Retiring and Removing Data from DataDesk Platform

Is the data retired/obsolete?

Yes → **Is the data visible?**

No → Data should be visible/not "Internal Only"

Is the data visible?

Yes → **Is the data currently active in**

No → **Is the data being by other services?**

Is the data being by other services?

Yes → Factor can be flagged for removal

No → Factor can be flagged for removal

Is the data currently active in
- Screener?
- Portfolio Analytics?
- Data Feeds?
- Alerts?

No → Factor can be flagged for removal

If removed, will there be or is there already a factor replaces the retired data?

Yes → **Add metadata for replacement time/date and alert for clients using the factor**

DataSet Categories with Internal Only Flags

Carbon and Climate

Case

Director

Energy and Extractives

ESG Rating

Executive Compensation

Financial Ratios

Fund and Portfolio Factors

Issuer

Norm-Based Research

People

QualityScore

Sanction and Sovereigns

SDG Impact Rating

Sector-Based Screening