Smart Voting

Meeting Minutes

Meeting #1

General Information

Location	Google Meets Virtual Meeting
Meeting Code	*Not Recorded*
Date	Tuesday, September 21st, 2021
Time	15:00 - Toronto Time
Duration	2 hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Discuss project summary
Item 2	Discuss personas and user stories
Item 3	Discuss project vision

Next Meeting

Date	Monday, September 27th, 2021
Time	16:30 - Toronto Time
Location	Google Meets Virtual Meeting

Meeting #2

General Information

Location	Google Meets Virtual Meeting
Meeting Code	niz-qesu-gqa
Date	Monday, September 27th, 2021
Time	16:30 - Toronto Time
Duration	30 minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Absent
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Finalise project name
Item 2	Review and secured a domain name
Item 3	Discuss project features

Next Meeting

Date	Wednesday, September 29, 2021
Time	18:00 - Toronto Time
Location	Blackboard Collaborate

Meeting #3

General Information

Location	Google Meets Virtual Meeting
Meeting Code	*Not Recorded*
Date	Wednesday, September 29, 2021
Time	18:00 - Toronto Time
Duration	1 hour

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Review sprint 1 and 2 tasks
Item 2	Assign sprint tasks to individuals
Item 3	Review high level requirements

Next Meeting

Date	Tuesday, October 5th, 2021
Time	15:00 - Toronto Time
Location	Google Meets Virtual Meeting

Meeting #4

General Information

Location	Google Meets Virtual Meeting
Meeting Code	zfm-nxie-ziw
Date	Tuesday, October 5th, 2021
Time	15:00 - Toronto Time
Duration	45 minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Edit and review all items in Sprint 1
Item 2	Edit and review all items in Sprint 2

Next Meeting

Date	Saturday, October 9th, 2021
Time	21:30 - Toronto Time
Location	Google Meets Virtual Meeting

Meeting #5

General Information

Location	Google Meets Virtual Meeting
Meeting Code	ebm-vzdg-frw
Date	Friday October 9th, 2021
Time	21:30 - Toronto Time
Duration	3 hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Edit and review all items in Sprint 1
Item 2	Edit and review all items in Sprint 2
Item 3	Discuss group presentation and roles
Item 4	Begin preparing presentation slides
Item 5	Discuss roles and tasks related to application development

Next Meeting

Date	Monday, October 11th, 2021
Time	21:00 Toronto Time
Location	Google Meets Virtual Meeting

Meeting #6

General Information

Location	Blackboard
Meeting Code	N/A
Date	Tuesday November 2nd
Time	14:30 - Toronto Time
Duration	30 Minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Absent
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Review of Sprint 3 and catching up after break

Next Meeting

Date	Tuesday, November 9th, 2021
Time	14:30 Toronto Time
Location	Blackboard

Meeting #7

General Information

Location	Blackboard
Meeting Code	N/A
Date	Tuesday November 9th
Time	14:30 - Toronto Time
Duration	2 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Working on and Review of Sprint 3

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	To Be Determined

Meeting #8

General Information

Location	Blackboard
Meeting Code	N/A
Date	Tuesday November 15th
Time	14:30 - Toronto Time
Duration	30 Minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Discussing Sprint 4, and plans for Sprint 4

Next Meeting

Date	Tuesday November 22nd
Time	14:30 - Toronto Time
Location	Blackboard

Meeting #9

General Information

Location	Blackboard
Meeting Code	N/A
Date	Tuesday November 22nd
Time	14:30 - Toronto Time
Duration	1 Hour and 30 Minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Continuation of discussing Sprint 4, and working on designs.

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	To Be Determined

Meeting #10

General Information

Location	Google Meets
Meeting Code	qce-hpja-mma
Date	Saturday November 27th
Time	22:20 - Toronto Time
Duration	4 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Working and finalising on Sprint 4.
Item 2	Discussed how to tackle the presentation.

