

PARVATHY'S ARTS AND SCIENCE COLLEGE

Course Name	Zoho Books	
College Name	Parvathy’s art and science college , dindigul-624002	
College code	MKU256	
Skill offering ID	NM2023TMID43490	
Project Title	Preparation And Maintanence Of ZOHO Books For UrbanAura Interiors	
Project Submitted to	Madurai Kamaraj University (Naan Mudhalvan Scheme(TNSDC))	
Year	2023	
Department	B.COM(PROFESSIONAL ACCOUNTING)	
Total Members	4	
Group Members In Details		
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Under the Guidance	Mr. R.RAJA	
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PREPARATION AND MAINTANENCE OF ZOHO BOOKS FOR URBANAURA INTERIORS

1. Introduction.

Urban interior design is a style that combines elements of contemporary, modern, and industrial designs. It's a unique style that's perfect for inner-city living. Urban design is softer and more comfortable than industrial design styles. Urban design can vastly improve the status and value of space. It can stimulate the local economy, attract tourists to the urban area, and improve the quality of life for locals. They may also work to improve traffic flow issues for pedestrians, cyclists, and motor vehicles.

Purpose :

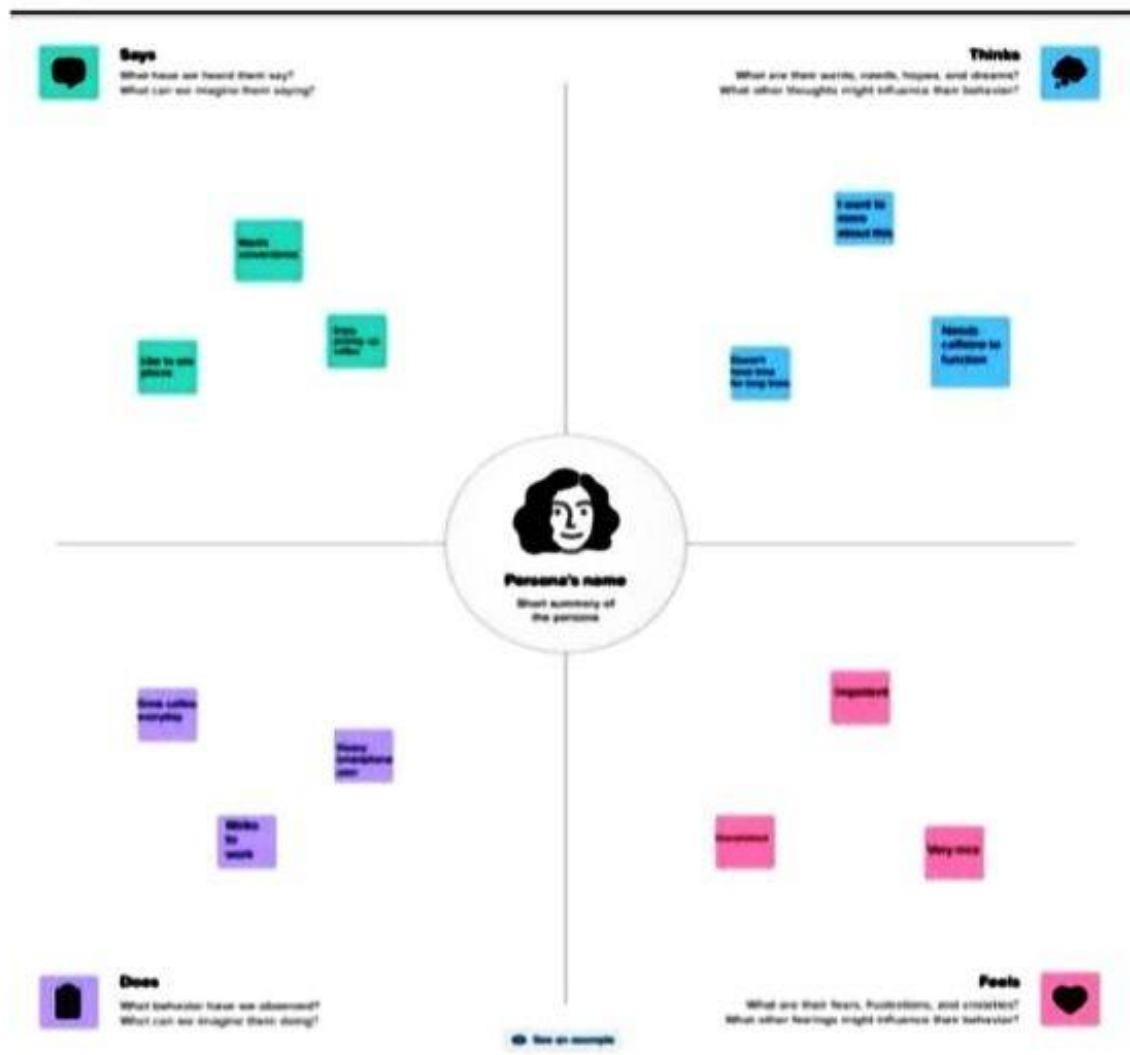
Urban Interiors designs and customizes living spaces, and their goal is to customize your space into your 'happy place'. From sprawling villas to tiny studios, they can help you transform your home into the one you've always dreamt of.

