To our Companies, Organizations and their Affiliates,

On Wednesday, October 9th, the Institute of Electrical and Electronic Engineers (IEEE) 2013 MetroCon will hold its annual technical conference. Last year this conference was attended by hundreds of engineers, across Texas. This year we're committed to making it an even bigger success and I'm hoping you will help.

We're currently collecting merchandise and services for our event and I'm writing to request your support. By making donations for our door prizes, you'd be making a tax-deductible contribution that will help benefit the IEEE /MetroCon organization and you'd gain valuable exposure at our event. As I mentioned earlier, last year we had hundreds of attendees, many of whom have eagerly supported our donors throughout the year.

Would you be willing to donate items for our door prizes? Many of our constituents are engineers, entrepreneurs, college students, college professors and inventors. I know that your donation request and/or service, e.g., thumb drives, headset, gift cards, toolkits, movie tickets or anything that you can donate would be a big hit with them and making our Dallas/Fort Worth conference a success.

The IEEE Fort Worth Section is hosting the 2013 MetroCon at the Arlington Convention Center in Arlington, Texas. The conference’s aim is to educate engineers in the Dallas/Fort Worth, Metroplex on the latest developments in science, technology, engineering, and mathematics (STEM). Subject matter experts from all over the U.S. will enable attendees to quickly grasp technical and societal implications of the year’s most promising and innovative developments.

To give you a better idea of our organization and mission, I'm attaching a brochure and special event flyer for your review. And if you have any questions, please feel free to visit our website at www.metrocon.org or contact Mr. Timothy Oconner (Chairman) at timothy.oconner@lmco.com or 817-223-5975. We'd love to tell you more about who we are and what we do.

Thank you for your consideration and best wishes from all of us at IEEE/ MetroCon.

Sincerely,

Pamela Morgan

Chair Coordinator

P.S. To recognize the generosity and support of our donors, we'd like to display business information for all of our donors near the items and services they donate. To help us support you, please be sure to include business cards and/or brochures that we can use to promote you and your donation. Thank you for your support!