

## **Belmont Terrace Water Board Meeting**

August 10, 2021

Approved

Board Members in attendance: Ed and Ann Thompson, Claire Schlecht, Jean Tillinghast, Denile Kosten, and Sandy Pete

Absent: None

Others in attendance: Bruce Petersilge

The meeting was held on Zoom. It was called to order at 7:04 p.m.

July's minutes were approved minor corrections.

### **Reports/Project Updates:**

#### **O&M Update from Bruce:**

- 7/28: Christine Ford reported leak. David investigated. Customer had broken sprinkler head. David turned off valve to that section and left door tag for actions taken.
- 7/31: Power outage. David found the generator was running, but the booster pumps were not. He had to start one pump manually and couldn't get the second to run in auto mode. He left only the one running in auto mode. Finding: had incorrect information on controller and changed the settings back to pre-December settings.
- 8/4: Chlorine shortage. Bruce picked up 6 cases, a 4-month supply (22 gallons). Moving forward we should try to keep a 3 to 4-month supply.
- 8/1: Downloaded data logger. Debby has instructions which have been reviewed and updated. She put the data into Excel and shared with John.

**Tank Cleaning and Reroof:** On August 9, Bruce sent an email to RH & Sons Water Services, a local company regarding a quote for tank cleaning. No list of vendors needed at this time for reroof.

**Insurance Carrier:** Ann contacted with 2 more companies. Sandy will print hard copy of current policy.

**Operator Job Descriptions:** No update. Jean has been working on other issues.

**Drought Emergency Action:** Ed reviewed that data for the August 2021 update to customer. Suggestions for keeping the need for action fresh and in front of our community were: signs on sandwich boards or phone poles, more graphical representation such as a thermometer showing where we are towards our goal, congrats, but we can do better, grants for smart controllers, give URL to Sonoma County Master Gardeners website. Claire is willing to help create graph for Next Door posting and sandwich boards.

### **Old Business:**

**Web site security:** There are no State guidelines, however, it might be good to make our site secure (<https://>).

**Homeless Shelters at Community Church:** Jean attended the Planning Commission meeting. The proposal passed. Length of permit was 2 years and would be revisited in 6 months.

**Status of 2020 Consumer Confidence Report (CCR) and Annual Report:** Sandy will work with operators to document process for the Board.

### **New Business:** None.

**Adjournment** The meeting was adjourned at 8:21.

**Next Board Meetings**                    Tuesday, Sept. 14, at 7:00 pm