Calculating Detail quantity of projects & preparing abstracts, preparing monthly schedules for work, coordination with all consultants for required drawings, studying of drawings for necessary rectifications.

Coordination with consultants for MOEF Presentations, preparing documents for lift certificate & Coordination with site & consultants for completion of documents for OC.

I’m a very enthusiastic person, I like doing my job with full interest and dedication, I believe learning is a never ending process and improve myself in every single task I takup.