

CSC106

Group Norms and Team Contract

Group Member Names: Andrew Marquez and Steven Maloof - The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

It is expected that work will be sheared equally and have a 50/50 split in the project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be based on a consensus on which will take into account each other's input .

Each of us will have equal input and will help each other with tasks and questions that we need. If these questions can't be answered by the both of us we can join help hours to try and solve it. Decisions for the actual app will be made together and will be in agreement.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

It is expected to set meeting dates and attend them both in and outside of class. If one is missing or not able to attend, it is expected to let the other know and give proper reason.

We are expected to come to class whenever class is available to us. If we are sick it is ok to miss class but still have good attendance and come to class often.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

It is agreed to work on the final project together at set meetings. It is also agreed to both work individually on the project. Members who do not contribute properly will receive a lesser portion of the graded work.

Assignments will be made together and fairly, making sure that each member puts in the same amount of time and effort as the other one. It is agreed that we can work on the program alone if we would like but also have meetings throughout the week to share our thoughts and what we think we should add to the program.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Participation will be made by both parties and given clear communication on strengths, abilities and interest. Members will be listened to and respected and will give respect in return.

We will ensure full participation of everyone and will share all information that we do to the project. We will honor our interests and strengths especially as we will be programming an app that we are sure we have the capability to do. Members will listen to each other and each will have equal input.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Meetings will be made by phone call or email. Meetings will be held in the URI library and both members are expected to attend. Meetings can be made on weekends, Friday, Saturday or Sunday. Special accommodation will be made on other days. However Wednesday will be more proffered.

We can text and email each other about meeting times and where to meet. We can also communicate this in class where we can give a rough estimate of when we are going to meet again to work on the project. Meeting can be made through zoom to make it easier for the both of us so we don't have to meet in person sometimes.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Steven will be taking the SCRUM document and will share it with partner. Partners may also work or hold on to SCRUM documents if needed.

Promptness (What do you expect and how will you handle lateness?)

It is expected to be on time to meetings. If late by less than five minutes, members will wait. If late by more than 20 minutes members are free to cancel the meeting.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Members will be respectful. Members are allowed a set time to talk and are free to say anything about the project with respectful language. Both partners will actively listen to each other and both remain on topic

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will refer to TAs and Professor for help. If rules are being broken will bring issues to the attention of the professor.

You may add additional norms here.