

RESTOCKING & RESET SOP

Supply & Presentation Standard
PREVIEW — EXCERPT

RESTOCKING RULES

- Only approved items are restocked
- Only approved quantities are used

BATHROOM SUPPLIES

- Restock toilet paper to minimum quantity
- Refill hand soap

KITCHEN SUPPLIES

- Restock paper towels
- Ensure dish soap is filled

RESET PROCEDURE

- Place items neatly and consistently
- Remove empty containers

This is a partial preview. The full SOP Kit includes complete procedures, escalation rules, version control, and enforcement standards.

PREVIEW