Importance:

Urban design can vastly improve the status and value of space, which may stimulate the local economy, attract tourists to the urban area and improve the quality of life for locals. They may also work to improve traffic flow issues for pedestrians, cyclists and motor vehicles.

2. Problem Definition and Design Thinking

a. Empathy Map



2.2 Ideation and Brainstroming



Milestone 1: Set up your account

Welcome to Zoho Books

Your journey to effortlessly manage your accounting starts here.



[Getting started with Zoho Books | Tamil](#)

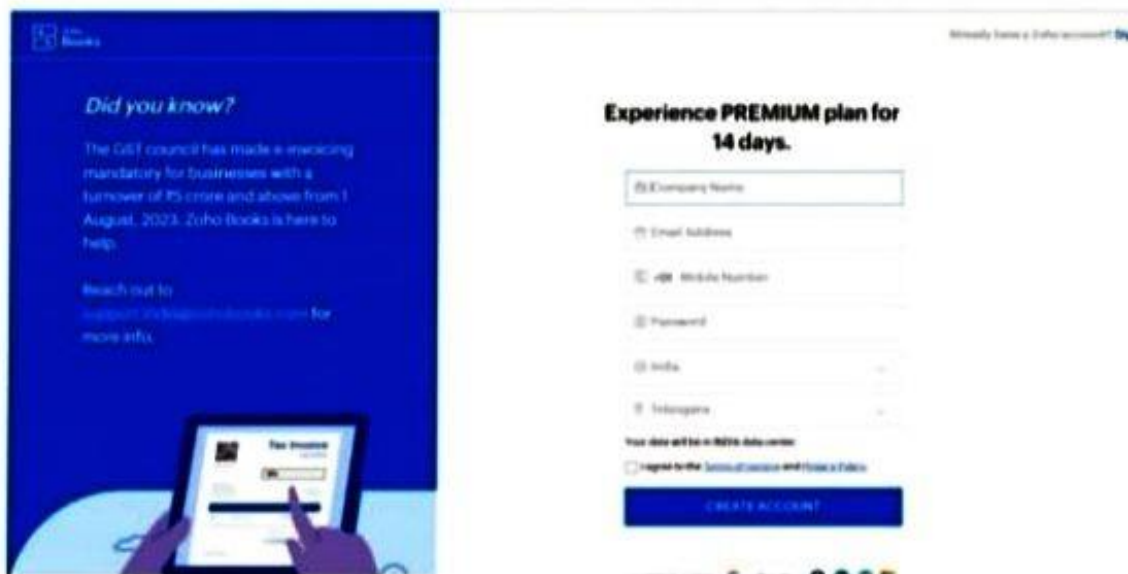
[Getting started with Zoho Books | Hindi](#)



Zoho Books can now be accessed from your desktop using the Windows app.

[Explore Windows App](#)

Activity 1: Sign up for a Zoho books account and login



The image shows the Zoho Books sign-up page. On the left, there is a blue sidebar with the Zoho Books logo and a 'Did you know?' section. The main content area is white and features a 'Experience PREMIUM plan for 14 days' offer. Below this, there is a form to create a new account with fields for Company Name, Email Address, GST Module Number, Password, and Confirm Password. There are also checkboxes for 'I agree to the Terms of Service and Privacy Policy' and a 'CREATE ACCOUNT' button.

