

How to Add Patient

1. In the side selection click the navigation **Medical Records** and below click **Add Patient**.

The screenshot shows the 'Medical Record System' interface. On the left sidebar, 'MEDICALS RECORDS' is highlighted with a red box and an arrow labeled '1'. Below it, 'Add Patient' is also highlighted with a red box and an arrow labeled '2'. The main content area is titled 'Add Patient Record'. It contains a form for 'PATIENT INFORMATION' with fields for Hospital No, First Name, Middle Name, Last Name, Birthday (mm/dd/yyyy), Age, Birth Place, Gender, Mobile Number, and Civil Status. An 'Add' button is located in the top right corner of the form area.

2. You need to click first the **Add** button in the side to proceed in adding patient.

This screenshot shows the same 'Add Patient Record' form as the previous one. A red box highlights the 'Add' button in the top right corner, with a red arrow pointing to it, indicating the next step in the process.

3. Fill out the Add Patient Form. Then click **Save** button.

07/24/1993 25 Tarlac, Manila

Gender: Male Mobile Number: 09504703613 Civil Status: Married

Address: Tarlac, Manila Nationality: Filipino Religion: Iglesia ni Cristo

Occupation: N/A

RECORDS

Add Record

Date	OPD No	Department	Physician

Save Cancel

4. Once you click the **Save** button, go to **Patient List** to view patient or the added patient.

Medical Record System


Mark Anthony Tomboc

Manage Patients Record

Patient List

#	Last Name	First Name	Middle Name	Actions
1	Obra	Reanjan	Ragudo	Q P X
2	Balbuena	Rose Anne	Aquino	Q P X
3	Nanales	emmer	Orfa	Q P X
4	Estrada	Mila	Garcia	Q P X
5	Mendoza	James	Pascual	Q P X
6	Yapchengco	Shiloah Angelo	Suarez	Q P X

5. Patient record added.

MEDICAL RECORD
SYSTEM

DASHBOARD

ACCOUNTS

DOCTORS

STAFFS

MEDICALS RECORDS

Patient List

Add Patient

REPORTS

MAINTENANCE

HELP

Manage Patients Record

Patients List

Q

Search

#	Last Name	First Name	Middle Name	Actions
1	Obra	Reanjan	Ragudo	<div><div>Q</div><div>🔒</div><div>✖</div></div>
2	Balbuena	Rose Anne	Aquino	<div><div>Q</div><div>🔒</div><div>✖</div></div>
3	Nanales	emmer	Orfa	<div><div>Q</div><div>🔒</div><div>✖</div></div>
4	Estrada	Mila	Garcia	<div><div>Q</div><div>🔒</div><div>✖</div></div>
5	Mendoza	James	Pascual	<div><div>Q</div><div>🔒</div><div>✖</div></div>
6	Yapchengco	Shiloah Angelo	Suarez	<div><div>Q</div><div>🔒</div><div>✖</div></div>