

An Advocate's Guide to Chicago Early Learning Preschool Programs

AT A GLANCE

- The Chicago Early Learning online preschool application is open to families with children turning 3 or 4 years-old by September 1st, 2017
- Families facing high needs circumstances, such as poverty, temporary living situations, teen parents, or others, receive priority consideration for Chicago Early Learning preschool seats
- Anyone can apply -- Visit www.chicagoearlylearning.org and see how easy it is!
- Search from over 600 Chicago Public Schools and Community-Based Pre-school Programs online using the easy Find and Compare tool
- The online application process is three steps:



WHY PRESCHOOL?

Research shows that kids who go to preschool are more likely to:

- Have a stronger grasp of literacy, math and social skills going into kindergarten
- Earn a high school diploma
- Obtain higher wages when they are employed
- Avoid getting involved in criminal activity later in life

One 2014-15 school year analysis showed that children who had full-day preschool came to CPS kindergarten twice as likely to be reading at grade level as those who had either attended half-day or no pre-school.

FREQUENTLY ASKED QUESTIONS

Is the online application mobile friendly?

Yes – apply right from your cell phone!

Do I have to apply online?

The online application is convenient for many families. But, if applying on the phone or in person is easier for you, call the Chicago Early Learning Hotline at (312) 229-1690, or visit one of 12 Family Resource Centers located at libraries around the city. Learn more at chicagoearlylearning.org/how-to-apply.

Does the application come in multiple languages?

Yes – You can click "español" in the corner of any page of chicagoearlylearning.org and within your application to change the language to Spanish. That is the only other language available at this time.

What are the similarities and differences between a CPS Preschool and a Community-Based Site?

- A Chicago Public Schools preschool site is affiliated with an elementary school run through CPS. A community-based site may be locally owned and operated. At this time, admission to a CPS Preschool does not necessarily guarantee admission to kindergarten at that location.
- Hours may be longer than a traditional school day at a community-based site, often up to 10 hours, but they will vary location by location.
- All Chicago Early Learning programs, CPS or Community-Based, must meet rigorous state and federal standards
- All Chicago Early Learning programs use evidence-based curriculums and assessments to ensure children are on track for kindergarten
- All Chicago Early Learning programs have highly qualified teachers and a minimum of two teachers in the classroom.
- Most community-based settings have services for younger children, ages birth three.
- The Verify and Enroll steps of the preschool application process are a little bit different for a CPS Preschool vs a Community-Based Site.
 - CPS preschools Verify at a Family Resource Center (visit chicagoearlylearning.org/how-to-apply for more information). Then, families Enroll at the school either over the summer or on the first day of school.
 - Community-Based sites Verify and Enroll families directly at the Community-Based Site location. Families should reach out directly to their assigned site to schedule a visit.

What is the difference between childcare (might also be called daycare) and preschool?

• Childcare agencies are Community-Based Sites. However, if they are not a part of Chicago Early Learning, we cannot guarantee that they meet the same standards.

Child Care Assistance Program (CCAP) funding is provided by the State to ensure low-income
working parents have access to full-day care. Many community-based providers have
reserved slots for low-income working families who qualify for CCAP. Contact a provider
directly to answer more specific questions about eligibility.

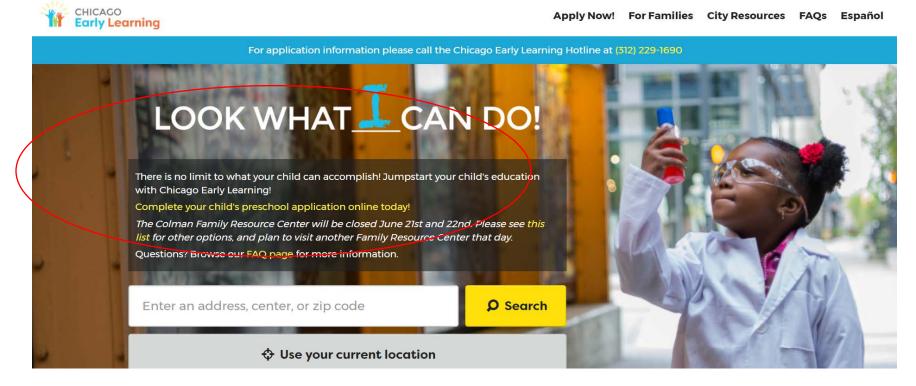
Are all Chicago Early Learning preschool programs free?

