

Board Members in attendance: Jean Tillinghast, Denile Kosten, Laura Hormel, Andy Lennox, and Sandy Pete
Absent: Claire Schlecht. Claire tendered her Board and ERC leader resignation by email prior to the meeting.
Others in attendance: Bruce Petersilge, David Virgil and John Rosenblum
The meeting was held on Zoom. It was called to order at 7:07 p.m.
December's minutes were approved minor corrections.

Reports/Project Updates:

O&M Update from Bruce.

- Purchased chlorine and chlorine injector parts.
- One brown water complaint from 959 Norlee. Bruce took samples from this home and house next door. Discussion followed regarding treating manganese and iron at the well. Manganese and iron accumulate in the home's pipes, Bruce could measure pressure at the homes. Industrial treatment at the well would be expensive. Simple solution is aeration sprinkler over tank for chlorine. The drought may be a factor as we could be pulling from a different depth. Most importantly we are overdue for the tank cleaning, and this would be the simplest solution.
- David paid for his license exam but will need to reschedule. Bruce said RCAC has free license prep classes.

Tank Cleaning: Andy motioned and it was approved that we proceed with quote for tank cleaning. Jean would like testing at the lower end of Norlee and Danmar prior to tank cleaning then after cleaning to see improvement. Jean asked Bruce to do these measurements at 959 Norlee.

Insurance Carrier: Denile. Before Ann left, she had established contact with two outside insurance agents in order to get a competitive quote on our liability insurance. Over the last month, I have been in contact with both agents. Since these two companies are associated with the same "Allied Public Risk" organization, the agent (George) from Chicago advised me to simply deal directly with Mandy Jensen at the Heritage Agency in Chico. George said he is quite willing to work with her to offer B.T. good terms. In the meantime, I learned that it was important to find out if there is a notice requirement for B.T. to leave Glatfelter, our current insurance carrier. When I emailed our agent Nicholas Petry with that question, he responded that he is not aware of any such requirement with their organization. Having that confirmed has allowed me to continue seeking an outside quote with the Heritage Agency. After acquiring a copy of B.T.'s five-year history showing no insurance claims, this week I forwarded that information to Mandy. Now I am working to complete the Cal Mutuals application for the Heritage Agency. In the process I have requested some specific information from both Jean and Bruce to help me answer several questions on that application. Also, we need to provide the insurance agency with B.T.'s annual budget which I believe our treasurer is currently putting together.

Operator Job Descriptions: On hold.

Drought Emergency Action: Laura. John will present November/December at general meeting.

Old Business:

Water Arrearages Payment Program: Checks will be sent in 4 to 6 weeks.

IBS payroll: Bruce and Deb are done. David is completing his paperwork and sending it to Susan.

Redwood Credit Union: Jean and Andy. No update.

General Meeting: Budget and water usage and any other documents need to be sent to Sandy prior to the meeting.

New Business:

The Board approved of wording changes to [Policy on Maintenance & Repair of Water Lines to Dwellings](#). Proposed it read, "All repairs due to a leak or break in the water line between the **main** shutoff valve and an individual house, as well as the cost of repairs, are the responsibility of the homeowner and/or renter." And: "All repairs due to a leak or break in the **main** shutoff valve or in the water line between the **main** shutoff valve and the water main in the street...."

Adjournment The meeting was adjourned at 8:15.

Next Board Meetings Tuesday, February 8, at 7:00 pm