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# Henry Nii Ayitey-Adjin

## **Personal Profile**

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## **Competencies (Technical Skills)**

- Data Analysis
- Python Programming
- Machine learning
- Logical and analytical.
- Instructional / Teaching methodologies.
- Research work.
- The subject of math.

## **EDUCATION**

Data Science with Python	December 2021
Master of Science in Industrial Mathematics	November 2015
Bachelor of Science in Mathematics	June 2010

## **PROFESSIONAL QUALICATIONS**

<b>Blossom Academy</b> -Data Science (Python Option)	December 2021
<b>KNUST</b> - Master of Science in Industrial Mathematics	November 2015
<b>KNUST</b> - Bachelor of Science in Mathematics	June 2010
West Africa Senior Secondary School Certificate Examination	

## **Relevant Work Experience**

<b>Odorgonno Senior High School</b>	<b>September 2020 - Present</b>
<b>Ghana Secondary Technical School (GSTS)</b>	<b>December 2011 – September 2020</b>

- Subject Taught; Mathematics
- Teach students,
- Assess the performance of students with recommendations for action,
- Compile records and data on various student activities,
- Provide guidance and counseling for students on curricula and extra-curricular activities to help them discover their talents.

<b>Konekt Transport Service ltd</b>	<b>January 2015 - December 2015</b>
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I performed the following

- Collected data from the major transport stations in Takoradi and another transit town in the Western Region.
- Analyzed data collected to inform the selection of profitable routes to invest in.

<b>Mag Montessori Educational Centre</b>	<b>September 2010 - March 2015</b>
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My tasks included:

- Monitoring of teachers to meet various targets set for them

- Supervising the collection of school fees and being accountable for them,
  - Admission of new pupils to the school,
  - Preparation of weekly financial statement,
  - Attending to parent and their various concerns,
  - Preparing and paying of monthly salaries,
  - Ensuring the implementation of all policies and procedures laid down by the school management.
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## **Voluntary Services**

### **2015 ICGC Omega Youth Camp 2015**

#### **Camp Coordinator**

I assisted in the planning of activities for 1700 young people who attended the camp.

I supervised the registration, hosting and feeding of participants as well as work of all the various departments which included transport, security, technical and general volunteers.

I performed administrative duties which included reviewing proposals from all departments during the planning of the camp and reviewing of reports from the departments after the camp.

## **Additional Skill**

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Data Visualization

Basic SQL

Proficient in writing and analyzing reports.

Highly proficient in Microsoft Office, and use of the internet/email.

Good interpersonal skills, a strong team player with a sound mind and a pleasant disposition.

Good time management skills and fast in learning new ideas.

Fluent in English.

Good research skills in SPSS.

## **Referees**

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### **Mr. Patrick Mensah**

Headmaster

Odorgonno Senior High School

P.O. Box 792

Awoshie

Tel: +233 277427820

### **Mrs, Eva Mensah**

Director of Nursing and Midwifery Service

Ghana Health Service

PMB

Ministries

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### **Mrs, Stella Annan**

Managing Director

Konekt Transport Service Ltd.

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