Did you know?

The GST council has made a new mandatory for businesses with a turnover of ₹5 crore and above from 1 August, 2023. Zoho Books is here to help.

Search up to support@zohobooks.com for more info.

Experience PREMIUM plan for 14 days.

Company Name

Email Address

GST Module Number

Password

Confirm Password

I agree to the Terms of Service and Privacy Policy

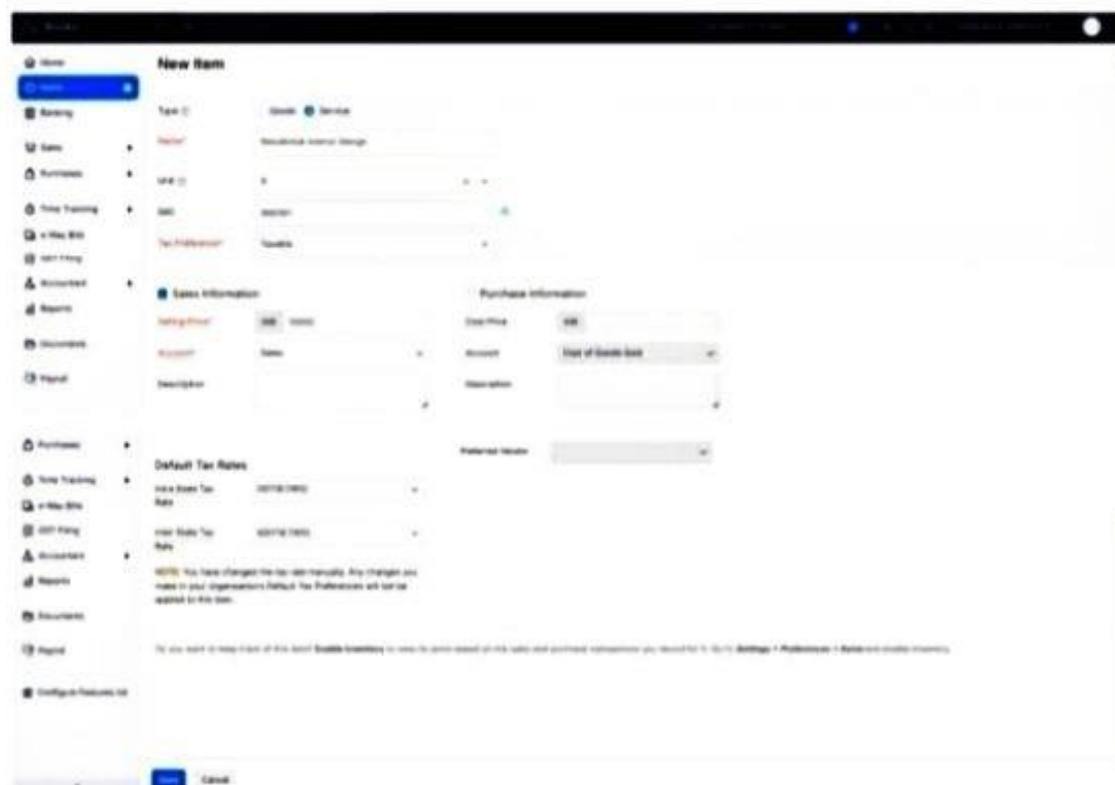
CREATE ACCOUNT

Activity 2: Introduction



