

**Member Wire Out Transfer Request**

Please complete form and fax to (770)729-8852

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Phone: \_\_\_\_\_

Member's Name: \_\_\_\_\_ Excel Acct#: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Wires exceeding \$1,000.00 will require verbal verification by member service.**

Chose the type of account to be debited:

( ) Checking ( ) Savings ( ) Money Market ( ) Redi-Cash Amount: \_\_\_\_\_

**If your financial institution requires the wires to be sent through a second bank, you must complete A, B, and C. If your institution receives wires directly, fill out A & C only.**

A. First bank you are sending to:

Receiving Bank:	
City & State:	
ABA/Routing No:	Telephone:

B. Second bank or second account (optional):

Financial Institution:	
City & State:	
Account#:	Telephone:

C. For Final (Who is receiving the funds)-**section must be completed**

Name on Acct:	Account#:
Address of Recipient:	City & State:
Country:	Phone:

Special Instructions: (optional)


**Wires within the United States are \$12.00. The cut-off time is 3:00 p.m. daily with transactions less than \$5,000.00. Transactions \$5,000.00 or more must be received by 1:00 p.m. to ensure transaction completion.**

**Wires outside of the United States without a corresponding bank within the United States are \$55.00 and must be received by 11:30 a.m. daily to be processed.**

**Please sign both places indicated.**

Member's signature: \_\_\_\_\_ Member's signature: \_\_\_\_\_

We reserve the right to do verbal verifications on all wires. Please keep your phone number current with the credit union by updating your information when you move or have a change in employment