

## *SOC 4650/5650: Lecture-04 ArcCatalog Processes*

*Christopher Prener, Ph.D.*

*February 12<sup>th</sup>, 2018*

### *Add Folder Connection*

Use the Add Folder Connection icon in the main toolbar to connect ArcGIS to your data folder.<sup>1</sup>

<sup>1</sup> The icon looks like a folder with a small black plus sign.

### *Copy and Paste Items*

In the Contents tab, right click on the source item and choose Copy. Navigate to the destination, right click in the white space of the Contents tab, and choose Paste.

### *Delete Items*

In the Contents tab, right click on the item and choose Delete.