Srinivasan A

SAP Analyst

CONTACT	PROFILE SUMMARY	EDUCATION

CONTACT

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PROFILE SUMMARY

Experienced SAP Professional and Finance & Procurement Specialist with over three years of experience in financial management, procurement operations, and data analysis.

A collaborative team player with excellent problem-solving skills and a keen eye for process improvement. Passionate about utilizing technology to enhance financial operations and procurement effectiveness.

EDUCATION

B.E. Mechanical Engineering
ANNA UNIVERSITY, TN

Higher Secondary
St.Justin Matriculation School, TN

SSLC
St.Justin Matriculation School, TN

Senior Associate

Capgemini Technology Services, Chennai /Oct 2021-Oct 2022/ (contract [Crown solutions] to permanent payroll)

➢ Procurement of direct materials in the packaging industry involves creation of **RFQs**, **service orders**, and **purchase orders** with local and overseas vendors, as well as order confirmation and supplier follow-up for timely delivery.

➢ Gained experience in financial processes through **invoice analysis** and discrepancy resolution in the 3-way match, ensuring accuracy in **accounts payable** and effective financial reporting.

➢ Experienced in analysing **credit memos** for supplier refunds or invoice corrections, ensuring accurate adjustments in accounts payable and financial records.

➢ Proficient in handling shipping documentation and **Goods-in-Transit (GIT) postings**, emphasizing expertise in monitoring and recording inventory movements in ERP systems.

➢ Additional responsibilities include document verification for **vendor onboarding** (commercial certificates, VAT certificates, bank letters) in SAP ARIBA SLP, and returning damaged or incorrect materials to vendors.

➢ Created KPI reports to communicate findings to stakeholders. Collaborated with cross-functional teams to identify data requirements and develop data-driven solutions.

➢ Ensured accurate assignment of procurement expenses to **primary cost elements**, providing transparency in cost reporting and enabling precise tracking of material and service costs.

Analyst

HCL Technologies ltd, Chennai /Sep 2019-Oct 2020

➢ Experienced in end-to-end procurement management and in-depth data analysis, leading to improved inventory accuracy, reduced lead times, **accurate financial reports** and enhanced supplier performance.

➢ Monitored procurement costs and allocated them to relevant cost centres, ensuring alignment with organizational budgets.

➢ Generated comprehensive KPI reports that identified areas for improvement, resulting in cost cutting and streamline d procurement workflow.

➢ Managed purchasing card reconciliation for credit card payments, ensuring accuracy, compliance, and timely expense allocation across financial records.

Accounts Receivable Associate

Omega healthcare management, Chennai /Jan 2017-Jul 2017

➢ Processed and tracked medical insurance claim payments from insurers, ensuring accurate posting in the accounts receivable ledger and reconciling with outstanding patient balances.

➢ Managed claims to guarantee timely payments to providers by effectively handling corrections and maintaining compliance with insurance protocols

➢ Collaborated with insurers to resolve denied or underpaid medical claims, issuing adjustments or credit memos as Necessary, and maintaining accurate AR records for streamlined follow-ups.

K E Y S K I L L S	P R O J E C T W O R K

Domain: Finance and Procurement

ERP: SAP

Programming Language: Python

Databases: MySQL

Data Analysis Tools: Pandas, NumPy

Data Visualization: Matplotlib, PowerBI

Soft Skills: Problem-solving, teamwork,

Spend Analysis: Developed a Power BI dashboard on procurement of Boiler manufacturing parts to draw insights on total spend, cost reduction and vendor performance analysis using power query editor and DAX.

Inventory Performance Analysis: Developed an Inventory dashboard to draw insights on Inventory Value, ABC analysis and Re-ordering stocks. The data operations were executed in Python using Pandas Library, loaded in MYSQL database and visualized in Power BI.

Project Link - Sri-Portfolio