

# Employee, Client and Engagement Management System

## User Guide

### Home Page

From the home page, you can navigate to pages through clicking the buttons for Employees, Clients or Engagements. While on any page, you may also navigate to the desired page via the navigation bar at the top of the page.

### Employees (Clients) Page

You can either add employees to the system or search by name via filling in the "Employee Name" textbox and clicking the "Add Employee" or the "Search Employee by Name" button.

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Employee Name

Add Employee

Search Employee by Name

Employee ID

Search by Employee ID

Search an employee directly by typing in their ID in the "Employee ID" textbox and pressing the "Search by Employee ID" button.

Click "View" to see a list of engagements the employee is a part of.

View Engagements		Employee ID	Employee Name	
<input type="button" value="View"/>		ec61b293-fc8e-4723-9534-203d6ef43562	Bob	<a href="#">Edit</a> <a href="#">Delete</a>
<input type="button" value="View"/>		59222695-6bf4-4fac-9169-49cfba44a310	Alice	<a href="#">Edit</a> <a href="#">Delete</a>
<input type="button" value="View"/>		f6f4358c-1089-463a-902a-449f174f5a7e	Charlie	<a href="#">Edit</a> <a href="#">Delete</a>

You can also delete an employee or edit their name by clicking on "Delete" or "Edit".

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(The Clients page follows the same structure and logic as the Employees page).

### Engagements Page

You can add engagements to the system by providing a name for the engagement, the IDs for a specific client and employee to be on the engagement, and an optional description. Only existing clients and employees can be added to an engagement. A warning alert will appear if a client/employee ID does not currently exist in the system. Once the information has been inputted, click "Add Engagement" to add it to the system.

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Engagement Name  Client Id  Employee Id  Engagement Description

Add Engagement

Search Engagement

Engagement Id

Search Engagement by ID

Start Date  End Date

Search Engagement by Dates

Like with the other fields, you may also search up engagements by their start and end dates. Fill in either the "Start Date" and "End Date" text boxes (or both) and click on the "Search Engagement by Dates" button.

You can search engagements by any of the fields required for adding by clicking on the "Search Engagement" button. You may also search for an engagement directly by filling in its "Engagement Id" and clicking the "Search Engagement by ID"

Engagement ID	Engagement Name	Engagement Description	Start Date	End Date	Employee ID	Client ID	End Engagement?	
855541af-3d7b-44f6-9dbb-5c8ee8e87774	DOING STUFF		19/01/2022 1:05:39 AM	19/01/2022 1:38:42 AM	ec61b293-fc8e-4723-9534-203d6ef43562	dee019b9-77fa-40dd-86b3-532395893de7	End-Date Engagement	<a href="#">Edit</a> <a href="#">Delete</a>
d7b4bb3c-086c-46dc-a1b5-5d5000692a53	aaa	GDAY	19/01/2022 1:05:39 AM	1/01/0001 12:00:00 AM	ec61b293-fc8e-4723-9534-203d6ef43562	dee019b9-77fa-40dd-86b3-532395893de7	End-Date Engagement	<a href="#">Edit</a> <a href="#">Delete</a>
aeafa4b1-5bcc-40f0-b9e0-7699a6efb6aa	bbb	Hello	19/01/2022 1:05:39 AM	1/01/0001 12:00:00 AM	ec61b293-fc8e-4723-9534-203d6ef43562	dee019b9-77fa-40dd-86b3-532395893de7	End-Date Engagement	<a href="#">Edit</a> <a href="#">Delete</a>
a4b809aa-9b03-4ec6-a7e9-5c3cf1bda6e4	ccc	King	19/01/2022 1:05:39 AM	19/01/2022 1:38:44 AM	ec61b293-fc8e-4723-9534-203d6ef43562	dee019b9-77fa-40dd-86b3-532395893de7	End-Date Engagement	<a href="#">Edit</a> <a href="#">Delete</a>
5ecf7c5f-4aeb-4caf-b70d-833f9f4e8ba7	ddd	Queen	19/01/2022 1:05:39 AM	1/01/0001 12:00:00 AM	ec61b293-fc8e-4723-9534-203d6ef43562	dee019b9-77fa-40dd-86b3-532395893de7	End-Date Engagement	<a href="#">Edit</a> <a href="#">Delete</a>
a3737ac0-ce2c-4d3b-b9eb-2c4767316720	eee	ALPHA	19/01/2022 1:05:39 AM	1/01/0001 12:00:00 AM	ec61b293-fc8e-4723-9534-203d6ef43562	dee019b9-77fa-40dd-86b3-532395893de7	End-Date Engagement	<a href="#">Edit</a> <a href="#">Delete</a>

To end an engagement, click on the "End-Date Engagement" to end-date it with the current date.

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