

# **RESTOCKING & RESET SOP**

Supply & Presentation Standard  
PREVIEW — EXCERPT

## **RESTOCKING RULES**

- Only approved items are restocked
- Only approved quantities are used

## **BATHROOM SUPPLIES**

- Restock toilet paper to minimum quantity
- Refill hand soap

## **KITCHEN SUPPLIES**

- Restock paper towels
- Ensure dish soap is filled

## **RESET PROCEDURE**

- Place items neatly and consistently
- Remove empty containers

This is a partial preview. The full SOP Kit includes complete procedures, escalation rules, version control, and enforcement standards.

PREVIEW