Some programs are free to families, while other programs might require a small co-pay due to state or local funding requirements.

What if I have more questions?

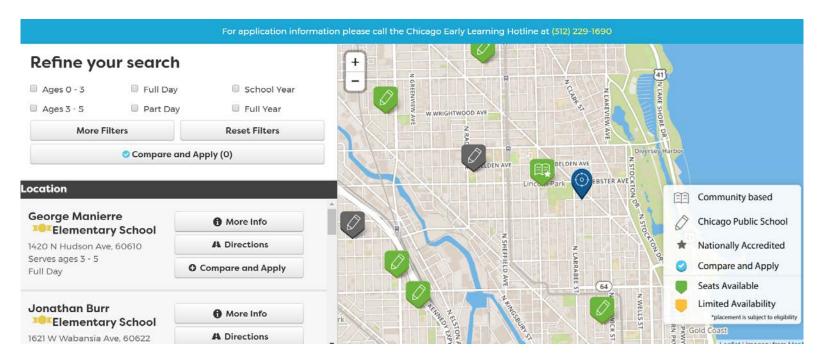
You can visit chicagoearlylearning.org/faq, visit a Family Resource Center in person, or call the Chicago Early Learning Hotline at (312) 229-1690.

Chicago Early Learning Homepage



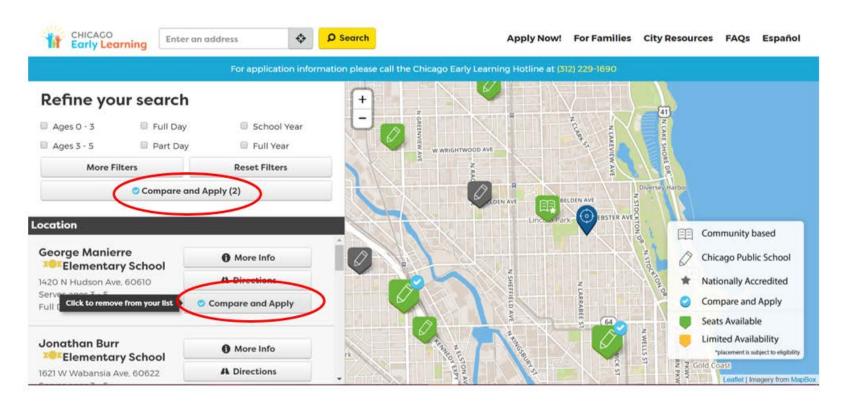
Visit www.chicagoearlylearning.org and click on the Find and Compare tool to search for programs that meet your family's needs.

Compare and Apply Tool I



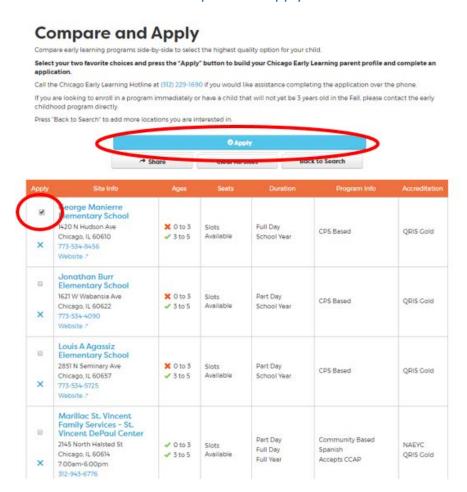
You can narrow your search on the Find and Compare Tool to fit a variety of needs your family may have. Search by zip code, address, site name, or other criteria.

Compare and Apply Tool II



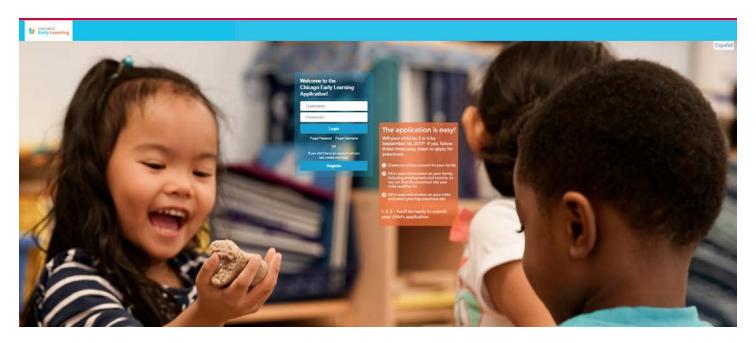
When you're ready, add sites to your Compare and Apply list.

