

Ho Chi Minh City, March 1, 2016

Dear Sir or Madam,

Warmest greetings from Vietnam-USA Society English Centers (VUS).

The success of the previous conferences has motivated VUS to host its **12th Annual TESOL Conference** with details as follows:

Date & time: Friday, July 21th, 2017

Venue: White Palace Convention Center, 194 Hoang Van Thu St, Phu Nhuan District, HCMC.

Estimated number of participants: 1,500.

Participation is free for all interested English teachers; so we would very much like to ask for your sponsorship for this conference, including speakers, finance, and books.

The sponsor's trademark and logo will be displayed on the video clip introducing the TESOL conference shown before the event. There will also be a display of the sponsor's logo on marketing materials: handbooks (about 1,500 copies will be circulated), the main banners, the main backdrop, flyers, posters, newspapers and advertisements.

In addition, we will arrange a booth for you to display your products at the conference and send you the contact of participants after the event.

***For enquiries, please contact: Ms. Trần Liễu Cẩm Tú at 08 39259899 – ext. 232
or email tutran@vus-etsc.edu.vn***

Your support will definitely contribute to the success of the conference and to the development of English Language Teaching in Viet Nam.

We look forward to hearing from you soon.

Yours sincerely,

Đinh Thái Long
Academic Director