following:

**Project Head** – **SAP-IT**, who shall serve as the overall lead of the Committee;

**Sub-Head** – **SAP-CS**, who shall serve as the deputy lead;

Six (6) Members designated as follows:

- **Frontend Developer** – responsible for user interface design, responsiveness, and accessibility;
- **Backend Developer** – responsible for server-side programming, database connectivity, and system logic;
- **System Integrator** – responsible for harmonizing the frontend, backend, and third-party services or APIs;
- **Database Manager** – responsible for designing, maintaining, and securing the database systems;
- **Quality Assurance (QA) Officer** – responsible for testing, troubleshooting, and validating system performance and security;

- **Technical Support and Maintenance Officer** – responsible for monitoring, updating, and ensuring the long-term functionality of the website.

**RESOLVED FINALLY**, that this Resolution shall take effect immediately upon its approval.

RESOLUTION CALLING FOR THE HOLDING OF A CONSTITUTIONAL CONVENTION (CONCON) TO REVIEW, AMEND, AND UPDATE THE CONSTITUTION OF THE CENTRAL STUDENT GOVERNMENT (CSG)

WHEREAS, the Constitution of the Central Student Government (CSG) serves as the fundamental law that defines its structure, powers, and responsibilities;

WHEREAS, in order to remain relevant and responsive to the needs of the student body, it is necessary to periodically review the CSG Constitution;

WHEREAS, the holding of a **Constitutional Convention (ConCon)** will provide an avenue for the student body and their representatives to propose amendments, introduce reforms, and ensure that the CSG Constitution reflects the current academic, social, and organizational realities;

WHEREAS, the CSG recognizes the importance of a transparent, participatory, and democratic process in revising its Constitution;

WHEREAS, the **Organizational Consultative Assembly (OCA)**, as the body composed of representatives from recognized student organizations, plays a vital role in ensuring that diverse **student interests and perspectives** are **heard and integrated** in the **constitutional review process**;

WHEREAS, the **Commission on Elections (COMELEC)**, as the mandated body to supervise and regulate student electoral processes, shall **oversee and ensure that the conduct of the Constitutional Convention (ConCon)**—including the election of delegates if necessary—is fair, orderly, and credible;

RESOLUTION REQUESTING THE COMMISSION ON ELECTIONS (COMELEC) TO HOLD THE ELECTION OF  
NEW OFFICERS OF THE CENTRAL STUDENT GOVERNMENT (CSG) AND ALL RECOGNIZED STUDENT  
ORGANIZATIONS TWO WEEKS BEFORE THE FINAL EXAMINATIONS OF THE SECOND SEMESTER

WHEREAS, the Central Student Government (CSG) recognizes the importance of a fair, orderly, and timely election of new officers to ensure smooth leadership transition and continuity of student representation;

WHEREAS, the scheduling of elections significantly affects voter turnout, participation, and the efficiency of the electoral process;

WHEREAS, holding the student elections closer to the final examinations of the second semester often results in lower student engagement due to academic priorities and limited availability of voters and candidates;

WHEREAS, **advancing the elections to two weeks before the start of final examinations** will encourage wider participation, provide ample time for transition, and ensure that newly elected officers can immediately prepare for the responsibilities of the upcoming academic year;

WHEREAS, the CSG acknowledges the authority of the Commission on Elections (COMELEC) to oversee and regulate the conduct of student elections within the university;

RESOLUTION TO PROVIDE FREE COFFEE TO STUDENTS EVERY MONDAY AFTER THE FLAG CEREMONY AS  
A WEEKLY WELLNESS AND COMMUNITY-BUILDING INITIATIVE

WHEREAS, the Central Student Government (CSG) upholds its commitment to promoting student welfare, camaraderie, and a positive campus environment;

WHEREAS, the weekly Flag Ceremony serves as a unifying activity for the student body, and extending this with a simple gesture of providing free coffee encourages participation and fosters community spirit;

WHEREAS, access to free coffee will serve not only as a token of appreciation but also as a way to energize students at the beginning of the week, thereby improving morale and engagement in academic and organizational activities;

WHEREAS, in consideration of resources and sustainability, the program shall be limited to a **maximum of seventy-five (75) student beneficiaries per week** on a first-come, first-served basis;

WHEREAS, the implementation of this program shall be subject to the proper allocation of funds, logistical planning, and coordination with the Office of Student Affairs and other relevant university offices;

RESOLUTION TO ALLOCATE A MONTHLY BUDGET FOR OFFICE SUPPLIES, PRINTING MATERIALS, AND  
EMERGENCY REPAIR FUNDS FOR THE CENTRAL STUDENT GOVERNMENT (CSG) AND STUDENT  
ORGANIZATIONAL NEEDS

WHEREAS, the Central Student Government (CSG) and recognized student organizations require consistent access to basic office supplies such as A4 size paper and ink to carry out official documentation, communication, and student services;

WHEREAS, the maintenance of office equipment and facilities, including printers, organizational boards, and furniture, is essential to ensure smooth operations and efficient delivery of student government functions;

WHEREAS, the absence of allocated funds for supplies and emergency repairs can hinder organizational productivity and the timely completion of important documents, projects, and activities;

WHEREAS, the **provision of a monthly budget** ensures sustainability, accountability, and readiness to address both routine and emergency organizational needs;