
Smart Voting Group LLC

Smart Voting

Meeting Minutes

Meeting #1

General Information

| | |
|---------------------|-------------------------------|
| Location | Google Meets Virtual Meeting |
| Meeting Code | <i>Not Recorded</i> |
| Date | Tuesday, September 21st, 2021 |
| Time | 15:00 - Toronto Time |
| Duration | 2 hours |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

| | |
|---------------|-----------------------------------|
| Item 1 | Discuss project summary |
| Item 2 | Discuss personas and user stories |
| Item 3 | Discuss project vision |

Next Meeting

| | |
|-----------------|------------------------------|
| Date | Monday, September 27th, 2021 |
| Time | 16:30 - Toronto Time |
| Location | Google Meets Virtual Meeting |

Meeting #2

General Information

| | |
|---------------------|------------------------------|
| Location | Google Meets Virtual Meeting |
| Meeting Code | niz-qesu-gqa |
| Date | Monday, September 27th, 2021 |
| Time | 16:30 - Toronto Time |
| Duration | 30 minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Absent |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|----------------------------------|
| Item 1 | Finalise project name |
| Item 2 | Review and secured a domain name |
| Item 3 | Discuss project features |

Next Meeting

| | |
|-----------------|-------------------------------|
| Date | Wednesday, September 29, 2021 |
| Time | 18:00 - Toronto Time |
| Location | Blackboard Collaborate |

Meeting #3

General Information

| | |
|---------------------|-------------------------------|
| Location | Google Meets Virtual Meeting |
| Meeting Code | <i>Not Recorded</i> |
| Date | Wednesday, September 29, 2021 |
| Time | 18:00 - Toronto Time |
| Duration | 1 hour |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|------------------------------------|
| Item 1 | Review sprint 1 and 2 tasks |
| Item 2 | Assign sprint tasks to individuals |
| Item 3 | Review high level requirements |

Next Meeting

| | |
|-----------------|------------------------------|
| Date | Tuesday, October 5th, 2021 |
| Time | 15:00 - Toronto Time |
| Location | Google Meets Virtual Meeting |

Meeting #4

General Information

| | |
|---------------------|------------------------------|
| Location | Google Meets Virtual Meeting |
| Meeting Code | zfm-nxie-ziw |
| Date | Tuesday, October 5th, 2021 |
| Time | 15:00 - Toronto Time |
| Duration | 45 minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

| | |
|---------------|---------------------------------------|
| Item 1 | Edit and review all items in Sprint 1 |
| Item 2 | Edit and review all items in Sprint 2 |

Next Meeting

| | |
|-----------------|------------------------------|
| Date | Saturday, October 9th, 2021 |
| Time | 21:30 - Toronto Time |
| Location | Google Meets Virtual Meeting |

Meeting #5

General Information

| | |
|---------------------|------------------------------|
| Location | Google Meets Virtual Meeting |
| Meeting Code | ebm-vzdg-frw |
| Date | Friday October 9th, 2021 |
| Time | 21:30 - Toronto Time |
| Duration | 3 hours |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|--|
| Item 1 | Edit and review all items in Sprint 1 |
| Item 2 | Edit and review all items in Sprint 2 |
| Item 3 | Discuss group presentation and roles |
| Item 4 | Begin preparing presentation slides |
| Item 5 | Discuss roles and tasks related to application development |

Next Meeting

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|-----------------|------------------------------|
| Date | Monday, October 11th, 2021 |
| Time | 21:00 Toronto Time |
| Location | Google Meets Virtual Meeting |

Meeting #6

General Information

| | |
|---------------------|----------------------|
| Location | Blackboard |
| Meeting Code | N/A |
| Date | Tuesday November 2nd |
| Time | 14:30 - Toronto Time |
| Duration | 30 Minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Absent |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|--|
| Item 1 | Review of Sprint 3 and catching up after break |
|---------------|--|

Next Meeting

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|-----------------|-----------------------------|
| Date | Tuesday, November 9th, 2021 |
| Time | 14:30 Toronto Time |
| Location | Blackboard |

Meeting #7

General Information

| | |
|---------------------|----------------------|
| Location | Blackboard |
| Meeting Code | N/A |
| Date | Tuesday November 9th |
| Time | 14:30 - Toronto Time |
| Duration | 2 Hours |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|-----------------------------------|
| Item 1 | Working on and Review of Sprint 3 |
|---------------|-----------------------------------|

Next Meeting

| | |
|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | To Be Determined |

Meeting #8

General Information

| | |
|---------------------|-----------------------|
| Location | Blackboard |
| Meeting Code | N/A |
| Date | Tuesday November 15th |
| Time | 14:30 - Toronto Time |
| Duration | 30 Minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|---|
| Item 1 | Discussing Sprint 4, and plans for Sprint 4 |
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Next Meeting