Milestone 2: service creation

Activity 1: Creation



Activity 2: Review of items after addition

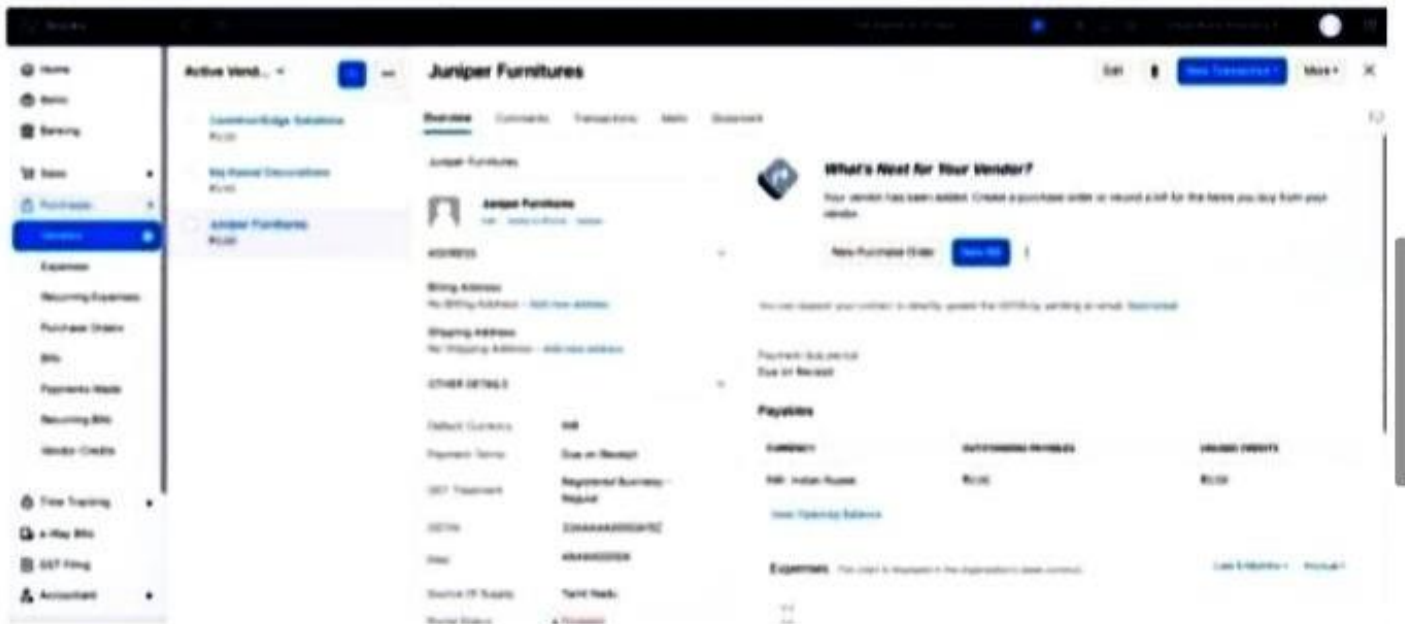
Active Items -						
Item	Item Code	Item Name	Unit	Quantity	Unit Price	Total Price
Construction and Renovation Materials				1000	\$1.000	\$1,000.00
Decorative Accessories				0	\$0.000	\$0.000
Furniture & Planting Items				0	\$1,000.00	\$1,000.00
Commercial Interior Design				1000	\$0.000	\$0.000
Residential Interior Design				1000	\$0.000	\$0.000

