**Scientific Group Waste & Recycling Policy**

A person smiling for a picture

AI-generated content may be incorrect.

**Roberta Crafford**

**People & Culture Director**

**Purpose**

At Scientific Group, we are committed to the responsible disposal of waste and recycling. Our goal is to minimize landfill waste by using products thoughtfully and implementing effective waste reduction strategies, including recycling programs. We focus on raising awareness, with our Sustainability Committee actively promoting initiatives that encourage mindful consumption and greater sustainability across the organisation.

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**Recycling**

We prioritize responsible recycling in collaboration with First Mile, ensuring that materials are collected regularly. Recycling bins are conveniently placed around the office to encourage the recycling of paper, cardboard, glass, and metal, which are then collected by First Mile. We also provide a designated food waste caddy, which is emptied weekly by First Mile.

Soft plastics are not handled by First Mile, so we collect these separately. Everyone is encouraged to deposit soft plastics into a dedicated bin in the office, which is taken to the Marks & Spencer recycling station next door.

**Waste**

Camden Council handles the collection of general waste and rubbish, ensuring it's regularly removed and disposed of correctly.

**Electrical Recycling and Waste**

We responsibly dispose of electrical items by either participating in upcycling programs (such as Business2Schools) or following manufacturer guidelines (for example, for printer cartridges).

**Cleaning Products**

We prioritize sustainability by using Eco-Friendly office supplies, such as bamboo toilet paper and environmentally conscious cleaning products. In partnership with our cleaning provider, The Clean Space, we regularly assess and review our office maintenance and recycling practices to ensure they align with our sustainability goals.

**Spillage and Pollution Management**

In the event of a spillage of hazardous or potentially harmful materials, employees are encouraged to follow manufacturer instructions and report the spill appropriately. While the site does not contain hazardous materials, cleaning chemicals and IT items like printer cartridges are stored and used safely and in accordance with proper procedures.

**Usage**

Our goal is to prioritize sustainable products, like recycled stationery, and minimize our usage to reduce the overall waste we generate.