Compare and Apply List



Select up to two sites to add to apply list – they will auto-populate to your application when you log into your application account. The apply button turns blue and you can click on it when you have at least one box checked on a site.

Application Login Page



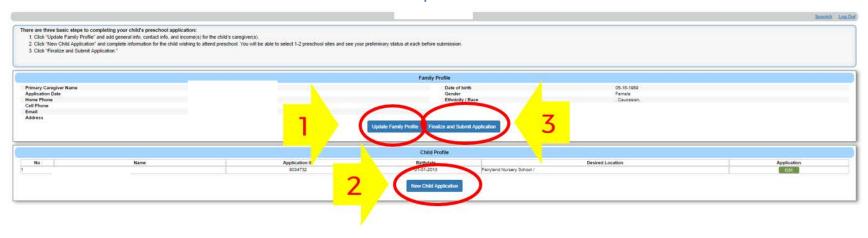
Click Apply from the Find and Compare tool, or from the main chicagoearlylearning.org site. Either link takes you here. All families create an online account in order to apply.

Application Account Creation Page

	Create your account
Prima	ry Caregiver First Name (Required)
Prima	ry Caregiver Middle Name
Prima	ry Caregiver Last Name (Required)
Prima	ry Caregiver Birth Date (Required)
Phone	(Required)
Email	Address (Required)
We stro receive email a instruct	icell phone number or an email address is required to register, nigly recommend providing an email address so that you can notification status and updates directly. If you do not supply an ddress, you will be contacted at the phone number provided with lons on how to retrieve information about your account. D (Choose something you remember) (Required)
	me must be at least 8 characters, starting with a letter and may underscore, period, dash and @ sign.
Passv	vord (Required)
	Case sensitive and minimum 8 characters in length

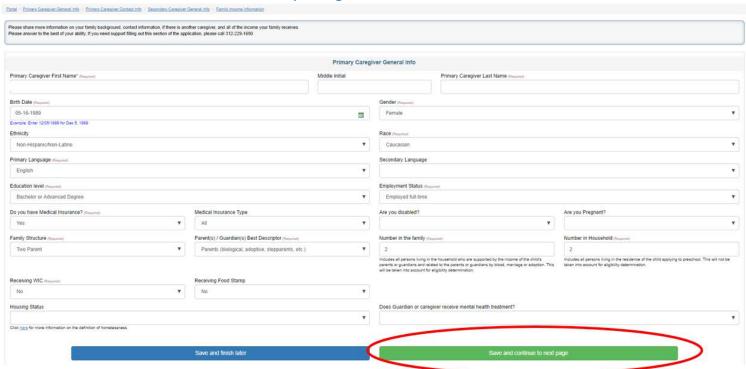
Creating a login for a family account is easy! Just enter in some basic information.

Family Portal



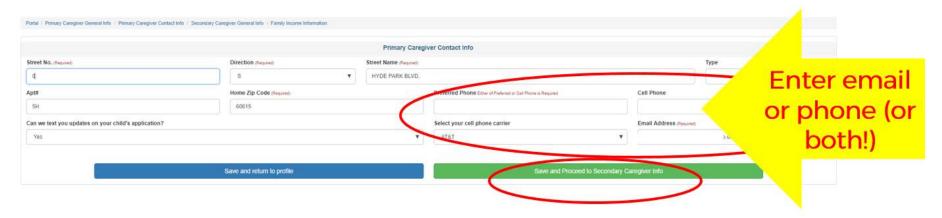
There are three steps to creating an application for your child. First, enter information on your family.

Primary Caregiver General Information



First, enter some information on who the primary caregiver is and his/her background.

