

## **Belmont Terrace Water Board Meeting**

April 12, 2022

Approved

Board Members in attendance: Jean Tillinghast, Denile Kosten, Laura Hormel, and Sandy Pete

Absent: Andy Lennox

Others in attendance: Suzanne Llamado and Huck Hensley

The meeting was held on Zoom. It was called to order at 7:08 p.m.

February and March's Minutes approval pending.

### **No presentation by California American Water**

#### **Reports/Project Updates:**

**O&M Update:** **None.** There were no operators in attendance.

**Tank Cleaning:** None. Still pending reconfiguration/installation to the piping into the storage tank so we can comply with the Dept of Health's 24-hr super-chlorination requirement without disrupting service during tank cleaning. Schedule is for pipe work this spring and tank clean/reroof in late fall/winter.

**Insurance Carrier:** Denile.

- Jean and Denile completely reviewed the JPRIMA Agreement and noted that BTMWC needs to designate a “**Safety Officer**”. Jean then signed the CalMutuals Application which Denile submitted to our Heritage Insurance agent on March 17<sup>th</sup>.
- For B.T. to proceed with insurance coverage, Allied still needed our property schedule list compiled with well equipment values. To complete this requirement, we first got some valuable input from John Rosenblum. Then on March 21<sup>st</sup> Denile held a meeting with Jean, Bruce and Bob Kosten concerning certain details which helped her organize a spreadsheet of our well equipment values and re-installation costs in case of fire. This property schedule was submitted to Heritage that Monday.
- At that Monday meeting we decided it best to omit both inland marine and cyber coverage from our insurance policy. This called for Allied to give us a revised insurance quote. Upon receipt of same, Denile emailed a proposal for the board to approve the revised insurance quote of \$4,058. It was approved by the board on March 25th. So Denile submitted to Heritage our approval of that revised quote. Heritage then emailed us an invoice which Denile promptly forwarded to Susan Wosk for payment of \$4,058.
- By March 28<sup>th</sup> we received a “**Participation Certificate**” from Allied Public Risk verifying that BTMWC’s liability insurance with Cal Mutuals/JPRIMA goes into effect on April 1, 2022.

**Operator Job Descriptions:** On hold.

**Drought Emergency Action:** Laura. Will share notes from Sonoma County's water meeting. We will continue our 20% reduction.

**Redwood Credit Union:** **Jean and Andy.** Remove from future agendas.

#### **Old Business:**

**Consideration of expediting installation of solar panels to decrease PG&E expense and increase revenue.** This is a future possibility. However, we currently have tank cleaning and reroof to complete.

**Need for new ERC leader.** Kelly is a definite no as leader. She will continue to distribute notices depending on availability. Suzanne offered to be a backup for Kelly. It was suggested we ask the newest neighbors Nick and Brittany, or Max and Zack to join this committee and possibly become lead.

**New Business:**

**Board Member:** It was moved and approved that Suzanne Llamado be appointed to the Board as Member at Large.

**Executive session:** Notes sent to Board members only.

**Adjournment** The meeting was adjourned at 8:15.

**Next Board Meeting:** Tuesday, May 10<sup>th</sup>, at 7:00 pm