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	To Be Determined

Meeting #11

General Information

Location	Google Meets
Meeting Code	you-djzn-eai
Date	Sunday November 28th
Time	13:55 - Toronto Time
Duration	1 Hour and 20 Minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Absent
Michael Sirna	101278670	Present

Agenda

Item 1	Finalising and reviewing Sprint 4

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Google Meets

Meeting #12

General Information

Location	Google Meets
Meeting Code	xsm-htvm-ind
Date	Sunday December 5th
Time	22:00 - Toronto Time
Duration	45 Minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Finalising and reviewing presentation for sprint 4

Next Meeting

Date	Monday December 6th
Time	21:00 - Toronto Time
Location	Google Meets

Meeting #13

General Information

Location	Google Meets
Meeting Code	hjb-egwh-cjs
Date	Monday December 6th
Time	21:15 - Toronto Time
Duration	1 Hour and 30 Minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Practice presentation for sprint 4
Item 2	Discuss plans for development process over holiday break
Item 3	Discuss learning modules for holiday break

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	To Be Determined

Meeting #14

General Information

Location	Cisco Webex
Meeting Code	*Not Recorded*
Date	Friday January 14th
Time	21:30 - Toronto Time
Duration	1 Hour and 15 Minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Catch up on work and discuss what must be done
Item 2	Organise thoughts and make sure everyone's on the same page
Item 3	Discuss front-end workspace and changes in React
Item 4	Create plan of where to start
Item 5	Set up AWS Database accounts

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Cisco Webex

Meeting #15

General Information

Location	Discord Voice Chat
Meeting Code	*Not Recorded*
Date	Wednesday, February 2nd
Time	15:00 - Toronto Time
Duration	1 Hour

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Catch up on and discuss what needs
Item 2	Talk about what is currently done and what people have been working on.
Item 3	Discuss next steps.

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Discord

Meeting #16

General Information

Location	Discord Voice Chat
Meeting Code	*Not Recorded*
Date	Friday February 4th
Time	20:30 - Toronto Time
Duration	1 Hour and 15 minutes

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Discuss upcoming presentations and preparation of sprint 5 documents
Item 2	Catch up on what we're doing for stuff
Item 3	Everybody works on the upcoming sprint documents and their own parts of capstone

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Discord

Meeting #17

General Information

Location	Discord Voice Chat
Meeting Code	*Not Recorded*
Date	Tuesday, February 15th
Time	21:00 - Toronto Time
Duration	2 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Prepared for presentation

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Discord

Meeting #18

General Information

Location	Blackboard Collaborate
Meeting Code	*Not Recorded*
Date	Tuesday, March 9th
Time	15:00 - Toronto Time
Duration	1 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Absent
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Caught up and talked with Ms.Shah about project

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Blackboard

Meeting #19

General Information

Location	Discord Voice Chat
Meeting Code	*Not Recorded*
Date	Sunday, March 13th
Time	16:13 - Toronto Time
Duration	2 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Discussed current issues with Capstone / issues with Maps API
Item 2	Updated Project Status Report II

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Discord

Meeting #20

General Information

Location	Discord Voice Chat
Meeting Code	*Not Recorded*
Date	Thursday, March 24th
Time	20:00 - Toronto Time
Duration	2 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Discussed current issues with the front and back end
Item 2	Review outstanding tasks for front and back end

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Discord

Meeting #21

General Information

Location	Discord Voice Chat
Meeting Code	*Not Recorded*
Date	Wednesday, March 30
Time	15:00 - Toronto Time
Duration	1 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Review outstanding tasks for front and back end
Item 2	Troubleshoot various issues and create bug list

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Discord

Meeting #22

General Information

Location	Discord Voice Chat
Meeting Code	*Not Recorded*
Date	Sunday, April 3
Time	13:00 - Toronto Time
Duration	11 Hours

Student Name	Student Number	Attendance
Stephen Davis	101294116	Present
Matthew Campbell	101289518	Present
Satabdi Sangma	101287632	Present
Michael Sirna	101278670	Present

Agenda

Item 1	Complete outstanding tasks
Item 2	Deploy applications to AWS
Item 3	Complete project documentation

Next Meeting

Date	To Be Determined
Time	To Be Determined
Location	Discord