Primary Caregiver Contact Information



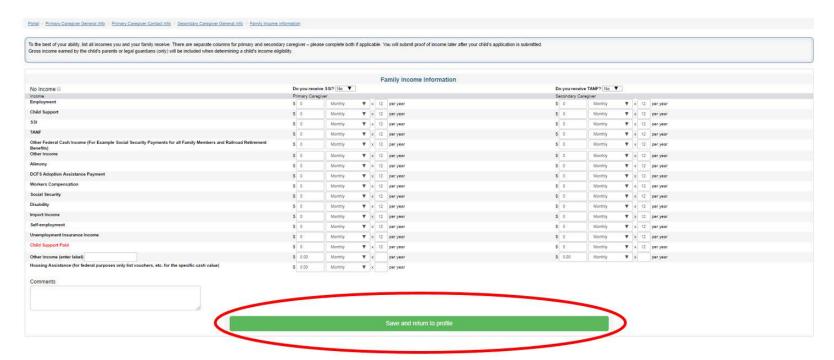
Then, share information on how to contact the primary caregiver.

Secondary Caregiver General Information



Enter in basic information on how to contact the secondary caregiver, if applicable.

Family Income Information



Provide detailed information on all income taken in by the family. If a family notes they have no income, they will receive a prompt.

No Income Prompt

cys.mycopa.com says:

By checking this box, you must show a signed statement of no income to the program provider. Providers may be required to demonstrate additional efforts to verify family income, and failure to report income sources using the universal application may alter preliminary program placements.

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A family that checks a box indicating they have no income, they receive the following notification.

Return to the Family Portal

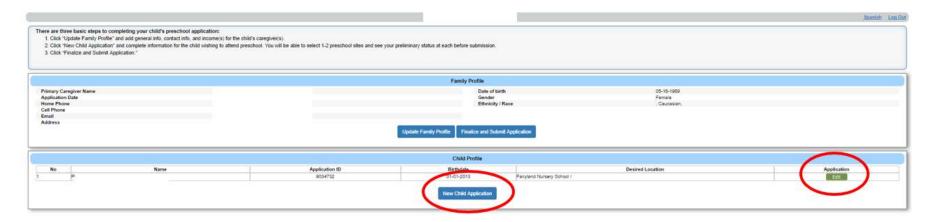


Once income information is completed, return to the family portal and click on step two – entering in a new child application.

Child (Applicant) Information Child's First Name (Required) Child's Last Name (Required) Birth Date (Required) Hours of Service Needed Does child have a teen mom/parent? 01-01-2013 100 Example: Enter 12/05/2014 for Dec 5, 2014 Is a language other than English spoken in your home? (Required) Does your child speak a language other than English? (Required) What Language? What Language? Spanish Home Language Survey The state requires the district to collect a Home Language Survey for every new student. This information is used to count the students whose families speak a language other than English at home. It also helps to identify the students who need to be assessed for English language proficient. If the answer to either question above is yes, the law requires the school to assess your child's English language proficiency. Please note that you will be required to answer the Home Language Survey questions on a paper form and sign and date it, as required by the Illinois State Board of Education Non-Hispanic/Non-Latino Caucasian Has the child had exposure to death in the immediate family or experienced other childhood family trauma? Does the child have a history of social services or DCFS involvement? Does the child have (had) chronic health issues? Disability Status Filter Desired Sites By: Please Select Click here to search for your community area Saved Choice 1.Fairyland Nursery School - Fairyland Nursery School - Saved Choice 2: Easter Seals Society of Metropolitan Chicago - Busy Bees Child Development Return to profile without saving

Enter information on your child. At the bottom left, note that you are prompted to select up to two sites to apply to. If you have saved sites through the Find and Compare Tool on Chicagoearlylearning.org, they will show up here. Otherwise, you can search by community area, or home zip code to find your preferred site.

Family Portal – Adding or editing children



If you need to add additional children, click the blue button again to add another application. If you need to edit an existing child's application, click on the green edit button by that child's name.

Family Portal – Submitting Application



When it is time to submit an application, meaning all children applying are entered and complete, press the Finalize and Submit Application button.

Submitting Application



You will see immediately if your child will be offered or waitlisted for a slot prior to submitting the application. Once an application is submitted, no changes can be made online. After submitting the application, a family receives an email with further instructions regarding their offer or waitlist status with next steps.