Milestone 3:Vendors

Activity 1: Vendors creation

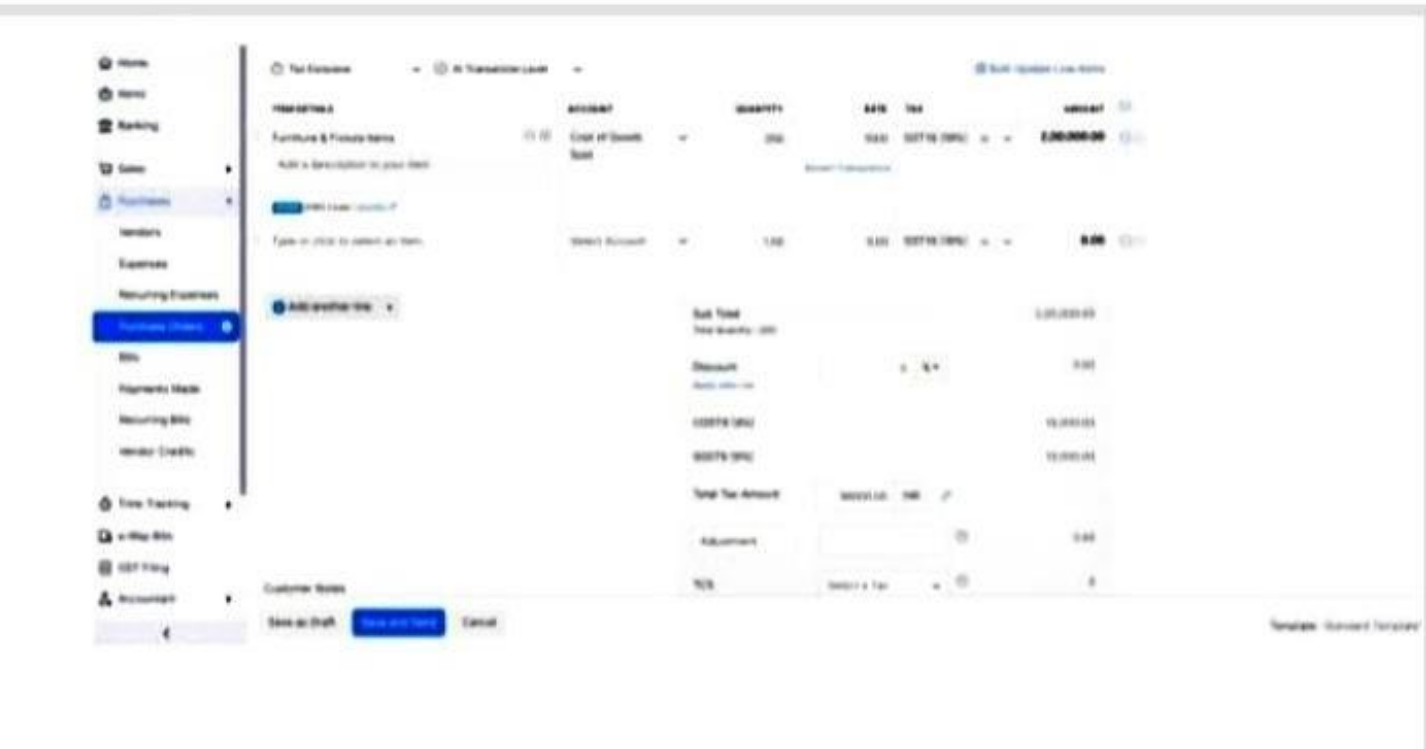
All Vendors -	
<div>Business is no fun without people.</div> <div>Create and manage your company, all in one place.</div> <div>Get your vendor started</div> <div>Click here to import existing from file</div> <div>or using QR</div>	
<div>Types of contacts</div> <div> <div></div> <div></div> </div>	

Activity 2: Review of Vendors list



Milestone 4: Purchase

Activity 1: Purchase order creation



Activity 3: Direct vendor purchase bills creation

The screenshot shows the 'New Customer' form in the 'Working' tab. The form is divided into two sections: 'Customer Details' and 'Billing Details'. The 'Customer Details' section includes fields for Customer Type (Business), Primary Contact (Company), Company Name (Example Corporation Ltd), Customer Email (example@company.com), Customer Phone (01234 567890), and Customer Address (123 Main Street). The 'Billing Details' section includes fields for Billing Type (Invoice), Billing Cycle (Monthly), Billing Period (1st of Month), Billing Calendar (Standard), Billing Address (123 Main Street), Billing Email (billing@company.com), Billing Phone (01234 567890), and Billing Address (123 Main Street). The form is currently in the 'Working' tab, and the 'Save' button is highlighted.

Milestone 5: Customers

Activity 1: Customer creation

Screenshot of a software interface showing a "Send the invoice" button and a preview of a "TAX INVOICE" for "T-Mobile Sweden Pro Ltd".

The interface includes a sidebar with navigation options: Home, Menu, Settings, Tools, Customers, Quotes, Send Orders, Delivery Orders, Payments Received, Receiving Invoices, Credit Notes, Accounts, Time Tracking, My My Site, and My My Site.

The main content area displays the "Send the invoice" button and a preview of a "TAX INVOICE" for "T-Mobile Sweden Pro Ltd". The invoice details include:

- Invoice Number: INV-000001
- Invoice Date: 2023-01-01
- Invoice To: T-Mobile Sweden Pro Ltd
- Invoice From: T-Mobile Sweden Pro Ltd
- Invoice Amount: 1000000.00
- Invoice Currency: SEK
- Invoice Status: Draft

The invoice preview shows a table with columns: Item, Description, Quantity, Unit Price, Total Price, Tax, and Total Tax. The total amount is 1000000.00 SEK.