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|-----------------|-----------------------|
| Date | Tuesday November 22nd |
| Time | 14:30 - Toronto Time |
| Location | Blackboard |

Meeting #9

General Information

| | |
|---------------------|-----------------------|
| Location | Blackboard |
| Meeting Code | N/A |
| Date | Tuesday November 22nd |
| Time | 14:30 - Toronto Time |
| Duration | 1 Hour and 30 Minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|--|
| Item 1 | Continuation of discussing Sprint 4, and working on designs. |
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Next Meeting

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|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | To Be Determined |

Meeting #10

General Information

| | |
|---------------------|------------------------|
| Location | Google Meets |
| Meeting Code | qce-hpja-mma |
| Date | Saturday November 27th |
| Time | 22:20 - Toronto Time |
| Duration | 4 Hours |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|---|
| Item 1 | Working and finalising on Sprint 4. |
| Item 2 | Discussed how to tackle the presentation. |

Next Meeting

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|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | To Be Determined |

Meeting #11

General Information

| | |
|---------------------|-----------------------|
| Location | Google Meets |
| Meeting Code | you-djzn-eai |
| Date | Sunday November 28th |
| Time | 13:55 - Toronto Time |
| Duration | 1 Hour and 20 Minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Absent |
| Michael Sirna | 101278670 | Present |

Agenda

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|---------------|-----------------------------------|
| Item 1 | Finalising and reviewing Sprint 4 |
|---------------|-----------------------------------|

Next Meeting

| | |
|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | Google Meets |

Meeting #12

General Information

| | |
|---------------------|----------------------|
| Location | Google Meets |
| Meeting Code | xsm-htvm-ind |
| Date | Sunday December 5th |
| Time | 22:00 - Toronto Time |
| Duration | 45 Minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

| | |
|---------------|--|
| Item 1 | Finalising and reviewing presentation for sprint 4 |
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Next Meeting

| | |
|-----------------|----------------------|
| Date | Monday December 6th |
| Time | 21:00 - Toronto Time |
| Location | Google Meets |

Meeting #13

General Information

| | |
|---------------------|-----------------------|
| Location | Google Meets |
| Meeting Code | hjb-egwh-cjs |
| Date | Monday December 6th |
| Time | 21:15 - Toronto Time |
| Duration | 1 Hour and 30 Minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

| | |
|---------------|--|
| Item 1 | Practice presentation for sprint 4 |
| Item 2 | Discuss plans for development process over holiday break |
| Item 3 | Discuss learning modules for holiday break |

Next Meeting

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|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | To Be Determined |

Meeting #14

General Information

| | |
|---------------------|-----------------------|
| Location | Cisco Webex |
| Meeting Code | <i>Not Recorded</i> |
| Date | Friday January 14th |
| Time | 21:30 - Toronto Time |
| Duration | 1 Hour and 15 Minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

| | |
|---------------|---|
| Item 1 | Catch up on work and discuss what must be done |
| Item 2 | Organise thoughts and make sure everyone's on the same page |
| Item 3 | Discuss front-end workspace and changes in React |
| Item 4 | Create plan of where to start |
| Item 5 | Set up AWS Database accounts |

Next Meeting

| | |
|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | Cisco Webex |

Meeting #15

General Information

| | |
|---------------------|-------------------------|
| Location | Discord Voice Chat |
| Meeting Code | <i>Not Recorded</i> |
| Date | Wednesday, February 2nd |
| Time | 15:00 - Toronto Time |
| Duration | 1 Hour |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

| | |
|---------------|---|
| Item 1 | Catch up on and discuss what needs |
| Item 2 | Talk about what is currently done and what people have been working on. |
| Item 3 | Discuss next steps. |

Next Meeting

| | |
|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | Discord |

Meeting #16

General Information

| | |
|---------------------|-----------------------|
| Location | Discord Voice Chat |
| Meeting Code | <i>Not Recorded</i> |
| Date | Friday February 4th |
| Time | 20:30 - Toronto Time |
| Duration | 1 Hour and 15 minutes |

| Student Name | Student Number | Attendance |
|---------------------|-----------------------|-------------------|
| Stephen Davis | 101294116 | Present |
| Matthew Campbell | 101289518 | Present |
| Satabdi Sangma | 101287632 | Present |
| Michael Sirna | 101278670 | Present |

Agenda

| | |
|---------------|--|
| Item 1 | Discuss upcoming presentations and preparation of sprint 5 documents |
| Item 2 | Catch up on what we're doing for stuff |
| Item 3 | Everybody works on the upcoming sprint documents and their own parts of capstone |

Next Meeting

| | |
|-----------------|------------------|
| Date | To Be Determined |
| Time | To Be Determined |
| Location | Cisco Webex |