

ISSB Board Implementation Checklists

Monthly Tracking and Accountability Framework

Introduction

Islamic Society of Sarasota Bradenton - Strategic Plan 2025-2035

These comprehensive checklists provide the Board of Directors with detailed tracking mechanisms for monitoring progress on all 10 strategic goals. Each checklist includes specific deliverables, timelines, and accountability measures for effective governance oversight.

Goal 1: Strategic Master Plan Development

Islamic Society of Sarasota Bradenton - Strategic Plan 2025-2035

Monthly Board Review Checklist

Foundation & Visioning Phase Checklist

- Committee formation completed with diverse representation
- Budget allocation approved and funds secured
- Timeline milestones reviewed and updated
- Community engagement activities conducted
- Progress metrics collected and analyzed
- Risk assessment completed and mitigation strategies implemented
- Stakeholder feedback incorporated into planning
- Documentation updated and distributed to board members
- Next phase planning initiated and resources allocated
- Success criteria evaluated and adjustments made

Development & Planning Phase Checklist

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Progress Tracking Summary

Metric	Target	Current	Status
Budget Utilization	100%	TBD	Pending
Timeline Adherence	100%	TBD	Pending
Community Engagement	85%	TBD	Pending
Quality Metrics	90%	TBD	Pending

Goal 2: Governance Modernization

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Goal 3: Capital Projects Implementation

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Goal 4: Youth Programming Enhancement

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Goal 5: New Muslim Integration

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Goal 6: Technology Infrastructure Modernization

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Goal 7: Financial Sustainability

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Goal 8: Inclusivity & Community Feedback

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Goal 9: Partnerships & Security

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Goal 10: Leadership Pipeline Development

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Master Board Checklist Summary

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This master checklist provides an overview of all strategic goals and their current status for quick reference during board meetings.