Activity 3: Direct sale invoice

Screenshot of a software interface showing a "New Invoice" form and a summary table.

The "New Invoice" form includes fields for:

- Invoice Number: INV-000001
- Invoice Date: 2023-01-01
- Invoice To: T-Mobile Sweden Pro Ltd
- Invoice From: T-Mobile Sweden Pro Ltd
- Invoice Amount: 1000000.00
- Invoice Currency: SEK
- Invoice Status: Draft

The summary table shows the following data:

Item	Description	Quantity	Unit Price	Total Price	Tax	Total Tax
1	T-Mobile Sweden Pro Ltd	100	1000000.00	1000000.00	0.00	0.00
Total						1000000.00

Date	Amount	Status	Invoice ID	Customer ID	Product ID	Item ID	Category	Location
2023-10-01	\$10,000.00	PAID	INV-000001	CUS-000001	PROD-000001	ITEM-000001	Electronics	New York, NY
2023-10-02	\$20,000.00	PENDING	INV-000002	CUS-000002	PROD-000002	ITEM-000002	Services	Los Angeles, CA

Milestone 7: Bank account

Activity 1: Adding bank account

Home
Banking
Sales
Purchases
Time Tracking
e-Receipts
GST Filing
Accountant
Reports
Documents
Payroll

Add Bank or Credit Card

Select Account Type: ☒ Bank ☐ Credit Card

Account Name: ICICI Bank Ltd

Account Code: 123456789

Currency: INR

Account Number: 1234567890123456

Bank Name: ICICI Bank

PIN: 123456

Description: New Bank Account

☐ Make this primary

Save Cancel

Milestone 8: Accounts & Ledgers

Activity 1: Creation of new accounts/Ledger



Milestone 9: Journal Entries

Activity 1: Recording of journal entries

New Journal

Account:

Journal Type:

Journal Date:

Journal Description:

Account	Debit	Credit
Accounts Payable		25,000.00
Salary Payable	25,000.00	
Total	25,000.00	25,000.00

Total (P) 25,000.00 25,000.00

JOURNAL

Account:

Journal Type:

Journal Date:

Journal Description:

Account	Debit	Credit
Accounts Payable		25,000.00
Salary Payable	25,000.00	
Total	25,000.00	25,000.00

Total (P) 25,000.00 25,000.00

Milestone 10: Expense & Bills

Activity 1: Expense & bills entry

The screenshot shows the 'Edit Expense' form in a software application. The left sidebar contains a navigation menu with options like Home, Search, Reporting, and Transactions. The main area is divided into two sections. The top section, titled 'Edit Expense', has a 'Client' dropdown set to 'Acme Corp' and a 'Reported Amount' field with a value of '100.00'. Below this, there are fields for 'Expense Type' (set to 'Travel'), 'Date' (set to '2023-10-27'), 'Amount' (set to '100.00'), and 'From Voucher' (set to 'New Voucher'). The bottom section, titled 'Revised Change', has a 'Revised Change' field with a value of '100.00' and a 'Revised Change' button. A message at the bottom states 'This transaction is applicable for multiple change'.

Milestone 11: Bank entries

Activity 1: Recording of bank transaction

The screenshot shows the 'Bank Entries' form in a software application. The left sidebar contains a navigation menu with options like Home, Search, Reporting, and Transactions. The main area is divided into two sections. The top section, titled 'Bank Entries', has a 'Bank' dropdown set to 'ICICI Bank 001' and a 'Bank Balance' field with a value of '100.00'. Below this, there are fields for 'Date' (set to '2023-10-27'), 'Amount' (set to '100.00'), and 'From Voucher' (set to 'New Voucher'). The bottom section, titled 'Bank Payment', has a 'Bank Payment' field with a value of '100.00' and a 'Bank Payment' button. A message at the bottom states 'This transaction is applicable for multiple change'.

[illegible]

Urban design can improve the value of space, which can stimulate the local economy, attract tourists, and improve the quality of life for locals. Urban design can also improve traffic flow for pedestrians, cyclists, and motor vehicles. Urban planning, as a form of collective decision making relating to spatial outcomes, has goals oriented to individual, community, and state-oriented capacity building.

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